

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

OFFICIAL MINUTES Board of Trustees Board Meeting

March 14, 2017

CALL TO ORDER

The meeting was called to order at 5:15 p.m. in the District Office Board Room by Kathie Whitesell, who established a quorum was present. Attending were Charles Yerxa, Michael Phenicie, Melissa Ortiz and Kelli Griffith-Garcia. Also in attendance was Superintendent Dwayne Newman, various staff members, and members of the community.

HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA

No information was presented.

HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA

No information was presented.

RECOGNITIONS & CELEBRATIONS

Mrs. Toth recognized the English Language Acquisition Committee for their hard work in selecting the new curriculum. Mrs. Johnston recognized and thanked Bibiana McNeil for her service at Colusa Unified. Mr. Brown recognized the CHS English Department for their work with Poetry Out Loud. Jose Carlos Dominguez was also recognized as he was the winner of the Poetry Out Loud Contest.

STUDENT REPORT

Grace Boeger provided information on past and future events at CHS.

PRESIDENT'S REPORT

CRAF – Charles Yerxa reported that they are looking forward to the upcoming Golf Tournament.
FOM – Mike Phenicie reported that CUSD students did very well at the recent music festival in Chico. Music Week will take place from May 2nd – May 4th.
FOA – Kelli Griffith-Garcia reported on past and future competitions.
SELPA – Kathie Whitesell reported that the next SELPA meeting will take place in April.
DELAC – Melissa Ortiz attended the DELAC meeting on February 15th. The meeting was a follow up to the brainstorming session that took place at the previous meeting. Mrs. Ortiz was pleased with the turnout and the level of engagement that occurred.

SUPERINTENDENT'S REPORT IMPROVING ACHIEVEMENT

2017-2018 LCAP Improvement Discussion

- Discussion of Board Priorities & Goals – Mr. Newman reported that the recent board retreat went very well. The district wide goals were reviewed and discussed.
- Discussion regarding a date for board/leadership meeting occurred. Zeba Hone will coordinate a date with the team.

SUPERINTENDENT'S REPORT BUDGET

Budget Update

- Review Mid Year Projection (MYP) – A review of the MYP occurred.

CSEA REPRESENTATIVE'S REPORT

Rosemary Hicks reported that negotiation occurred and job descriptions are being reviewed.

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CEA REPRESENTATIVE'S
REPORT

Pam Giuliano thanked the board for sending sixth graders to Shady Creek. Bobbi Weiglein reported that the committee is planning for the Week of the Teacher.

**INFORMATION / DISCUSSION /
POSSIBLE ACTION ITEMS**
ACTION ITEM #1617132

Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to direct Mr. Newman to create a draft resolution protecting Colusa Unified students from being questioned by Immigration & Customs Enforcement (ICE) officers at school and bring back to the April meeting.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

NO FORMAL ACTION

Agenda item H.2. – Consider Approval of Long Term Sub Rate Change. Due to the lack of a motion, no formal action occurred for this item.

ACTION ITEM #1617133

Motion was made by Michael Phenicie, seconded by Melissa Ortiz to approve the sample Administrative Regulation 3300.

Ortiz– Aye
Whitesell – Nay
Griffith-Garcia – Nay
Phenicie – Aye
Yerxa – Nay

Vote: (3 Nays, 2 Ayes) – Unapproved

ACTION ITEM #1617134

Motion was made by Melissa Ortiz, seconded by Michael Phenicie to approve item #1 of the sample Administrative Regulation 3300 as follows:
For changes to the existing department or site budget, the board empowers the superintendent to approve changes not to exceed \$20,000 without receiving prior board approval, as long as the change does not cause the site/department to exceed its yearly budget allocation. The proposed expenditure change must be approved by three members of the District Leadership Team. Typically, the three members approving the expenditure would be the Superintendent, CBO, and the department head or principal. As soon as practically possible after authorizing this budget change, the Superintendent will inform the board of the circumstances which necessitated the expenditure. At the next regular meeting, the expenditure change will be a discussion item on the agenda.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye

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Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617135

Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve the College Readiness Block Grant.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617136

Motion was made by Michael Phenicie, seconded by Melissa Ortiz to approve the 2017-18 and 2018-19 school calendars upon ratification by CEA.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617137

Motion was made by Michael Phenicie, seconded by Kelli Griffith-Garcia to approve the purchase of the Benchmark Advance English Language Arts Curriculum (TK-6).

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617138

Motion was made by Michael Phenicie, seconded by Kelli Griffith-Garcia to approve the purchase of SpringBoard English Language Arts Curriculum (7-8) for an amount not to exceed \$64,000.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye

Yerxa – Aye

Vote: (Unanimous)

BREAK
NO FORMAL ACTION

A brief break occurred.

Agenda item H.8. – Formal Opposition to City Approval of Marijuana Growing Operation – No formal action occurred for this item. The board directed Mr. Newman to draft up language regarding this issue to bring back to the April meeting.

Ortiz– Nay
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Recuse

Vote: (1 Nay, 3 Ayes, 1 Recused)

ACTION ITEM #1617139

Motion was made by Michael Phenicie, seconded by Kelli Griffith-Garcia to approve the out of state travel for National Council of Teachers of Mathematics.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617140

Motion was made by Kelli Griffith-Garcia, seconded Michael Phenicie to approve the Colusa Unified Emergency Operation Manual.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617141

Motion was made by Michael Phenicie, seconded by Melissa Ortiz to approve the Memorandum of Understanding with Plaza Comunitaria Valentina.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye

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Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617142

Motion was made by Charles Yerxa, seconded by Kelli Griffith-Garcia to approve the Warrants: Batch #31-34.

Ortiz– Aye
Whitesell – Abstain
Griffith-Garcia – Absent
Phenicie – Aye
Yerxa – Aye

Vote: (4 Ayes, 1 Abstain)

ACTION ITEM #1617143

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 1340 – Access to District Records.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617144

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 3311 & AR 3311 – Bids.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617145

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 3311.1 & AR 3311.1 – Uniform Public Construction Cost Accounting Procedures.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

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ACTION ITEM #1617146 Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 3311.2 – Lease-Leaseback Contracts.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617147 Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 3311.3 – Design-Build Contracts.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617148 Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 3311.4 – Procurement of Technological Equipment.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617149 Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt 3543 – Transportation Safety & Emergencies.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617150 Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 4030 & AR 4030 – Nondiscrimination in Employment.

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Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617151

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 4119.11/4219.11/4319.11 - & AR 4119.11/4219.11/4319.11 – Sexual Harassment.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617152

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 5030 – Student Wellness.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617153

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 5111.1 – District Residency.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617154

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 5116.2 – Involuntary Student Transfers.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye

Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617155

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 5141.21 & AR 5141.21 – Administering Medication & Monitoring Health Conditions.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617156

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 6146.1 – High School Graduation Requirements.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617157

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 6154 – Homework/Makeup Work.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617158

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 6164.6 & AR 6164.6 – Identification & Education Under Section 504.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617159

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 6173.3 – Education for Juvenile Court School Students.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617160

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BB 9240 – Board Training.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617161

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BB 9323 – Meeting Conduct.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617162

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt BP 3470 – Debt Issuance Management.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617163

Motion was Charles Yerxa, seconded by Michael Phenicie to approve and adopt AR 6143 – Course of Study.

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

ACTION ITEM #1617164

Motion was made by Michael Phenicie, seconded by Charles Yerxa to approve the following consent agenda items:

1. February 14, 2017 Regular Board Meeting Minutes
2. Personnel Assignment Order 2016-2017 #8
3. February Payroll
4. Teacher Tenure Recommendations for 2017-18 School Year
5. Resolution #2016-17.09 – Education Protection Account
6. Advanced Document Copier Lease Agreement
7. Waiver of Attendance for Emergency Conditions
8. Colusa Unified School District Injury & Illness Prevention Program

Ortiz– Aye
Whitesell – Aye
Griffith-Garcia – Aye
Phenicie – Aye
Yerxa – Aye

Vote: (Unanimous)

HEARING OF THE PUBLIC FOR
MATTERS ON THE CLOSED
SESSION AGENDA

None.

The board adjourned to Closes Session at 7:10 PM to consider and/or take action upon any of the following items:

1. Negotiations Pursuant to Government Code 54957.6
Agency Designated Representatives: Dwayne Newman, Superintendent; Sheryl Parker, Chief Business Official

Employee Organizations: California Teachers Association, California State Employees Association, and Unrepresented Employees (All)

Instruction to District Negotiators (Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives)
2. Personnel Matters Pursuant to Government Code 54957

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Administration Representatives: Dwayne Newman, Superintendent
Consider Approval of Maternity Leave Request

- a. Consider Approval of 2017-18 Job Share Requests
- b. Discussion of Superintendent Evaluation

The reconvened from Closed Session at 7:50 PM. Board President, Kathie Whitesell reported out that Discussion of the Superintendent Evaluation occurred.

NO FORMAL ACTION

Agenda item K.2.a – Consider Approval of 2017-18 Job Share Request. No formal action for this item. The Board directed that they job share requests be brought back with additional information.

ADJOURNMENT

The meeting adjourned at 7:52 PM

Respectfully submitted by Zeba Hone,
Executive Administrative Assistant



APPROVED BY:










