

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street

Colusa, CA 95932

UNOFFICIAL MINUTES

Board of Trustees Regular Meeting

September 17, 2013, 6:00 p.m.

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Colusa Unified School District Conference Room by Board President Terry Bressler, and established a quorum was present. Attending were Charles Yerxa, Terry Bressler, Kelli Griffith-Garcia, Lincoln Forry and Don Bransford. Also in attendance were Dwayne Newman, District Superintendent; School Administrators Jody Johnston and Darren Brown; BPS substitute Principal Ed Conrado, and Business Manager Sheryl Bailey; students and staff. Lori Raineri & Stacie Frerichs from Government Financial Strategies Inc.

PLEDGE OF ALLEGIANCE

Bob Kirkman led the Pledge of Allegiance.

HEARING OF PUBLIC

None

STUDENT'S REPORT

Bob Kirkman IV, CHS teacher and Leadership Advisor, reported on Homecoming activities taking place at Colusa High School.

PRESIDENT'S REPORT

Set Site Visitation Dates: After consulting their calendars the Board decided on Tuesday, October 22, 2013 at 8:00 a.m. for the high school visitation. They would like to have lunch with 5 students from each grade level and have the cafeteria prepare their lunches.

The Board will select a date and time for Egling Middle School's visitation at the October meeting.

BOARD OF TRUSTEE TIME

Mr. Forry questioned the amount of time teachers are away from their classrooms for negotiations and student study team meetings. He would like to see less classroom disruption with substitutes filling in for teachers by having these types of meetings scheduled before or after school. Kathy Aplanalp stated the SST meetings last 30 minutes and the middle school and high school schedule their meetings before and after school, but there is an issue at Burchfield and she will look at changing the scheduling there.

Mr. Forry stated he had received an email from Dennis Meyers (he has no idea who Mr. Meyers is) regarding AB 375 which had to do with reforming the teacher dismissal process. He read a summary of the Bill and asked if anyone had heard of it. No one had but officers in CEA would check into it, along with Mr. Newman.

Mr. Forry had a concern about late notification for an awards assembly that took place that morning. He wanted to be sure that notifications for these types of assemblies were delivered by email or by phone earlier than the day/night before the assembly takes place. Mr. Conrado stated the assembly date and time had been on the marquee outside of the school for the past 2 weeks.

The last concern Mr. Forry had was with PE supervision at CHS. He had a parent talk to him about the supervisor for girls P.E. not arriving in time for girls to change for P.E. He asked Mr. Brown to make sure supervisors are on time so students don't suffer the consequences by being late to class.

SUPERINTENDENT'S REPORT

- Mr. Newman and the administrative team have started an acknowledgement program to celebrate people who make the district better in some way. This month the following were honored: Officer Chad LeBlanc, Barbara Reece, Frank Davison and Bobby Kirkman, Jr.
- Mr. Newman reported that while doing classroom walk-throughs in the schools he was pleased with what was happening there.
- Mr. Newman stated there was nothing new to report on the budget. He stated Sheryl has updated the multi-year projections and he will be sending this out to board members within the next week. He said that the district, 2 years out, will be 1.2 M beyond the 5% reserve. He will be starting negotiations with CEA on Thursday and with CSEA on September 30.
- Mr. Newman handed out a DRAFT of **BP/AR 6161.2 Instruction/Equipment, Books and Materials** with regards to teachers publishing a supply request list for parents at the beginning of the school year. He stated this was not a First Reading but only a DRAFT. He wanted teachers to be aware of what they can and cannot request from parents. A discussion was held. Mr. Bransford stated he thought the district should take a look at the Instructional Materials budget since there has been \$100,000 cut from it over the past couple of years. He thought we should think about reinstating some of that money so teachers don't have to send home a supply request list to parents and/or purchase supplies out of their own pocket.
- Another topic came up at the Board retreat regarding personnel hiring committees and their role in the hiring process. He added some DRAFT language to **BP4111(a) Recruitment and Selection** of personnel. This new language states the hiring committee is only an advisory committee. The principal/department head has the sole responsibility for making the final decision on hiring. After discussion, it was suggested there be verbiage included that states it is the principal's duty to convey the role of the hiring committee to them before the interviews start.
- The enrollment report shows we are down a couple of students but the CAHS attendance is up.

CEA REPORT

Pam Giuliano said there are negotiations scheduled for this week. The teachers are being cautiously optimistic. There has always been teamwork involved in negotiations in the past so they are hoping that waiting will be fruitful in the end.

CSEA REPORT

Mr. Newman said he spoke with Rosemary Hicks and she said that after the September 30 negotiations the classified employees hope to come back with an agreement in October.

PUBLIC HEARING – RESOLUTION
#2013-14.02 SUFFICIENCY OR
INSUFFICIENCY OF INSTRUCTIONAL
MATERIALS

Board President Terry Bressler opened the public hearing at 6:55 p.m. for Resolution #2013-14.02 Sufficiency or Insufficiency of Instructional Materials. There being no comments, the hearing was closed at 6:56 p.m.

INFORMATION/DISCUSSION:
CAFETERIA REPORT

Sheryl Bailey reported the cafeteria was doing very well financially which is mostly due to the new food services director, Leasa Hill. Ms. Hill has purchased new equipment, and has provided a new menu for the cafeteria and the students truly enjoy eating there. Sheryl said in her 30 years with the district she has not seen meal participation go up as much as it has over the last year.

REPORT FROM GFS – SOLE
RESPONDENT TO FINANCIAL
CONSULTING RFP/RFQ

Lori Raineri and Stacie Frerichs spoke to the board regarding Government Financial Strategies Inc., the financial advisory company that is going to help CUSD with the proposed bond measure in 2014. Ms. Raineri gave her personal background experience as well as the background of her company, GFS. She explained the role of a financial advisor and explained the services she will provide. Ms. Raineri gave the Board a schedule of events that her company will spearhead during this time period.

ACTION ITEM #131406

Motion was made by Charles Yerxa, seconded by Lincoln Forry to approve Resolution #2013-14.02 Sufficiency or Insufficiency of Instructional Materials.

Vote: Unanimous

ACTION ITEM #131407

Motion was made by Lincoln Forry, seconded by Kelli Griffith-Garcia to hire Government Financial Strategies as the financial consultant for the district.

Vote: Unanimous

CONSENT AGENDA
ACTION ITEM #13148

Consider Approval of Consent Agenda: Regular and Customary Business Items:

- a. Minutes of August 20, 2013 Regular Board Meeting
- b. Minutes of August 29, 2013 Special Meeting – Board/Supt. Workshop
- c. September Payroll
- d. September Warrants: Batch # 7 - 10
- e. September Financial Statements
- f. Approve 2013-14 Budget Revision
- g. Approve 2012-13 Unaudited Actuals
- h. Approve Routine Restricted Maintenance Account Certification
- i. Approve Resolution #2013-14.01 GANN Limit
- j. Personnel Assignment Order #2013/2014.02
- k. Approve 2012-13 Annual Credentialing Report
- l. Approve Extra Duty Stipends for 2013-2014
- m. Approve CHS AP English class trip to Ashland, Oregon, October 15-17, 2013
- n. Approve CHS "4 Seasons"/Friday Night Live Club trip to Richardson's Springs, October 3 & 4, 2013
- o. Approve CHS FFA students Kendall Cotter and Ashley Ornbaun's trip to Louisville, Kentucky to attend the National FFA Convention, October 30 – November 2, 2013

Motion was made by Charles Yerxa, seconded by Don Bransford to approve the Consent Agenda without exception.

Vote: Unanimous

HEARING OF PUBLIC FOR MATTERS
ON CLOSED SESSION AGENDA

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 8:25 p.m. to consider and/or take action upon any of the following items:

1. Student Matters:
 - a. Out of School Suspensions
 - b. Inter-District Transfer Requests

- c. Consider Approval of AHP Recommendation for Expulsion Case #Eh2013-14.01
- d. Consider Approval of AHP Recommendation for Expulsion Case #EH2013-14.02
- 2. Personnel Matters:
 - a. Public Employment – New Hires 2013-2014
 - b. Public Employee Discipline/Dismissal/Release
- 3. Negotiations

RECONVENE FROM CLOSED SESSION The Board reconvened from Closed Session at 9:20 P.M. Board President Terry Bressler reported out the Board reviewed the Out of School Suspension Report, the Inter-district Transfer Requests and the AHP Panel’s recommendations for Expulsion Cases #EH2013-14.01 and #EH2013-14.02.

ACTION ITEM # 131409 Motion was made by Charles Yerxa, Seconded by Kelli Griffith-Garcia to approve the Inter-district Transfer Agreement requests.

Vote: Unanimous

ACTION ITEM #131410 Motion was made by Charles Yerxa, seconded by Don Bransford to approve the AHP’s Recommendation for Expulsion Case #EH2013-14.01.

Vote: Unanimous

ACTION ITEM #131411 Motion was made by Charles Yerxa, seconded by Don Bransford to approve the AHP’s Recommendation for Expulsion Case #EH2013-14.01.

Vote: Unanimous

ACTION ITEM #131412 No action was taken regarding #EH2013-14.02. There was no expulsion hearing held for this student.

ADJOURNMENT The meeting adjourned at 9:25 p.m.

Submitted by Mary Lyttle, Executive Administrative Assistant

APPROVED BY:
