

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

OFFICIAL MINUTES
Board of Trustees Board Meeting

December 12, 2017

CALL TO ORDER	The meeting was called to order at 5:15 p.m. in the District Office Board Room by Kathie Whitesell, who established a quorum was present. Attending were Charles Yerxa, Melissa Ortiz, and Michael Phenicie. Trustee Kelli Griffith – Garcia was absent due to illness. Also in attendance was Superintendent Dwayne Newman and various staff members.
PLEDGE OF ALLEGIANCE	Tina Cremo led the pledge of allegiance.
ACTION ITEM #171881	Motion was made by Melissa Ortiz, seconded by Michael Phenicie to name Charles Yerxa as the Governing Board President. Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Abstain Vote: (3 Ayes, 1 Absent, 1 Abstain)
ACTION ITEM #171882	Motion was made by Michael Phenicie, seconded by Charles Yerxa to name Melissa Ortiz as the Governing Board Clerk. Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye Vote: (4 Ayes, 1 Absent)
ACTION ITEM #171883	Motion was made by Melissa Ortiz, seconded by Michael Phenicie to maintain the committees assignments that are currently in place as follows: CRAF – Charles Yerxa FOM – Michael Phenicie FOA – Kelli Griffith-Garcia SELPA – Kathie Whitesell DELAC – Melissa Ortiz
HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA	No information was presented.
HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA	Roberta James recognized the Home School Program and Rebecca Changus for a smooth start to the 2017-18 school year.

Board of Trustees Meeting
December 12, 2017

<p>RECOGNITIONS & CELEBRATIONS</p>	<p>Jesse Rodriguez recognized Pastor Ken and other church members from Colusa’s Assembly of God Church for their efforts in bringing free shoes to all Burchfield Primary students. Mr. Rodriguez also recognized Tina Cremo & Socorro Vargas for their continued efforts with their Manners Matter Program.</p>
<p>PRESIDENT’S REPORT</p>	<p>CRAF – No information. FOM – Friends of Music held their meeting on December 11, 2017. The Carnegie Quartet have been playing around town and raising money. FOA – No information presented due to Kelli Griffith-Garcia’s absence. SELPA – NO SELPA meetings were held. DELAC – Melissa Ortiz reported on the new listening devices that were recently purchased. The Spanish version of the LCAP infographic was reviewed with the members of the DELAC. Members of the DELAC suggested that the computer lab be on Saturdays instead of Sundays. Mr. Newman will look at changing that schedule after the first of the year.</p> <p>Monthly Activities Report: Kathie Whitesell – attended various sporting events and the shoe-sizing day at BPS.</p> <p>Melissa Ortiz – attended the drama performance as well as the shoe-sizing day at BPS. She also met with Kim Turner to discuss a possible community service project for CSF and CJSF. In addition, Melissa met with Rebecca Changus to discuss the roll-out of the strength finder assessment.</p> <p>Michael Phenicie – attended the shoe-sizing day at BPS.</p> <p>Dwayne Newman – attended various sporting events, band performances, DELAC, the shoe-sizing and distribution days at BPS.</p> <p>Charles Yerxa – attended the drama performance and was able to see the Carnegie Quartet at the Chocolate Festival.</p>
<p>SUPERINTENDENT’S REPORT IMPROVING ACHIEVEMENT</p>	<p>Improving Achievement</p> <ul style="list-style-type: none"> • 2017 California School Dashboard Indicators – Mr. Newman reviewed the Dashboard and discussed the improvements of our English Language Learners and graduation averages. A review of chronic truancy also occurred. • Differentiated Assistance - Mr. Newman explained the process for Differentiated Assistance and how the results from the dashboard will guide the process of assistance. This will be a collaborative effort with Colusa County Office of Education. • Special Education Performance Indicator Review/Plan – A written plan needs to be created to address the low performance indicators on the dashboard relating to our Special Education graduation rate. • Budget Discussion – A review of the Multi Year Projection occurred.
<p>ACTION ITEM #171884</p>	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the Agreement for Softball Fields with Colusa County Fair Board.</p>

Board of Trustees Meeting
December 12, 2017

	<p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171885	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve Resolution #2017-18.04 – Signatures of the Members of the Board.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171886	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the Notice of Intent for Variable Term Waiver.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171887	<p>Motion was made by Michael Phenicie, seconded by Melissa Ortiz to approve the Warrants: Batch #18-21.</p> <p>Whitesell – Abstain Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (3 Ayes, 1 Abstain, 1 Absent)</p>
ACTION ITEM #171888	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 0400 – Comprehensive Plans.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye</p>

Board of Trustees Meeting
 December 12, 2017

	<p>Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171889</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 0460 & AR 0460 – Local Control & Accountability Plan.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171890</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 0500 – Accountability.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171891</p>	<p>Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve and adopt the second reading of BP 1113 & AR 1113 – District & School Website and selected Option 1 as follows: The district regards photographs as a category of directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Therefore, a student’s photograph, together with his/her name, may be published on district or school web sites unless the student’s parent/guardian has notified the district in writing to not release the student’s photograph without prior written consent, in accordance with BP/AR 5125.1 – Release of Directory Information.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171892</p>	<p>Motion was made Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt BP 3280 – Sale or Lease of District-Owned Real Property.</p>

Board of Trustees Meeting
December 12, 2017

	<p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171893	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 3513.4 – Drug & Alcohol Free Schools.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171894	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of AR 3515.6 – Criminal Background Checks for Contractors.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171895	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 4140, 4240, 4340 – Bargaining Units.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
ACTION ITEM #171896	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 5113.1 & AR 5113.1 – Chronic Absences & Truancy.</p> <p>Whitesell – Aye</p>

Board of Trustees Meeting
 December 12, 2017

	<p>Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171897</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of AR 5113.11 – Attendance & Supervision.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171898</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 5113.12 & AR 5113.12 – District Attendance Review Team.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #171899</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 5117 & AR 5117 – Interdistrict Attendance.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718100</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of AR 5125.2 – Withholding Grades, Diploma or Transcripts.</p> <p>Whitesell – Aye Griffith-Garcia – Absent</p>

	<p>Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718101</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 5131.6 – Alcohol & Other Drugs</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718102</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 6020 & AR 6020 – Parent Involvement.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718103</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of AR 6112 – School Day.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718104</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 6153 – School Sponsored Trips.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p>

	<p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718105</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 6170.1 – Transitional Kindergarten.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718106</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of AR 6173.1 – Education for Foster Youth.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718107</p>	<p>Motion was made by Melissa Ortiz, seconded by Kathie Whitesell to approve and adopt the second reading of BP 6173.2 & AR 6173.2 – Education of Children of Military Families.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718108</p>	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the following consent agenda items:</p> <ol style="list-style-type: none"> 1. November 6, 2017 Special Board Meeting Minutes 2. November 14, 2017 Board Meeting Minutes 3. November Payroll 4. Personnel Assignment Order 5. General Fund 01 Budget Revision <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye</p>

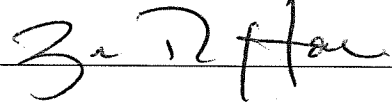
	<p>Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>HEARING OF THE PUBLIC FOR MATTERS ON THE CLOSED SESSION AGENDA</p>	<p>None.</p>
	<p>The board adjourned to closed session at 6:31 PM to consider and/or take action upon the following items:</p> <ol style="list-style-type: none"> 1. Negotiations Pursuant to Government Code 54957.6 <u>Agency Designated Representatives:</u> Dwayne Newman, Superintendent <u>Employee Organizations:</u> California Teachers Association, California State Employees Association, and Unrepresented Employees <ol style="list-style-type: none"> a. Discussion and Possible Action of 2017-18 California Teachers Association Salary Increase b. Discussion and Possible Action of 2017-18 Unrepresented Employee Group Salary Increase c. Discussion and Possible Action of 2016-17 and 2017-18 California State Employee Association Salary Increase <p><i>Instruction to District Negotiators (Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives)</i></p> 2. Personnel Matters Pursuant to Government Code 54957 <u>Administration Representatives:</u> Dwayne Newman, Superintendent <ol style="list-style-type: none"> a. Consider Approval of Request for Unpaid Leave of Absence for Classified Staff Member
	<p>The board reconvened from Closed Session at 7:00 PM.</p>
<p>NO FORMAL ACTION</p>	<p>Agenda item J.1a. – Discussion and Possible Action of 2017-18 California Teachers Association Salary Increase. Upon recommendation of Mr. Newman, no action was taken on this agenda item because he signed a Tentative Agreement with the CTA just prior to the meeting. That TA will be presented to the board for final ratification at the January meeting.</p>
<p>ACTION ITEM #1718109</p>	<p>Motion was made by Michael Phenicie, seconded by Kathie Whitesell to direct that a 3.2% Salary Increase for 2017-18 be offered to the Unrepresented Employee Group retroactive to 7/01/17. This action is pending ratification by the CUSD Board of Trustees and the AB1200 Approval from Colusa County Office Of Education.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p>

<p>ACTION ITEM #1718110</p>	<p>Vote: (4 Ayes, 1 Absent)</p> <p>Motion was made by Michael Phenicie, seconded by Melissa Ortiz to direct that an offer to restructure the Classified Salary Schedule that will be effective 7/1/17 totaling no more than \$205,000 in the 17-18 fiscal year. This action is pending ratification of CSEA, the CUSD Board of Trustees and the AB1200 Approval of Colusa County Office Of Education AND to direct that an offer be made for the 16-17 school year of One time Health Insurance Payment of \$1,000 per FTE to CSEA pending ratification of CSEA, the CUSD Board of Trustees and the AB1200 Approval of Colusa County Office of Education”</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718111</p>	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve Request for Unpaid Leave of Absence for Classified Staff Member.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>
<p>ACTION ITEM #1718112</p>	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve a 3.2% increase to the Superintendent Salary retroactive to 7/01/17.</p> <p>Mr. Newman made note that, in line with his original commitment to the board, since there is now reliable data showing an upward trend in overall achievement, and significant closure of achievement gaps, he will be requesting an additional salary increase to be included in his contract for the 18/19 school year. He will present information on comparable salaries at the January board meeting.</p> <p>Whitesell – Aye Griffith-Garcia – Absent Ortiz - Aye Phenicie – Aye Yerxa – Aye</p> <p>Vote: (4 Ayes, 1 Absent)</p>

Board of Trustees Meeting
December 12, 2017

ADJOURNMENT	The meeting adjourned at 7:30 PM.
-------------	-----------------------------------

Respectfully submitted by Zeba Hone,
Executive Administrative Assistant



APPROVED BY:

