

**Request of School Personnel to Assist  
In the Administration of Medication**

Burchfield Primary School FAX (530) 458-8874

Egling Middle School FAX (530) 458-8107

Colusa High School FAX (530) 458-5783

Colusa Alternative High School FAX (530) 458-4070

**ADMINISTRATION OF PRESCRIBED MEDICATION FOR PUPIL (CA. Ed. Code 49423):**

*“Notwithstanding the provisions of Section 476423 any pupil who is required to take, during the regular school day, medication prescribed for him by a physician may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from such physician detailing the method, amount and time schedules by which such medication is to be taken, and (2) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the physician’s statement.” (Added by Stats. 1968 CH. 681)*

**1. TO BE COMPLETED BY THE PARENT/GUARDIAN**

Name of pupil: \_\_\_\_\_ BD: \_\_\_\_\_ Age: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby request that AUTHORIZED school personnel assist the above named pupil in the taking of the medication indicated in the manner and dosage prescribed by:

NAME OF PHYSICIAN: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**2. TO BE COMPLETED BY PHYSICIAN**

Name of Medication: \_\_\_\_\_  
Form (tablet, liquid, inhaler, injection): \_\_\_\_\_  
Dosage: \_\_\_\_\_ Schedule of Doses: \_\_\_\_\_  
Date of Discontinuance: \_\_\_\_\_  
Restrictions/Cautions/Possible Side Effects:  
\_\_\_\_\_  
\_\_\_\_\_

*The data herein concerning the medication for the above named student is to be used only by the person designated by the school administration to assist in the taking of the medication. It is my understanding that this medication may be taken during the school day by the student designated herein and the student may be assisted by the person(s) designated by the school administration.*

Physician’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Physician’s Name (typed or printed): \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3. TO BE COMPLETED BY SCHOOL PERSONNEL**

Person(s) designated by school administration to assist the student in taking medication:

School Official making this designation: \_\_\_\_\_ Date: \_\_\_\_\_