

**COLUSA UNIFIED SCHOOL DISTRICT**

745 Tenth Street  
Colusa, CA 95932

**OFFICIAL MINUTES**

Board of Trustees Board Meeting

September 12, 2017

CALL TO ORDER	The meeting was called to order at 4:00 p.m. in the District Office Board Room by Kathie Whitesell, who established a quorum was present. Attending were Charles Yerxa, Melissa Ortiz, Michael Phenicie and Kelli Griffith-Garcia. Also in attendance was Superintendent Dwayne Newman and various staff members.
PLEDGE OF ALLEGIANCE	Jody Johnston led the pledge of allegiance.
HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA	No information was presented.
HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA	No information was presented.
RECOGNITIONS & NEW STAFF CELEBRATIONS	An introduction of new staff occurred.
PRESIDENT'S REPORT	<p>CRAF – Charles Yerxa reported that CRAF recently approved the purchase of a new basketball-shooting machine.</p> <p>FOM – Michael Phenicie reported that Friends of Music (FOM) held their first meeting for the 2017-18 school year. FOM is in the process of filing for their 501 (c) (3). The annual spaghetti fundraiser will take place on October 31, 2017 from 4:00 – 7:00 PM at Egling Middle School.</p> <p>FOA – Kelli Griffith-Garcia provided information on the 2017-18 officers that have been elected. The Greenhand Conference will be taking place at the Colusa County Fairgrounds at the end of September.</p> <p>SELPA – None.</p> <p>DELAC – None.</p> <p>Monthly Activities Report – During a recent visit to BPS, Kathie Whitesell reported that the morning drop off process was smooth. She also attended both home football games and recognized the band and cheerleading programs for the value they bring to each game.</p> <p>Melissa Ortiz stated that the infographic for our Local Control Accountability Plan (LCAP) is nearly complete. In addition, Mrs. Ortiz provided a brief account of a recent session she held with the CUSD leadership team on the Strengths Finder tool.</p> <p>Mr. Newman recently attended Back to School Night at the various schools, sporting events, and a CRAF meeting. A recent meeting with the Colusa Indian</p>

	<p>Community (CIC) occurred to discuss strengthening the ties between the CIC and CUSD.</p>
<p>SUPERINTENDENT'S REPORT IMPROVING ACHIEVEMENT</p>	<p><b>Improving Achievement</b></p> <ul style="list-style-type: none"> <li>• Site Visitations – Zeba Hone will be coordinating site visits for the board.</li> <li>• ACT Results – Mr. Newman reviewed &amp; discussed the ACT Results.</li> <li>• Work Based Learning – Lori Tanner, CHS Counselor provided information regarding the current Work Based Learning course at CHS.</li> <li>• Budget – A review of the multi-year projections occurred. Discussion regarding the purchase of a new bus took place. Further conversation and/or possible action will occur at the October board meeting regarding the purchase of a bus. Mr. Newman would like to set aside funds to facilitate an after school-tutoring program for students with the greatest need. In addition, Mr. Newman would also like to allocate funds to open a computer lab on the weekends for the community to utilize. The board was in support of the after school tutoring and the opening of a weekend computer lab.</li> </ul>
<p>PUBLIC HEARING</p>	<p>Kathie Whitesell opened the public hearing for the 2017-18 Local Control Accountability Plan at 5:51 PM for public comment. No comments were made and the public hearing closed at 5:52 PM.</p> <p>Kathie Whitesell opened the public hearing for Resolution #2017-18.02 – Sufficiency or Insufficiency of Instructional Materials at 5:52 PM. No comments were made and the public hearing closed at 5:53 PM.</p>
<p>ACTION ITEM #171842</p>	<p>Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve Resolution #2017-18.02 – Sufficiency or Insufficiency of Instructional Materials.</p> <p>Whitesell – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (Unanimous)</p>
<p>ACTION ITEM #171843</p>	<p>Motion was made by Charles Yerxa, seconded by Michael Phenicie to approve the HVAC Multi-Zone Unit Replacement at EMS.</p> <p>Whitesell – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (Unanimous)</p>

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ACTION ITEM #171844	<p>Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve two (2) Replacement HVAC Units for EMS.</p> <p>Whitesell – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (Unanimous)</p>
NO FORMAL ACTION	<p>Agenda item G.4. – Long Term Lease of Property to Colusa County Office of Education (CCOE). Mr. Yerxa requested to view the expired leases for the Children’s Center property and the Head Start modular classroom (now expired). Mr. Newman will bring those leases back to the October meeting.</p>
NO FORMAL ACTION	<p>Agenda item G.5. – Burchfield Primary School (BPS) Safety Procedures. Kelli Griffith-Garcia expressed concerns regarding access for parents in the mornings before school begins. Mr. Rodriguez, BPS Principal, shared his observations of the morning drop off and believes the process is smooth and working well. The board wishes to get information on how the staff and families feel about the current process. Information regarding staff input will be brought back to the October meeting. Information regarding family input will be brought back to the November meeting.</p>
ACTION ITEM #171845	<p>Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve the Warrants: Batch #4-9</p> <p>Whitesell – Abstain Griffith-Garcia – Abstain Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (2 Abstain, 3 Ayes)</p>
ACTION ITEM #171846	<p>Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve the Variable Term Waiver – K8 Counselor.</p> <p>Whitesell – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (Unanimous)</p>

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<p>NO FORMAL ACTION</p>	<p>Agenda item G.8. – District Office Staffing – Mr. Newman provided a comparison of staffing among the surrounding districts. With increased regulatory responsibilities, the needs of the district office have changed. The board requested further data regarding the additional hours the district office staff is currently working.</p>
<p>ACTION ITEM #171847</p>	<p>Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve and adopt the Third Reading of AR 4261.1 – Personal Illness/Injury Leave (Classified)</p> <p>Whitesell – Aye              Griffith-Garcia – Aye              Ortiz - Aye              Phenicie – Aye              Yerxa – Abstain</p> <p>Vote: (4 Ayes, 1 Abstain)</p>
<p>ACTION ITEM #171848</p>	<p>Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve and adopt the Third Reading of the Colusa Unified School District Wellness Policy.</p> <p>Whitesell – Aye              Griffith-Garcia – Aye              Ortiz - Aye              Phenicie – Aye              Yerxa – Aye</p> <p>Vote: (Unanimous)</p>
<p>ACTION ITEM #171849</p>	<p>Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve the First Reading of Board Policies and Administrative Regulations as listed on the agenda. Board Self Evaluation (BB 9400) was amended to include the following timeline. An evaluation will be completed yearly in November, for approval in December with another evaluation cycle occurring in May for approval in June.</p> <p>Whitesell – Aye              Griffith-Garcia – Aye              Ortiz - Aye              Phenicie – Aye              Yerxa – Aye</p> <p>Vote: (Unanimous)</p>

ACTION ITEM #171850	<p>Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve the following consent agenda with the exception of item H.5. – Annual Stipend List as it has not yet been negotiated.</p> <ol style="list-style-type: none"> <li>1. August 8, 2017 Board Meeting Minutes</li> <li>2. August Payroll</li> <li>3. Personnel Assignment Order</li> <li>4. 2017-18 Annual Credentialing Report</li> <li>5. 2017-18 Stipend List – <b>Pulled from consideration at request of Administration</b></li> <li>6. 2016-17 Education Protection Account Actuals</li> <li>7. 2016-17 Unaudited Actuals</li> <li>8. 2017-18 Routine Restricted Maintenance Account Certification</li> <li>9. General Fund 01 Budget Revision</li> <li>10. Resolution #2017-18.03 – GANN Limit.</li> <li>11. Voltage Specialist</li> <li>12. Memorandum of Understanding with Colusa County Office of Education – Foster Youth &amp; McKinney-Vento Act</li> <li>13. 2017-18 Bridges in Mathematics Workshop Agreements</li> </ol> <p>Whitesell – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (Unanimous)</p>
HEARING OF THE PUBLIC FOR MATTERS ON THE CLOSED SESSION AGENDA	None.
	<p>The board adjourned to closed session at 6:15 PM to consider and/or take action upon the following items:</p> <ol style="list-style-type: none"> <li>1. Negotiations Pursuant to Government Code 54957.6 <u>Agency Representatives:</u> Dwayne Newman, Superintendent; Sheryl Parker, Chief Business Official</li>   <li><u>Employee Organizations:</u> California Teachers Association, California State Employees Association, and Unrepresented Employees</li> </ol> <p><i>Instructions to District Negotiators ( Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives)</i></p> <ol style="list-style-type: none"> <li>2. Personnel Matters Pursuant to Government Code 54597 <u>Administrative Representatives:</u> Dwayne Newman, Superintendent</li> </ol>

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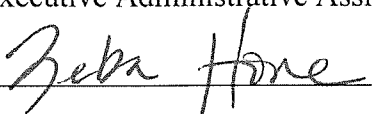
a. Superintendent Evaluation Using the Contracting for Performance Quarterly Review

The board reconvened from Closed Session at 6:58 PM.

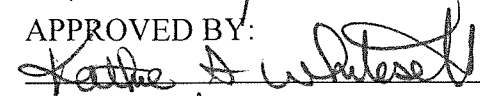
ADJOURNMENT

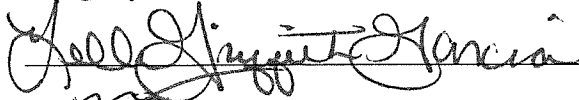
The meeting was adjourned at 7:01 PM.


Respectfully submitted by Zeba Hone,  
Executive Administrative Assistant


  
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APPROVED BY:

  
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