

**Colusa Unified School District  
2021 / 2022 Business Services Calendar  
Accounts Payable / Requisition Request Dates**

<table border="1"> <thead> <tr><th colspan="7">July 2021</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </tbody> </table>	July 2021							S	M	T	W	Th	F	S	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<table border="1"> <thead> <tr><th colspan="7">August 2021</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> </tbody> </table>	August 2021							S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	<table border="1"> <thead> <tr><th colspan="7">September 2021</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>29</td><td>30</td><td>31</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>1</td><td>2</td></tr> </tbody> </table>	September 2021							S	M	T	W	Th	F	S	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2
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**RED**

= Holidays

**Pink**

= Accounts Payable / Requisition Requests due to CUSD Business Office by 12:00 PM  
\*Payment / Purchase Order will be issued on the following Friday.

**Light Blue**

= No AP Batch or Purchase Orders

**4/15**

= Last day to enter requisition requests for FY 2021/2022

**5/16**

= First day to enter requisition requests for FY 2022/2023

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Noon Deadline	Pay Dates
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July 16, 2021	July 23, 2021
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July 30, 2021	August 6, 2021
August 6, 2021	August 13, 2021
August 13, 2021	August 20, 2021
August 20, 2021	August 27, 2021
August 27, 2021	September 3, 2021
September 3, 2021	September 10, 2021
September 10, 2021	September 17, 2021
September 17, 2021	September 24, 2021
September 24, 2021	October 1, 2021
October 1, 2021	October 8, 2021
October 8, 2021	October 15, 2021
October 15, 2021	October 22, 2021
October 22, 2021	October 29, 2021
October 29, 2021	November 5, 2021
November 5, 2021	November 12, 2021
November 12, 2021	November 19, 2021
November 26, 2021	December 3, 2021
December 3, 2021	December 10, 2021
December 10, 2021	December 17, 2021
December 31, 2021	January 7, 2022
January 7, 2022	January 14, 2022
January 14, 2022	January 21, 2022
January 21, 2022	January 28, 2022
January 28, 2022	February 4, 2022
February 4, 2022	February 11, 2022
February 11, 2022	February 18, 2022
February 18, 2022	February 25, 2022
February 25, 2022	March 4, 2022
March 4, 2022	March 11, 2022
March 11, 2022	March 18, 2022
March 18, 2022	March 25, 2022
March 25, 2022	April 1, 2022
April 1, 2022	April 8, 2022
April 8, 2022	April 15, 2022
April 15, 2022	April 22, 2022
April 22, 2022	April 29, 2022
April 29, 2022	May 6, 2022
May 6, 2022	May 13, 2022
May 13, 2022	May 20, 2022
May 20, 2022	May 27, 2022
May 27, 2022	June 3, 2022
June 3, 2022	June 10, 2022
June 10, 2022	June 17, 2022
June 17, 2022	June 24, 2022
June 24, 2022	July 1, 2022