

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

UNOFFICIAL MINUTES Board of Trustees Regular Meeting

February 12, 2013

CALL TO ORDER	The meeting was called to order at 6:00 p.m. in the CUSD Conference Room by Board President Terry Bressler, and established a quorum was present. Attending were Charles Yerxa, Kelli Griffith-Garcia, Lincoln Forry, Don Bransford and Terry Bressler. Also in attendance were Superintendent Dwayne Newman, Principals Johnston, Tarr and Brown, Business Manager Sheryl Bailey, staff, students and parents.
PLEDGE OF ALLEGIANCE	Blake Steidlmayer led the Pledge of Allegiance.
HEARING OF THE PUBLIC	None
STUDENT'S REPORT	Taylor Davies, student body president, handed out a written report to the Board listing activities taking place at Colusa High School. Included in this report was information regarding homecoming week activities; sports teams; FBLA visit to the State Capitol and talking with Governor Brown and the CHS band students traveling to Carnegie Hall. She stated the FBLA students were attending the FBLA State Conference on April 18-21.
PRESIDENT'S REPORT	None
BOARD OF TRUSTEE TIME	None
FOOTBALL FIELD – MR. FORRY	Lincoln Forry asked about the CHS football field maintenance. To ensure the field is kept in good shape during the winter he wanted to make sure custodians are sanding the crown and sides of the field, along with other preventive maintenance. Mr. Newman assured him he would speak to Jim LaGrone, MOT director, to make sure this is done.
LUNCH TIMES – MRS. GRIFFITH-GARCIA	Board Member Griffith-Garcia asked a questions about the Kindergarten lunch times. Mr. Newman reported that all students are scheduled for the suggested 20 minutes of eating time at lunch. He mentioned that Ms. Hill and the site principals are working to insure that students get to lunch at the scheduled time, and that they are given plenty of time to eat. Mr. Newman also commented that each elementary building should work towards a schedule which has recess before lunch so students do not rush through their meals in order to be dismissed to the playground.
ENVIRONMENTAL SCIENCES ACADEMY – MR. FORRY	Board Member Forry asked for clarification on the requirements for the Environmental Sciences Academy. He said it was his impression that the program was for under privileged and at-risk students and wanted to know if we were sticking to the guidelines of the program. A discussion was held on the pros and cons of the program and whether or not we should continue with it at Colusa High School. Sheryl Bailey stated this year the program brought in

\$70,000 of restricted money from the State, but next year the money will be unrestricted. Mr. Yerxa asked what percentage of students participate in the program. Mr. Brown responded that the goal is to have 45-50 9th graders registered to start the program in their sophomore year. It was suggested that the board continue to learn about the ESA program.

BOARD COMMITTEES

President Bressler asked board members what district committees they would like to serve on this year. The following is what was decided:

CRAF – Charles Yerxa, **Friends of Music** – Don Bransford, **Friends of Ag** – Lincoln Forry and Kelli Griffith-Garcia with Terry Bressler as an alternate, **SELPA** – Terry Bressler and Don Bransford. Mr. Forry suggested we start a Grounds Committee and he would like to be on it.

LEADERSHIP REPORT(S)

- ◆ **Improving Achievement (standing item):** Mr. Newman and the principals continue to work on a District wide improvement plan focusing on improving achievement, closing achievement gaps, and improving the atmosphere and communication in our system.
- ◆ **Budget (standing item):** Mr. Newman reported there was no news presently from the State. He stated that since there is a wide range of thought regarding the impacts of the local control funding formula, he suggested the board and staff look at the possibility of setting an ending fund balance target for our school district. The idea is to have everyone know and agree to the target Ending Fund Balance so future budget decisions can be made without having to debate the size of the EFB.
- ◆ **Management items (standing item):** Mr. Newman shared the Standard Response Protocols forms he is proposing to use in all classrooms throughout the district. At the last county Superintendent’s meeting he shared the information with other districts in the county. Williams Unified is on board with the procedure and will share in the expense of printing posters, flyers, etc. for classrooms & students for both districts.
Mr. Newman talked about the district’s fund raising policy. He stated it should be decided before any fundraiser that schools keep a goal in mind of how much money they want to raise and designate what the money will be used for. He would like the Principals to have a discussion with their staff on the district’s regulations for fundraising.
A question was asked about volunteer background checks and how in depth the checks should be. A discussion was held with an outcome being that a Volunteer Form shall be put in each student’s back to school packet at the beginning of each school year for parents/grandparents, etc. to submit to schools. There was a discussion of who should be considered a volunteer, and how that is different from someone, who makes occasional short visits to the schools. It was decided that the district office will do internet based background checks and keep a list of “approved” volunteers. This will help maintain the confidentiality of anyone who volunteers.
- ◆ **Enrollment (standing item):** Our enrollment is up 5 this month.
- ◆ **Community Outreach (standing item):**
Hawk Talk & DELAC Meeting Reports: Mr. Newman reported he met with parents at a recent Hawk Talk meeting and said he felt they all were

supportive of the schools. Parents talked of forming a grant writing committee to generate money for the district. Mr. Newman was also encouraged by the DELAC meeting he had with 13 parents. The board wanted to know how to get more participation at these parent meetings. Mr. Newman plans on using the auto dialer to notify parents in the future. Egling Middle School Report: Jody Johnston asked Ms. Giuliano and her 6th grade English class to recite a Robert Frost poem for the Board. Ms. Giuliano introduced Lincoln Forry and Chloe Ferraiuolo who recited their poems they wrote for the Hawk's Eye last year and who also got their poems published in the recent Chico News and Review newspaper. Ms. Johnston also pointed out the work posted on the conference room bulletin board that was writing samples from the 4th & 6th grade classes.

CEA REP'S REPORT

Pam Giuliano said she appreciates the way Mr. Newman handles the negotiation sessions he conducts with CEA. He lets all voices be heard, which feels good to know that he is considering all suggestions and ideas.

CSEA REP'S REPORT

None

BOARD & SUPT. RETREAT
DATE & TIME
ACTION ITEM #121336

Motion was made by Kelli Griffith-Garcia, seconded by Don Bransford to have the Board / Superintendent Retreat on Thursday, March 7, 2013 from 12:30 p.m. – 4:00 p.m. in the District conference room.

Vote: Unanimous

CONSENT AGENDA
ACTION ITEM #121337

Motion was made by Lincoln Forry, seconded by Kelli Grifith-Garcia to approve the Consent Agenda without exception.

1. Consider Approval of Consent Agenda: Regular and Customary Business Items:
 - a. Minutes of January 15, 2013 Regular Board Meeting
 - b. February Payroll
 - c. February Warrants: Batch #23 - 27
 - d. February Financial Statements
 - e. Personnel Assignment Order #2012/2013.07
 - f. 2012-13 Budget Revision
 - g. 2012-13 2nd Interim Report
 - h. Resolution #2012-13.09 Approval of Seniority List
 - i. Resolution #2012-13.10 Reduction in Classified Staff Due to Lack of Work or Lack of Funds
 - j. Burchfield Primary School Single Plan for Student Achievement – February 1, 2013 – January 31, 2014
 - k. 2011-2012 School Accountability Report Card for Burchfield Primary School
 - l. 2011-2012 School Accountability Report Card for Egling Middle School
 - m. 2011-2012 School Accountability Report Card for Colusa High School
 - n. 2011-2012 School Accountability Report Card for Colusa Alternative High School

- o. 2011-2012 School Accountability Report Card for Colusa Alternative Home School
- p. Cafeteria Surplus Equipment Recommendations

Vote: Unanimous

HEARING OF PUBLIC FOR
MATTERS ON CLOSED
SESSION AGENDA

None

ADJOURN TO CLOSED
SESSION

The Board adjourned to Closed Session at 7:40 p.m. to consider and/or take action upon any of the following items:

1. Student Matters:
 - a. Out-of-School Suspensions
 - b. Inter-District Transfers
 - c. Consider Approval of AHP Recommendation for Expulsion Case #EH 2012-13.07
2. Personnel Matters:
 - a. Public Employment – New Hires 2012/2013
 - a. Public Employee Discipline/Dismissal/Release
 - b. Public Employee - Retirement
3. Negotiations:
 - a. Instructions to District Negotiators (*Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives.*)

RECONVENE FROM CLOSED
SESSION

The Board reconvened from Closed Session at 9:10 p.m. Board President Terry Bressler reported out the Board reviewed the Inter-district Transfer Agreements, the Out of School Suspension Report, and the AHP recommendations.

ACTION ITEM #121338

Motion was made by Don Bransford, seconded by Charles Yerxa to approve the Inter-district Transfer Agreements.

Vote: Unanimous

ACTION ITEM #121339

Motion was made by Don Bransford, seconded by Lincoln Forry to approve the AHP recommendation of Expulsion Case #EH 2012-13.07.

Vote: Unanimous

ADJOURNMENT

The meeting adjourned at 9:15 p.m.

Respectfully submitted by Mary Lyttle,
Executive Administrative Assistant

APPROVED BY:
