

# COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street  
Colusa, CA 95932

## OFFICIAL MINUTES

Board of Trustees Board Meeting

June 13, 2017

### CALL TO ORDER

The meeting was called to order at 4:30 p.m. in the District Office Board Room by Kathie Whitesell, who established a quorum was present. Attending were Charles Yerxa, Melissa Ortiz and Kelli Griffith-Garcia. Also in attendance was Superintendent Dwayne Newman, various staff members, and members of the community.

### PLEDGE OF ALLEGIANCE

Kelli Griffith-Garcia led the pledge of allegiance.

### HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA

No information was presented.

### HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Pam Giuliano distributed the 26<sup>th</sup> Edition of the Hawk's Eye to the Board. Terry Biladeau informed the board that a new air conditioning unit and ductwork will be going in at the Colusa High School kitchen.

### RECOGNITIONS & CELEBRATIONS

Jody Johnston thanked Pam Giuliano for her many years of service with Colusa Unified and for her ability to get so much out of her students each day. Mrs. Johnston also recognized Erika Lemenager, Stephanie Archibald, and the remainder of the Egling Middle School staff for their hard work and compassion during an emotional year. Mr. Newman recognized CRAF for their enormous contributions and efforts for the various Colusa High School Athletic Programs.

### PRESIDENT'S REPORT

CRAF – Charles Yerxa reported that the recent golf tournament resulted in approximately \$10,000 in profit. A review of the various purchases made by CRAF for the athletic programs occurred.

FOM – None.

FOA – Kelli Griffith-Garcia reported that CUSD students did very well at the 2017 Colusa County Fair.

SELPA – Kathie Whitesell was not present at the last SELPA meeting; however, Mr. Newman attended and stated that the budget was approved.

DELAC – Mrs. Ortiz stated that the last meeting went very well and items from the LCAP were discussed with the DELAC members. In addition, Mrs. Ortiz also worked with the members on getting them signed up and trained on Footsteps2Brilliance.

### SUPERINTENDENT'S REPORT IMPROVING ACHIEVEMENT

#### Improving Achievement

- Discussion of Changes to May 9, 2017 Local Control Accountability Plan Draft - Mr. Newman reviewed the changes to the May 9, 2017 Local Control Accountability Plan Draft. Those changes consisted of some notes from his meeting with the CHS Leadership class, and the latest budget numbers.
- Budget Discussion – Sheryl Parker presented information on how to read a budget report. The board was presented with a packet of information

Board of Trustees Meeting  
June 13, 2017

---

including the different budget codes, and some documents detailing how districts can avoid fiscal difficulties.

## PUBLIC HEARING

Kathie Whitesell opened the public hearing for the 2017-18 Local Control Accountability Plan at 5:17 PM for public comment. No comments were made and the public hearing closed at 5:18 PM.

Kathie Whitesell opened the public hearing for the 2017-18 Budget for public comment at 5:18 PM. Pam Giuliano asked for clarification on the assumptions. The public hearing closed at 5:21 PM.

## DISCUSSION ONLY

Leasa Hill, Nutrition Services Director, presented information on the upcoming remodels that will be taking place at the various CUSD kitchens. Terry Biladeau, MOT Director, provided information to the board on the various summer projects as well the development of the sinkhole at Burchfield Primary School. Currently, Mr. Biladeau is monitoring the sinkhole and working with the City to determine the best approach on repairs.

## ACTION ITEM #1617184

Motion was made by Kelli Griffith-Garcia, seconded by Charles Yerxa to approve the Warrants: Batch #43-47.

Whitesell – Abstain  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (1 Abstain, 3 Ayes, 1 Absent)

## DISCUSSION ONLY

Mr. Newman wanted to make the board aware that there is a need for additional staffing at the district office. The board will be provided with written detail at the August board meeting.

## DISCUSSION ONLY

Mr. Newman asked the board to review the draft CUSD Governance Handbook. Melissa Ortiz will be working on a self-evaluation for the board and will distribute it for review and comments via email. The handbook will be brought back to future meetings for revision and final approval.

## DISCUSSION ONLY

Class lists will no longer be posted at the school sites. This is a violation of student / parent privacy according to a recent training attended by the administrators.

## ACTION ITEM #1617185

Motion was made by Kelli Griffith-Garcia, seconded by Charles Yerxa to approve the first reading of Board Policies and Administrative Regulations as listed on the agenda.

Whitesell – Aye  
Griffith-Garcia – Aye

Board of Trustees Meeting  
June 13, 2017

---

Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617186

Kathie Whitesell pulled agenda item H. 13 from the consent agenda. Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve the Declaration of Need for Fully Qualified Educators.

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617187

Motion was made by Kelli Griffith-Garcia, seconded by Melissa Ortiz to approve the following consent agenda items with the exception of item #13 (which was moved from consent to an action item):

1. May 9, 2017 Regular Board Meeting Minutes
2. May 11, 2017 Special Board Meeting Minutes
3. Consider Approval of Change for K-8 Counselor Position  
Administrative Salary Schedule to Certificated Salary Schedule
4. Personnel Assignment Order
5. May Payroll
6. Out of State Travel for Teacher to Attend Math Learning Center  
Leadership in Denver, CO.
7. 2017-18 Consolidated Application
8. 2017-18 Vision Screening Contract
9. 2017-18 Medi-Cal Administrative Activities Joint Power Agreement
10. AB1200 Disclosure of Collective Bargaining Agreement
11. Cafeteria Fund 13 Budget Revision
12. General Fund 01 Budget Revision
13. Declaration of Need for Fully Qualified Educators
14. Dickson Mechanical – Burchfield Kitchen Remodel (\$10,300)
15. Dickson Mechanical – Egling Kitchen Remodel (\$8,800)
16. Chico Roofing Contract (\$148,267)
17. Wike Restoration (\$3,840.84)
18. Williams Uniform Complaint Quarterly Report
19. 2016-17 Salary Schedules:
  - a. Certificated Salary Schedules
  - b. Certificated Extra Duty Salary Schedule
  - c. Confidential/ASES Coordinator Salary Schedule
  - d. Classified Management Salary Schedule
  - e. Administrative Salary Schedule

Board of Trustees Meeting  
June 13, 2017

---

f. Substitute Salary Schedule

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

None.

HEARING OF THE PUBLIC FOR  
MATTERS ON THE CLOSED  
SESSION AGENDA

The board adjourned to closed session at 6:22 PM to consider and/or take action upon the following items:

1. Personnel Matters Pursuant to Government Code 54957  
Administrative Representatives: Dwayne Newman, Superintendent; Sheryl Parker, Chief Business Official
  - a. Consider Approval of Maternity Leave for Classified Staff Member
2. Negotiations Pursuant to Government Code 54957.6  
Agency Representatives: Dwayne Newman, Superintendent; Sheryl Parker, Chief Business Official  
  
Employee Organizations: California Teachers Association, California State Employees Association, and Unrepresented Employees
  - a. Consider Approval of Unrepresented Employee Group Tentative Agreement
  - b. Consider Approval of Certificated Employee Group Tentative Agreement
  - c. Consider Approval of Memorandum of Understanding with Colusa Educator's Association.

Instructions to District Negotiators ( *Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives*)

3. Student Matters Pursuant to Government Code 48918  
Administrative Representative: Dwayne Newman, Superintendent
  - a. Consider Approval of AHP Recommendation Regarding EH #2016-17.06
  - b. Consider Approval of AHP Recommendation Regarding EH #2016-17.07.

The board reconvened from Closed Session at 6:43 PM.

ACTION ITEM #1617188

Motion was made by Kelli Griffith-Garcia, seconded by Melissa Ortiz to approve the Maternity Leave Request for Classified Staff Member.

Board of Trustees Meeting  
June 13, 2017

---

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617189

Motion was made by Kelli Griffith-Garcia, seconded by Melissa Ortiz to approve the Unrepresented Employee Group Tentative Agreement.

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617190

Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve the Certificated Employee Group Tentative Agreement.

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617191

Motion was made by Kelli Griffith-Garcia to approve the Memorandum of Understanding with Colusa Educator's Association.

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent  
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617192

Motion was made by Melissa Ortiz, seconded by Kelli Griffith-Garcia to approve the AHP Recommendation for EH#2016-17.06 .

Whitesell – Aye  
Griffith-Garcia – Aye  
Ortiz - Aye  
Phenicie – Absent

Board of Trustees Meeting  
June 13, 2017

---

Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

ACTION ITEM #1617193

Motion was made by Kelli Griffith-Garcia, seconded by Melissa Ortiz to approve the AHP Recommendation for EH #2016.17.07.

Whitesell – Aye

Griffith-Garcia – Aye

Ortiz - Aye

Phenicie – Absent

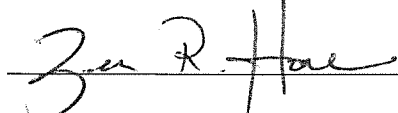
Yerxa – Aye

Vote: (4 Ayes, 1 Absent)

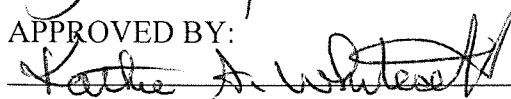
ADJOURNMENT

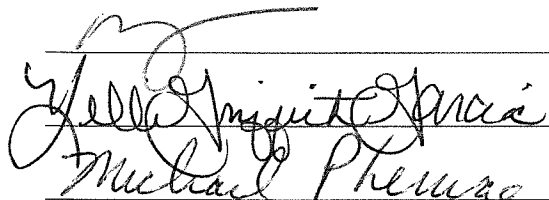
The meeting was adjourned at 6:47 PM.

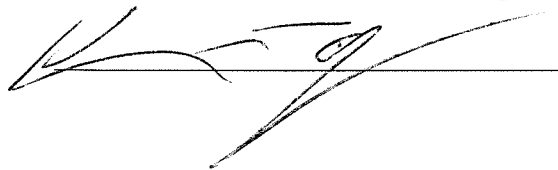
Respectfully submitted by Zeba Hone,  
Executive Administrative Assistant

  
\_\_\_\_\_

APPROVED BY:

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_