

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

OFFICIAL MINUTES

Board of Trustees Board Meeting

December 13, 2016

CALL TO ORDER The meeting was called to order at 6:00 p.m. in the District Office Board Room by Kathie Whitesell, who established a quorum was present. Attending were Kelli Griffith-Garcia, Charles Yerxa, Michael Phenicie and Melissa Yerxa-Ortiz. Also in attendance was Superintendent Dwayne Newman and various CUSD staff members.

PLEDGE OF ALLEGIANCE Rebecca Changus led the pledge of allegiance.

INFORMATION ITEM Mr. Newman administered the Oath of Office to the newly elected board members: Kelli Griffith-Garcia, Melissa Yerxa-Ortiz and Michael Phenicie.

ACTION ITEM #161775 Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the reorganization of the board and naming Kathie Whitesell as the Governing Board President.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161776 Motion was made by Kelli Griffith-Garcia, seconded by Melissa Ortiz to name Charles Yerxa as the Governing Board Clerk.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

INFORMATION ITEM The board selected their committee assignments as follows:

1. CRAF – Charles Yerxa
2. Friends of Music (FOM) – Michael Phenicie
3. Friends of Ag (FOAg) – Kelli Griffith-Garcia
4. SELPA – Kathie Whitesell
5. District English Language Advisory Committee (DELAC): Melissa Ortiz

HEARING OF THE PUBLIC FOR
ITEMS ON THE AGENDA No information was presented.

Board of Trustees Meeting
December 13, 2016

HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA	Roberta James reported that <i>A Tree Grows in Brooklyn</i> was selected for the Virginia Read. There are several writing workshop scheduled for the Spring and everyone is encouraged to attend.
RECOGNITIONS & CELEBRATIONS	No recognitions occurred.
STUDENT REPORT	No information was provided.
PRINCIPAL'S REPORT	Mr. Brown reported out on the new class offerings at CHS.
PRESIDENT'S REPORT	CRAF – None. FOM – Mr. Phenicie reported on the various performances taking place as well as the selection of CUSD students in the various upcoming competitions. The Carnegie Quartet has been performing throughout town to raise money for the Carnegie Hall performance in February. FOA – Kathie Whitesell reported that the Advisory Committee met on December 6 th . There are currently 184 members. SELPA – None. Grounds – None.
SUPERINTENDENT'S REPORT IMPROVING ACHIEVEMENT	<ul style="list-style-type: none"> • 2017-2018 LCAP Improvement Discussion – Mr. Newman would like to have a board retreat after the CSBA workshops in January to discuss closing the achievement gap. Mr. Newman is working on forming a committee and looking at having an outside organizations come in to assist in creating an implementation plan that helps CUSD close the gap.
SUPERINTENDENT'S REPORT MANAGEMENT	<ul style="list-style-type: none"> • Safety Discussion/Agreement with Colusa County Fairgrounds to Serve as Parent-Student Reunification Site – The emergency safety plan was discussed. Mr. Newman met with the Colusa County Fairgrounds CEO, Jonathan Howard, to discuss the use of the fairgrounds facility in the event of an incident which required parent-student reunification. • Report on Claim Settlement – The board was made aware of the settlement of a claim resulting from a collision between a district van and a private vehicle. The district's insurance paid \$7,000 to the occupants of the private vehicle. • Confirmation of CSBA Registration for Board Member Training – Mr. Newman confirmed the attendance of each board member for the January CSBA workshops. • Report on Safe Routes to School Walk Audit – A Safe Routes to School Audit recently took place. A report is being generated, but has not yet been received. Once received, Mr. Newman will share it with the board. • Report on Administration Training of New Regulations Regarding Discipline – Mr. Newman recently attended a training on discipline and is currently redefining best practices throughout CUSD. Student handbooks are also being revised accordingly.

Board of Trustees Meeting
December 13, 2016

SUPERINTENDENT’S REPORT
BUDGET

- Budget Update - Mr. Newman stated that no major changes have occurred to the budget since the last board meeting. During the last budget approval, the purchase of a new bus was authorized. Mr. Newman checked with the board to make sure they were comfortable with the purchase or if they would like a Special Board Meeting due to the cost. The board stated they are comfortable with the purchase and MOT will move forward with the process.

CSEA REPRESENTATIVE’S
REPORT

No information was presented.

CEA REPRESENTATIVE’S
REPORT

No information was presented.

**INFORMATION / DISCUSSION /
POSSIBLE ACTION ITEMS**
ACTION ITEM #161775

Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve a change in the start time for regularly scheduled board meetings to 5:15 PM.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Nay

Vote: (4 Ayes, 1 Nay)

ACTION ITEM #161776

Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve the FFA Out of State Travel.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161777

Motion was made by Kelli Griffith-Garcia, seconded by Charles Yerxa to approve the Warrants: Batch #19-22.

Ortiz– Aye
Whitesell – Abstain
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (4 Ayes, 1 Abstain)

Board of Trustees Meeting
December 13, 2016

ACTION ITEM #161778

Motion was made by Kelli Griffith-Garcia, seconded by Charles Yerxa, to approve Resolution #2016-17.07 – E9270 Conflict of Interest.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

NO FORMAL ACTION

Mr. Biladeau reviewed the status of the bond projects.

ACTION ITEM #161779

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Abatement of the 500 Wing at CHS.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161780

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Flooring Agreement for the 500 Wing at CHS.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161781

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve a Build & Install ADA Safety Rail at EMS – Not to Exceed \$3,400.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

Board of Trustees Meeting
December 13, 2016

- ACTION ITEM #161782 Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Installation of HVAC Units in CHS Locker Rooms – Not to Exceed \$4,000 (Work Self Performed).
- Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye
- Vote: (Unanimous)
- ACTION ITEM #161783 Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Agreement with Precision Concrete for Sidewalk Trip Hazards - Not to Exceed \$7,500.
- Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye
- Vote: (Unanimous)
- ACTION ITEM #161784 Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Concrete Agreement with ABS Builders, Inc. for EMS Portable & CHS Band Room.
- Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye
- Vote: (Unanimous)
- ACTION ITEM #161785 Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Cabinet Installation in New Portables at BPS & EMS – Not to Exceed \$21,000.
- Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye
- Vote: (Unanimous)

Board of Trustees Meeting
December 13, 2016

ACTION ITEM #161786 Motion was made by Charles Yerxa, seconded by Michael Phenicie to approve the Concrete Agreement with ABS Builders, Inc. for the CHS Ag Barn.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

NO FORMAL ACTION No formal action was taken on agenda item J.8 – Consider Approval of Tennis Court Painting at CHS. Paid for by CRAF. This item was tabled and will be brought back to the board at a future meeting.

ACTION ITEM #161787 Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve the Agreement with Schmidt Construction for the CHS Ag Barn Awning.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161788 Motion was made by Melissa Ortiz, seconded by Charles Yerxa to approve the Retention Payment for BPS ADA Upgrades to Lamon Construction, Inc.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161789 Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve the Notice of Completion for BPS ADA Upgrades with Lamon Construction, Inc.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Board of Trustees Meeting
December 13, 2016

Vote: (Unanimous)

ACTION ITEM #161790

Motion was made by Kelli Griffith-Garcia, seconded by Melissa Ortiz to approve the Retention Payment for EMS ADA Upgrades to Lamon Construction, Inc.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161791

Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve the Notice of Completion for EMS ADA Upgrades with Lamon Construction, Inc.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161792

Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve the Prop 39 Progress Payment to Air Systems, Inc.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161793

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve and adopt the third reading of BP 1230 & AR 1230 – School Connected Organizations.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161794

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the First Reading of Board Policies and Administrative Regulations as listed on the agenda.

- Ortiz– Aye
- Whitesell – Aye
- Griffith-Garcia – Aye
- Phenicie – Aye
- Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #161795

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the following consent agenda items:

1. November 8, 2016 Regular Board Meeting Minutes (to be revised to include the following revisions:
 - Take out Job Share working and replace with FMLA wording for Action Item #161774.
 - Revise Board Member listed as having given the Friends of Ag Report from Kathie Whitesell to Kelli Griffith-Garcia
2. Personnel Assignment Order 2016-2017 #5
3. November Payroll
4. 2016-2017 Annual Credentialing Report
5. General Fund 01 Budget Revision

- Ortiz– Aye
- Whitesell – Aye
- Griffith-Garcia – Aye
- Phenicie – Aye
- Yerxa – Aye

Vote: (Unanimous)

HEARING OF THE PUBLIC FOR
MATTER ON CLOSED SESSION
AGENDA

None.

The Board adjourned to Closed Session at 7:45 PM to consider and/or take action upon any of the following items:

1. Student Matters:
 - a. Inter District Transfers
2. Personnel Matters:
 - a. Public Employment
 - b. Public Employees Discipline/Dismissal/Release/Resignation

Board of Trustees Meeting
December 13, 2016

3. Negotiations

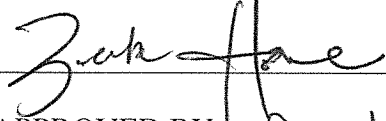
Instructions to District Negotiators *(Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives).*

The Board reconvened from Closed Session at 8:30 PM. Board President, Kathie Whitesell reported out that the Board reviewed and/or discussed Inter District Transfers and Personnel Matters.

ADJOURNMENT

The meeting adjourned at 8:35 PM

Respectfully submitted by Zeba Hone,
Executive Administrative Assistant



APPROVED BY:

