

**COLUSA UNIFIED SCHOOL DISTRICT**

745 Tenth Street

Colusa, CA 95932

**UNOFFICIAL MINUTES**

Board of Trustees Regular Meeting

August 20, 2013, 4:00 p.m.

CALL TO ORDER	The meeting was called to order at 4:00 p.m. in the Colusa Unified School District Conference Room by Board President Terry Bressler, and established a quorum was present. Attending were Charles Yerxa, Terry Bressler, Kelli Griffith-Garcia, Lincoln Forry and Don Bransford. Also in attendance were Dwayne Newman, District Superintendent; School Administrators Jody Johnston and Darren Brown; BPS substitute Principal Ed Conrado, and Business Manager Sheryl Bailey; students and staff.
PLEDGE OF ALLEGIANCE	Charles Yerxa led the Pledge of Allegiance.
NEW EMPLOYEE INTRODUCTIONS AND RECEPTION	President Bressler asked Principals to introduce their new staff members. After introductions, President Bressler called for a short recess at 4:10 p.m. so a reception could be held in the hall for new staff members.
HEARING OF PUBLIC	Roberta James stated she thought Home School had a very positive start and welcomed the new adjunct teachers to Home School.
RE-ORDER IN AGENDA ACTION ITEM # 131401	Contractor Matt Simmons asked for an appeal to the decision made by the Board in June to deny his request for a Developer Fee waiver. No motion was made so there is no change in the June action.
STUDENT'S REPORT	Taylor Davies reported on activities at Colusa High School which included: Freshman orientation, Welcome Back rally, Homecoming theme for game on October 4, 2013, new student resource officer, Chad LeBlanc and the first football scrimmage.
PRESIDENT'S REPORT	Mr. Bressler said after speaking to many people he thought the opening of school went very well.
BOARD OF TRUSTEE TIME	Mr. Yerxa questioned why there were no nets on the basketball courts at Egling Middle School. Jody Johnston stated the custodians have the nets and plan on installing them as soon as possible.
SUPERINTENDENT'S REPORT	<ul style="list-style-type: none"><li>• Review of District Improvement Plan – Mr. Newman reported the PLC training with the Principals and staff has started. Administration is starting 'data walk-throughs' in classrooms. Instructional strategies timeline has been met. Two newsletters have been sent out in July and one is waiting to be published in August. The ALTAMI Learning Center meetings need to be scheduled. The Staff/parent/student surveys have been completed. The admin. team has discussed having monthly staff celebrations to recognize those people doing great additions for our district.</li><li>• STAR Achievement Data for 2013 – The district went up in percentages in advanced/proficient and down in the percentages in below basic and far below basic in every category, which is very good news.</li></ul>

- Progress Adviser Implementation – Mr. Newman handed out an example of a Staff Walk-Thru data sheet that he and the administrators will be using in the near future with all teachers. He explained the concept and said all teachers will be able to log onto the website to see whether or not they are doing all the instruction strategies they should and if not, they will be able to see what they need to work on. Mr. Newman said there will be four walk thru's per teacher per quarter.
- Budget - Update on LCFF – Mr. Newman reported we are in a very solid place financially. He handed out a timeline for financial planning which included early negotiations; financial advisor to begin bond feasibility study in October with it being complete by March; Tech Planning meetings (Plan needs to be complete by January) -- they will be given the task of using the Common Core monies effectively; building budgets will be looked at every month to make sure spending is being done properly; district wide needs to be discussed at all staff meetings or PLC's. A discussion was held regarding technology and our needs.  
Another need is adding to the custodian/maintenance staff. Mr. Newman handed out maintenance and custodial staff requirements using CUSD's square footage by school that was produced by Hillyard CCAP, American School and Universities magazine and the Florida Dept. of Education staffing formula. A discussion was held regarding CUSD's maintenance and custodial staff needs.  
Mr. Newman stated another staffing need is to extend the hours of our Bilingual Parent Liaison, Lupe Espindola, from 5.75 hrs. to 8 hrs. He asked Lupe to explain to the Board what she does during her work day. Mr. Newman asked the board if they would give direction to him to extend Lupe Espindola's 5.75 hours to 8 hours. They all agreed.  
Mr. Newman asked Ed Conrado, (acting principal while Dave Tarr is on extended sick leave), to give his thoughts on hiring another Kindergarten teacher because there are now 144 kindergarteners. Mr. Conrado reported there were 3 classes with 25 students, 2 classes with 24 students and the transitional kindergarten with 24 students. Two options would be to hire a new teacher or hire additional support for the current teachers. A discussion was held with the board giving Mr. Newman permission to advertise for a new teacher.
- Facilities Update: This summer's accomplishments for the MOT staff included painting rooms at EMS, painting the 500 wing at CHS, stripped and waxed a large number of floors throughout the district that have not been done in a long time, room cleaning, polished the trophy cases, completed 118 work orders, and installed the walk-in freezer at EMS. There is also \$50,000 of tree work that needs to be done.
- Enrollment – Mr. Brown thought the figures for CHS were wrong on the enrollment report. The numbers will be checked and reported next month.

NOTE: During this discussion period Board Member Kelli Griffith-Garcia left the meeting at 5:20 p.m. for another engagement.

CEA REPORT

Pam Giuliano reported that there was widespread dissatisfaction regarding the removal of items from the walls of teacher's classrooms.

CSEA REPORT

None

PUBLIC HEARING – 2013-14  
COMMON CORE IMPLEMENTATION  
GRANT PLAN

President Bressler opened the Public Hearing regarding the 2013-14 Common Core Implementation Grant Plan at 7:22 pm. Sheryl Bailey stated the audit requirements state we have a public hearing at two Board meetings and this is the second one, first one was in June. There being no comments, President Bressler closed the Public Hearing at 7:23 p.m.

INFORMATION/POSSIBLE ACTION:  
RFP/Q SINGLE RESPONDENT

The RFP/Q was about us getting financial advisory services in anticipation of CUSD going after a modernization bond. The only respondent was Government Financial Strategies, Lori Raineri, President. Mr. Newman asked the board if they wanted GFS to come to the next board meeting and give a presentation or go back out and re-advertise to possibly get more responses. The board asked to have Lori Raineri come to the next board meeting to give her presentation.

ACTION ITEM 131402

Motion was made by Don Bransford, seconded by Charles Yerxa to approve the Common Core Implementation Grant Expenditure Plan.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (Griffith-Garcia)

CONSENT AGENDA  
ACTION ITEM #131403

Consider Approval of Consent Agenda: Regular and Customary Business Items:

- a. Minutes of June 25, 2013 Regular Board Meeting
- b. August Payroll
- c. July/August Warrants: Batch #45-46 (2012-13) & 1-6 (2013-14)
- d. August Financial Statements
- e. 2013-2014 Budget Revision
- f. Personnel Assignment Order #2013/2014.01
- g. 2012-13 Developer Fee Report
- h. Receipt of CEA-CUSD Joint Sunshine Proposal
- i. Receipt CSEA-CUSD Joint Sunshine Proposal

Motion was made by Lincoln Forry, seconded by Charles Yerxa to approve the Consent Agenda without exception.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (Griffith-Garcia)

HEARING OF PUBLIC FOR MATTERS  
ON CLOSED SESSION AGENDA

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 7:32 p.m. to consider and/or take action upon any of the following items:

1. Student Matters:
  - a. Inter-District Transfer Requests
2. Personnel Matters:
  - a. Public Employment – New Hires 2013-2014
  - b. Public Employee Discipline/Dismissal/Release
  - c. Public Employee – Resignation

- d. Public Employee – Request for Maternity Leave
- 3. Negotiations:
  - a. Instruction to District Negotiators (Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives.)

RECONVENE FROM CLOSED SESSION      The Board reconvened from Closed Session at 9:05 P.M. Board President Terry Bressler reported out the Board reviewed the Inter-district Transfer Agreements and the request for Maternity Leave for Lisa Bond.

ACTION ITEM # 131404      Motion was made by Lincoln Forry, Seconded by Charles Yerxa to approve the Inter-district Transfer Agreement requests.

Vote: Unanimous

ACTION ITEM #131405      Motion was made by Charles Yerxa, Seconded by Don Bransford to approve the Maternity Leave Request for Lisa Bond.

Vote: Unanimous

ADJOURNMENT      The meeting adjourned at 9:10 p.m.

Submitted by Mary Lyttle, Executive Administrative Assistant

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APPROVED BY:

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