

**COLUSA UNIFIED SCHOOL DISTRICT**

745 Tenth Street

Colusa, CA 95932

**UNOFFICIAL MINUTES**

Board of Trustees Regular Meeting

September 20, 2011, 6:00 p.m.

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Colusa Unified School District Conference Room by Board President Don Bransford, and established a quorum was present. Attending were Charles Yerxa, Terry Bressler, Cindy Steidlmayer, Lincoln Forry and Don Bransford. Also in attendance were Larry Yeghoian, District Superintendent; School Administrators Dave Tarr, Jody Johnston and Dave McGrath; Business Manager Sheryl Bailey and staff.

PLEDGE OF ALLEGIANCE

Bob Kirkman led the Pledge of Allegiance.

HEARING OF PUBLIC

None

STUDENT'S REPORT

McKenzie Bressler reported on Homecoming Week activities at Colusa High School. She told the board of the plans for the parade on Friday, the powder puff football game and powder puff volleyball game and the dress up days.

PRESIDENT'S REPORT

President Bransford said he would like to set site visitation dates. A discussion was held with Board Members agreeing on October 18, 2011 for Colusa High School and November 2, 2011 for Egling Middle School. The Burchfield Primary visit will be decided on at a later date.

President Bransford reminded the Board of the Special Meeting of the Board of Trustees on October 18, 2011 at 4:00 p.m. to meet with Barry Reed, a representative from Superintendent's search firm David Long and Associates. This meeting will be a planning session with regards to the new Superintendent search. The Special Meeting will start at 4:00 p.m. and run until 6:00 p.m. Mr. Bransford asked the Board to bring their calendars to the October 18 meeting because Mr. Reed needs to schedule 2 additional meetings to proceed with the process of the Superintendent search.

BOARD OF TRUSTEE TIME

Mr. Yerxa reported he attended the grand opening reception at the Altami Learning Center this past weekend. The center is for Hispanic parents to attend and learn technology skills and English as a second language to be able to help their children with their school work. Mr. Yerxa stated he noted the parents were very enthusiastic about their new learning opportunity.

SUPERINTENDENT'S REPORT

- In his Report of the District Superintendent Mr. Yeghoian shared the 2011 State Testing Results and 2011-12 Staff Development Plans. He provided the Board with a table that showed the 2011 Academic Performance Index (API) scores and the 2011 Adequate Yearly Progress (AYP) scores. He stated the District is now in Year 1 of Program Improvement. He noted that Burchfield is in Year 3 of PI and Egling was in Year 5 of PI. Colusa High School and Colusa Alternative High School are not in Program Improvement.
- School principals presented their Staff Development Plans for 2011-12. They

went over the Staff Development Calendar for their school site.

During this time Lincoln Forry asked if CPR and First Aid training was given to all staff at the schools. Mr. Yeghoian stated the training was given to coaches and bus drivers and was open to all staff members if they chose to participate. Mr. Forry expressed that it was in his opinion all staff members should be trained in CPR and First Aid.

- At a previous meeting the Board asked to review the criteria used at Colusa High School in awarding the annual Valedictorian and Salutatorian awards. Mr. Yeghoian attached to his Report of the District Superintendent the Board Policy and CHS handbook criteria for these awards. A discussion was held and the Board requested a wording clarification pertaining to weighted GPA be included in the CHS handbook.
- A question was raised by Board Member Forry regarding the district's random drug testing policy. Mr. Yeghoian reviewed the policy with Board Members. He stated the policy was originally adopted in 1996 for athletes only, then later on included all students involved in extra-curricular activities. It was further noted that approximately 90% of CHS students are subject to this policy based on their participation in extra-curricular activities.
- District enrollment shows an increase of 33 students compared to the same time last year. This is mainly due to Special Ed. RSP students being added to the district's enrollment.

CEA REPORT

Pam Giuliano reported she is encouraging teachers to attend the Special Board Meeting on October 18, 2011 to be informed of the new Superintendent's hiring process.

CSEA REPORT

None

PUBLIC HEARING: SUFFICIENCY OR  
INSUFFICIENCY OF INSTRUCTIONAL  
MATERIALS

President Bransford opened the Public Hearing for Resolution #2011-12.06 Sufficiency of Insufficiency of Instructional Materials at 7:20 p.m. There being no comments, he closed the hearing at 7:21 p.m.

INFORMATION:  
ALTAMI LEARNING CENTER  
PROGRAM

Representatives were present from the Altami Learning Center. Evangelina Sosa explained the purpose of the learning center which was to educate parents on technology and English as a Second Language so they may help their students at home. She stated currently the program had 35 adult students enrolled and were expecting more parents to sign up once parents find out more about the program.

3<sup>RD</sup> APPELLATE DISTRICT COURT OF  
APPEAL RECOGNIZES CHS STUDENTS

Mr. Yeghoian reported to the Board that on May 19, 2011 the 3<sup>rd</sup> Appellate District Court of Appeals held two appellate hearings at Colusa High School. High School students throughout the county were invited to attend. At the end of the hearing students were allowed to ask questions of the court.

Joe Williamson, History teacher at CHS, received a letter dated June 21, 2011 from the 3<sup>rd</sup> Appellate District Court of Appeals. The letter stated the justices were "gratified with the students' decorum, their interest in the judicial process, and the impressive questions they asked". It was noted that the visit to Colusa County was an "excellent experience" for the justices and the court's staff.

BEGINNING BALANCE CHANGE FROM  
JUNE BUDGET ADOPTION TO ACTUAL

Sheryl Bailey, Business Manager, stated that in June 2011 the projected beginning

balance of the 2011-12 Budget was \$1,941,941. The actual beginning balance is \$2,057,698. She reported several things factored in to this increase, i.e. SELPA, Personnel Savings, Interest Income, School Site Carryover to Undistributed Reserves and School Site Carryover to School Sites.

HISTORY OF SELPA DEFICIT

Sheryl provided a report on the history of the SELPA Deficit. She stated the SELPA budget for the 2011-12 school year is \$654,995 with the CUSD budgeted amount being \$556,746 (85% of SELPA Budget).

CAL-CARD VISA INCENTIVE  
REPORT

Sheryl Bailey reported the 2010-11 CAL-CARD VISA Incentive Program has earned the district \$4,928.12 in rebates. She stated the number of VISA transactions has almost quadrupled from 2009-10 which has increased the rebate amount considerably.

ACTION ITEM #111205

Motion was made by Charles Yerxa, Seconded by Terry Bressler to adopt the Action Team Strategies for 2011-2012.

Vote: Unanimous

ACTION ITEM #111206

Motion was made by Lincoln Forry, Seconded by Terry Bressler to adopt Resolution #2011-12.06 Sufficiency or Insufficiency of Instructional Materials.

Vote: Unanimous

ACTION ITEM #111207

Motion was made by Cindy Steidlmayer, Seconded by Terry Bressler to Adopt Resolution #2011-12.03 California Uniform Public Construction Cost Accounting Act.

Vote: Ayes – 4  
Noes – 1 (Yerxa)

ACTION ITEM #111208

Motion was made by Charles Yerxa Seconded by Cindy Steidlmayer to approve and adopt as written the Second Reading of Board Policies, Administrative Regulations and Exhibit Revisions from BP 1100 through BB 9323.2.

Vote: Unanimous

CONSENT AGENDA  
ACTION ITEM #111209

Motion was made by Lincoln Forry, seconded by Cindy Steidlmayer to approve the Consent Agenda with an amendment to the August 16, 2011 minutes to state **Dave Tarr was absent.**

Consent Agenda: Regular and Customary Business Items:

- a. Minutes of August 16, 2011 Regular Board Meeting
- b. September Payroll
- c. September Warrants: Batch #7 - 11
- d. September Financial Statements
- e. Personnel Assignment Order #2011/2012.02
- f. Approve 2011-12 Budget Revision
- g. Approve 2010-11 Unaudited Actuals
- h. Approve Routine Restricted Maintenance Account Certification
- i. Approve AB1200 Disclosure of Collective Bargaining Agreement

- j. Approve 2011-12 Annual Credentialing Report
- k. Adopt Resolution #2011-12.04 Close Deferred Maintenance Fund 14
- l. Approve Resolution #2011-12.05 Lincoln Day Observance Revised Date

Vote: Unanimous

HEARING OF PUBLIC FOR MATTERS  
ON CLOSED SESSION AGENDA

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 8:00 p.m. to consider and/or take action upon any of the following items:

- 1. Student Matters:
  - a. Out of School Suspensions
  - b. Inter-district Transfer Agreements
  - c. Approve AHP Recommendation to Reinstate Expulsion Case # 2010-11.01
  - d. Approve AHP Recommendation to Reinstate Expulsion Case #2010-11.03
  - e. Approve AHP Recommendation to Reinstate Expulsion Case #2010-11.10
- 2. Personnel Matters:
  - a. Public Employment – New Hires 2011-2012
  - b. Public Employee Discipline/Dismissal/Release
  - c. Public Employee – Resignations
- 3. Negotiations:
  - a. Instructions to District Negotiators

RECONVENE FROM CLOSED SESSION

The Board reconvened from Closed Session at 8:55 P.M. Board President Don Bransford reported out the Board reviewed the Inter-district Transfer Agreements, the Out of School Suspensions and reviewed the AHP's Recommendations.

ACTION ITEM # 111210

Motion was made by Cindy Steidlmayer, seconded by Charles Yerxa to approve the Inter-district Transfer Agreement requests.

Vote: Unanimous

ACTION ITEM #111211

Motion was made by Charles Yerxa, Seconded by Cindy Steidlmayer to approve the AHP Recommendation to Reinstate Expulsion Case #2010-11.01.

Vote: Unanimous

ACTION ITEM #111212

Motion was made by Cindy Steidlmayer, Seconded by Charles Yerxa to approve the AHP Recommendation to Reinstate Expulsion Case #2010-11.03.

Vote: Unanimous

ACTION ITEM #111213

Motion was made by Cindy Steidlmayer, Seconded by Lincoln Forry to approve the AHP Recommendation to Reinstate Expulsion Case #2010-11.10.

Vote: Unanimous

ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Submitted by Mary Lyttle  
Executive Administrative Assistant

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APPROVED BY:

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