

# COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street

Colusa, CA 95932

(530) 458-7791 FAX (530) 458-4030

## **AGENDA**

### **Board of Trustees Regular Meeting DISTRICT OFFICE CONFERENCE ROOM**

**February 13, 2018**

**5:15 p.m. Open Session with Closed Session to Follow**

**PUBLIC COPY OF BOARD PACKET IS AVAILABLE FOR INSPECTION  
AT THE CUSD DISTRICT OFFICE LOCATED AT 745 TENTH ST., COLUSA**

*All meetings of the Governing Board are open to the general public, with the exception of the Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the Superintendent's Office, 458-7791, at least 3 days in advance to make special arrangements.*

*Spanish translation is available at Regular Session Board Meetings. To arrange for translation services, please call the Superintendent's Office, 458-7791, at least 3 days in advance. [Se ofrece traducción en Español para la junta regular de la mesa directiva. Para solicitar servicios de traducción al español, por favor llame a la Oficina del Superintendente, al 458-7791, con 3 días de anticipación por lo menos.]*

### **5:15 P.M. OPEN SESSION**

- A. Call to Order/Establish Quorum
- B. Pledge of Allegiance
- C. Discussion of Possible Bond Issuance – Presentation by Lori Raineri of Government Financial Strategies
- D. Hearing of Public for items on the Agenda

*The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your right to address any action item, please notify the Superintendent's Office of your desire to speak by noon of the day prior to the Board Meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.*

- E. Hearing of Public for items not on the Agenda

*The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the board may not be prepared to comment on the issues they raise, but may request those items to be properly agendized for inclusion in the discussions at a future meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.*

- F. Reports:
  - 1. Recognitions & Celebrations

#### **2. President's Report**

**a. Board of Trustee Time** - *this is the time for individual Trustees to report on their Committee's activities and to specify any items they would like to see on the agenda for the next meeting*

- 1. Colusa RedHawk Athletic Foundation
- 2. Friends of Music
- 3. Friends of Agriculture
- 4. Special Education Local Plan Area
- 5. District English Language Advisory Committee
- 6. Monthly Activities Reports

#### **3. Superintendent's Report**

**a. Improving Achievement** *(Standing Item)*

- 1. Review Local Control Accountability Plan Goals
  - a. Discuss Any Suggested Changes

b. Begin Brainstorming Improvement Strategies/Actions for 2018-19

c. Budget Discussion

1. Budget Update
2. Possible Developer Fee Change

G. Information/Discussion/Possible Action Items:

1. Consider Approval of Warrants: Batch #24-29
2. Consider Approval of Financial Assistance for Future Business Leaders of America State Conference
3. Discussion of Districtwide Cameras and Discipline
4. Discussion of Possible Candidates for Appointment on Citizen's Bond Oversight Committee
5. Consider Approval of Business Service/Human Resources Technician I Job Description
6. Consider Approval of Business Services/Human Resources Technician II Job Description
7. Consider Approval of 2017-18 Confidential/ASES Coordinator Salary Schedule
8. Consider Approval of Board Policies & Administrative Regulations:
  - a. Second Reading of BP 1325 – Advertising & Promotion (**Board to Determine Protocol for Advertising & Promotion**)
  - b. Second Reading of BP 3100 – Budget
  - c. Second Reading of BP 3515.7 – Firearms on School Grounds
  - d. Second Reading of AR 3517 – Facilities Inspection
  - e. Second Reading of BP 4119.21, 4219.21, 4319.21 – Professional Standards
  - f. Second Reading of AR 4144, 4244, 4344 – Complaints
  - g. Second Reading of BP 4200 & AR 4200 – Classified Personnel
  - h. Second Reading of BP 5144 – Discipline
  - i. Second Reading of BP 5144.1 & AR 5144.1 – Suspension & Expulsion/Due Process
  - j. Second Reading of AR 5148.2 – Before/After School Programs

H. Motion to Approve Items on the Consent Action Agenda:

1. January 9, 2018 Board Meeting Minutes
2. January 23, 2018 Special Board Meeting Minutes
3. January 25, 2018 Special Board Meeting Minutes
4. Coaching Certification
5. January Payroll
6. Personnel Assignment Order
7. General Fund 01 Budget Revision
8. 2017-18 2<sup>nd</sup> Interim Report

I. Hearing of the Public for Matters on Closed Session Agenda

J. Adjourn to Closed Session to consider and/or take action upon any of the following items:

1. Negotiations Pursuant to Government Code 54957.6  
Agency Designated Representatives: Dwayne Newman, Superintendent  
Employee Organizations: California Teachers Association, California State Employees Association, and Unrepresented Employees

Instruction to District Negotiators (*Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives*)

2. Personnel Matters Pursuant to Government Code 54957

Administration Representatives: Dwayne Newman, Superintendent; Jesse Rodriguez, Burchfield Primary Principal; Jody Johnston, Egling Middle School Principal; Rebecca Changus, Colusa High School/Alternative School Principal

- a. Consider Approval of Extended Leave Request for Certificated Staff Member
- b. Consider Approval of Leave Request for Certificated Staff Member
- c. Consider Approval of Leave Request for Classified Staff Member
- d. Consider Approval of Leave Request for Classified Staff Member
- e. Consider Approval of Leave Request for Classified Staff Member
- f. Consider Approval of Leave Request for Classified Staff Member
- g. Consider Approval of Leave Request for Classified Staff Member
- h. Recommendation of Probationary Teacher Non-reelection in Accordance with California Education Code Provisions Including, but Not Limited to §44929.21 and §44954

3. Student Matters Pursuant to Government Code 48918

Administration Representatives: Dwayne Newman, Superintendent

- a. Consider Approval of Stipulated Expulsion Recommendation Regarding EH#2017-18.01

K. Reconvene Open Session

1. Announce Possible Action Regarding Extended Leave Request for Certificated Staff Member
2. Announce Possible Action Regarding Leave Request for Certificated Staff Member
3. Announce Possible Action Regarding Leave Request for Classified Staff Member
4. Announce Possible Action Regarding Leave Request for Classified Staff Member
5. Announce Possible Action Regarding Leave Request for Classified Staff Member
6. Announce Possible Action Regarding Leave Request for Classified Staff Member
7. Announce Possible Action Regarding Leave Request for Classified Staff Member
8. Announce Possible Action Regarding Recommendation of Probationary Teacher Non-reelection in Accordance with California Education Code Provisions Including, but Not Limited to §44929.21 and §44954
9. Announce Possible Action Regarding Stipulated Expulsion Recommendation Regarding EH#2017-18.01

L. Adjournment of the Meeting

## Multi-Year Projection Summary - February 13, 2018

INCOME	14/15 ACTUALS	15/16 ACTUALS	16/17 ACTUALS	17/18 BUDGET	18/19 BUDGET	19/20 BUDGET	20/21 BUDGET	21/22 BUDGET
8011-8089 TOTAL LCFF	10,874,660	12,397,758	13,101,675	13,684,233	14,652,206	15,083,269	15,501,804	15,989,818
TOTAL FEDERAL REVENUE	514,766	554,244	418,802	359,281	296,545	296,545	296,545	296,545
TOTAL STATE REVENUE	1,015,848	2,109,700	1,541,213	1,863,809	1,209,985	1,209,985	1,209,985	1,209,985
TOTAL LOCAL REVENUES	387,830	388,312	640,600	245,942	230,467	230,467	230,467	230,467
<b>TOTAL REVENUES</b>	<b>12,793,104</b>	<b>15,450,014</b>	<b>15,702,290</b>	<b>16,153,265</b>	<b>16,389,203</b>	<b>16,820,266</b>	<b>17,238,801</b>	<b>17,726,815</b>
<b>EXPENDITURES</b>								
TOTAL CERTIFICATED	5,939,658	6,468,062	6,364,096	6,561,584	6,627,200	6,693,472	6,760,407	6,828,011
TOTAL CLASSIFIED	1,847,681	2,047,601	2,129,828	2,490,082	2,544,983	2,600,433	2,656,437	2,713,001
TOTAL BENEFITS	<u>2,620,009</u>	<u>2,952,259</u>	<u>3,229,247</u>	<u>3,576,334</u>	<u>3,856,732</u>	<u>4,055,514</u>	<u>4,209,283</u>	<u>4,239,581</u>
SUBTOTAL SALARIES/BENEFITS	10,407,348	11,467,922	11,723,171	12,628,000	13,028,915	13,349,419	13,626,127	13,780,593
TOTAL BOOKS AND SUPPLIES	770,436	1,104,360	790,480	1,002,009	650,000	650,000	650,000	650,000
TOTAL TRAVEL, REPAIRS, UTILITIES, INS, OTHER	1,102,341	1,223,294	1,409,654	1,461,560	1,192,411	1,212,411	1,232,411	1,252,411
<b>BUDGET FOR EXPENDITURES FROM SPECIAL RESERVE</b>					<b>40,000</b>	<b>185,000</b>	<b>40,000</b>	<b>110,000</b>
TOTAL CAPITAL OUTLAY	56,177	402,140	636,702	570,297				
TOTAL SELPA, COMMUNITY SCH, DEBT PYMT	603,624	765,140	1,002,669	1,080,689	1,090,000	1,110,000	1,130,000	1,150,000
<b>TOTAL EXPENDITURES</b>	<b>12,939,926</b>	<b>14,962,856</b>	<b>15,562,676</b>	<b>16,742,555</b>	<b>16,001,326</b>	<b>16,506,830</b>	<b>16,678,538</b>	<b>16,943,004</b>
<b>TOTAL REVENUES LESS EXPENDITURES</b>	<b>-146,822</b>	<b>487,158</b>	<b>139,614</b>	<b>-589,290</b>	<b>387,877</b>	<b>313,436</b>	<b>560,263</b>	<b>783,811</b>
<b>Notes to Rev Less Exp Line above</b>		\$441,014 will carryover to be spent 16-17	Exp budget from 15-16 Income \$441,014	Exp budget from 16-17 Income College Readiness \$69K Plus Prop 39 \$33K=\$102K				
<b>GENERAL FUND BEGINNING BALANCE</b>	<b>1,347,994</b>	<b>1,201,172</b>	<b>1,688,330</b>	<b>1,827,944</b>	<b>1,238,654</b>	<b>1,626,531</b>	<b>1,939,967</b>	<b>2,500,231</b>
LESS AMOUNT ABOVE REVENUES LESS EXP	-146,822	487,158	139,614	-589,290	387,877	313,436	560,263	783,811
Less Reserve for Revolving Cash		-30,350	-30,350	-30,350	-30,350	-30,350	-30,350	-30,350
<b>less Reserves for Van/Bus, Tech, Textbooks</b>		<b>-125,000</b>	<b>-140,000</b>	<b>-185,000</b>	<b>-295,000</b>	<b>-195,000</b>	<b>-240,000</b>	<b>-220,000</b>
<b>UNDISTRIBUTED GENERAL FUND RESERVE</b>	<b>1,201,172</b>	<b>1,532,980</b>	<b>1,657,594</b>	<b>1,023,304</b>	<b>1,301,181</b>	<b>1,714,617</b>	<b>2,229,881</b>	<b>3,033,692</b>
<b>% UNDISTRIBUTED RESERVE</b>	<b>9.28%</b>	<b>10.25%</b>	<b>10.65%</b>	<b>6.11%</b>	<b>8.13%</b>	<b>10.39%</b>	<b>13.37%</b>	<b>17.91%</b>
5% UNDISTRIBUTED RESERVE IS	646,996	748,143	778,134	837,128	800,066	825,341	833,927	847,150
<b>AMOUNT ABOVE (-BELOW) 5%</b>	<b>554,176</b>	<b>784,837</b>	<b>879,460</b>	<b>186,176</b>	<b>501,115</b>	<b>889,276</b>	<b>1,395,954</b>	<b>2,186,541</b>
Percent of Budget for Personnel (includes SELPA)	84.3%	81.4%	78.0%	81.9%	88.2%	87.6%	88.5%	88.1%
<b>TOTAL ADA</b>	<b>1386.33</b>	<b>1404.81</b>	<b>1402.99</b>	<b>1423.00</b>	<b>1423.00</b>	<b>1423.00</b>	<b>1423.00</b>	<b>1423.00</b>
multiply x Average Amount per ADA	\$ 7,844	\$ 8,825	\$ 9,338	\$ 9,616	\$ 10,297	\$ 10,600	\$ 10,894	\$ 11,237
<b>Total LCFF Funding Budgeted</b>	<b>\$ 10,874,660</b>	<b>\$ 12,397,756</b>	<b>\$ 13,101,675</b>	<b>\$ 13,684,233</b>	<b>\$ 14,652,206</b>	<b>\$ 15,083,269</b>	<b>\$ 15,501,804</b>	<b>\$ 15,989,818</b>
<b>Dollar Increase over Prior Year for LCFF Funding</b>	<b>\$ 1,057,310</b>	<b>\$ 1,523,096</b>	<b>\$ 703,919</b>	<b>\$ 582,558</b>	<b>\$ 967,973</b>	<b>\$ 431,063</b>	<b>\$ 418,535</b>	<b>\$ 488,014</b>
<b>% Increase over Prior Year LCFF Funding</b>	<b>10.77%</b>	<b>14.01%</b>	<b>5.68%</b>	<b>4.45%</b>	<b>7.07%</b>	<b>2.94%</b>	<b>2.77%</b>	<b>3.15%</b>
	8.88% STRS 11.7% PERS	10.73% STRS 11.847% PERS	12.58% STRS 13.888% PERS	14.43% STRS 15.531% PERS	16.28% STRS 17.7% PERS	18.13% STRS 20% PERS	19.10% STRS 22.7% PERS	20.1% STRS 23.7% PERS
Impact of Minimum Wage Increase for Classified is not budgeted as it is unknown-must be negotiated								
	Min. Wage \$9	Min. Wage \$10	Min. Wage \$10.50	Min. Wage \$11	Min. Wage \$12	Min. Wage \$13	Min. Wage \$14	Min. Wage \$15



COLUSA UNIFIED SCHOOL DISTRICT - WARRANTS TO BE RELEASED JANUARY 4, 2018 - BATCH 24					
BILL#	PAYEE	AMOUNT	FUND	LOC	DESCRIPTION
622	MALLORY ALVES	\$ 55.92	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
635	ASBESTOS SCIENCE TECHNOLOGIES	\$ 1,562.91	21	BOND	TESTING FOR ASBESTOS FLOORING REPLACE
627	BAXTER AUTO PARTS	\$ 35.22	01	MOT	VEHICLE SERVICE SUPPLIES
637	BOZ ELECTRIC	\$ 175.00	01	MOT	WIRE FOR PROJECTOR
638	CITY OF COLUSA	\$ 7,118.91	01	ALL	WATER / SEWER BILLING
630	CLIMATE CONTROL	\$ 17,122.06	01	MOT	HEATING FOR DO THEATRE
629	CLOSE LUMBER	\$ 1,543.61	21	BOND	EMS HVAC REPLACEMENT LUMBER
624	COLUSA USD CAFETERIA FUND	\$ 589.88	01	EMS	ASES PIZZA PARTY
RC34	CUSD EMER FD-COLUSA COUNTY SHERIFF	\$ 400.00	01	DO	REWRITE DEDUCTION CHECK
RC34	CUSD EMER FD-COLUSA COUNTY SHERIFF	\$ 347.65	01	DO	REWRITE DEDUCTION CHECK
RC34	CUSD EMER FD-EDD	\$ 1,291.05	01	DO	SDI MONTHLY PAYMENT
639	DAVIES OIL	\$ 1,534.22	01	MOT	FUEL FOR DISTRICT VEHICLES
632	GOVERNMENT FINANCIAL STRATEGIES	\$ 2,500.00	01	DO	ANNUAL BOND DISCLOSURE SERVICES
626	LEASA HILL	\$ 32.05	13	CAFET	REIMBURSE FOR SUPPLIES PURCHASED
642	SHANNON LAUX	\$ 53.82	01	DO	REIMBURSE MILEAGE
623	JAMIE MYERS	\$ 53.60	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
640	US BANK EQUIPMENT FINANCE	\$ 2,427.96	01	ALL	COPIER LEASE PAYMENT
RC35	US BANK CALCARD VISA	\$ 6,343.83	ALL	ALL	SEE ATTACHED
631	VONTOUR CRANE	\$ 525.00	01	MOT	CRANE TO MOVE SHED
636	WIKI RESTORATION	\$ 3,336.45	21	BOND	ASBESTOS ABATEMENT OF FLOOR
TOTAL ALL FUNDS		\$ 51,591.20			

## US BANK CALCARD VISA

Leasa Hill

FD DESCRIPTION

26-Dec	AMAZON MKTPLACE PMTS	\$416.15	13	CAFETERIA SUPPLIES
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Jeremy Miller

26-Dec	AMAZON MKTPLACE PMTS WWW.	\$31.68	01	TECH SUPPLIES
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Sheryl Parker

29-Dec	ADVANCED DOCUMENT CONCEPT	\$1,846.08	01	ALL COPIER MAINTENANCE
29-Dec	IN *CLIMATE CONTROL, INC.	\$6,376.40	01	MOT HVAC MAINT/REPAIR
26-Dec	QUILL CORPORATION	\$2,076.00	01	BPS SUPPLIES

Jody Johnston

26-Dec	SOUTHWES 5268795145143	\$107.96	01	EMS AIRFARE TO WORKSHOP
26-Dec	AMAZON.COM AMZN.COM/BILL	\$175.50	01	EMS SUPPLIES
26-Dec	AMAZON.COM AMZN.COM/BILL	\$112.35	01	EMS SUPPLIES
26-Dec	SCHOLASTIC EDUCATION	\$313.77	95	EMS BOOK FAIR
26-Dec	SCHOLASTIC EDUCATION	\$110.24	95	EMS BOOK FAIR

Zeba Hone

2-Jan	OVR*O.CO/OVERSTOCK.COM	\$234.60	01	DO OFFICE FURNITURE
2-Jan	OFFICE DEPOT 1135	\$235.93	01	DO OFFICE FURNITURE
2-Jan	OFFICE DEPOT 1135	\$789.31	01	DO OFFICE FURNITURE

Rebecca Changus

27-Dec	J W PEPPER AND SON INC	\$20.17	01	CHS MUSIC SUPPLIES
26-Dec	AMAZON MKTPLACE PMTS	\$48.97	01	CHS SUPPLIES
26-Dec	QUILL CORPORATION	\$29.80	01	CHS SUPPLIES

\$12,924.91

credit from December billing -6581.08

TOTAL check \$6,343.83

# US BANK CALCARD VISA

Rosemary Hicks

FD DESCRIPTION

22-Dec	RITE AID STORE - 6088	\$58.50	01	BPS SUPPLIES
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Jody Johnston

22-Dec	BOOKOUTLET.COM	\$57.42	01	EMS BOOKS
22-Dec	TEAM CONNECTION, INC.	\$170.60	01	EMS SPORTS SUPPLIES
21-Dec	AMAZON MKTPLACE PMTS	\$40.15	95	EMS ASB SUPPLIES
18-Dec	AMAZON MKTPLACE PMTS	\$79.52	95	EMS ASB SUPPLIES
18-Dec	AMAZON MKTPLACE PMTS	\$199.41	95	EMS ASB SUPPLIES
21-Dec	AMAZON.COM AMZN.COM/BI	\$24.36	95	EMS ASB SUPPLIES
18-Dec	AMAZON MKTPLACE PMTS	\$21.44	95	EMS ASB SUPPLIES
18-Dec	SAMSClub.COM	\$143.38	95	EMS ASB SUPPLIES
15-Dec	AMAZON MKTPLACE PMTS	\$57.89	01	EMS SUPPLIES
15-Dec	AMAZON MKTPLACE PMTS	\$39.99	01	EMS SUPPLIES
15-Dec	AMAZON MKTPLACE PMTS	\$25.90	01	EMS SUPPLIES

Sheryl Parker

Credit Prepay from last batch		\$(10,000.00)	01	CREDIT ADVANCE
22-Dec	SCHOOL HEALTH CORP	\$769.82	01	NURSING SUPPLIES

Rebecca Changus

22-Dec	J W PEPPER AND SON INC	\$10.73	01	CHS MUSIC SUPPLIES
22-Dec	J W PEPPER AND SON INC	\$56.32	01	CHS MUSIC SUPPLIES
22-Dec	AMAZON MKTPLACE PMTS	\$205.90	01	CHS MUSIC SUPPLIES
21-Dec	COLLEGEBOARD*SAT ONLN.	\$60.00	01	CHS SAT TEST REGISTRATION
21-Dec	QUILL CORPORATION	\$24.44	01	CHS SUPPLIES
20-Dec	QUILL CORPORATION	\$597.36	01	CHS SUPPLIES
19-Dec	J W PEPPER AND SON INC	\$199.09	01	CHS MUSIC SUPPLIES
19-Dec	AIRBORNE ATHLETICS INC	\$164.99	01	CHS ASB SUPPLIES
12-Dec	PAYPAL *WACKYBUTTON	\$157.75	01	CHS ASB SUPPLIES
11-Dec	BUILDASIGN.COM	\$75.00	01	CHS ART SUPPLIES

Terry Biladeau

22-Dec	LOWES #01933*	\$64.77	01	MAINTENANCE SUPPLIES
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Ron Rogers

22-Dec	GRIFFS FEED AND SEED	\$21.32	01	GROUNDS SUPPLIES
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Jesse Rodriguez

21-Dec	DOLLAR GENERAL #16953	\$3.22	01	BPS SUPPLIES
21-Dec	DOLLAR GENERAL #14864	\$53.99	01	BPS SUPPLIES

Zeba Hone

20-Dec	TARGET 00024083	\$17.36	01	DO SUPPLIES
19-Dec	USPS PO 0517280932	\$18.30	01	DO POSTAGE

(\$6,581.08)

COLUSA UNIFIED SCHOOL DISTRICT - WARRANTS TO BE RELEASED JANUARY 12, 2018 - BATCH 25					
BILL#	PAYEE	AMOUNT	FUND	LOC	DESCRIPTION
662	BEELER TRACTOR	\$ 52.32	01	MOT	MOWER REPAIR PARTS
653	SAMANTHA BROOKS	\$ 125.20	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
660	CA BOARD OF EQUALIZATION	\$ 15.27	01	MOT	DIESEL FUEL TAX
658	CA DEPT OF JUSTICE	\$ 49.00	01	DO	FINGERPRINT FEE
646	CA BOARD OF EQUALIZATION	\$ 7,852.00	95	CHS	QUARTERLY SALES TAX ON ITEMS SOLD
647	CA BOARD OF EQUALIZATION	\$ 797.00	13	CAFET	ANNUAL SALES TAX ON ADULT MEALS/CATERING
650	CCOE	\$ 17,103.00	01	DO	WORKERS COMP PREMIUMS
656	CRYSTAL CREAMERY	\$ 3,379.53	13	CAFET	FOOD
654	FAN CLOTH	\$ 370.00	95	CHS	ASB FUNDRAISER
664	GRIFF's	\$ 4.70	01	MOT	GROUPS SUPPLIES
645	INFINITE CAMPUS	\$ 2,500.00	01	TECH	SIS ANNUAL FEE
648	KELLEHER PAINT	\$ 384.44	01	MOT	MAINTENANCE SUPPLIES
665	MERIDIAN DIESEL	\$ 743.67	01	MOT	BUS SERVICE AND REPAIR
659	MITEL LEASING	\$ 1,433.91	01	ALL	MONTHLY PHONE SYSTEM LEASE
649	MJB WELDING	\$ 104.27	01	CHS	AG SHOP SUPPLIES
661	DWAYNE NEWMAN	\$ 350.00	01	DO	REIMBURSE FOR SUPPLIES PURCHASED
652	OROVILLE HS	\$ 475.00	01	SPORTS	GIRLS SOCCER ENTRY FEE
655	TOP TIER DATACOM	\$ 2,570.00	01	MOT	REPAIR DATA LINE WIRING
666	VALLEY TRUCK & TRACTOR	\$ 240.18	01	MOT	MOWER REPAIR PARTS
663	WV ALTON	\$ 46,362.00	21	BOND	EMS HVAC
651	YUBA SAFE & LOCK	\$ 41.28	01	MOT	KEYS
TOTAL ALL FUNDS		\$ 84,952.77			

COLUSA UNIFIED SCHOOL DISTRICT - WARRANTS TO BE RELEASED JANUARY 19, 2018 - BATCH 26					
BILL#	PAYEE	AMOUNT	FUND	LOC	DESCRIPTION
695	JENNIFER ALANIZ	\$ 40.21	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
670	ALHAMBRA WATER	\$ 86.60	01	DO/MOT	WATER
676	CHRISTINA BAILEY	\$ 12.17	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
689	SAMANTHA BROOKS	\$ 96.58	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
674	NIKOLE BURG	\$ 19.20	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
668	CA STATE BOARD OF EQUALIZATION	\$ 702.00	01/95	CHS	SALES TAX ON FUNDRAISERS
680	CHERRYDALE FARMS	\$ 629.10	01	BPS	FUNDRAISER
688	CLIMATE CONTROL	\$ 89,816.00	21	BOND	EMS HVAC
693	MARY COLLIGAN	\$ 325.00	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
686	CCOE	\$ 414,459.00	01	DO	SELPA DEFICIT PROGRESS PAYMENT
683	CUSD CAFETERIA FD	\$ 31.75	01	BPS	CATERING
RC36	CUSD EMER FD-VOID CHECK	\$ (40.00)	01	DO	VOID STATEDATED CHECK
RC36	CUSD EMER FD-EDD	\$ 1,185.64	01	DO	SDI MONTHLY FEE
RC36	CUSD EMER FD-CMEA NS	\$ 162.00	01	CHS	MUSIC ENTRY FEE
RC36	CUSD EMER FD-CMEA NS	\$ 30.00	01	CHS	MUSIC ENTRY FEE
RC36	CUSD EMER FD-KELLI ARCE	\$ 308.60	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC36	CUSD EMER FD-MARY COLLIGAN	\$ 290.63	01	CHS	REIMBURSE MILEAGE/MEALS
RC36	CUSD EMER FD-CMEA NS	\$ 30.00	01	CHS	MUSIC ENTRY FEE
RC36	CUSD EMER FD-CMEA NS	\$ 150.00	01	CHS	MUSIC ENTRY FEE
RC36	CUSD EMER FD-KELLY ARCE	\$ 168.00	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC36	CUSD EMER FD-KENDALL MCCARTY	\$ 14.40	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC36	CUSD EMER FD-CHLOE FERRAIUOLO	\$ 49.33	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC36	CUSD EMER FD-VIKKI KEENAN	\$ 44.00	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
684	CUSD GENERAL FUND	\$ 1,504.00	95	CHS	ASB REIMBURSE GEN FD FOR BUS and CONCESSION
669	DANIELSEN CO	\$ 4,440.41	13	CAFET	FOOD
694	DAVISON DURGS	\$ 135.14	95	CHS	SUPPLIES
690	ELITE SOUNDS	\$ 500.00	95	CHS	DJ FOR DANCE
697	FRANZ BAKERIES	\$ 723.75	13	CAFET	FOOD
687	CATHERINE FREDRICKSON	\$ 242.96	01	DO	AIRFARE TO ILLUMINATE CONF
685	FRONTIER	\$ 14,862.95	01	ALL	PHONE/DATA LINE BILLING
700	GENERAL PRODUCE	\$ 3,442.95	13	CAFET	FOOD
699	GOLD STAR FOODS	\$ 391.52	13	CAFET	FOOD
701	LEASA HILL	\$ 343.85	13	CAFET	REIMBURSE FOR SUPPLIES PURCHASED
696	HYPER X	\$ 214.50	95	EMS	SHIRTS
692	JOHN ITHURBURN	\$ 40.56	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
673	KAESER & BLAIR	\$ 609.50	95	CHS	SUPPLIES
672	LARA KELLEHER	\$ 54.78	01	EMS	SUPPLIES
677	MAGICAL MOONDHSINE THEATER	\$ 895.00	01	BPS	ASSEMBLY
667	NORTH WOODWINDS	\$ 569.42	01	EMS	INSTRUMENT REPAIR
671	PIERCE JUSD	\$ 150.00	01	CHS	FFA EVENT REGISTRATION
675	JESSEE RODRIGUEZ	\$ 1.92	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
679	RON ROGERS	\$ 37.32	01	MOT	REIMBURSE FOR SUPPLIES PURCHASED
681	SPURR	\$ 4,484.68	01	ALL	NATURAL GAS BILLING
698	SYSCO	\$ 2,597.19	13	CAFET	FOODS
682	THREE B's TOILET TENTALS	\$ 214.50	ALL	ALL	PORTABLE TOILET RENTALS
RC37	US BANK CALCARD VISA	\$ 7,277.82	ALL	ALL	REMBURSE
TOTAL ALL FUNDS		\$ 552,344.93			

# US BANK CALCARD VISA

Jeremy Miller

RC37

FD DESCRIPTION

11-Jan	SOUTHWES 5268799254434	\$441.96	01	TECH AIRFARE TO CONFERENCE
11-Jan	SOUTHWES 5268799254434	(\$441.96)	01	TECH CREDIT AIRFARE
11-Jan	SOUTHWES 5268799234178	\$133.96	01	TECH AIRFARE TO CONFERENCE
11-Jan	SOUTHWES 5268799282090	\$133.96	01	TECH AIRFARE TO CONFERENCE
11-Jan	CDW GOVT #LJJ5805	\$1,548.69	01	TECH PROJECTOR

Terry Biladeau

5-Jan	LOWES #01933*	\$864.38	01	MOT MAINTANCE SUPPLIES
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Sheryl Parker

11-Jan	IXL	\$582.00	01	HMS SOFTWARE ANNUAL FEE
11-Jan	QUILL CORPORATION	(\$144.78)	01	DO CREDIT FOR RETURN
5-Jan	MESSICK ACE HDWE	\$1,403.18	01	MOT MAINTANCE SUPPLIES

Jody Johnston

11-Jan	SOUTHWES 5268799279263	\$212.95	01	EMS AIRFARE TO CONFERENCE
11-Jan	CALIF ASSOC OF BILINGUAL	\$495.00	01	EMS CONFERENCE REGISTRATION
11-Jan	CALIF ASSOC OF BILINGUAL	\$60.00	01	EMS CONFERENCE REGISTRATION
9-Jan	SSI*SCHOOL SPECIALTY	\$103.78	01	EMS SUPPLIES

Rebecca Changus

11-Jan	USPS PO 0517280932	\$49.00	01	CHS POSTAGE
11-Jan	USPS PO 0517280932	\$245.00	01	CHS POSTAGE
11-Jan	ALASKA AIR 0277036818745	\$158.60	01	CHS AIRFARE TO CONFERENCE
9-Jan	VISTAPR*VISTAPRINT.COM	\$93.28	01	CHS SUPPLIES

Jesse Rodriguez

11-Jan	DONUT WHEEL	\$21.15	01	BPS SUPPLIES
11-Jan	WM SUPERCENTER #1903	\$16.97	01	BPS SUPPLIES

Melissa Ericsson

10-Jan	CASBO	\$765.00	01	DO WORKSHOP REGISTRATION
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Zeba Hone

11-Jan	DAVISON DRUG 00150169	\$60.96	01	DO SUPPLIES
11-Jan	CALIFORNIA SCHOOL BOARD	\$299.00	01	DO BOARD MEMBER WKSHIP REG
10-Jan	RITE AID STORE - 6088	\$64.90	01	DO SUPPLIES
4-Jan	THE MASTER TEACHER	\$110.84	01	DO SUPPLIES

\$7,277.82

## UNIFIED SCHOOL DISTRICT - WARRANTS TO BE RELEASED JANUARY 26, 2018 - BATCH 27

PAYEE	AMOUNT	FUND	LOC	DESCRIPTION
AMERICAN FIDELITY	\$ 415.05	01	DO	DISABILITY INSURANCE PREMIUMS
CA ASSN FFA	\$ 372.00	01	CHS	AG CONFERENCE REGISTRATION
CA FBLA	\$ 11.00	95	CHS	FBLA LEADERSHIP
CVT	\$ 109,718.56	01	DO	FEBRUARY HEALTH INSURANCE PREMIUMS
CASCWA	\$ 750.00	01	EMS/CHS	WORKSHOP REGISTRATION FEE
CUSD CAFETERIA FUND	\$ 702.25	01	EMS/CHS	CATERING
CSU CHICO FIELD DAY	\$ 40.00	01	CHS	FFA EVENT REGISTRATION
HERFF JONES	\$ 9.65	01	CHS	DIPLOMA
ANDY HERZOG	\$ 250.00	95	CHS	PHOTO BOOTH FOR DANCE
INTERQUEST DETECTION CANINES	\$ 350.00	01	CHS/EMS	DRUG DOG VISIT
JEFF SAVAGE PLUMBING	\$ 183.68	01	MOT	PLUMBING REPAIR
LAS PLUMAS HIGH SCHOOL	\$ 130.00	01	SPORTS	GOLF ENTRY FEE
COURTNEY LEMENAGER	\$ 68.99	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
MERIDIAN DIESEL	\$ 344.67	01	MOT	BUS REPAIR
NATURE BRIDGE	\$ 12,478.00	01	CHS	ESA YOSEMITE TRIP FEE
RECOLOGY	\$ 80.01	01	MOT	DUMP FEE
RECOLOGY	\$ 2,772.48	01	ALL	GARBAGE SERVICE FEE
SHANNON SCOFIELD	\$ 17.67	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
SUTTER HIGH	\$ 1,050.00	95/01	SPORTS	3 DIFFERENT BASEBALL ENTRY FEES
LORI TANNER	\$ 38.00	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
TOP TIER DATACOM	\$ 237.50	01	MOT	REPAIR TELEPHONE LINE
US BANK CALCARD VISA	\$ 5,956.93	ALL	ALL	SEE ATTACHED
US BANK CALCARD VISA	\$ 19,308.31	ALL	ALL	SEE ATTACHED
<b>ALL FUNDS</b>	<b>\$ 156,618.75</b>			

## US BANK CALCARD VISA

Leasa Hill			FD DESCRIPTION	
15-Jan	WM SUPERCENTER #2053	\$79.92	13	CAFETERIA SUPPLIES
12-Jan	C&C SMART FOOD51705655	\$601.82	13	CAFETERIA SUPPLIES
Ron Rogers				
17-Jan	SCHOOL BUS PARTS	(\$447.88)	01	MOT RETURN PARTS
10-Jan	PROTEAM INC	\$184.79	01	MOT SUPPLIES
Rosemary Hicks				
12-Jan	USPS PO 0517280932	\$2.24	01	BPS POSTAGE
Jesse Rodriguez				
15-Jan	SAV-MOR #31	\$25.54	01	BPS SUPPLIES
12-Jan	DOLLAR GENERAL #16953	\$6.44	01	BPS SUPPLIES
10-Jan	THE MATH LEARNING CENTER	\$2,742.00	01	BPS MATH TEXTBOOKS/SUPPLIES
Jeremy Miller				
18-Jan	CDW GOVT #LKZ3287	\$1,198.36	01	TECH SUPPLIES
18-Jan	CDW GOVT #LKV9309	\$1,519.74	01	TECH SUPPLIES
17-Jan	CDW GOVT #LKV8248	\$578.08	01	TECH SUPPLIES
15-Jan	AMAZON MKTPLACE PMTS	\$39.64	01	TECH SUPPLIES
12-Jan	CDW GOVT #LJP7368	\$4,154.13	01	TECH SUPPLIES
12-Jan	CDW GOVT #LJR6390	\$1,219.60	01	TECH SUPPLIES
Sheryl Parker				
17-Jan	ALL METALS SUPPLY INC	\$515.29	01	CHS AG WELDING SHOP SUPPLIES
15-Jan	FESTIVALS OF MUSIC	\$300.00	01	CHS BAND FESTIVAL DEPOSIT
Melissa Ericsson				
18-Jan	ACE PARKING 3109	\$26.00	01	DO PARKING AT WORKSHOP
18-Jan	STAPLES 00102863	\$86.25	01	DO SUPPLIES
Rebecca Changus				
18-Jan	QUILL CORPORATION	(\$35.70)	01	CHS RETURN SUPPLIES
17-Jan	QUILL CORPORATION	\$64.84	01	CHS SUPPLIES
16-Jan	J W PEPPER AND SON INC	\$16.09	01	CHS MUSIC SUPPLIES
15-Jan	ACT PROGRAMS	\$13.00	01	CHS TESTING
15-Jan	COLLEGEBOARD*SAT ONLN.	\$48.00	01	CHS TESTING
15-Jan	J W PEPPER AND SON INC	\$18.15	01	CHS MUSIC SUPPLIES
15-Jan	J W PEPPER AND SON INC	\$83.99	01	CHS MUSIC SUPPLIES
15-Jan	AMAZON MKTPLACE PMTS	\$12.62	01	CHS SUPPLIES
15-Jan	AMAZON MKTPLACE PMTS	\$202.54	01	CHS SUPPLIES
15-Jan	BYU CONTINUING ED2	\$152.00	01	CHS CLASS REGISTRATION FEE
15-Jan	BYU CONTINUING ED2	\$152.00	01	CHS CLASS REGISTRATION FEE
15-Jan	BYU CONTINUING ED2	\$152.00	01	CHS CLASS REGISTRATION FEE
15-Jan	GCI* WOODWIND	\$561.43	01	CHS MUSIC SUPPLIES
15-Jan	FBLAPBL	\$11.00	95	CHS FBLA REGISTRATION
15-Jan	QUILL CORPORATION	\$22.46	01	CHS SUPPLIES
12-Jan	PALOS SPORTS	\$1,313.69	01	CHS PE SUPPLIES
12-Jan	SOUTHWES 5261401345244	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345243	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345242	\$130.72	95	CHS FFA AIRFARE TO STATE CONF



12-Jan	SOUTHWES 5261401345241	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345240	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345239	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345238	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345237	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345236	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345235	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345234	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345233	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345232	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345231	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	SOUTHWES 5261401345230	\$130.72	95	CHS FFA AIRFARE TO STATE CONF
12-Jan	BIO CORPORATION	\$200.53	01	CHS SCIENCE SUPPLIES
12-Jan	SUPERSHUTTLE EXECUCARLAX	\$194.00	95	CHS AIRPORT SHUTTE FFA CONF
12-Jan	SUPERSHUTTLE EXECUCARLAX	\$194.00	95	CHS AIRPORT SHUTTE FFA CONF
12-Jan	DAVISON DRUG 00150169	\$44.99	01	CHS SUPPLIES
12-Jan	QUILL CORPORATION	\$357.04	01	CHS SUPPLIES
12-Jan	WORTHINGTON DIRECT INC	\$736.88	01	CHS SUPPLIES

19308.31

## US BANK CALCARD VISA

Jeremy Miller

FD DESCRIPTION

22-Jan	AMAZON MKTPLACE PMTS	\$58.98	01	TECH SUPPLIES
19-Jan	CDW GOVT #LLG7559	\$85.80	01	TECH SUPPLIES

Terry Biladeau

19-Jan	TRACTOR SUPPLY #726	\$107.24	01	MOT MAINTENANCE SUPPLIES
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Sheryl Parker

22-Jan	VZWRLSS*MY VZ VB P	\$152.04	01	WIFI DEVICES MONTHLY BILLING
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Jody Johnston

22-Jan	POSITIVE PROMOTIONS INC	\$161.87	01	EMS SUPPLIES
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Rebecca Changus

22-Jan	ACT PROGRAMS	\$75.50	01	CHS TEST REGISTRATION FEE
22-Jan	J W PEPPER AND SON INC	\$4.24	01	CHS MUSIC SUPPLIES
22-Jan	BLANK SHIRTS, INC.	\$151.88	95	CHS ASB SUPPLIES
22-Jan	AMAZON MKTPLACE PMTS	\$192.84	95	CHS ASB SUPPLIES
22-Jan	AMAZON.COM	\$824.75	95	CHS YEARBOOK CAMERA
22-Jan	AMAZON.COM	\$83.24	95	CHS ASB SUPPLIES
22-Jan	BIGGER, FASTER, STRONGER	\$460.00	95	CHS ASB SUPPLIES
22-Jan	USPS.COM POSTAL STORE	\$570.25	01	CHS POSTAGE ENVELOPES
22-Jan	AMERICAN BARBELL LLC	\$1,061.55	95	CHS ASB FOOTBALL EQUIPMENT
22-Jan	ON DECK SPORTS	\$354.98	01	CHS SPORTS SUPPLIES
22-Jan	QUILL CORPORATION	\$140.60	01	CHS SUPPLIES
19-Jan	PAYPAL *NORTHERNCAL	\$50.00	01	CHS BAND REGISTRATION FEE
19-Jan	TEACHERSPAYTEACHERS.COM	\$19.99	01	CHS SUPPLIES
19-Jan	CADA	\$225.00	95	CHS ASB WORKSHOP REGISTRATION
19-Jan	WALMART.COM 8009666546	\$106.18	95	CHS ASB SUPPLIES

Melissa Ericsson

22-Jan	CASBO	\$255.00	01	DO WORKSHOP REGISTRATION
22-Jan	CASBO	\$510.00	01	DO WORKSHOP REGISTRATION
19-Jan	CASBO	\$305.00	01	DO WORKSHOP REGISTRATION

\$5,956.93

COLUSA UNIFIED SCHOOL DISTRICT - WARRANTS TO BE RELEASED FEBRUARY 2, 2018 - BATCH 28					
BILL#	PAYEE	AMOUNT	FUND	LOC	DESCRIPTION
735	BAXTER AUTO PARTS	\$ 95.58	01	MOT	VEHICLE MAINTENANCE PARTS
741	BENCHMARK	\$ 5,000.00	01	EMS/BPS	STAFF DEVELOPMENT TRAINING 2 DAYS
731	CA ASSN FFA	\$ 2,418.00	01	CHS	FFA STATE CONFERENCE REGISTRATION
729	CLIMATE CONTROL	\$ 13,811.53	01	MOT	HVAC MAINTENANCE/REPAIR/REPLACE
734	CLOSE LUMBER	\$ 52.14	01	MOT	MAINTENANCE SUPPLIES
727	CUSD CAFETERIA FUND	\$ 9.75	01	BPS	CATERING
739	DAVISON DRUGS	\$ 34.61	01	BPS	SUPPLIES
742	KELLEHER PAINT	\$ 322.01	01	MOT	MAINTENANCE SUPPLIES
738	PG&E	\$ 15,001.30	01	ALL	ELECTRIC BILLING
728	PLEASANT VALLEY HIGH SCHOOL	\$ 150.00	01	SPORTS	GOLF ENTRY FEE
730	SAMS CLUB DIRECT	\$ 398.33	95	CHS	CONCESSION SUPPLIES
736	SHANNON SCOFIELD	\$ 8.94	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
740	STANDARD INS	\$ 1,988.14	01	DO	INCOME PROTECTION PREMIUMS
732	US AWARDS	\$ 666.87	95	CHS	ASB SUPPLIES
RC40	US BANK CALCARD VISA	\$ 78,364.34	ALL	ALL	SEE ATTACHED
733	YSSRA	\$ 3,401.50	01	SPORTS	BOYS/GIRLS SOCCER OFFICIALS
<b>TOTAL ALL FUNDS</b>		<b>\$ 121,723.04</b>			

## US BANK CALCARD VISA

Leasa Hill		RC40	FD	DESCRIPTION
29-Jan	AMAZON MKTPLACE PMTS	\$184.49	13	CAFETERIA SUPPLIES
29-Jan	WAL-MART #2044	\$10.68	13	CAFETERIA SUPPLIES
Jeremy Miller				
29-Jan	CDW GOVT #LMW6358	\$6,113.25	01	TECH CHROMEBOOKS
29-Jan	CDW GOVT #LMW6358	\$4,680.00	01	TECH CHROMEBOOKS
26-Jan	CDW GOVT #LMP3371	\$58,621.95	01	TECH CHROMEBOOKS
24-Jan	CDW GOVT #LMF0232	\$224.00	01	TECH SUPPLIES
26-Jan	REPLACEMENTLAPTOPKEYS	\$20.80	01	TECH SUPPLIES
25-Jan	CDW GOVT #LMK1991	\$80.44	01	TECH SUPPLIES
23-Jan	CDW GOVT #LLT3375	\$578.08	01	TECH SUPPLIES
Rosemary Hicks				
29-Jan	USPS PO 0517280932	\$6.70	01	BPS POSTAGE
25-Jan	WPY*PIONEER REVIEW	\$152.00	01	BPS AD FOR K REGISTRATION
Sheryl Parker				
29-Jan	USPS PO 0517280932	\$200.00	01	DO POSTAGE
25-Jan	HILLYARD INC SACRAMENTO	\$3,777.66	01	MOT CUSTODIAL SUPPLIES
Jody Johnston				
26-Jan	SSI*SCHOOL SPECIALTY	\$67.50	01	EMS SUPPLIES
Rebecca Changus				
29-Jan	REGISTRATIONS FOR YOU	\$1,060.00	01	CHS ESA CONF. REGISTRATION
29-Jan	SPORT DECALS INC	\$240.80	95	CHS ASB SHIRTS
26-Jan	MF ATHLETIC & PERFORM BE	\$451.66	95	CHS ASB SHIRTS
26-Jan	QUILL CORPORATION	\$503.30	01	CHS SUPPLIES
26-Jan	QUILL CORPORATION	\$39.66	01	CHS SUPPLIES
24-Jan	QUILL CORPORATION	\$61.12	01	CHS SUPPLIES
23-Jan	4IMPRINT	\$672.97	95	CHS ASB SUPPLIES
23-Jan	BEST WESTERN HERITAGE	\$181.74	01	CHS FFA HOTEL ROOMS
23-Jan	BEST WESTERN HERITAGE	\$181.74	01	CHS FFA HOTEL ROOMS
24-Jan	AMAZON MKTPLACE PMTS	\$318.50	95	CHS ASB SUPPLIES
23-Jan	AMAZON MKTPLACE PMTS	\$17.86	95	CHS ASB SUPPLIES
23-Jan	AMAZON MKTPLACE PMTS	\$77.85	95	CHS ASB SUPPLIES
23-Jan	AMAZON MKTPLACE PMTS	\$4.83	95	CHS ASB SUPPLIES
23-Jan	AMAZON MKTPLACE PMTS	\$28.70	95	CHS ASB SUPPLIES
Jesse Rodriguez				
26-Jan	DOLLAR GENERAL #16953	\$13.58	01	BPS SUPPLIES
Zeba Hone				
29-Jan	SUBWAY 00108084	\$19.74	01	DO INTERVIEW PANEL LUNCH
25-Jan	OFFICE DEPOT 1135	(\$235.93)	01	DO RETURN SUPPLIES
23-Jan	USPS PO 0517280932	\$8.67	01	DO POSTAGE

\$78,364.34

COLUSA UNIFIED SCHOOL DISTRICT - WARRANTS TO BE RELEASED FEBRUARY 9, 2018 - BATCH 29					
BILL#	PAYEE	AMOUNT	FUND	LOC	DESCRIPTION
762	BEELER TRACTOR	\$ 17.78	01	MOT	VEHICLE MAINTENANCE PARTS
759	SAMANTHA BROOKS	\$ 40.00	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
747	NIKOLE BURG	\$ 43.02	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
750	CASCADE ATHLETIC SUPPLY	\$ 1,194.45	01	SPORTS	SUPPLIES
767	CITY OF COLUSA	\$ 6,972.13	01	ALL	WATER, SEWER BILLING
743	CCOE	\$ 722.49	01	DO	CCOE REVIEW PAYROLL RETRO DETAIL
RC41	CUSD EMER FD-COLUSA GOLF CLUB	\$ 800.00	95	CHS	SNOWBALL USE AND DEPOSIT
RC41	CUSD EMER FD-EDD	\$ 1,377.79	01	DO	SDI
RC41	CUSD EMER FD-GILLIAN AYALA	\$ 61.16	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC41	CUSD EMER FD-ELIZABETH BENITEZ	\$ 13.36	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC41	CUSD EMER FD-CMEA NS	\$ 340.00	01	CHS	MUSIC COMPETITION REGISTRATION
RC41	CUSD EMER FD-CMEA CAPITAL REGION	\$ 50.00	01	CHS	MUSIC COMPETITION REGISTRATION
RC41	CUSD EMER FD-ZEBA HONE	\$ 1.40	01	DO	REIMBURSE FOR SUPPLIES PURCHASED
RC41	CUSD EMER FD-AS DINING SERVICES	\$ 490.00	01	CHS	LUNCHES FOR STUDENTS ON FIELD TRIP
RC41	CUSD EMER FD-KIM MCCARTY	\$ 48.93	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC41	CUSD EMER FD-NCBCDA	\$ 25.00	01	CHS	MUSIC COMPETITION REGISTRATION
RC41	CUSD EMER FD-CMEA NS	\$ 209.00	01	CHS	MUSIC COMPETITION REGISTRATION
760	DAVIES OIL	\$ 1,301.29	01	MOT	FUEL FOR DISTRICT VEHICLES
764	DURHAM HIGH	\$ 250.00	01	SPORTS	SOFTBALL ENTRY FEE
766	ROSEMARY HICKS	\$ 18.23	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
751	MARIBEL HUGHES	\$ 219.62	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
755	LUCILLE IMHOFF	\$ 276.85	01	HMS	REIMBURS MILEAGE
765	LINDHURST HIGH	\$ 425.00	01	SPORTS	SOFTBALL ENTRY FEE
770	ASHLEY MARTINEZ	\$ 223.17	01	BPS	REIMBURSE TRAVEL EXPENSES
757	MITEL LEASING	\$ 1,433.91	01	ALL	PHONE SYSTEM LEASE
745	MITEL TECHNOLOGIES	\$ 678.50	01	DO	PHONE SYSTEM CHANGES/MOVES
763	MJB WELDING	\$ 87.31	01	CHS	AG SHOP SUPPLIES
748	NORTH WOODWINDS	\$ 182.22	01	CHS	MUSIC SUPPLIES
753	PORTOFINO INN & SUITES	\$ 3,565.29	95	CHS	FFA STATE CONF MOTEL ROOMS
744	READING OIL	\$ 1,258.13	01	MOT	FUEL FOR DISTRICT VEHICLES
769	RECOLOGY	\$ 2,854.04	01	ALL	GARBAGE SERVICE
768	RECOLOGY	\$ 49.10	01	MOT	DUMP FEES
752	SIGNWORX	\$ 160.88	01	MOT	SIGN
761	SORENSEN PEST CONTROL	\$ 220.00	01	MOT	PEST CONTROL SERVICE
749	STEPHANIE STEVER	\$ 8.99	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
754	SUPERIOR TIRE SERVICE	\$ 75.40	01	MOT	TIRE
756	US BANK EQUIPMENT FINANCE	\$ 2,427.96	01	ALL	COPIER LEASE
RC42	US BANK CALCARD VISA	\$ 2,758.22	ALL	ALL	SEE ATTACHED
746	YUBA SAFE & LOCK	\$ 94.00	01	MOT	LOCK REPAIR
<b>TOTAL ALL FUNDS</b>		<b>\$ 30,974.62</b>			

## US BANK CALCARD VISA

Jeremy Miller

FD DESCRIPTION

5-Feb	UPS*ADJ00219694470581	\$19.59	01	TECH SHIPPING
5-Feb	UPS*1ZFP07T00329561037	\$16.66	01	TECH SHIPPING
5-Feb	UPS*1ZFP07T00324444824	\$9.85	01	TECH SHIPPING
5-Feb	CDW GOVT #LPN0683	(\$1,548.69)	01	TECH SUPPLIES RETURN CREDIT
2-Feb	CDW GOVT #LPJ7655	\$106.18	01	TECH SUPPLIES
31-Jan	AMAZON.COM	\$37.75	01	TECH SUPPLIES
31-Jan	CDW GOVT #LNQ9235	\$284.90	01	TECH SUPPLIES
31-Jan	CDW GOVT #LNR8604	\$198.90	01	TECH SUPPLIES
29-Jan	CDW GOVT #LMW8089	\$455.35	01	TECH SUPPLIES
30-Jan	CDW GOVT #LNJ8807	\$202.85	01	TECH SUPPLIES

Dwayne Newman

5-Feb	LOWES #01933*	\$585.15	01	MOT MAINTENANCE SUPPLIES
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Ron Rogers

31-Jan	YAMAHA SPORTS PLAZA	\$33.13	01	MOT MAINTENANCE SUPPLIES
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Rebecca Changus

5-Feb	GREAT LAKES COCA COLA PAY	\$79.65	01	CHS SUPPLIES DRINK MACHINE
5-Feb	ON DECK SPORTS	\$164.98	01	CHS SPORTS SUPPLIES
2-Feb	WORLDSTRIDES LAKE LAND	\$325.00	01	CHS MUSIC CONFERENCE REGISTRATION
2-Feb	THE DBQ PROJECT	\$702.00	01	CHS SUPPLIES
1-Feb	SPORT DECALS INC	\$601.90	95	CHS ASB BASEBALL SHIRTS
2-Feb	QUILL CORPORATION	\$24.11	01	CHS SUPPLIES
1-Feb	QUILL CORPORATION	\$81.50	01	CHS SUPPLIES
31-Jan	QUILL CORPORATION	\$13.93	01	CHS SUPPLIES
31-Jan	AMAZON MKTPLACE PMTS	\$26.06	01	CHS SUPPLIES
31-Jan	AMAZON.COM	\$17.90	01	CHS SUPPLIES
30-Jan	AMAZON.COM	\$42.78	01	CHS SUPPLIES
29-Jan	BYU CONTINUING ED2	\$20.00	01	CHS STUDENT TEST
29-Jan	TEACHERSPAYTEACHERS.COM	\$24.88	01	CHS SUPPLIES

Melissa Ericsson

2-Feb	CASBO	\$265.00	01	DO WORKSHOP REGISTRATION
2-Feb	CASBO	(\$305.00)	01	DO WORKSHOP CANCEL CREDIT
30-Jan	BED BATH & BEYOND #489	\$25.73	01	DO SUPPLIES

Zeba Hone

5-Feb	OFFICE DEPOT 1135	\$233.78	01	DO SUPPLIES
31-Jan	USPS PO 0517280932	\$12.40	01	DO POSTAGE

TOTAL \$ 2,758.22

Colusa High School  
Future Business Leaders of America

**Request for Financial Support - State Leadership Conference 2018**

Colusa FBLA is seeking financial support for an estimated 20 students to attend the 2018 State Leadership Conference in Ontario, CA.

Conference Dates: April 12-16, 2018

Location: Ontario Convention Center  
Ontario, California

Attendees: 26 eligible members  
Anticipating approximately 20 members interested in attending

Anticipated Cost: \$617/student *see attached for details*

Due to the location of the 2018 State Leadership Conference, expenses are especially high this year. In order to encourage greater student involvement in FBLA and increase attendance at the State Leadership Conference, we would like to offer as much assistance as possible to students interested in attending.

\*It should be noted that the 2019 State Leadership Conference will be located in Sacramento, which we anticipate will be drastically less costly due to reduced transportation costs.

## Estimated Cost Breakdown

### Member Costs

Conference Registration Fee	\$105
Hotel	\$147 (4 nights at \$147.00/night with 4 students/room)
Flight	\$250
Meals	\$175 (\$35 per day allowance/5 days)
<hr/>	
Total Estimated Expenses	\$677/student

### Adviser Costs

Conference Registration Fee	\$50
Hotel	\$588 (4 nights at \$147.00/night)
Flight	\$250
Disneyland Ticket	\$145
Transportation to/from Disneyland	\$35
Meals	\$175 (\$35 per day allowance/5 days)
<hr/>	
Total Estimated Expenses	\$1,243/adviser

### Chaperone Costs

Conference Registration Fee	\$50
Hotel	\$588 (4 nights at \$147.00/night)
Flight	\$250
Meals	\$175 (\$35 per day allowance/5 days)
<hr/>	
Total Estimated Expenses	\$1,068/chaperone

### Total Trip Costs

20 Students @ \$677/student	\$13,540
1 Adviser @ \$1,242/adviser	\$1,243
1 Chaperone @ \$1,030/chaperone	\$1,068

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<b>Total Trip Costs</b>	<b>\$15,851</b>
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Anticipated Fundraising	(\$1,000)
Chapter Contribution	(\$1,670)
SB1070 Grant for Adviser Expenses	(\$850)

<b>Estimated Total Cost/Student</b>	<b>\$617/student</b>
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# COLUSA UNIFIED SCHOOL DISTRICT

## CITIZEN'S OVERSIGHT COMMITTEE

- One member shall be active in a business organization representing the business community located within the school district.
- One member shall be active in a senior citizens' organization.
- One member shall be active in a bona fide taxpayers' organization.
- For a school district, one member shall be the parent or guardian of a child enrolled in the school district.
- For a school district, one member shall be both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization, such as the Parent Teacher Association or school site council

## **COLUSA UNIFIED SCHOOL DISTRICT**

### **BUSINESS SERVICES/HUMAN RESOURCES TECHNICIAN I**

#### **SUMMARY:**

- Under the direction of the Chief Business Official, performs accounting work requiring the knowledge of accounting principles, Federal and State reporting requirements, a variety of fiscal services, responsible for clerical work requiring knowledge of payroll procedures and all aspects of Human Resources procedures.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*Essential duties and responsibilities may include, but are not limited to the following:*

- ***Business Services***
  - Assists with all aspects of payroll, including preparation, auditing and submitting to COE
  - Performs Absence Tracking and Sick Leave accounting
  - Maintains Position Control
  - Processes and monitors Workers Compensation claims
  - Performs all phases of Accounts Payable
  - Logs all incoming checks for deposit
  - Processes Emergency Fund Reimbursements
  - Reconciles bank accounts
  - Assists with data entry into student information system
  - Other fiscal responsibilities as assigned
- ***Human Resources***
  - Coordinates recruitment of all certificated and classified personnel; prepares and arranges appropriate placement of advertisements for vacancies
  - Manages oversight of Federal and State Labor Law Posters at all sites
  - Provides information, assistance, and advice to job applicants regarding District personnel procedures, the application process and examination process
  - Inputs and monitors all employees' attendance
  - Assists with the creation and maintenance of Human Resources files for all employees
  - Assists all new employees in completing necessary documents for payroll and employee benefits
  - Provides new employee orientations
  - Communicates new hires, transfers, leaves of absences, resignations, change of status to payroll via transmittals to appropriate agencies

- 
- Assists with the administration of the Health Benefits and Retirement programs for all employees
  - Assists with Affordable Care Act (ACA) Reporting
  - Administers Bus Driver Drug Testing Program and maintains records for California Highway Patrol (CHP)
  - Processes Unemployment Claims
  - Assists in the preparation of periodic and annual reports
  - Performs other duties as required

**QUALIFICATIONS/REQUIREMENTS**

**KNOWLEDGE OF:**

- Office practices, procedures and equipment, filing, record keeping, and telephone techniques and etiquette
- Proper English usage, spelling, vocabulary, grammar, punctuation, and arithmetic
- Excellent customer service practices
- Rules and regulations related to assigned activities
- Methods and practices of financial record keeping
- Safe work practices

**ABILITY TO:**

- Perform responsibilities with accuracy, speed and a minimum of supervision
- Write correspondence in a professional manner
- Prioritize work in order to meet deadlines and maintain schedules
- Maintain confidential and sensitive information
- Deal effectively with a wide variety of personalities and situations with tact, friendliness, judgement, and poise
- Type or keyboard accurately at a reasonable speed
- Use a ten-key calculator proficiently
- Use word processing, spreadsheet and database software programs

**QUALIFICATIONS:**

- High School diploma or equivalent
- Must submit to and pass required background check
- Proficient to advanced level experience working with Microsoft Excel and Microsoft Word
- Five years of increasing responsibilities in a School District Office performing complex Business and Human Resources functions.
- Associates of Arts degree in Accounting, Human Resource Management or related field is desirable
- Bilingual (Spanish) is desirable

***WORKING CONDITIONS:***

- Business casual attire is required
- The position requires long periods of sitting and occasional standing, frequent lifting of items up to 25 pounds, constant exposure to computer screens, and work in a fast-paced, deadline driven environment

Workdays: 261.25/year

Location: Colusa Unified School District Office

Confidential/ASES Coordinator Salary Schedule

Confidential/Unrepresented Position

Board Approval:

## **COLUSA UNIFIED SCHOOL DISTRICT**

### **BUSINESS SERVICES/HUMAN RESOURCES TECHNICIAN II**

#### **SUMMARY:**

- Under the direction of the Chief Business Official, performs accounting work requiring the knowledge of accounting principles, Federal and State reporting requirements, a variety of fiscal services, responsible clerical work requiring knowledge of payroll procedures and all aspects of Human Resources procedures.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*Essential duties and responsibilities may include, but are not limited to the following:*

- ***Business Services***
  - Leads all aspects of payroll, including preparation, auditing and submitting to COE
  - Performs Absence Tracking/Sick Leave Accounting
  - Maintains Position Control
  - Processes and monitors Workers Compensation
  - Other fiscal responsibilities as assigned
- ***Human Resources***
  - Coordinates the recruitment of all certificated and classified personnel, including attendance at recruitment events
  - Provides information, assistance, and advice to job applicants regarding District personnel procedures, the application process, and examination process
  - Inputs and monitors attendance for all employees
  - Leads the the creation, maintenance and filing of Human Resources documents for all employees
  - Assists all new employees in completing necessary papers for payroll and employee benefits
  - Provides new employee orientations as needed
  - Communicates new hires, transfers, leaves of absences, resignations, change of status to payroll via transmittals to appropriate agencies
  - Leads the administration of the Health Benefits and Retirement programs for all employees
  - Responsible for Affordable Care Act (ACA) Reporting
  - Processes Unemployment Claims
  - Assists in the preparation of periodic and annual reports
  - Perform other duties as required

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**QUALIFICATIONS/REQUIREMENTS**

***KNOWLEDGE OF:***

- Office practices, procedures and equipment, filing, record keeping, and telephone techniques and etiquette
- Proper English usage, spelling, vocabulary, grammar, punctuation, and arithmetic
- Excellent customer service practices
- Understands rules and regulations related to assigned activities
- Methods and practices of financial record keeping
- Accounts payable processing
- Safe work practices

***ABILITY TO:***

- Perform responsibilities with accuracy, speed and a minimum of supervision
- Write correspondence in a professional manner
- Prioritize work in order to meet deadlines and maintain schedules
- Maintain confidential and sensitive information
- Deal effectively with a wide variety of personalities and situations with tact, friendliness, judgement, and poise
- Type or keyboard accurately at a reasonable speed
- Use a ten-key calculator proficiently
- Use word processing, spreadsheet and database software programs

***QUALIFICATIONS:***

- High School diploma or equivalent
- Must submit to and pass required background check
- Proficient to advanced level experience working with Microsoft Excel and Microsoft Word
- Five years of experience in Accounting, Bookkeeping, and/or Human Resources is desirable
- Associates of Arts degree in Accounting, Human Resource Management or related field is desirable
- Bilingual (Spanish) is desirable

***WORKING CONDITIONS:***

- Business casual attire is required
- The position requires long periods of sitting and occasional standing, frequent lifting of items up to 25 pounds, constant exposure to computer screens, and work in a fast-paced, deadline driven environment

**Business Services/Human Resources Technician II**  
**Job Description**

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**Page 3**

Workdays: 261.25

Location: Colusa Unified School District Office

Confidential/ASES Coordinator Salary Schedule

Confidential/Unrepresented Position

Board Approval:

**Colusa Unified School District**

745 10th Street  
Colusa, CA 95932  
(530) 458-7791

**17-18 Confidential/ASES Coordinator Salary Schedule**

<b>Executive Administrative Assistant</b>		
<b>Business Services/Human Resources Technician II</b>		
Year	Annual	Hourly
1	\$44,517	\$21.30
2	\$46,753	\$22.37
3	\$49,073	\$23.48
4	\$51,539	\$24.66
5	\$54,110	\$25.89
6	\$56,827	\$27.19
7	\$59,649	\$28.54
11	\$62,637	\$29.97
14	\$65,772	\$31.47
17	\$69,054	\$33.04
20	\$72,523	\$34.70

Work Days 261.25  
Annual Based upon 8 hours/day

<b>Business Services/Human Resources Technician I</b>		
Year	Annual	Hourly
1	\$43,179	\$20.66
2	\$45,338	\$21.69
3	\$47,605	\$22.78
4	\$49,986	\$23.92
5	\$52,485	\$25.11
6	\$55,109	\$26.37
7	\$57,865	\$27.69
11	\$60,758	\$29.07
14	\$63,796	\$30.52
17	\$66,985	\$32.05
20	\$70,335	\$33.65

Work Days 261.25  
Annual Based upon 8 hours/day

<b>After School Education Coordinator</b>		
Year	Annual	Hourly
1	\$24,115	\$20.66
2	\$25,321	\$21.69
3	\$26,587	\$22.78
4	\$27,917	\$23.92
5	\$29,312	\$25.11
6	\$30,778	\$26.37
7	\$32,317	\$27.69
11	\$33,933	\$29.07
14	\$35,629	\$30.52
17	\$37,411	\$32.05
20	\$39,281	\$33.65

Work Days 190 + 13 Holidays = 203  
Annual Based upon 5.75 hours/day

Health Benefit Cap \$876.98  
Employee must work 6+ hours per day to qualify for Health Benefits



# CSBA Sample Board Policy

## CSBA Sample Board Policy

### Community Relations

BP 1325(a)

#### ADVERTISING AND PROMOTION

The Governing Board establishes this policy to ensure effective and consistent implementation of its directions related to standards for advertisements and promotions by nonschool groups in school-sponsored publications, on district and school web sites, and social media, and on school facilities and grounds. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)  
(cf. 1114 - District-Sponsored Social Media)  
(cf. 1330 - Use of School Facilities)  
(cf. 5145.2 - Freedom of Speech/Expression)  
(cf. 6145.5 - Student Organizations and Equal Access)

#### OPTION 1: Nonpublic Forum

The Board believes that in order to maintain focus on academic achievement in district schools, students' exposure to the persuasive influence of marketing should be minimized. The Superintendent or designee shall not allow any advertisement from any nonschool group to be included in any district- or school-sponsored publication, web site, or social media, or to be posted on any school property such as school buildings, athletic fields, scoreboards, or and billboards. In addition, no nonschool group's announcement, flyer, or other promotional material shall be disseminated by the district or distributed at any school facility or on school grounds.

#### OPTION 2: Limited Public Forum

The Board desires to promote positive relationships between district schools and the community in order to enhance community partnerships, support, and involvement in the schools. The Superintendent or designee may, consistent with the criteria established in this policy, approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)  
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

*(cf. 1700 - Relations Between Private Industry and the Schools)*

3. Paid advertisements on school property, including, but not limited to, advertisements on **school buildings, athletic fields, scoreboards, and** billboards **and scoreboards**
4. Paid advertisements in school-sponsored publications, yearbooks, announcements, and other school communications, including web sites and social media
5. Products and materials donated by commercial enterprises for educational use, including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product

*(cf. 3290 - Gifts, Grants and Bequests)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any non-school group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

### **Criteria for Approval**

The Superintendent, principal, or designee shall not accept for distribution, **or allow on school property,** any materials or advertisements that:

1. Are lewd, obscene, libelous, or slanderous
2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools
3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

*(cf. 1160 - Political Processes)*

*(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)*

4. ~~Proselytize or position the district on any side of a controversial issue~~ **Contain prayer or proselytizing language**

**5. Position the district on any side of a controversial issue**

*(cf. 6144 - Controversial Issues)*

- 5.6.** Discriminate against, attack, or denigrate any group on account of any unlawful consideration

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

- 6.7.** Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, ~~non-nutritious foods and beverages,~~ and movies or products unsuitable for children

*(cf. 5030 - Student Wellness)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.62 - Tobacco)*

- 8. Promote during the school day any food or beverage that does not comply with state nutritional standards pursuant to Education Code 49430-49434, including a corporate incentive program that offers free or discounted foods or beverages that do not meet nutritional standards as rewards for students who reach certain academic goals. This prohibition does not include advertising on clothing with brand images worn on school grounds, advertising contained in product packaging, or advertising of infrequent school fundraising events involving food or beverages that do not meet the nutritional standards. (Education Code 49431.9)**

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 5030 - Student Wellness)*

- 7.9.** Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

*(cf. 1321 - Solicitation of Funds from and by Students)*

- 8.10.** Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee ~~also~~ may **also** consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

*(cf. 0000 - Vision)*

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

*Legal Reference:*

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

EDUCATION CODE

7050-7058 Political activities of school officers and employees

35160 Authority of governing boards

35160.1 Broad authority of school districts

35172 Promotional activities

38130-~~38138~~ 38139 Civic Center Act

**49430-49434 The Pupil Nutrition, Health, and Achievement Act of 2001, especially:**

**49431.9 Advertisement of non-nutritious foods**

BUSINESS AND PROFESSIONS CODE

25664 Advertisements encouraging minors to drink

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

UNITED STATES CODE, TITLE 42

**1751-1769j School Lunch Program**

**1773 School Breakfast Program**

COURT CASES

*Hills v. Scottsdale Unified School District* 48, (2003) 329 F.3d 1044

*DiLoreto v. Downey Unified School District*, (1999) 196 F.3d 958

*Yeo v. Town of Lexington*, (1997) ~~U.S. First Circuit Court of Appeals, No. 96-1623~~ **131 F.3d 241**

*Hemry v. School Board of Colorado Springs*, (D.Col. 1991) 760 F.Supp. 856

*Bright v. Los Angeles Unified School District*, (1976) ~~134 Cal. Rptr. 639, 556 P.2d 1090,~~ 18 Cal. 3d **350 450**

*Lehman v. Shaker Heights*, (1974) 418 U.S. 298

*Management Resources:*

CSBA PUBLICATIONS

~~*School Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006*~~

WEB SITES

CSBA: <http://www.csba.org>

## Board Policy

### Business and Noninstructional Operations

BP 3100

#### BUDGET

The Governing Board recognizes its critical responsibility for adopting a sound budget **for** each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

### **Budget Development and Adoption Process**

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

*(cf. 9320 - Meetings and Notices)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9323 - Meeting Conduct)*

The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)

At a public meeting **held scheduled** on a date after the public hearing on the budget, the Board shall, **adopt the budget** following its adoption of the LCAP or an annual update to the LCAP, **adopt the budget at the same meeting**. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

*(cf. 1340 - Access to District Records)*

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

## Budget Advisory Committee

Note: The following **optional** section is for use by districts that choose to establish a budget advisory committee to provide input during the budget development process. The committee may be appointed by the Superintendent or designee (Option 1), by the Board (Option 2), or may be a Board subcommittee composed exclusively of Board members (Option 3). Committees established by Board action are subject to the Brown Act; see BP/AR 1220 - Citizen Advisory Committees. Districts should delete or modify the following options as appropriate. See the accompanying administrative regulation for optional language regarding the committee's composition and duties.

This committee is different from the budget review committee that is required in the event that the County Superintendent disapproves the district's budget; see the accompanying administrative regulation.

**OPTION 1:** The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

Note: The following paragraph is for use by districts that selected either Option 1, 2, or 3 above. – ZRH removed Option 2 & 3 as Board selected Option 1 during first reading.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3350 - Travel Expenses)

(cf. 9130 - Board Committees)

(cf. 9140 - Board Representatives)

## Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students **in accordance with 5 CCR 15496**. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

## **Fund Balance**

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an

emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

## **Reserve Balance**

**Note: 5 CCR 15450 establishes a minimum local reserve balance for economic uncertainties based on the district's average daily attendance (ADA). The minimum reserve balance is the greater of five percent or \$55,000 for districts with 0-300 ADA; the greater of four percent or \$55,000 for districts with 301-1,000 ADA; three percent for districts with 1,001-30,000 ADA; two percent for districts with 30,001-400,000 ADA; and one percent for districts with over 400,000 ADA. The following paragraph may be revised to reflect the minimum reserve applicable to the district's ADA.**

**Education Code 42127.01 establishes, under certain conditions, a maximum amount of local reserve balance for economic uncertainties. Pursuant to Education Code 42127.01, as amended by SB 751 (Ch. 674, Statutes of 2017), if the amount of monies in the state Public School System Stabilization Account is three percent or more of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district's combined assigned or unassigned ending general fund balance must not exceed 10 percent of those funds in the immediately following fiscal year. Basic aid districts, as defined in Education Code 42238.02, and districts with 2,500 or less ADA are exempted from this requirement. Other districts may also be exempted from this requirement by the County Superintendent for up to two consecutive fiscal years within a three-year period upon providing documentation of extraordinary fiscal circumstances (e.g., multiyear infrastructure or technology projects) that substantiate the need for a reserve in excess of the limit specified in Education Code 42127.01.**

**The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.**

**In any year that the district is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds. (Education Code 41202, 42127.01)**

## **Long-Term Financial Obligations**

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

*(cf. 4141/4241 - Collective Bargaining Agreement)*

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

*(cf. 7210 - Facilities Financing)*

*(cf. 9250 - Remuneration, Reimbursement and Other Benefits)*

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board



shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

### **Budget Amendments**

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

#### *Legal Reference:*

##### EDUCATION CODE

1240 Duties of county superintendent of schools

33127-33131 Standards and criteria for local budgets and expenditures

**41202 Determination of minimum level of education funding**

42103 Public hearing on proposed budget; requirements for content of proposed budget

42122-42129 Budget requirements

42130-42134 Financial certifications

42140-42141 Disclosure of fiscal obligations

#### *Legal Reference: (continued)*

##### EDUCATION CODE (continued)

42238-42251 Apportionments to districts, especially:

42238.01-42238.07 Local control funding formula

42602 Use of unbudgeted funds

42610 Appropriation of excess funds and limitation thereon

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

52060-52077 Local control and accountability plan

##### GOVERNMENT CODE

7900-7914 Appropriations limit

##### CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15451 Criteria and standards for school district budgets

15494-15496 Local control funding formula, expenditures

#### *Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

Statement 34, Basic Financial Statements and Management's Discussion and Analysis For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

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## Board Policy

### Business and Noninstructional Operations

BP 3515.7(a)

#### FIREARMS ON SCHOOL GROUNDS

The Governing Board is committed to providing a safe environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement, insurance carriers, and other appropriate individuals and agencies to address the security of school campuses.

(cf. 3515 - Campus Security)

(cf. 3515.2 - Disruptions)

(cf. 3515.3 - District Police/Security Department)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.7 - Weapons and Dangerous Instruments)

District policy regarding the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District Sponsored Social Media)

Possession of a firearm on or within 1,000 feet of school grounds is prohibited, except under the limited circumstances specified in Penal Code 626.9. Any person specified in Penal Code 626.9(1)(e) and 30310 is authorized to possess a firearm and/or ammunition on school grounds. School grounds include, but are not limited to, school buildings, fields, storage areas, and parking lots. (Penal Code 626.9)

#### OPTION 1:

The Superintendent or designee shall not grant permission to any other individual to carry a firearm or ammunition on school grounds.

If a district employee observes or suspects that any unauthorized person is in possession of a firearm on or near school grounds or at a school activity, he/she shall immediately notify the principal or designee and law enforcement.

District policy regarding The prohibition against the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

#### [ALL OF OPTION 2 DELETED]

##### Legal Reference:

###### EDUCATION CODE

32281 Comprehensive safety plan

~~35160 Powers and duties of the board~~

~~35161 Powers and duties of the board; authority to delegate~~

38001.5 District security officers; requirements if carry firearm

###### PENAL CODE

626.9 Gun Free School Zone Act

830.32 District police department; district decision to authorize carrying of firearm

16150 Definition of ammunition

16520 Definition of firearm

26150-26225 Concealed weapons permit

30310 Prohibition against ammunition on school grounds

###### UNITED STATES CODE, TITLE 18

921 Definitions, firearms and ammunition

922 Firearms, unlawful acts

923 Firearm licensing

###### UNITED STATES CODE, TITLE 20

~~7151~~ 7961 Gun-Free Schools Act; student expulsions for possession of firearm

##### Management Resources:

###### WEB SITES

Office of the Attorney General: <https://oag.ca.gov/firearms>

(4/16) 12/17

## Administrative Regulation

## FACILITIES INSPECTION

The Governing Board recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.

(cf. 0510—School Accountability Report Card)

(cf. 1312.4—Williams Uniform Complaint Procedures)

(cf. 3514—Environmental Safety)

Note: Education Code 17002 specifies the conditions that must be evaluated as part of the FIT. Items #1-15 below reflect the broad categories of conditions listed on the FIT.

The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that **inspect** school facilities **to ensure that they** are maintained in good repair in accordance with law. At a minimum, the program **he/she** shall **analyze-assess** those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including, **but not limited to**, the following: (**Education Code 17002, 35292.5**)

1. Gas Leaks: Gas systems and pipes appear **and smell** safe, functional, and free of leaks.
2. Mechanical Systems: Heating, ventilation, and air conditioning systems, as applicable, are functional and unobstructed; **appear to supply an adequate amount of air to all classrooms, work spaces, and facilities; and maintain interior temperatures within normally acceptable ranges.**
3. Windows **and Doors:** ~~Gates/Fences (interior and exterior):~~ Conditions that pose a safety and/or security risk are not evident. **Windows and doors are intact, functional, and open, close, and lock as designed, unless there is a valid reason they should not function as designed.**
4. **Fences and Gates:** Fences and gates are intact, functional, and free of holes and other conditions that could present a safety hazard to students, staff, or others. Locks and other security hardware function as designed.
4. 5. Interior Surfaces (**walls, floors, ceilings, walls, and window casings**): Interior surfaces ~~appear to be clean, safe, and functional.~~ **are free of safety hazards from tears, holes, missing floor and ceiling tiles, torn carpet, water damage, or other cause. Ceiling tiles are intact. Surfaces display no evidence of mold or mildew.**
5. 6. Hazardous Materials (~~interior and exterior~~): **Hazardous and flammable materials are stored properly. No evidence of peeling, chipping, or cracking paint is apparent. No indicators of mold, mildew, or asbestos exposure are evident.** There does not appear to be evidence of hazardous materials that may pose a threat to **the health and safety of** students or staff.

(cf. 3514 - Environmental Safety)

- 6. 7. Structural Damage:** Posts, beams, supports for portable classrooms and ramps, and other structures appear intact, secure, and functional as designed. Ceilings and floors are not sloping or sagging beyond their intended design. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines structural components. There does not appear to be structural damage that could create hazardous or uninhabitable conditions.
- 7. 8. Fire Safety and Emergency Equipment:** The fire equipment and emergency Fire sprinklers, fire extinguishers, emergency alarm systems, and all emergency equipment and systems appear to be functioning properly. Fire alarm pull stations are clearly visible. Fire extinguishers are current and placed in all required areas, including every classroom and assembly area. Emergency exits are clearly marked and unobstructed.
- 8. 9. Electrical Systems (interior and exterior):** There is no evidence that any portion of the school has a power failure and eElectrical systems, components, and equipment, including switches, junction boxes, panels, wiring, outlets, and light fixtures, are securely enclosed, properly covered and guarded from student access, and appear to be working properly.
- 10. Lighting:** Interior and exterior lighting appears to be adequate and working properly. Lights do not flicker, dim, or malfunction, and there is no unusual hum or noise from light fixtures.
- 9. 11. Pest/Vermin Infestation:** Pest or vermin infestation is not evident. No visible or odorous indicators of pest or vermin infestation are evident.
- 10. 12. Drinking Fountains (inside and outside):** Drinking fountains appear to be accessible and functioning as intended. Interior and exterior drinking fountains are functional, accessible, and free of leaks. Drinking water pressure is adequate. Fountain water is clear and without unusual taste or odor, and moss, mold, or excessive staining is not evident.
- 11. 13. Restrooms:** Restrooms appear to be accessible during school hours are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied). Restrooms are fully operational, maintained and cleaned regularly, and stocked at all times with supplies (including toilet paper, soap, and paper towels or functional hand dryers) in accordance with Education Code 35292.5. The school keeps all restrooms open during school hours when students are not in classes and keeps a sufficient number of restrooms open during school hours when students are in classes, except when necessary to temporarily close a restroom for student safety or to repair the facility.

In addition, in a school serving any of grades 6-12 in which 40 percent or more of the students in the school or school attendance area are from low-income families, at least 50 percent of the school's restrooms are stocked with feminine

hygiene products, for which students are not charged. (Education Code 35292.6; 20 USC 6314)

~~12.~~ **14.** Sewers: ~~Sewer line stoppage is not evident.~~ The sanitary sewer system controls odors as designed, displays no signs of stoppage, backup, or flooding in school facilities or on school grounds, and appears to be functioning properly.

~~13.~~ **15.** Roofs ~~(observed from the ground, inside/outside the building):~~ ~~Roof system appears~~ Roofs, gutters, roof drains, and downspouts appear to be functioning properly and are free of visible damage and evidence of disrepair when observed from the ground from inside and outside the building.

**16.** Drainage: School grounds do not exhibit signs of drainage problems, such as visible evidence of flooded areas, eroded soil, water damage to asphalt playgrounds or parking areas, or clogged storm drain inlets.

~~14.~~ **17.** Playground/School Grounds: ~~The playground equipment and school grounds appear to be clean, safe, and functional.~~ Playground equipment (exterior fixtures, seating, tables, and equipment), school grounds, fields, walkways, and parking lot surfaces are functional and free of significant cracks, trip hazards, holes, deterioration that affects functionality or safety, and other health and safety hazards.

~~15.~~ **18.** Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to ~~be~~ have been cleaned regularly and are free of accumulated refuse and unabated graffiti. Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.

In addition, to ensure the health and safety of students, the Superintendent or designee shall provide for the testing of drinking water on campus and of the soil and painted surfaces of school facilities for the presence of lead and/or other harmful substances, in accordance with state and federal standards.

The Superintendent or designee shall ensure that any necessary repairs or removal of hazards identified during the inspection are made in a timely and expeditious manner.

An assessment of the safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as defined in Education Code 17002, shall be reported on the school accountability report card. (Education Code 33126)

*(cf. 0510 - School Accountability Report Card)*

Any complaint alleging a school facility condition that poses an emergency or urgent threat to the health or safety of students or staff, or alleging that a school restroom is not clean, maintained, or kept open, shall be addressed in accordance with AR 1312.4 - Williams Uniform Complaint Procedures.

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

*Legal Reference:*

EDUCATION CODE

1240 County superintendent of schools, duties

17002 Definitions

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998

17565-17591 Property maintenance and control

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

**35292.5-35292.6 School maintenance**

HEALTH AND SAFETY CODE

**116277 Lead testing in drinking water**

CODE OF REGULATIONS, TITLE 2

1859.300-1859.330 Emergency Repair Program

UNITED STATES CODE, TITLE 20

**6314 Title I schoolwide program**

UNITED STATES CODE, TITLE 42

**300f-300j-27 Safe Drinking Water Act**

*Management Resources:*

CSBA PUBLICATIONS

**Williams Settlement and the Emergency Repair Program, Policy Brief, January 2008**

COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS

*Facility Inspection Tool Guidebook, February 2008*

**STATE ALLOCATION BOARD, OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS**

**Facility Inspection Tool: School Facility Conditions Evaluation**

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Williams Case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

Coalition of Adequate School Housing: <http://www.cashnet.org>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

**U.S. Environmental Protection Agency: <http://www.epa.gov>**

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## Board Policy

### All Personnel

BP 4119.21(a)

4219.21

### PROFESSIONAL STANDARDS

4319.21

The Governing Board expects district employees to maintain the highest ethical standards, **exhibit professional behavior behave professionally**, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. **Employee conduct should enhance Employees shall engage in conduct that enhances** the integrity of the district, advances the goals of the district's educational programs, and contributes to a positive school climate.

(cf. 0200 - Goals for the School District)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)



(cf. 5131 - Conduct)  
(cf. 5137 - Positive School Climate)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)  
(cf. 9005 - Governance Standards)

Each employee ~~should make a commitment~~ **is expected** to acquire the knowledge and skills necessary to fulfill his/her responsibilities and ~~should focus on his/her contribution to~~ **contribute** to the learning and achievement of district students.

(cf. 4112.2 - Certification)  
(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)

### **Inappropriate Conduct**

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

(cf. 0450 - Comprehensive Safety Plan)  
**(cf. 3515.7 - Firearms on School Grounds)**  
(cf. 4158/4258/4358 - Employee Security)

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)  
(cf. 5131.2 - Bullying)  
(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 5145.7 - Sexual Harassment)

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time



6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

**(cf. 3515.2 - Disruptions)**

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, **on district property,** or at a school-sponsored activity

*(cf. 3513.3 - Tobacco-Free Schools)*

**(cf. 3513.4 - Drug and Alcohol Free Schools)**

*(cf. 4020 - Drug and Alcohol-Free Workplace)*

*(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)*

*(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)*

9. **Being dishonest** with students, parents/guardians, staff, or members of the public, including, but not limited to, **falsification of falsifying** information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons **or entities** not authorized to receive the information

*(cf. 3580 - District Records)*

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

*(cf. 5125 - Student Records)*

*(cf. 5125.1 - Release of Directory Information)*

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

*(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)*

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

*(cf. 4040 - Employee Use of Technology)*

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

### **Reports of Misconduct**

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

(cf. 4117.7/4317.7 - Employment Status Reports)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

### **Notifications**

**Note: Beginning January 1, 2018, Education Code 44050, as added by AB 500 (Ch. 580, Statutes of 2017), requires districts maintaining an employee code of conduct that addresses employee interactions with students to post the section(s) on employee-student interactions in a publicly accessible manner on each school's web site, or the district web site if a school does not maintain one. Beginning July 1, 2018, at the beginning of each school year, the district must also provide parents/guardians with written copies of the sections of the employee code of conduct that address employee interactions with students. The applicable sections of the code of conduct may appear in a variety of district documents, including, but not limited to, portions of this Board policy, employee handbooks, and/or the code of conduct adopted by the district for use by certificated, classified, or administrative personnel as presented in the accompanying Exhibits.**

**The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)**

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

*Legal Reference:*

EDUCATION CODE

200-262.4 Prohibition of discrimination

**44050 Employee code of conduct; interaction with students**

44242.5 Reports and review of alleged misconduct

48980 Parental notifications

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80303 Reports of dismissal, resignation and other terminations for alleged misconduct

80331-80338 Rules of conduct for professional educators

*Management Resources:*

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

**California Professional Standards for Educational Leaders, February 2014**

**California Standards for the Teaching Profession, 2009**

**California Professional Standards for Educational Leaders, February 2014**

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

**Educational Leadership Policy Standards: ISLLC 2008, 2008**

**Professional Standards for Educational Leaders, 2015**

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

**Code of Ethics of the Education Profession, 1975**

WESTED PUBLICATIONS

**Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003**

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

WestEd: <http://www.wested.org>

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## Administrative Regulation

### All Personnel

AR 4144(a)

4244

### COMPLAINTS

4344

Note: The following administrative regulation is **optional**. Government Code 53296-53299 grant district employees and job applicants the right to file a "whistleblower" complaint regarding issues specified below. Pursuant to Education Code 44112-44113, the district is prohibited from retaliating against, or otherwise interfering with, an employee for exercising his/her right to file such a complaint. See BP 4119.1/4219.1/4319.1 - Civil and Legal Rights.

**Except as specified below, the following The procedure specified in this administrative regulation shall be used for to investigate and resolve** any complaint by an employee alleging misapplication of the district's policies, regulations, rules, or procedures or for "whistleblower" complaints by an employee or job applicant regarding an improper district

activity including, but not limited to, an allegation of gross mismanagement, a significant waste of funds, an abuse of authority, or a specific danger to public health or safety.

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

~~Complaints alleging unlawful discrimination on any basis specified in the district's nondiscrimination policies, including complaints of sexual harassment, shall be resolved in accordance with the district's procedure for complaints regarding discrimination in employment.~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

~~(cf. 4030 - Nondiscrimination in Employment)~~

~~(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)~~

~~Complaints regarding unlawful discrimination in district programs or the district's failure to comply with state or federal laws regarding educational programs shall be resolved in accordance with the district's Uniform Complaint Procedures. Complaints regarding sufficiency of textbook materials, teacher vacancy or misassignment, or an urgent or emergency facility condition, or the failure to provide intensive instruction to students who did not pass the high school exit examination by the end of grade 12 shall be resolved in accordance with the district's Williams Uniform Complaint Procedures. (Education Code 35186; 5 CCR 4621)~~

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

~~(cf. 1312.4 - Williams Uniform Complaint Procedures)~~

~~For complaints regarding working conditions or other subjects of negotiation, the employee shall use the grievance procedure specified in the applicable collective bargaining agreement.~~

Any of the time limits specified in ~~this~~ **the following** procedure may be extended by written agreement between the district and complainant.

### **Step 1: Informal Complaint Process**

Prior to instituting a formal, written complaint, the employee shall first discuss the issue with his/her supervisor or the principal of the school where the alleged act took place. Formal complaint procedures shall not be initiated until the employee has first attempted to resolve the complaint informally.

### **Step 2: Site Level Formal Complaint Process**

If a complaint has not been satisfactorily resolved through the informal process in Step 1, the complainant may file a written complaint with his/her immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint. If an employee fails to file a written complaint within 60 days, the complaint shall be considered **settled resolved** on the basis of the ~~answer given at the~~ preceding step.

In the written complaint, the employee shall specify the nature of the problem, including names, dates, locations, witnesses, the remedy sought by the employee, and a description of informal efforts to resolve the issue.

Within 10 working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.

### **Step 3: District Level Appeal**

If a complaint has not been satisfactorily resolved at Step 2, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the written response from the immediate supervisor or the principal. The complainant shall include all information presented to the immediate supervisor or principal at Step 2.

Within 10 working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation, including reviewing the investigation and written response by the immediate supervisor or principal at Step 2, and shall meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.

### **Step 4: Appeal to the Governing Board**

If a complaint has not been satisfactorily resolved at Step 3, the complainant may file a written appeal to the Board within five working days of receiving the Superintendent or designee's response. All information presented at Steps 1, 2, and 3 shall be included with the appeal, and the Superintendent or designee shall submit to the Board a written report describing attempts to resolve the complaint and the district's response.

The Board may uphold the findings by the Superintendent or designee without hearing the complaint or the Board may hear the complaint at a regular or special Board meeting. The hearing shall be held in closed session if the complaint relates to matters that may be addressed in closed session in accordance with law.

*(cf. 9321 - Closed Session Purposes and Agendas)*

The Board shall make its decision within 30 days of the hearing and shall send its decision to all concerned parties. The Board's decision shall be final.

### **Alternate Procedures**

Complaints alleging unlawful discrimination on any basis specified in the district's nondiscrimination policies, including complaints of sexual harassment, shall be resolved in accordance with the district's procedure ~~for complaints regarding discrimination in employment~~ **in BP/AR 4030 - Nondiscrimination in Employment.**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

Complaints regarding unlawful discrimination in district programs or the district's failure to comply with state or federal laws regarding educational programs shall be resolved in accordance with ~~the district's~~ **BP/AR 1312.3 - Uniform Complaint Procedures.** Complaints

regarding sufficiency of textbook materials, teacher vacancy or misassignment, **or** an urgent or emergency facility condition, ~~or the failure to provide intensive instruction to students who did not pass the high school exit examination by the end of grade 12~~ shall be resolved in accordance with ~~the district's~~ **AR 1312.4 - Williams Uniform Complaint Procedures.** (Education Code 35186; 5 CCR 4621)

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

For complaints regarding working conditions or other subjects of negotiation, the employee shall use the grievance procedure specified in the applicable collective bargaining agreement.

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## Board Policy

### Classified Personnel

BP 4200(a)

#### CLASSIFIED PERSONNEL

The Governing Board ~~shall fill each of its classified positions with qualified persons, consistent with position requirements. The primary role of~~ **recognizes that** classified personnel ~~is to provide~~ **essential** services that support and enhance the district's educational program. **The Board shall fill each of its classified positions with qualified persons, consistent with position requirements.**

*(cf. 0200 - Goals for the School District)*

*(cf. 4211 - Recruitment and Selection)*

~~Each classified staff member shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.~~

~~*(cf. 4215 - Evaluation/Supervision)*~~

#### Classification of Employees

**Note: The following paragraphs reflect requirements of Education Code 45103-45104 and are for use by non-merit system districts. In merit system districts, classification of positions is a responsibility of the personnel commission pursuant to Education Code 45256.**

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

*(cf. 4211 - Recruitment and Selection)*

*(cf. 4212 - Appointment and Conditions of Employment)*

~~Before employing a short term classified employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 75 percent of the school year, as defined. (Education Code 45103)~~

Each **classified** position shall have a designated title and regular minimum number of assigned hours per day, days per week, and months per year. ~~A job description shall be established for each position.~~

### **Assignment**

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

*(cf. 4141/4241 - Collective Bargaining Agreement)*

Each classified ~~staff member~~ **employee** shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.

*(cf. 4215 - Evaluation/Supervision)*

### **Substitute and Short-Term Employees**

**The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)**

**If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)**

<p><b>Note: Pursuant to Education Code 45103, the district may employ short-term employees for no more than 75 percent of the school year. As defined in Education Code 45103, 75 percent of the school year is 195 work days, which is equivalent to 75 percent of the number of work days in a full calendar year.</b></p>
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**The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term ~~classified~~ employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 75 percent of the school year, as defined ~~195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day.~~ (Education Code 45103)**

*Legal Reference:*

EDUCATION CODE

45100-45139 *Employment of classified staff*

45160-45169 *Salaries and differential compensation*

45190-45210 *Resignation and leaves of absence*

45220-45320 *Merit system*

49406 *Examination for tuberculosis*

51760-51769.5 *Work experience education*

*Management Resources:*

WEB SITES

California School Employees Association: <http://www.csea.com>

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## Administrative Regulation

Classified Personnel

AR 4200(a)

### CLASSIFIED PERSONNEL

#### Exemption from Classified Service

#### OPTION 1: Districts Not Incorporating the Merit System

**Note:** Pursuant to Education Code 45103, all positions not requiring certification qualifications are part of the classified service, unless specifically exempted by law. AB 670 (Ch. 582, Statutes of 2017) amended Education Code 45103 to eliminate the exemption for part-time playground positions, thereby making such positions a part of the classified service.

Individuals hired solely for the following purposes are exempt from the classified service: (Education Code 45103)

1. Substitute or short-term employees, as defined, who are employed and paid for less fewer than 75 percent of the school year 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day

~~Substitute employee~~ means any person employed to replace any classified employee who is temporarily absent from duty. In addition, if the district is then engaged in a procedure to hire a permanent employee to fill a vacancy in any classified position, the Governing Board may fill the vacancy through the employment, for not more than 60 calendar days, of one or more substitute employees, except to the extent that a collective bargaining agreement then in effect provides for a different period of time.

~~Short term employee~~ means any person who is employed to perform a service for the district, upon the completion of which the service required or similar services will not be extended or needed on a continuing basis.



~~Seventy five percent of the school year means 195 working days, including holidays, sick leave, vacation and other leaves of absences, irrespective of the number of hours worked per day.~~

Note: As amended by AB 2849 (Ch. 1100, Statutes of 2002), Education Code 45103 provides that part time playground employees are exempt from classified service only when they are not otherwise employed in classified positions at the district. Pursuant to non codified Section 4 of AB 2849, effective January 1, 2003, districts may not reduce the hours or terminate a part time playground position as a result of this legislation.

~~2. Part-time playground positions (noon duty aides), when the employees are not otherwise employed in classified positions in the district~~

~~3. 2.~~ Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment

~~4. 3.~~ Full-time students employed part time

~~5. 4.~~ Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district, and which is financed by state or federal funds

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## Board Policy

Students

BP 5144(a)

### DISCIPLINE

Note: The following policy is **optional**. Pursuant to Education Code 52060-~~52077~~, as added by AB 97 (Ch. 47, Statutes of 2013), the Governing Board is required to adopt, ~~for the district and each school under its jurisdiction,~~ a local control and accountability plan (LCAP) that includes a description of the specific actions that the district intends to take in order to achieve its annual goals in specific priority areas, including student engagement and school climate. See BP/AR 0460 - Local Control and Accountability Plan.

Since a district's ability to meet its goals around these priorities is impacted by its student discipline policies and practices, the Board must be careful to enact rules that are effective in maintaining safety and order on campus and in correcting student misbehavior without unnecessarily excluding students from school or participation in instruction. ~~Education Code 48900~~ **State law** specifies behaviors for which a student may be suspended and/or recommended for expulsion (see BP/AR 5144.1 - Suspension and Expulsion/Due Process) and authorizes the use of age-appropriate alternatives designed to address a student's specific misbehavior, including those listed in Education Code 48900.5 and 48900.6.

In addition, the U.S. Department of Justice's Civil Rights Division and the U.S. Department of Education's Office for Civil Rights (OCR), in their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, state that studies have suggested a correlation between exclusionary discipline policies and practices (such as suspension and expulsion) and an array of serious educational, economic, and social problems, including school avoidance, diminished educational engagement, decreased academic achievement, increased behavior problems, and increased likelihood of dropping out, substance abuse, and involvement with the juvenile justice system. Consequently, they recommend that districts adopt alternative disciplinary measures that provide students with appropriate interventions and supports as a means for preventing and addressing student misbehavior.

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

**(cf. 5113.1 - Chronic Absence and Truancy)**

*(cf. 5131 - Conduct)*

*(cf. 5131.1 - Bus Conduct)*

*(cf. 5131.2 - Bullying)*

*(cf. 5137 - Positive School Climate)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

*(cf. 6020 - Parent Involvement)*

The Superintendent or designee shall ~~design a complement of~~ **develop** effective, age-appropriate strategies for maintaining a positive school climate and correcting student misbehavior at district schools. The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices.

**(cf. 5138 - Conflict Resolution/Peer Mediation)**

**(cf. 6164.2 - Guidance/Counseling Services)**

In addition, the Superintendent or designee's strategies **for correcting student misconduct** shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures ~~as a means for correcting student misbehavior.~~

Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required **or permitted** by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

*(cf. 5020 - Parent Rights and Responsibilities)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

*(cf. 6159.4 - Behavioral Interventions for Special Education Students)*

*(cf. 6164.5 - Student Success Teams)*

**School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)**

**(cf. 3550 - Food Service/Child Nutrition Program)**

**(cf. 3551 - Food Service Operations/Cafeteria Fund)**

**(cf. 3553 - Free and Reduced Price Meals)**

The Superintendent or designee shall create a model discipline matrix that lists violations and the consequences for each as allowed by law.

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and district regulations. The Board, at an open meeting, shall review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the district's comprehensive safety plan. (Education Code **32282**, 35291.5, ~~32282~~)

(cf. 0450 - *Comprehensive Safety Plan*)  
(cf. 9320 - *Meetings and Notices*)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - *Nondiscrimination in District Programs and Activities*)  
(cf. 5145.3 - *Nondiscrimination/Harassment*)  
(cf. 5145.7 - *Sexual Harassment*)

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively implement the disciplinary strategies adopted for district schools, including, but not limited to, consistent school and classroom management skills, effective accountability and positive intervention techniques, and development of strong, cooperative relationships with parents/guardians.

(cf. 4131 - *Staff Development*)  
(cf. 4231 - *Staff Development*)  
(cf. 4331 - *Staff Development*)

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school safety, and other local measures, shall be included in the district's local control and accountability plan, as required by law.

(cf. 0460 - *Local Control and Accountability Plan*)  
(cf. 3100 - *Budget*)

At the beginning of each school year, the Superintendent or designee shall report to the Board regarding disciplinary strategies used in district schools in the immediately preceding school year and their effect on student learning.

*Legal Reference:*

EDUCATION CODE  
32280-32288 *School safety plans*  
35146 *Closed sessions*  
35291 *Rules*  
35291.5-35291.7 *School-adopted discipline rules*  
37223 *Weekend classes*

44807.5 *Restriction from recess*  
 48900-48926 *Suspension and expulsion*  
 48980-48985 *Notification of parent/guardian*  
 49330-49335 *Injurious objects*  
**49550-49562 *Meals for needy students***  
 52060-52077 *Local control and accountability plan*  
CIVIL CODE  
 1714.1 *Parental liability for child's misconduct*  
CODE OF REGULATIONS, TITLE 5  
 307 *Participation in school activities until departure of bus*  
 353 *Detention after school*  
**UNITED STATES CODE, TITLE 42**  
**1751-1769j *School Lunch Program***  
**1773 *School Breakfast Program***

*Management Resources:*

CSBA PUBLICATIONS  
*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students*, Policy Brief, February 2014  
*Safe Schools: Strategies for Governing Boards to Ensure Student Success*, 2011  
*Maximizing Opportunities for Physical Activity during the School Day*, Fact Sheet, 2009  
CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES  
*Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools*, 2000  
STATE BOARD OF EDUCATION POLICIES  
 01-02 *School Safety, Discipline, and Attendance*, March 2001  
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS  
*Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline*, January 2014  
WEB SITES  
 CSBA: <http://www.csba.org>  
 California Department of Education: <http://www.cde.ca.gov>  
 Public Counsel: <http://www.fixschooldiscipline.org>  
 U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

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## Board Policy

### Students

BP 5144.1(a)

### SUSPENSION AND EXPULSION/DUE PROCESS

Note: Education Code 35291 requires the Governing Board to prescribe rules and regulations for maintaining discipline in the schools under its jurisdiction. **In addition**, Education Code 48918 **mandates** the setting of rules and regulations for student expulsion as specified in this Board policy and the accompanying administrative regulation.

While recognizing that suspension or expulsion of students is sometimes necessary, legislative, administrative, regulatory, civic, and educational leaders are united in the belief that instructional time should be used for student learning purposes and that school discipline should be imposed in a way that, as much as possible, **would does** not exclude students from school or limit their ability or opportunity to learn. **In addition**, **According to** the U.S. Department of Justice's Civil Rights Division (DOJ) and the U.S. Department of Education's Office for Civil Rights (OCR), in their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, **state that** studies **have suggested suggest** a correlation between exclusionary discipline policies and practices (such as suspension and expulsion) and an

array of serious educational, economic, and social problems, including school avoidance and diminished educational engagement, decreased academic achievement, increased behavior problems, and increased likelihood of dropping out, substance abuse, and involvement with the juvenile justice system. Consequently, they recommend that districts adopt alternative disciplinary measures that provide students with appropriate interventions and supports as a means for preventing and addressing student misbehaviors.

Pursuant to Education Code 48900.5, a district is not authorized to suspend a student for certain specified violations unless **the student has been subjected to** other means of correction **which** have failed to bring about proper conduct. Such other means of correction include, but are not limited to, conferences between school personnel and the student and his/her parents/guardians; use of study, guidance, or other intervention teams to develop a plan to address the behavior in partnership with the student; and participation in a restorative justice program. **For further information about specific disciplinary strategies, including alternatives to class or school removals, see BP/AR 5144 - Discipline.** Education Code 48900.5 ~~also~~ authorizes a district to document in a student's records the alternative means of correction used to address the student's behavior. **Furthermore, when a student is being suspended by the Superintendent, principal, or designee, Education Code 48911, as amended by AB 667 (Ch. 445, Statutes of 2017), requires that the student be informed, during the informal conference that precedes the suspension, of the other means of correction that were attempted before the suspension.**

~~The need to implement means of correction other than suspension and expulsion is underscored by Education Code 52060-52077, which require districts to adopt and annually update a local control and accountability plan (LCAP) including descriptions of the district's and each school's goals for improving student engagement and school climate, as measured by rates of student absenteeism, suspension and expulsion, and other relevant measures identified by the Board.~~

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

*(cf. 5131 - Conduct)*

*(cf. 5131.1 - Bus Conduct)*

*(cf. 5131.2 - Bullying)*

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus

*(cf. 5112.5 - Open/Closed Campus)*

4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

### **Appropriate Use of Suspension Authority**

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

*(cf. 1020 - Youth Services)*

*(cf. 5138 - Conflict Resolution/Peer Mediation)*

*(cf. 5144 - Discipline)*

*(cf. 6142.4 - Service Learning/Community Service Classes)*

*(cf. 6164.2 - Guidance/Counseling Services)*

*(cf. 6164.5 - Student Success Teams)*

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

**OPTION 1:** No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

*(cf. 5113 - Absences and Excuses)*

*(cf. 5113.1 - Chronic Absence and Truancy)*

### **On-Campus Suspension**

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

### **Authority to Expel**

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

*(cf. 5131.7 - Weapons and Dangerous Instruments)*

2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in **a public an open** session **of a Board meeting**.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

## **Due Process**

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The

Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)



(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

## Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

**Note: Pursuant to Education Code 52060, districts are required to address school climate in the local control and accountability plan, as measured by student suspension and expulsion rates and other local measures for each school and each numerically significant student subgroup. As defined in Education Code 52052, numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students.**

~~The report shall be disaggregated~~ **In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions** by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, **students with disabilities,** foster youth, and ~~students with disabilities~~ **homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine** whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

(cf. 0460 - Local Control and Accountability Plan)

### Legal Reference:

#### EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981-1981.5 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

**52052 Numerically significant student subgroups**

52060-52077 Local control and accountability plan

#### CIVIL CODE

47 Privileged communication

48.8 Defamation liability

#### CODE OF CIVIL PROCEDURE



1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined

240 Assault defined

241.2 Assault fines

242 Battery defined

243.2 Battery on school property

243.4 Sexual battery

245 Assault with deadly weapon

245.6 Hazing

PENAL CODE (continued)

261 Rape defined

266c Unlawful sexual intercourse

286 Sodomy defined

288 Lewd or lascivious acts with child under age 14

288a Oral copulation

289 Penetration of genital or anal openings

417.27 Laser pointers

422.55 Hate crime defined

422.6 Interference with exercise of civil rights

422.7 Aggravating factors for punishment

422.75 Enhanced penalties for hate crimes

626.2 Entry upon campus after written notice of suspension or dismissal without permission

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razors, or stun guns

868.5 Supporting person; attendance during testimony of witness

WELFARE AND INSTITUTIONS CODE

729.6 Counseling

UNITED STATES CODE, TITLE 18

921 Definitions, firearm

UNITED STATES CODE, TITLE 20

1415(K) Placement in alternative educational setting

**7151 7961** Gun-free schools

UNITED STATES CODE, TITLE 42

11432-11435 Education of homeless children and youths

COURT DECISIONS

*T.H. v. San Diego Unified School District* (2004) 122 Cal. App. 4th 1267

*Woodbury v. Dempsey* (2003) 108 Cal. App. 4th 421

*Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H.* (2001) 85 Cal.App.4th 1321

***Fremont Union High School District v. Santa Clara County Board* (1991) 235 Cal. App. 3d 118**

*Garcia v. Los Angeles Board of Education* (1991) 123 Cal. App. 3d 807

*John A. v. San Bernardino School District* (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 *Ops.Cal.Atty.Gen.* 146 (2001)

80 *Ops.Cal.Atty.Gen.* 348 (1997)

80 *Ops.Cal.Atty.Gen.* 91 (1997)

80 *Ops.Cal.Atty.Gen.* 85 (1997)

#### CSBA PUBLICATIONS

*Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011*

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

*Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014*

#### WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and ~~Drug-Free Schools~~ **Healthy Students**:

<http://www.ed.gov/about/offices/list/osefs> <https://www2.ed.gov/about/offices/list/ose/osh>

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## **Administrative Regulation**

**Students**

AR 5144.1(a)

### **SUSPENSION AND EXPULSION/DUE PROCESS**

#### **Definitions**

*Suspension* means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910

*Expulsion* means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

#### **Notice of Regulations**

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

(cf. 5144 - Discipline)

(cf. 5145.6 - Parental Notifications)

### **Grounds for Suspension and Expulsion: Grades K-12**

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows:

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))
2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

*(cf. 5131 - Conduct)*

*(cf. 5131.7 - Weapons and Dangerous Instruments)*

3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

***(cf. 3513.4 - Drug and Alcohol Free Schools)***

*(cf. 5131.6 - Alcohol and Other Drugs)*

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))
5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))
6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))
7. Stole or attempted to steal school property or private property (Education Code 48900(g))
8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing his/her own prescription products (Education Code 48900(h))

*(cf. 5131.62 - Tobacco)*

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))

10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))
11. Knowingly received stolen school property or private property (Education Code 48900(l))
12. Possessed an imitation firearm (Education Code 48900(m))

*Imitation firearm* means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

13. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))
14. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))
15. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))
16. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

*Hazing* means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. *Hazing* does not include athletic events or school-sanctioned events. (Education Code 48900(q))

17. Engaged in an act of bullying (Education Code 48900(r))

*Bullying* means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

**Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.**

*Electronic act* means the creation or transmission ~~of a communication~~ originated on or off ~~the~~ school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, **of a communication** including, but not limited to: (Education Code 48900(r))

**a.** ~~Aa~~ message, text, sound, **video, or** image

**b.** ~~, or A post on a social network Internet web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. A post on a social network Internet web site shall include, including, but is not limited to, the posting to or creation of creating a burn page or the creation of creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above. (Education Code 48900(r))~~

*Reasonable student* means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

(cf. 1114 - District-Sponsored Social Media)

(cf. 5131.2 - Bullying)

(cf. 6163.4 - Student Use of Technology)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education under Section 504)

18. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))
19. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

*A terrorist threat* includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

## **Additional Grounds for Suspension and Expulsion: Grades 4-12**

Any student in grades 4-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

(cf. 5131.4 - *Student Disturbances*)

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that he/she:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

*Sexual harassment* means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

(cf. 5145.7 - *Sexual Harassment*)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

*Hate violence* means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

(cf. 5145.9 - *Hate-Motivated Behavior*)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

(cf. 5145.3 - *Nondiscrimination/Harassment*)

## **Suspension from Class by a Teacher**

A teacher may suspend a student, including a grade K-3 student, from class for the remainder of the day and the following day for disruption, willful defiance, or any of the other acts specified in Education Code 48900 and listed as items #1-18 under "Grounds for Suspension and Expulsion: Grades K-12" above. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, he/she shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code 48910)

As soon as possible after the teacher decides to suspend the student, he/she shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which he/she was suspended. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

### **Suspension by Superintendent, Principal or Principal's Designee**

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" and for which he/she is required to recommend expulsion. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if he/she determines that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct **in the student.** (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain **them the documentation** in the student's record. (Education Code 48900.5)

*(cf. 5125 - Student Records)*

### **Length of Suspension**

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an

opportunity school, or continuation school or class for the purpose of adjustment, he/she may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

*(cf. 6184 - Continuation Education)*

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

### **Due Process Procedures for Suspension**

Suspensions shall be imposed in accordance with the following procedures:

1. **Informal Conference:** Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, **including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the** ~~presented with the available~~ evidence against him/her, and **shall be** given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)



2. **Administrative Actions:** All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)
3. **Notice to Parents/Guardians:** At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8)

In addition, the notice may state the date and time when the student may return to school.

4. **Parent/Guardian Conference:** Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. **Extension of Suspension:** If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)
  - a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.
  - b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)
  - c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's

attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

*(cf. 6173.1 - Education for Foster Youth)*

- d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

*(cf. 6173 - Education for Homeless Children)*

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

### **On-Campus Suspension**

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law.
2. The student shall have access to appropriate counseling services.
3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.
4. The student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification may be made in writing. (Education Code 48911.1)

### **Superintendent or Principal's Authority to Recommend Expulsion**

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife or other dangerous object of no reasonable use to the student

3. Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician
4. Robbery or extortion
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

### **Student's Right to Expulsion Hearing**

Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, or designee determines that the student has committed the act(s) that form the basis for the expulsion recommendation. (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

### **Stipulated Expulsion**

After a determination that a student has committed an expellable offense, the Superintendent, principal, or designee shall offer the student and his/her parent/guardian the option to waive a hearing and stipulate to the expulsion or to a suspension of the expulsion under certain

conditions. The offer shall be made only after the student or his/her parent/guardian has been given written notice of the expulsion hearing pursuant to Education Code 48918.

The stipulation agreement shall be in writing and shall be signed by the student and his/her parent/guardian. The stipulation agreement shall include notice of all the rights that the student is waiving, including the waiving of his/her right to have a full hearing, to appeal the expulsion to the County Board of Education, and to consult legal counsel.

A stipulated expulsion agreed to by the student and his/her parent/guardian shall be effective upon approval by the Board.

### **Rights of Complaining Witness**

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

### **Written Notice of the Expulsion Hearing**

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing
2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based
3. A copy of district disciplinary rules which relate to the alleged violation

4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment

This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

*(cf. 5119 - Students Expelled from Other Districts)*

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney adviser

*Legal counsel* means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

*Nonattorney adviser* means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing
7. The opportunity to confront and question all witnesses who testify at the hearing
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

### **Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students**

If the student facing expulsion is a foster student, the Superintendent or designee shall also send notice of the hearing to the student's attorney and a representative of an appropriate child welfare agency at least 10 days prior to the hearing. (Education Code 48918.1)

If the student facing expulsion is a homeless student, the Superintendent or designee shall also send notice of the hearing to the district liaison for homeless students at least 10 days prior to the hearing. (Education Code 48918.1)

Any notice for these purposes may be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

### **Conduct of Expulsion Hearing**

1. **Closed Session:** Notwithstanding Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such a request is made, the meeting shall be public to the extent that privacy rights of other students are not violated. (Education Code 48918)

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should

be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student also shall be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, **a** videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. **Record of Hearing:** A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))
3. **Subpoenas:** Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. **Presentation of Evidence:** Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above. (Education Code 48918(h))

Findings of fact shall be based solely on the evidence at the hearing. Although no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. **Testimony by Complaining Witnesses:** The following procedures shall be observed when a hearing involves allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

- a. Any complaining witness shall be given five days' notice before being called to testify.
- b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.
- c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.
- d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.
- e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.
- f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.
- g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.
  - (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

- (2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.
  - (3) The person conducting the hearing may:
    - (a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness
    - (b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours
    - (c) Permit one of the support persons to accompany the complaining witness to the witness stand
6. **Decision:** The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

#### **Alternative Expulsion Hearing: Hearing Officer or Administrative Panel**

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. The Board may also appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated and permitted to return to the classroom instructional program from which the referral was made, unless another placement is requested in writing by the student's parent/guardian. Before the student's placement decision is made by his/her parent/guardian, the Superintendent or designee shall consult with the parent/guardian and district staff, including the student's teachers, regarding other placement options for the student in addition to the option to return to the classroom instructional program from which the student's expulsion referral was made. The decision to not recommend expulsion shall be final. (Education Code 48918(e))



If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion. If the hearing officer or administrative panel recommends that the Board expel a student but suspend the enforcement of the expulsion, the student shall not be reinstated and permitted to return to the classroom instructional program from which the referral was made until the Board has ruled on the recommendation. (Education Code 48917, 48918)

### **Final Action by the Board**

Whether the expulsion hearing is conducted in closed or **public open** session by the Board, a hearing officer, or an administrative panel or is waived through the signing of a stipulated expulsion agreement, the final action to expel shall be taken by the Board in public. (Education Code 48918(j))

*(cf. 9321.1 - Closed Session Actions and Reports)*

The Board's decision is final. If the decision is to not expel, the student shall be reinstated immediately. If the decision is to suspend the enforcement of the expulsion, the student shall be reinstated under the conditions of the suspended expulsion.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for any act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review, as well as assessment at the time of review, for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

### **Written Notice to Expel**

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" (Education Code 48900.8)
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)
3. Notice of the right to appeal the expulsion to the County Board (Education Code 48918)
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

### **Decision to Suspend Expulsion Order**

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)

3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)
4. When the suspension of enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)
6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))
7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

### **Appeal**

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

If the student submits a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board, the district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

### **Notification to Law Enforcement Authorities**

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any acts by students regarding the possession, sale, or furnishing of firearms, explosives, or other

dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

### **Placement During Expulsion**

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems
2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at any of these
3. Not housed at the school site attended by the student at the time of suspension

*(cf. 6158 - Independent Study)*

*(cf. 6185 - Community Day School)*

When the placement described above is not available and when the County Superintendent so certifies, students expelled for only acts described in items #6-12 under "Grounds for Suspension and Expulsion: Grades K-12" and items #1-3 under "Additional Grounds for Suspension and Expulsion: Grades 4-12" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

### **Readmission After Expulsion**

Prior to the date set by the Board for the student's readmission:

1. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
2. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session. If a written request for open session is received from the parent/guardian or adult student, it shall be honored to the extent that privacy rights of other students are not violated.

3. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.
4. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)
5. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school.
6. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system. (Education Code 48645.5)

### **Maintenance of Records**

The district shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

*(cf. 5119 - Students Expelled from Other Districts)*

(4/14 12/14) 12/17

## **Administrative Regulation**

**Students**

AR 5148.2(a)

### **BEFORE/AFTER SCHOOL PROGRAMS**

**Grades K-9**

The district's After School Education and Safety (ASES) program or 21st Century Community Learning Center (21st CCLC) program shall serve students in any of grades K-9 as the district may determine based on local needs. (Education Code 8482.3, 8484.7, 8484.75, 8484.8)

The district's 21st CCLC program shall primarily serve students in Title I schoolwide programs ~~or serve a high percentage of students from low-income families~~. (Education Code 8484.8; 20 USC 7173)

*(cf. 6171 - Title I Programs)*

The district's ASES and 21st CCLC program(s) shall be operated in accordance with the following:

1. Program Elements

- a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science. (Education Code 8482.3)

*(cf. 6142.91 - Reading/Language Arts Instruction)*

*(cf. 6142.92 - Mathematics Instruction)*

*(cf. 6142.93 - Science Instruction)*

*(cf. 6154 - Homework/Makeup Work)*

*(cf. 6163.4 - Student Use of Technology)*

- b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities. (Education Code 8482.3)

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.62 - Tobacco)*

*(cf. 6142.6 - Visual and Performing Arts)*

*(cf. 6142.7 - Physical Education and Activity)*

*(cf. 6178 - Career Technical Education)*

2. Nutrition

- a. If snacks or meals are made available in the program, they shall conform to nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3; 42 USC 1766-1766a; 7 CFR 226.17)
- b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1)

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3554 - Other Food Sales)*

*(cf. 5030 - Student Wellness)*

### 3. Location of Program

- a. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3)
- b. When there is a significant barrier to student participation in either the before-school or after-school component of a program at the school of attendance, the Superintendent or designee may, with the approval of the Superintendent of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10-percent lower percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes any of the following: (Education Code 8482.8)
  - (1) Fewer than 20 students participating in the program component
  - (2) Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation
  - (3) A reduction in the program grant of an existing school due to its merging into a new school opened by the district or the splitting of its students with a new school

In such cases, the district shall arrange for safe, supervised transportation between school sites; ensure communication among staff in the regular school program, staff in the before-school or after-school program, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students. (Education Code 8482.8)

*(cf. 3540 - Transportation)*

### 4. Staffing

- a. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 45330, 45344, 45344.5)

*(cf. 4222 - Teacher Aides/Paraprofessionals)*

- b. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and Board policy. (Education Code 8483.4)

*(cf. 1240 - Volunteer Assistance)*

*(cf. 4112.4/4212.4/4312.4 - Health Examinations)*

*(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)*

- c. The student-to-staff ratio shall be no more than 20 to 1. (Education Code 8483.4)

5. Hours of Operation

- a. A before-school program shall not operate for less than one and one-half hours per regular school day. (Education Code 8483.1)
- b. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day. (Education Code 8483)

6. Admissions

- a. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

- b. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:

- (1) First priority for enrollment shall be given to students who are identified as homeless youth, as defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they apply for enrollment or at any time during the school year and to students who are identified by the program as being in foster care. (Education Code 8483, 8483.1)

The district is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The district shall inform the parent/guardian of a homeless or foster youth of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483)

*(cf. 5145.6 - Parental Notifications)*

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

- (2) Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1)
- (3) Third priority for enrollment shall be given to students identified as in need of academic remediation or support in accordance with Board policy or administrative regulations.



(cf. 6179 - Supplemental Instruction)

- (4) Any remaining capacity shall be filled by students selected at random.
- (5) A waiting list shall be established to accommodate additional students if space becomes available.

7. Attendance/Early Release

- a. Each student admitted into a district program shall be expected to attend the full number of hours that the program is in operation every day that he/she participates.
- b. When necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable late daily arrival of his/her child for the before-school program or the reasonable early daily release of his/her child from the after-school program. The Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

8. Summer/Intersession/Vacation Programs

- a. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)
- b. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the district, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)
- c. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)
- d. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)
- e. For any program operating six hours per day, district procedures pertaining to student attendance and early release as specified in item #7 above shall apply. (Education Code 8483.76)

*(cf. 6177 - Summer Learning Programs)*

## **Reports**

The Superintendent or designee shall annually submit to the CDE outcome-based data, including, but not limited to: (Education Code 8427, 8482.3, 8484)

1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual basis
2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards

*(cf. 0500 - Accountability)*

(7/15 3/17) 12/17

**COLUSA UNIFIED SCHOOL DISTRICT**

745 Tenth Street  
Colusa, CA 95932

**UNOFFICIAL MINUTES**  
Board of Trustees Board Meeting

January 9, 2018

CALL TO ORDER	The meeting was called to order at 5:15 p.m. in the District Office Board Room by Charles Yerxa, who established a quorum was present. Attending were Kathie Whitesell, Kelli Griffith-Garcia, Melissa Ortiz, and Michael Phenicie. Also in attendance was Superintendent Dwayne Newman and various staff members.
PLEDGE OF ALLEGIANCE	Linda Thomsen led the pledge of allegiance.
ACTION ITEM #1718113	<p>Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve the Retirement Resolution #2017-18.05 for Linda Thomsen.</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA	No information was presented.
HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA	Bobbi Weiglein, representing CTA, shared concerns among staff members regarding possible Paraeducator vacancies.
RECOGNITIONS & CELEBRATIONS	Melissa Ericsson, newly hired Chief Business Official, was introduced.
PRESIDENT’S REPORT	<p>CRAF – A CRAF meeting did not occur.</p> <p>FOM –A FOM meeting did not occurred. Mr. Phenicie reported that Edgar Garcia has been accepted into the Northern California Honor Band. Mr. Phenicie has been working with Friends of Music to get them through a 501C3 certification.</p> <p>FOA – Kelli Griffith-Garcia reported that there are currently 18 students attending the Made for Excellence &amp; Advanced Leadership Academy. A chapter record is being broken with fifteen state FFA degrees. Applications will be reviewed later in January.</p> <p>SELPA – A SELPA meeting did not occur.</p> <p>DELAC – A DELAC meeting did not occur.</p> <p><b>Monthly Activities Report:</b></p> <p>Kathie Whitesell – Mrs. Whitesell attended various sporting events, Winterfest at CHS, an Ag Advisory meeting, and the CUSD Holiday Party.</p> <p>Michael Phenicie – Mr. Phenicie has been working with the band and choir programs.</p>

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January 9, 2018

	<p>Melissa Ortiz – Mrs. Ortiz attended the CUSD Holiday Party.</p> <p>Kelli Griffith-Garcia – Mrs. Griffith-Garcia attended a site visit at EMS with Jody Johnston. They were able to visit nearly every classroom. She was very pleased with what she saw. Kelli also attended the Kindergarten winter performance as well the CHS Winterfest event.</p> <p>Dwayne Newman – Mr. Newman introduced Melissa Ericsson. He attended various sporting events as well as the CHS Winterfest event. Mr. Newman recently met with Judge Olivera to discuss truancy and will report to the board in February regarding that meeting. Additionally, Mr. Newman attended a full day of English Language Proficiency Assessment for California (ELPAC) training in Sacramento.</p>
SUPERINTENDENT’S REPORT	<p><b>Improving Achievement</b></p> <ul style="list-style-type: none"> <li>Local Control Accountability Plan Revision Timeline – Mr. Newman will be sending his timeline out to the team for feedback before making it final. His intention is to make the timeline more explicit in stating that the LCAP will be developed in parallel to the budget.</li> </ul> <p><b>Budget Discussion</b></p> <ul style="list-style-type: none"> <li>Measure A Bond Update – Mr. Newman reviewed the goals that were in place for the Measure A Bond as well as the various major projects that have been completed. Two roofing projects are set to take place later in the year. Mr. Newman wanted to thank Terry Biladeau for all his work with the program management side of the bond work. With a needs assessment of \$30,000,000. Mr. Newman reminded the Board that bond elections for school district may only be held in even-numbered years .</li> </ul>
HEARING OF THE PUBLIC FOR MATTERS ON THE CLOSED SESSION AGENDA	<p>Lara Kelleher thanked the board for their consideration of the CEA tentative agreement.</p>
	<p>The board adjourned to closed session at 6:10 PM to consider the following items:</p> <ol style="list-style-type: none"> <li>Negotiations Pursuant to Government Code 54957.6  <u>Agency Designated Representatives:</u> Dwayne Newman, Superintendent   <u>Employee Organizations:</u> California Teachers Association, California State Employee Association, and Unrepresented Employees   <u>Instruction to District Negotiators</u> <i>(Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives)</i> </li> <li>Personnel Matters Pursuant to Government Code 54957</li> </ol>

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		<u>Administrative Representatives:</u> Dwayne Newman, Superintendent; Jesse Rodriguez, Burchfield Primary Principal; Jody Johnston, Egling Middle School Principal; Rebecca Changus, Colusa High School/Colusa Alternative School Principal
		The board reconvened from closed session at 7:10 PM.
	ACTION ITEM #1718114	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the Warrants: Batch #22-23.</p> <p>Yerxa – Aye Griffith-Garcia – Abstain Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (4 Ayes, 1 Abstain)</p>
	DISCUSSION ONLY	Agenda item G. 2. – Discussion of Special Board Meeting Date for Discussion of Districtwide Drug Abuse Prevention Efforts. A tentative date was established to discuss this issue. Zeba Hone will be coordinating with the principals to set this meeting up.
	ACTION ITEM #1718115	<p>Motion was made by Kelli Griffith-Garcia, seconded by Kathie Whitesell to approve the out of state travel to NYC for Josh Arce to perform at Carnegie Hall.</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
	ACTION ITEM #1718116	<p>Motion was made by Kathie Whitesell, seconded by Kelli Griffith-Garcia to approve the first reading of BP 3100 – Budget. The board selected Option 1 as follows: The Superintendent or designee may appoint a budget advisory committee composed of staff, Board Representatives, and/or members of the community.</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>

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January 9, 2018

ACTION ITEM #1718117	<p>Motion was made by Kelli Griffith-Garcia, seconded by Kathie Whitesell to approve the first reading of BP 5144.1 &amp; AR 5144.1 – Suspension &amp; Expulsion Due Process. The board selected Option 1 as follows: No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910 (Education Code 48900).</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
ACTION ITEM #1718118	<p>Motion was made by Kathie Whitesell, seconded by Kelli Griffith-Garcia to approve the first reading of the Board Policies and Administrative Regulations as listed on the agenda.</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
ACTION ITEM #1718119	<p>Motion was made Kelli Griffith-Garcia, seconded by Kathie Whitesell to approve the deletion of BP 6162.52, AR 6162.52, E (1) (2) 6162.52 – High School Exit Exam.</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
ACTION ITEM #1718120	<p>Motion was made Kelli Griffith-Garcia, seconded by Kathie Whitesell to approve the deletion of BP 4112.24, AR 4112.24, E (1) (2) – Teacher Qualification Under the No Child Left Behind Act.</p> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye</p>

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	<p>Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
ACTION ITEM #1718121	<p>Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the following consent agenda items:</p> <ol style="list-style-type: none"> <li>1. December 12, 2017 Board Meeting Minutes</li> <li>2. December Payroll</li> <li>3. Personnel Assignment Order</li> <li>4. Williams Complaint Procedure</li> <li>5. 2017-18 Unrepresented Tentative Agreement</li> <li>6. 2017-18 California Education Association Tentative Agreement</li> <li>7. 2017-18 AB1200 Public Disclosure of Collective Bargaining Agreement</li> <li>8. 2017-18 Certificated Salary Schedule</li> <li>9. 2017-18 Extra Duty Salary Schedule</li> <li>10. 2017-18 Classified Management Salary Schedule</li> <li>11. 2017-18 Chief Business Official Salary Schedule</li> <li>12. 2017-18 Confidential Employees/After School Education &amp; Safety Coordinator Salary Schedule</li> <li>13. 2017-18 Superintendent's Salary Schedule</li> <li>14. 2017-18 Administrative Salary Schedule</li> <li>15. 2016-17 School Accountability Report Cards for Burchfield Primary School</li> <li>16. 2016-17 School Accountability Report Cards for Egling Middle School</li> <li>17. 2016-17 School Accountability Report Cards for Colusa High School</li> <li>18. 2016-17 School Accountability Report Cards for Colusa Alternative High School</li> <li>19. 2016-17 School Accountability Report Cards for Colusa Alternative Home School</li> </ol> <p>Yerxa – Aye Griffith-Garcia – Aye Ortiz - Aye Phenicie – Aye Whitesell – Aye</p> <p>Vote: (Unanimous)</p>
DISCUSSION ONLY	<p>Agenda item K.1. – Discussion of Board Self Evaluation – A review of the self-evaluation occurred.</p>
ADJOURNMENT	<p>The meeting adjourned at 7:30 PM.</p>

Respectfully submitted by Zeba Hone,

Board of Trustees Meeting  
January 9, 2018

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Executive Administrative Assistant

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APPROVED BY:

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# COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street  
Colusa, CA 95932

## UNOFFICIAL MINUTES

### Board of Trustees Special Board Meeting

January 23, 2018

CALL TO ORDER	The meeting was called to order at 5:15 p.m. in the District Office Board Room by Charles Yerxa, who established a quorum was present. Attending were Melissa Ortiz, Michael Phenicie, Charles Yerxa, Kelli Griffith-Garcia, Kathie Whitesell, Dwayne Newman, site level Administration and various staff members.
PLEDGE OF ALLEGIANCE	Jeremy Miller led the pledge of allegiance.
HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA	No information was presented.
ACTION ITEM #1718122	<p>Motion was made by Kelli Griffith-Garcia, seconded by Michael Phenicie to approve a technology purchase not to exceed \$70,000.</p> <p>Ortiz – Aye Yerxa – Aye Phenicie - Aye Whitesell – Aye Griffith-Garcia – Aye</p> <p>(Unanimous)</p>
ACTION ITEM #1718123	<p>Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve an additional staffing position for the District Office. It is the wish of the board to have someone from the District Office handle the registration processing of new to the district enrollees.</p> <p>Ortiz – Aye Yerxa – Aye Phenicie - Aye Whitesell – Aye Griffith-Garcia – Aye</p> <p>(Unanimous)</p>
DISCUSSION ONLY	Melissa Ortiz asked for clarifying information on how the District is currently handling drug prevention. Each Principal provided information on what is currently being offered. Site administrators felt that the programs and strategies in place are effective and preventative.
ADJOURNMENT	The meeting was adjourned at 6:40 PM.

Respectfully submitted by Zeba Hone,  
Executive Administrative Assistant

Board of Trustees Meeting  
January 23, 2018

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APPROVED BY:

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**COLUSA UNIFIED SCHOOL DISTRICT**

745 Tenth Street  
Colusa, CA 95932

**UNOFFICIAL MINUTES**

Board of Trustees Special Board Meeting

January 25, 2018

CALL TO ORDER	The meeting was called to order at 7:30 a.m. in the District Office by Charles Yerxa, who established a quorum was present. Attending were Michael Phenicie, Charles Yerxa, Kelli Griffith-Garcia, Kathie Whitesell, and Dwayne Newman.
HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA	No information was presented.
ACTION ITEM #1718124	<p>Motion was made by Michael Phenicie, seconded by Kelli Griffith-Garcia to approve the Notice of Provisional Internship Permit.</p> <p>Ortiz – Absent Yerxa – Aye Phenicie - Aye Whitesell – Aye Griffith-Garcia – Aye</p> <p>(4 Ayes, 1 Absent)</p>
ADJOURNMENT	The meeting was adjourned at 7:32 AM.

Respectfully submitted by Zeba Hone,  
Executive Administrative Assistant

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APPROVED BY:

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# COLUSA UNIFIED SCHOOL DISTRICT

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TRUSTEES:  
MRS. KATHIE WHITESELL  
MRS. KELLI GRIFFITH-GARCIA  
MR. CHARLES YERXA  
MRS. MELISSA YERXA ORTIZ  
MR. MICHAEL PHENICIE

745 TENTH STREET, COLUSA, CA 95932  
PHONE: (530) 458-7791 • FAX: (530) 458-4030

DWAYNE NEWMAN  
DISTRICT SUPERINTENDENT



Payroll totals for the month of: JANUARY 2018

Issued 1/12/2018: (SUP)	\$ 13,582.88	Total getting paid: 42
Issued 1/31/2018: (EOM)	<u>\$891,388.57</u>	Total getting paid: 194
Monthly total	\$904,971.45	

Colusa Unified School District  
Personnel Assignment Order  
February 13, 2018

**EMPLOYMENT, RESIGNATIONS, AND OTHER**

**CERTIFICATED**

**Employment / Appointments:**

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Salary</u>	<u>Date</u>
Matthew Vedo	50% Counselor-EMS	Long Term Sub	\$268.16/day	1/24/2018
Craig Richards	7/8 Science	Long Term Sub	\$488.93/day	2/5/2018
Ethan Walker	BPS/EMS Choir	Long Term Sub	\$268.16/day	2/6/2018
Matthew Jessee	Head Varsity Football Coach		\$3,374.00	8/1/2018

**Retirement:**

**Resignation:**

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Salary</u>	<u>Date</u>
Scott Stephens	JV Football Coach		\$2,171	2/6/2018
Matthew Jessee	JV Baseball Coach		\$2,410	2/6/2018

**Leaves:**

Chloe MacCullough	BPS/EMS Choir Teacher	Prob I	\$54,050	1/18/2018
Andrea Uhlenkott	School Nurse	Prob I	\$46,533	1/1/2018

**Terminated:**

**Non-Reelection:**

**Transfers:**

(Requests approved by Superintendent)

**CLASSIFIED**

**Employment / Appointments:**

<u>Name</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
Alison Hernandez	Office Assistant/Attendance Clerk	\$16.86/hr	1/26/2018

**Retirement:**

**Resignation:**

<u>Name</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
Ron Calcagno	Head Varsity Football Coach	\$3,374	1/23/2018

**Leaves:**

<u>Name</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
Nick Schantz	Maintenance Technician	\$24.91/hr	12/5/2017
Luisana Rangel	BPS Para Educator	\$14.56/hr	1/8/2018
Paige Erisey	EMS Para Educator	\$18.59/hr	2/5/2018
Maribel Hughes	BPS ASES Program Coordinator	\$27.69/hr	5/3/2018
Juanita Morgan	EMS ASES Program Coordinator	\$22.78/hr	8/13/2018

**Increase of Hours:**

**Job transfer:**

**Terminated:**

**COLUSA UNIFIED SCHOOL DISTRICT**  
**2017-18 GENERAL FUND 01 BUDGET REVISION**  
**February 13, 2018**

2017-18 BEGINNING BALANCE	1,827,944
ESTIMATED INCOME	<u>16,055,171</u>
TOTAL INCOME/BEGINNING BALANCE	17,883,115

*Resource Code and Program*

0000 Add Alumni Donation to Colusa High School	15,475
0000 Increase LCFF Formula based on updated Calculator and State Forecast	49,299
7220 Increase ESA grant	33,320
<b>REVISED TOTAL INCOME</b>	<b>16,153,265</b>
<b>REVISED TOTAL INCOME + BEGINNING BALANCE</b>	<b>17,981,209</b>

**EXPENDITURES**

Current Expenditure Budget	16,159,911	
Reserve for Revolving Cash	30,350	
Reserves for Van/Bus/Tech/Textbooks	180,000	
Undistributed Reserve	<u>1,387,963</u>	<u>1,598,313</u>
		17,758,224

0000 Add Alumni Donation to Colusa High School	15,475
7220 Increase ESA grant	33,320
Various Resource Codes for 3.2% Salary Increase for Settled Negotiations	253,673
Various Resource Codes for CSEA Estimated Increase	210,176
Move \$70,000 from the Reserve to the Technology Budget	70,000

Revised Expenditure Budget	16,742,555	
Reserve for Revolving Cash	30,350	
Reserves for Van/Bus/Tech/Textbooks	185,000	
Undistributed Reserve	<u>1,023,304</u>	<u>1,238,654</u>
		17,981,209

PASSED AND ADOPTED this 13th Day of February, 2018 at a meeting of the Board of Trustees of Colusa Unified School District.

AYES:

NOES:

ABSENT:

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Dwayne Newman, Superintendent

**COLUSA UNIFIED SCHOOL DISTRICT**  
**SECOND INTERIM REPORT 2017-18**  
**FEBRUARY 13, 2018**

The Board is required to review the district's financial condition at First and Second Interim (by December 15 and March 15). The Board certifies that the district meets one of the following:

- Positive: the district is able to meet its financial obligations for the current and two subsequent fiscal years.
- Qualified: the district may not be able to meet its obligations for the current or one subsequent fiscal year.
- Negative: the district will not meet its obligations for the current or one subsequent year.

A qualified or negative certified district must also complete a Third Interim report in June.

The Second Interim Report focuses on changes since the budget review at First Interim and on projections for the next two years. The Colusa Unified School District Board is recommended to certify a Positive Second Interim Report for the district.

The Second Interim Report includes

- this short narrative
- Certification Page in which the Board states the level of certification, in this case positive, and includes a list of important factors regarding the financial health of the district which summarizes the later Criteria and Standards Review
- Financial Report of each fund
- Average Daily Attendance
- Multi-Year Projections
- Cash Flow Projections for the current year
- Every Student Succeeds Act Maintenance of Effort Expenditures
- Indirect Cost Rate Worksheet
- Summary of Interfund Activities
- Criteria and Standards Review
- Technical Review Checks

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: February 13, 2018

Signed: \_\_\_\_\_  
President of the Governing Board

**CERTIFICATION OF FINANCIAL CONDITION**

X  **POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Melissa Ericsson

Telephone: 530-458-7791

Title: Chief Business Official

E-mail: mericsson@colusa.k12.ca.us

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	



CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).		X
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
		For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
S8	Labor Agreement Budget Revisions	• Certificated? (Section S8A, Line 3)	X	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

2017-18 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	13,457,049.00	13,634,934.00	8,078,723.78	13,684,233.00	49,299.00	0.4%
2) Federal Revenue		8100-8299	10,000.00	10,000.00	12,414.00	10,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	298,120.00	479,620.00	130,379.94	479,620.00	0.00	0.0%
4) Other Local Revenue		8600-8799	202,592.00	220,592.00	87,202.24	236,067.00	15,475.00	7.0%
5) TOTAL, REVENUES			13,967,761.00	14,345,146.00	8,308,719.96	14,409,920.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	6,128,988.00	6,178,311.00	3,492,487.43	6,363,902.00	(185,591.00)	-3.0%
2) Classified Salaries		2000-2999	1,714,516.00	1,790,605.00	998,402.81	1,980,233.00	(189,628.00)	-10.6%
3) Employee Benefits		3000-3999	2,791,156.00	2,855,773.00	1,496,939.72	2,935,563.00	(79,790.00)	-2.8%
4) Books and Supplies		4000-4999	569,021.00	771,951.00	631,588.31	857,426.00	(85,475.00)	-11.1%
5) Services and Other Operating Expenditures		5000-5999	1,063,244.00	1,116,055.00	760,209.57	1,116,055.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	8,100.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	75,045.00	75,045.00	27,522.33	75,045.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(48,068.00)	(47,879.00)	0.00	(47,879.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			12,293,902.00	12,739,861.00	7,415,250.17	13,280,345.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			1,673,859.00	1,605,285.00	893,469.79	1,129,575.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(1,665,985.00)	(1,588,025.00)	0.00	(1,596,865.00)	(8,840.00)	0.6%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,685,985.00)	(1,608,025.00)	0.00	(1,616,865.00)		

2017-18 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(12,126.00)	(2,740.00)	893,469.79	(487,290.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,725,943.82	1,725,943.82		1,725,943.82	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,725,943.82	1,725,943.82		1,725,943.82		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,725,943.82	1,725,943.82		1,725,943.82		
2) Ending Balance, June 30 (E + F1e)			1,713,817.82	1,723,203.82		1,238,653.82		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	30,350.00	30,350.00		30,350.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	1,234,049.82	855,725.82		371,175.82		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	449,418.00	837,128.00		837,128.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	7,957,049.00	8,134,934.00	5,428,113.00	8,184,233.00	49,299.00	0.6%
Education Protection Account State Aid - Current Year		8012	2,000,000.00	2,000,000.00	945,969.00	2,000,000.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	11,597.29	0.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	1,513.23	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	3,500,000.00	3,500,000.00	1,451,564.78	3,500,000.00	0.00	0.0%
Unsecured Roll Taxes		8042	0.00	0.00	224,792.13	0.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	139.04	0.00	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	7,869.31	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	7,166.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			13,457,049.00	13,634,934.00	8,078,723.78	13,684,233.00	49,299.00	0.4%
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			13,457,049.00	13,634,934.00	8,078,723.78	13,684,233.00	49,299.00	0.4%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Educator Quality	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290						
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	10,000.00	10,000.00	12,414.00	10,000.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			10,000.00	10,000.00	12,414.00	10,000.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	50,000.00	55,000.00	123,537.00	55,000.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	213,120.00	213,120.00	4,452.94	213,120.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
Common Core State Standards Implementation	7405	8590						
All Other State Revenue	All Other	8590	35,000.00	211,500.00	2,390.00	211,500.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			298,120.00	479,620.00	130,379.94	479,620.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	9,000.00	9,000.00	3,350.00	9,000.00	0.00	0.0%
Interest		8660	5,000.00	20,000.00	20,277.82	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	28,592.00	28,592.00	12,207.51	28,592.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	160,000.00	163,000.00	51,366.91	178,475.00	15,475.00	9.5%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>202,592.00</b>	<b>220,592.00</b>	<b>87,202.24</b>	<b>236,067.00</b>	<b>15,475.00</b>	<b>7.0%</b>
<b>TOTAL, REVENUES</b>			<b>13,967,761.00</b>	<b>14,345,146.00</b>	<b>8,308,719.96</b>	<b>14,409,920.00</b>	<b>64,774.00</b>	<b>0.5%</b>

2017-18 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	5,183,811.00	5,298,401.00	3,007,149.20	5,456,896.00	(158,495.00)	-3.0%
Certificated Pupil Support Salaries		1200	242,000.00	191,565.00	78,800.04	197,666.00	(6,101.00)	-3.2%
Certificated Supervisors' and Administrators' Salaries		1300	683,177.00	665,345.00	393,538.07	686,340.00	(20,995.00)	-3.2%
Other Certificated Salaries		1900	20,000.00	23,000.00	13,000.12	23,000.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>6,128,988.00</b>	<b>6,178,311.00</b>	<b>3,492,487.43</b>	<b>6,363,902.00</b>	<b>(185,591.00)</b>	<b>-3.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	231,443.00	221,156.00	107,692.83	221,156.00	0.00	0.0%
Classified Support Salaries		2200	659,599.00	680,589.00	384,934.21	823,844.00	(143,255.00)	-21.0%
Classified Supervisors' and Administrators' Salaries		2300	209,303.00	209,303.00	149,015.56	215,997.00	(6,694.00)	-3.2%
Clerical, Technical and Office Salaries		2400	469,404.00	508,595.00	270,124.15	546,464.00	(37,869.00)	-7.4%
Other Classified Salaries		2900	144,767.00	170,962.00	86,636.06	172,772.00	(1,810.00)	-1.1%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>1,714,516.00</b>	<b>1,790,605.00</b>	<b>998,402.81</b>	<b>1,980,233.00</b>	<b>(189,628.00)</b>	<b>-10.6%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	900,856.00	896,670.00	495,722.01	924,545.00	(27,875.00)	-3.1%
PERS		3201-3202	217,286.00	225,951.00	129,182.54	272,701.00	(46,750.00)	-20.7%
OASDI/Medicare/Alternative		3301-3302	222,717.00	225,635.00	115,044.64	230,914.00	(5,279.00)	-2.3%
Health and Welfare Benefits		3401-3402	1,178,867.00	1,229,723.00	617,116.25	1,224,622.00	5,101.00	0.4%
Unemployment Insurance		3501-3502	3,904.00	3,912.00	2,249.29	4,023.00	(111.00)	-2.8%
Workers' Compensation		3601-3602	172,464.00	172,846.00	103,426.89	177,722.00	(4,876.00)	-2.8%
OPEB, Allocated		3701-3702	95,062.00	101,036.00	34,198.10	101,036.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>2,791,156.00</b>	<b>2,855,773.00</b>	<b>1,496,939.72</b>	<b>2,935,563.00</b>	<b>(79,790.00)</b>	<b>-2.8%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	124,500.00	185,640.00	192,125.95	185,640.00	0.00	0.0%
Books and Other Reference Materials		4200	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Materials and Supplies		4300	435,221.00	577,011.00	414,474.11	662,486.00	(85,475.00)	-14.8%
Noncapitalized Equipment		4400	8,300.00	8,300.00	24,988.25	8,300.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>569,021.00</b>	<b>771,951.00</b>	<b>631,588.31</b>	<b>857,426.00</b>	<b>(85,475.00)</b>	<b>-11.1%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	27,971.00	36,971.00	22,531.72	36,971.00	0.00	0.0%
Dues and Memberships		5300	12,311.00	12,311.00	13,201.27	12,311.00	0.00	0.0%
Insurance		5400-5450	151,224.00	163,827.00	164,076.90	163,827.00	0.00	0.0%
Operations and Housekeeping Services		5500	436,000.00	436,000.00	246,659.85	436,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	73,765.00	106,765.00	60,257.87	106,765.00	0.00	0.0%
Transfers of Direct Costs		5710	(126,880.00)	(127,172.00)	(45,114.59)	(127,172.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(45,000.00)	(45,000.00)	(43,342.56)	(45,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	340,853.00	359,353.00	251,161.85	359,353.00	0.00	0.0%
Communications		5900	193,000.00	173,000.00	90,777.26	173,000.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>1,063,244.00</b>	<b>1,116,055.00</b>	<b>760,209.57</b>	<b>1,116,055.00</b>	<b>0.00</b>	<b>0.0%</b>



2017-18 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	8,100.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	8,100.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	55,045.00	55,045.00	27,522.33	55,045.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			75,045.00	75,045.00	27,522.33	75,045.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(28,068.00)	(27,879.00)	0.00	(27,879.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(48,068.00)	(47,879.00)	0.00	(47,879.00)	0.00	0.0%
TOTAL, EXPENDITURES			12,293,902.00	12,739,861.00	7,415,250.17	13,280,345.00	(540,484.00)	-4.2%

2017-18 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(1,665,985.00)	(1,588,025.00)	0.00	(1,596,865.00)	(8,840.00)	0.6%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(1,665,985.00)	(1,588,025.00)	0.00	(1,596,865.00)	(8,840.00)	0.6%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(1,685,985.00)	(1,608,025.00)	0.00	(1,616,865.00)	(8,840.00)	0.5%

2017-18 Second Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	279,417.00	349,281.00	85,230.00	349,281.00	0.00	0.0%
3) Other State Revenue		8300-8599	716,205.00	1,350,869.00	738,769.71	1,384,189.00	33,320.00	2.5%
4) Other Local Revenue		8600-8799	5,000.00	9,875.00	0.00	9,875.00	0.00	0.0%
5) TOTAL, REVENUES			1,000,622.00	1,710,025.00	823,999.71	1,743,345.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	192,044.00	192,044.00	125,117.29	197,682.00	(5,638.00)	-2.9%
2) Classified Salaries		2000-2999	507,656.00	507,656.00	246,494.27	509,849.00	(2,193.00)	-0.4%
3) Employee Benefits		3000-3999	539,762.00	639,762.00	111,921.87	640,771.00	(1,009.00)	-0.2%
4) Books and Supplies		4000-4999	108,284.00	111,263.00	49,090.36	144,583.00	(33,320.00)	-29.9%
5) Services and Other Operating Expenditures		5000-5999	291,592.00	345,505.00	159,334.38	345,505.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	570,297.00	282,466.10	570,297.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	999,201.00	1,005,644.00	908,774.00	1,005,644.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	28,068.00	27,879.00	0.00	27,879.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,666,607.00	3,400,050.00	1,883,198.27	3,442,210.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,665,985.00)	(1,690,025.00)	(1,059,198.56)	(1,698,865.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	1,665,985.00	1,588,025.00	0.00	1,596,865.00	8,840.00	0.6%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,665,985.00	1,588,025.00	0.00	1,596,865.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(102,000.00)	(1,059,198.56)	(102,000.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	102,000.40	102,000.40		102,000.40	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			102,000.40	102,000.40		102,000.40		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			102,000.40	102,000.40		102,000.40		
2) Ending Balance, June 30 (E + F1e)			102,000.40	0.40		0.40		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	102,000.40	0.40		0.40		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091						
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	200,000.00	255,333.00	63,833.00	255,333.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	40,000.00	40,292.00	10,073.00	40,292.00	0.00	0.0%

2017-18 Second Interim  
General Fund  
Restricted (Resources 2000-9999)  
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	1,813.00	0.00	119.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	28,766.00	44,818.00	11,205.00	44,818.00	0.00	0.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	8,838.00	8,838.00	0.00	8,838.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>279,417.00</b>	<b>349,281.00</b>	<b>85,230.00</b>	<b>349,281.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materials		8560	76,880.00	76,880.00	5,642.75	76,880.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	250,200.00	273,218.00	177,591.96	273,218.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	411,668.00	411,668.00	411,668.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	115,836.00	115,836.00	115,836.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	389,125.00	473,267.00	28,031.00	506,587.00	33,320.00	7.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>716,205.00</b>	<b>1,350,869.00</b>	<b>738,769.71</b>	<b>1,384,189.00</b>	<b>33,320.00</b>	<b>2.5%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	5,000.00	9,875.00	0.00	9,875.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5,000.00	9,875.00	0.00	9,875.00	0.00	0.0%
TOTAL, REVENUES			1,000,622.00	1,710,025.00	823,999.71	1,743,345.00	33,320.00	1.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	192,044.00	192,044.00	125,117.29	197,682.00	(5,638.00)	-2.9%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			192,044.00	192,044.00	125,117.29	197,682.00	(5,638.00)	-2.9%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	239,725.00	239,725.00	118,942.59	239,725.00	0.00	0.0%
Classified Support Salaries		2200	148,197.00	148,197.00	57,882.51	148,508.00	(311.00)	-0.2%
Classified Supervisors' and Administrators' Salaries		2300	119,734.00	119,734.00	69,669.17	121,616.00	(1,882.00)	-1.6%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			507,656.00	507,656.00	246,494.27	509,849.00	(2,193.00)	-0.4%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	327,712.00	427,712.00	15,545.61	428,526.00	(814.00)	-0.2%
PERS		3201-3202	80,209.00	80,209.00	32,808.21	79,703.00	506.00	0.6%
OASDI/Medicare/Alternative		3301-3302	41,621.00	41,621.00	19,842.01	41,870.00	(249.00)	-0.6%
Health and Welfare Benefits		3401-3402	74,476.00	74,476.00	34,993.83	74,751.00	(275.00)	-0.4%
Unemployment Insurance		3501-3502	350.00	350.00	184.96	355.00	(5.00)	-1.4%
Workers' Compensation		3601-3602	15,394.00	15,394.00	8,547.25	15,566.00	(172.00)	-1.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			539,762.00	639,762.00	111,921.87	640,771.00	(1,009.00)	-0.2%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	119.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	108,284.00	111,263.00	48,971.36	144,583.00	(33,320.00)	-29.9%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			108,284.00	111,263.00	49,090.36	144,583.00	(33,320.00)	-29.9%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	17,527.00	17,527.00	4,427.98	17,527.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	96,355.00	96,355.00	70,366.03	96,355.00	0.00	0.0%
Transfers of Direct Costs		5710	126,880.00	127,172.00	45,114.59	127,172.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	49,993.00	103,614.00	39,425.78	103,614.00	0.00	0.0%
Communications		5900	837.00	837.00	0.00	837.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			291,592.00	345,505.00	159,334.38	345,505.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	570,297.00	229,243.66	570,297.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	53,222.44	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	570,297.00	282,466.10	570,297.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	999,201.00	1,005,644.00	908,774.00	1,005,644.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			999,201.00	1,005,644.00	908,774.00	1,005,644.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	28,068.00	27,879.00	0.00	27,879.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			28,068.00	27,879.00	0.00	27,879.00	0.00	0.0%
TOTAL, EXPENDITURES			2,666,607.00	3,400,050.00	1,883,198.27	3,442,210.00	(42,160.00)	-1.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	1,665,985.00	1,588,025.00	0.00	1,596,865.00	8,840.00	0.6%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			1,665,985.00	1,588,025.00	0.00	1,596,865.00	8,840.00	0.6%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			1,665,985.00	1,588,025.00	0.00	1,596,865.00	(8,840.00)	0.6%

2017-18 Second Interim  
General Fund  
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Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	13,457,049.00	13,634,934.00	8,078,723.78	13,684,233.00	49,299.00	0.4%
2) Federal Revenue		8100-8299	289,417.00	359,281.00	97,644.00	359,281.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,014,325.00	1,830,489.00	869,149.65	1,863,809.00	33,320.00	1.8%
4) Other Local Revenue		8600-8799	207,592.00	230,467.00	87,202.24	245,942.00	15,475.00	6.7%
5) TOTAL, REVENUES			14,968,383.00	16,055,171.00	9,132,719.67	16,153,265.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	6,321,032.00	6,370,355.00	3,617,604.72	6,561,584.00	(191,229.00)	-3.0%
2) Classified Salaries		2000-2999	2,222,172.00	2,298,261.00	1,244,897.08	2,490,082.00	(191,821.00)	-8.3%
3) Employee Benefits		3000-3999	3,330,918.00	3,495,535.00	1,608,861.59	3,576,334.00	(80,799.00)	-2.3%
4) Books and Supplies		4000-4999	677,305.00	883,214.00	680,678.67	1,002,009.00	(118,795.00)	-13.5%
5) Services and Other Operating Expenditures		5000-5999	1,354,836.00	1,461,560.00	919,543.95	1,461,560.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	570,297.00	290,566.10	570,297.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,074,246.00	1,080,689.00	936,296.33	1,080,689.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			14,960,509.00	16,139,911.00	9,298,448.44	16,722,555.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			7,874.00	(84,740.00)	(165,728.77)	(569,290.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(20,000.00)	(20,000.00)	0.00	(20,000.00)		

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(12,126.00)	(104,740.00)	(165,728.77)	(589,290.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,827,944.22	1,827,944.22		1,827,944.22	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,827,944.22	1,827,944.22		1,827,944.22		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,827,944.22	1,827,944.22		1,827,944.22		
2) Ending Balance, June 30 (E + F1e)			1,815,818.22	1,723,204.22		1,238,654.22		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	30,350.00	30,350.00		30,350.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	102,000.40	0.40		0.40		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	1,234,049.82	855,725.82		371,175.82		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	449,418.00	837,128.00		837,128.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

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<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	7,957,049.00	8,134,934.00	5,428,113.00	8,184,233.00	49,299.00	0.6%
Education Protection Account State Aid - Current Year		8012	2,000,000.00	2,000,000.00	945,969.00	2,000,000.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	11,597.29	0.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	1,513.23	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	3,500,000.00	3,500,000.00	1,451,564.78	3,500,000.00	0.00	0.0%
Unsecured Roll Taxes		8042	0.00	0.00	224,792.13	0.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	139.04	0.00	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	7,869.31	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	7,166.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			13,457,049.00	13,634,934.00	8,078,723.78	13,684,233.00	49,299.00	0.4%
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			13,457,049.00	13,634,934.00	8,078,723.78	13,684,233.00	49,299.00	0.4%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	200,000.00	255,333.00	63,833.00	255,333.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	40,000.00	40,292.00	10,073.00	40,292.00	0.00	0.0%

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General Fund  
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Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	1,813.00	0.00	119.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	28,766.00	44,818.00	11,205.00	44,818.00	0.00	0.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	8,838.00	8,838.00	0.00	8,838.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	10,000.00	10,000.00	12,414.00	10,000.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>289,417.00</b>	<b>359,281.00</b>	<b>97,644.00</b>	<b>359,281.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	50,000.00	55,000.00	123,537.00	55,000.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	290,000.00	290,000.00	10,095.69	290,000.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	250,200.00	273,218.00	177,591.96	273,218.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	411,668.00	411,668.00	411,668.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	115,836.00	115,836.00	115,836.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	424,125.00	684,767.00	30,421.00	718,087.00	33,320.00	4.9%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,014,325.00</b>	<b>1,830,489.00</b>	<b>869,149.65</b>	<b>1,863,809.00</b>	<b>33,320.00</b>	<b>1.8%</b>

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Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	9,000.00	9,000.00	3,350.00	9,000.00	0.00	0.0%
Interest		8660	5,000.00	20,000.00	20,277.82	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	33,592.00	38,467.00	12,207.51	38,467.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	160,000.00	163,000.00	51,366.91	178,475.00	15,475.00	9.5%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>207,592.00</b>	<b>230,467.00</b>	<b>87,202.24</b>	<b>245,942.00</b>	<b>15,475.00</b>	<b>6.7%</b>
<b>TOTAL, REVENUES</b>			<b>14,968,383.00</b>	<b>16,055,171.00</b>	<b>9,132,719.67</b>	<b>16,153,265.00</b>	<b>98,094.00</b>	<b>0.6%</b>

2017-18 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	5,375,855.00	5,490,445.00	3,132,266.49	5,654,578.00	(164,133.00)	-3.0%
Certificated Pupil Support Salaries		1200	242,000.00	191,565.00	78,800.04	197,666.00	(6,101.00)	-3.2%
Certificated Supervisors' and Administrators' Salaries		1300	683,177.00	665,345.00	393,538.07	686,340.00	(20,995.00)	-3.2%
Other Certificated Salaries		1900	20,000.00	23,000.00	13,000.12	23,000.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			6,321,032.00	6,370,355.00	3,617,604.72	6,561,584.00	(191,229.00)	-3.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	471,168.00	460,881.00	226,635.42	460,881.00	0.00	0.0%
Classified Support Salaries		2200	807,796.00	828,786.00	442,816.72	972,352.00	(143,566.00)	-17.3%
Classified Supervisors' and Administrators' Salaries		2300	329,037.00	329,037.00	218,684.73	337,613.00	(8,576.00)	-2.6%
Clerical, Technical and Office Salaries		2400	469,404.00	508,595.00	270,124.15	546,464.00	(37,869.00)	-7.4%
Other Classified Salaries		2900	144,767.00	170,962.00	86,636.06	172,772.00	(1,810.00)	-1.1%
TOTAL, CLASSIFIED SALARIES			2,222,172.00	2,298,261.00	1,244,897.08	2,490,082.00	(191,821.00)	-8.3%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	1,228,568.00	1,324,382.00	511,267.62	1,353,071.00	(28,689.00)	-2.2%
PERS		3201-3202	297,495.00	306,160.00	161,990.75	352,404.00	(46,244.00)	-15.1%
OASDI/Medicare/Alternative		3301-3302	264,338.00	267,256.00	134,886.65	272,784.00	(5,528.00)	-2.1%
Health and Welfare Benefits		3401-3402	1,253,343.00	1,304,199.00	652,110.08	1,299,373.00	4,826.00	0.4%
Unemployment Insurance		3501-3502	4,254.00	4,262.00	2,434.25	4,378.00	(116.00)	-2.7%
Workers' Compensation		3601-3602	187,858.00	188,240.00	111,974.14	193,288.00	(5,048.00)	-2.7%
OPEB, Allocated		3701-3702	95,062.00	101,036.00	34,198.10	101,036.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			3,330,918.00	3,495,535.00	1,608,861.59	3,576,334.00	(80,799.00)	-2.3%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	124,500.00	185,640.00	192,244.95	185,640.00	0.00	0.0%
Books and Other Reference Materials		4200	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Materials and Supplies		4300	543,505.00	688,274.00	463,445.47	807,069.00	(118,795.00)	-17.3%
Noncapitalized Equipment		4400	8,300.00	8,300.00	24,988.25	8,300.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			677,305.00	883,214.00	680,678.67	1,002,009.00	(118,795.00)	-13.5%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	45,498.00	54,498.00	26,959.70	54,498.00	0.00	0.0%
Dues and Memberships		5300	12,311.00	12,311.00	13,201.27	12,311.00	0.00	0.0%
Insurance		5400-5450	151,224.00	163,827.00	164,076.90	163,827.00	0.00	0.0%
Operations and Housekeeping Services		5500	436,000.00	436,000.00	246,659.85	436,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	170,120.00	203,120.00	130,623.90	203,120.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(45,000.00)	(45,000.00)	(43,342.56)	(45,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	390,846.00	462,967.00	290,587.63	462,967.00	0.00	0.0%
Communications		5900	193,837.00	173,837.00	90,777.26	173,837.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,354,836.00	1,461,560.00	919,543.95	1,461,560.00	0.00	0.0%



2017-18 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	570,297.00	237,343.66	570,297.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	53,222.44	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	570,297.00	290,566.10	570,297.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	1,019,201.00	1,025,644.00	908,774.00	1,025,644.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	55,045.00	55,045.00	27,522.33	55,045.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,074,246.00	1,080,689.00	936,296.33	1,080,689.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00	0.0%
TOTAL, EXPENDITURES			14,960,509.00	16,139,911.00	9,298,448.44	16,722,555.00	(582,644.00)	-3.6%

2017-18 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(20,000.00)	(20,000.00)	0.00	(20,000.00)	0.00	0.0%

Resource	Description	2017-18
		Projected Year Totals
6230	California Clean Energy Jobs Act	0.40
Total, Restricted Balance		0.40

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	630,000.00	630,000.00	261,393.86	630,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	73,000.00	73,000.00	19,754.11	73,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	190,100.00	190,100.00	65,797.05	190,100.00	0.00	0.0%
5) TOTAL, REVENUES			893,100.00	893,100.00	346,945.02	893,100.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	300,665.00	300,665.00	153,067.32	300,665.00	0.00	0.0%
3) Employee Benefits		3000-3999	114,501.00	114,501.00	58,670.30	114,501.00	0.00	0.0%
4) Books and Supplies		4000-4999	321,500.00	321,500.00	161,362.54	321,500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	54,000.00	54,000.00	50,062.31	54,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	150,000.00	141,571.54	150,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			810,666.00	960,666.00	564,734.01	960,666.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			82,434.00	(67,566.00)	(217,788.99)	(67,566.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		6930-6979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			20,000.00	20,000.00	0.00	20,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			102,434.00	(47,566.00)	(217,788.99)	(47,566.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	216,130.68	216,130.68		216,130.68	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			216,130.68	216,130.68		216,130.68		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			216,130.68	216,130.68		216,130.68		
2) Ending Balance, June 30 (E + F1e)			318,564.68	168,564.68		168,564.68		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	318,564.68	168,564.68		168,564.68		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	630,000.00	630,000.00	261,393.86	630,000.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>630,000.00</b>	<b>630,000.00</b>	<b>261,393.86</b>	<b>630,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	73,000.00	73,000.00	19,754.11	73,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>73,000.00</b>	<b>73,000.00</b>	<b>19,754.11</b>	<b>73,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	5,200.68	0.00	0.00	0.0%
Food Service Sales		8634	190,000.00	190,000.00	59,994.59	190,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	100.00	100.00	601.78	100.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>190,100.00</b>	<b>190,100.00</b>	<b>65,797.05</b>	<b>190,100.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>893,100.00</b>	<b>893,100.00</b>	<b>346,945.02</b>	<b>893,100.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	222,258.00	222,258.00	105,909.93	222,258.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	78,407.00	78,407.00	47,157.39	78,407.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			300,665.00	300,665.00	153,067.32	300,665.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	44,345.00	44,345.00	20,835.67	44,345.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	21,471.00	21,471.00	11,013.14	21,471.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	42,370.00	42,370.00	23,222.32	42,370.00	0.00	0.0%
Unemployment Insurance		3501-3502	140.00	140.00	76.20	140.00	0.00	0.0%
Workers' Compensation		3601-3602	6,175.00	6,175.00	3,522.97	6,175.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			114,501.00	114,501.00	58,670.30	114,501.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	10,000.00	10,000.00	17,910.24	10,000.00	0.00	0.0%
Noncapitalized Equipment		4400	1,500.00	1,500.00	0.00	1,500.00	0.00	0.0%
Food		4700	310,000.00	310,000.00	143,452.30	310,000.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			321,500.00	321,500.00	161,362.54	321,500.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,000.00	1,000.00	1,023.54	1,000.00	0.00	0.0%
Dues and Memberships		5300	1,000.00	1,000.00	255.00	1,000.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	6,000.00	6,000.00	517.50	6,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	40,000.00	40,000.00	43,342.56	40,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,000.00	6,000.00	4,923.71	6,000.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>54,000.00</b>	<b>54,000.00</b>	<b>50,062.31</b>	<b>54,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	63,100.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	150,000.00	78,471.54	150,000.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>150,000.00</b>	<b>141,571.54</b>	<b>150,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>810,666.00</b>	<b>960,666.00</b>	<b>564,734.01</b>	<b>960,666.00</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8916	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			20,000.00	20,000.00	0.00	20,000.00		

Resource	Description	2017/18
		Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	168,564.68
Total, Restricted Balance		168,564.68

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,000.00	10,000.00	4,390.14	10,000.00	0.00	0.0%
5) TOTAL, REVENUES			10,000.00	10,000.00	4,390.14	10,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	75,000.00	586,464.00	316,091.72	586,464.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			75,000.00	586,464.00	316,091.72	586,464.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(65,000.00)	(576,464.00)	(311,701.58)	(576,464.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(65,000.00)	(576,464.00)	(311,701.58)	(576,464.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	576,463.61	576,463.61		576,463.61	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			576,463.61	576,463.61		576,463.61		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			576,463.61	576,463.61		576,463.61		
2) Ending Balance, June 30 (E + F1e)			511,463.61	(0.39)		(0.39)		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	511,463.61	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	(0.39)		(0.39)		

2017-18 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	4,390.14	10,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			10,000.00	10,000.00	4,390.14	10,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			10,000.00	10,000.00	4,390.14	10,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

2017-18 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	75,000.00	586,464.00	316,091.72	586,464.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			75,000.00	586,464.00	316,091.72	586,464.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			75,000.00	586,464.00	316,091.72	586,464.00		

2017-18 Second Interim  
Building Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		



Resource	Description	2017/18 Projected Year Totals
Total, Restricted Balance		0.00

2017-18 Second Interim  
Capital Facilities Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	80,000.00	80,000.00	18,923.61	80,000.00	0.00	0.0%
5) TOTAL, REVENUES			80,000.00	80,000.00	18,923.61	80,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	1,883.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	8,000.00	8,000.00	0.00	8,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	100,000.00	100,000.00	0.00	100,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			108,000.00	108,000.00	1,883.00	108,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(28,000.00)	(28,000.00)	17,040.61	(28,000.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(28,000.00)	(28,000.00)	17,040.61	(28,000.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	338,252.74	338,252.74		338,252.74	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			338,252.74	338,252.74		338,252.74		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			338,252.74	338,252.74		338,252.74		
2) Ending Balance, June 30 (E + F1e)			310,252.74	310,252.74		310,252.74		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	310,252.74	310,252.74		310,252.74		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	5,000.00	5,000.00	2,490.09	5,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	75,000.00	75,000.00	16,433.52	75,000.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			80,000.00	80,000.00	18,923.61	80,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			80,000.00	80,000.00	18,923.61	80,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	1,883.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	1,883.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			8,000.00	8,000.00	0.00	8,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	100,000.00	100,000.00	0.00	100,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			100,000.00	100,000.00	0.00	100,000.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			108,000.00	108,000.00	1,863.00	108,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
<b>Proceeds</b>								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
Total, Restricted Balance		0.00



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,500.00	3,500.00	1,478.00	3,500.00	0.00	0.0%
4) Other Local Revenue		8600-8799	503,500.00	503,500.00	138,259.93	503,500.00	0.00	0.0%
5) TOTAL, REVENUES			507,000.00	507,000.00	139,737.93	507,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	410,000.00	410,000.00	0.00	410,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			410,000.00	410,000.00	0.00	410,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			97,000.00	97,000.00	139,737.93	97,000.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			97,000.00	97,000.00	139,737.93	97,000.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	383,239.43	383,239.43		383,239.43	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			383,239.43	383,239.43		383,239.43		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			383,239.43	383,239.43		383,239.43		
2) Ending Balance, June 30 (E + F1e)			480,239.43	480,239.43		480,239.43		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	480,239.43	480,239.43		480,239.43		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2017-18 Second Interim  
Bond Interest and Redemption Fund  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions								
Voted Indebtedness Levies								
Homeowners' Exemptions		8571	3,000.00	3,000.00	1,334.98	3,000.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	500.00	500.00	143.02	500.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			3,500.00	3,500.00	1,478.00	3,500.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Voted Indebtedness Levies								
Secured Roll		8611	500,000.00	500,000.00	116,301.61	500,000.00	0.00	0.0%
Unsecured Roll		8612	0.00	0.00	18,248.42	0.00	0.00	0.0%
Prior Years' Taxes		8613	0.00	0.00	28.05	0.00	0.00	0.0%
Supplemental Taxes		8614	500.00	500.00	645.90	500.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	3,000.00	3,000.00	2,835.95	3,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			503,500.00	503,500.00	138,259.93	503,500.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			507,000.00	507,000.00	139,737.93	507,000.00		
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Bond Redemptions		7433	410,000.00	410,000.00	0.00	410,000.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			410,000.00	410,000.00	0.00	410,000.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			410,000.00	410,000.00	0.00	410,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund		7614	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
Total, Restricted Balance		0.00

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	1,405.05	1,423.00	1,423.00	1,423.00	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	1,405.05	1,423.00	1,423.00	1,423.00	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	1,405.05	1,423.00	1,423.00	1,423.00	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>5. County Operations Grant ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)</b>	0.00	0.00	0.00	0.00	0.00	0%



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	13,684,233.00	7.07%	14,652,206.00	2.94%	15,083,269.00
2. Federal Revenues	8100-8299	10,000.00	0.00%	10,000.00	0.00%	10,000.00
3. Other State Revenues	8300-8599	479,620.00	-43.05%	273,120.00	0.00%	273,120.00
4. Other Local Revenues	8600-8799	236,067.00	-2.37%	230,467.00	0.00%	230,467.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(1,596,865.00)	3.81%	(1,657,726.00)	6.64%	(1,767,726.00)
6. Total (Sum lines A1 thru A5c)		12,813,055.00	5.42%	13,508,067.00	2.38%	13,829,130.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				6,363,902.00		6,424,518.00
b. Step & Column Adjustment				60,616.00		61,272.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	6,363,902.00	0.95%	6,424,518.00	0.95%	6,485,790.00
2. Classified Salaries						
a. Base Salaries				1,980,233.00		2,025,134.00
b. Step & Column Adjustment				44,901.00		45,450.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,980,233.00	2.27%	2,025,134.00	2.24%	2,070,584.00
3. Employee Benefits	3000-3999	2,935,563.00	7.00%	3,140,961.00	3.94%	3,264,743.00
4. Books and Supplies	4000-4999	857,426.00	-31.19%	590,000.00	24.58%	735,000.00
5. Services and Other Operating Expenditures	5000-5999	1,116,055.00	-20.04%	892,411.00	2.24%	912,411.00
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	75,045.00	0.00%	75,045.00	0.00%	75,045.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(47,879.00)	0.00%	(47,879.00)	0.00%	(47,879.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	20,000.00	0.00%	20,000.00	0.00%	20,000.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		13,300,345.00	-1.35%	13,120,190.00	3.01%	13,515,694.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>		(487,290.00)		387,877.00		313,436.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,725,943.82		1,238,653.82		1,626,530.82
2. Ending Fund Balance (Sum lines C and D1)		1,238,653.82		1,626,530.82		1,939,966.82
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	30,350.00				
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	371,175.82				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	837,128.00				
2. Unassigned/Unappropriated	9790	0.00		1,626,530.82		1,939,966.82
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,238,653.82		1,626,530.82		1,939,966.82

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	837,128.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		1,626,530.82		1,939,966.82
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
<b>3. Total Available Reserves (Sum lines E1a thru E2c)</b>		<b>837,128.00</b>		<b>1,626,530.82</b>		<b>1,939,966.82</b>
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	13,684,233.00	7.07%	14,652,206.00	2.94%	15,083,269.00
2. Federal Revenues	8100-8299	10,000.00	0.00%	10,000.00	0.00%	10,000.00
3. Other State Revenues	8300-8599	479,620.00	-43.05%	273,120.00	0.00%	273,120.00
4. Other Local Revenues	8600-8799	236,067.00	-2.37%	230,467.00	0.00%	230,467.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(1,596,865.00)	3.81%	(1,657,726.00)	6.64%	(1,767,726.00)
6. Total (Sum lines A1 thru A5c)		12,813,055.00	5.42%	13,508,067.00	2.38%	13,829,130.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				6,363,902.00		6,424,518.00
b. Step & Column Adjustment				60,616.00		61,272.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	6,363,902.00	0.95%	6,424,518.00	0.95%	6,485,790.00
2. Classified Salaries						
a. Base Salaries				1,980,233.00		2,025,134.00
b. Step & Column Adjustment				44,901.00		45,450.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,980,233.00	2.27%	2,025,134.00	2.24%	2,070,584.00
3. Employee Benefits	3000-3999	2,935,563.00	7.00%	3,140,961.00	3.94%	3,264,743.00
4. Books and Supplies	4000-4999	857,426.00	-31.19%	590,000.00	24.58%	735,000.00
5. Services and Other Operating Expenditures	5000-5999	1,116,055.00	-20.04%	892,411.00	2.24%	912,411.00
6. Capital Outlay	6000-6999	0.00	0.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	75,045.00	0.00%	75,045.00	0.00%	75,045.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(47,879.00)	0.00%	(47,879.00)	0.00%	(47,879.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	20,000.00	0.00%	20,000.00	0.00%	20,000.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		13,300,345.00	-1.35%	13,120,190.00	3.01%	13,515,694.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		(487,290.00)		387,877.00		313,436.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,725,943.82		1,238,653.82		1,626,530.82
2. Ending Fund Balance (Sum lines C and D1)		1,238,653.82		1,626,530.82		1,939,966.82
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	30,350.00				
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	371,175.82				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	837,128.00				
2. Unassigned/Unappropriated	9790	0.00		1,626,530.82		1,939,966.82
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,238,653.82		1,626,530.82		1,939,966.82

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	837,128.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		1,626,530.82		1,939,966.82
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		837,128.00		1,626,530.82		1,939,966.82
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	349,281.00	-17.96%	286,545.00	0.00%	286,545.00
3. Other State Revenues	8300-8599	1,384,189.00	-32.32%	936,865.00	0.00%	936,865.00
4. Other Local Revenues	8600-8799	9,875.00	-100.00%		0.00%	
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	1,596,865.00	3.81%	1,657,725.60	6.64%	1,767,726.00
6. Total (Sum lines A1 thru A5c)		3,340,210.00	-13.74%	2,881,135.60	3.82%	2,991,136.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				197,682.00		202,682.00
b. Step & Column Adjustment				5,000.00		5,000.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	197,682.00	2.53%	202,682.00	2.47%	207,682.00
2. Classified Salaries						
a. Base Salaries				509,849.00		519,849.00
b. Step & Column Adjustment				10,000.00		10,000.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	509,849.00	1.96%	519,849.00	1.92%	529,849.00
3. Employee Benefits	3000-3999	640,771.00	11.70%	715,771.00	10.48%	790,771.00
4. Books and Supplies	4000-4999	144,583.00	-30.84%	100,000.00	0.00%	100,000.00
5. Services and Other Operating Expenditures	5000-5999	345,505.00	-13.17%	300,000.00	0.00%	300,000.00
6. Capital Outlay	6000-6999	570,297.00	-100.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,005,644.00	0.93%	1,014,955.00	1.97%	1,034,955.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	27,879.00	0.00%	27,879.00	0.00%	27,879.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		3,442,210.00	-16.30%	2,881,136.00	3.82%	2,991,136.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(102,000.00)		(0.40)		0.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		102,000.40		0.40		0.00
2. Ending Fund Balance (Sum lines C and D1)		0.40		0.00		0.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	0.40				
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		0.40		0.00		0.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	13,684,233.00	7.07%	14,652,206.00	2.94%	15,083,269.00
2. Federal Revenues	8100-8299	359,281.00	-17.46%	296,545.00	0.00%	296,545.00
3. Other State Revenues	8300-8599	1,863,809.00	-35.08%	1,209,985.00	0.00%	1,209,985.00
4. Other Local Revenues	8600-8799	245,942.00	-6.29%	230,467.00	0.00%	230,467.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	(0.40)	-100.00%	0.00
6. Total (Sum lines A1 thru A5c)		16,153,265.00	1.46%	16,389,202.60	2.63%	16,820,266.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				6,561,584.00		6,627,200.00
b. Step & Column Adjustment				65,616.00		66,272.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	6,561,584.00	1.00%	6,627,200.00	1.00%	6,693,472.00
2. Classified Salaries						
a. Base Salaries				2,490,082.00		2,544,983.00
b. Step & Column Adjustment				54,901.00		55,450.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,490,082.00	2.20%	2,544,983.00	2.18%	2,600,433.00
3. Employee Benefits	3000-3999	3,576,334.00	7.84%	3,856,732.00	5.15%	4,055,514.00
4. Books and Supplies	4000-4999	1,002,009.00	-31.14%	690,000.00	21.01%	835,000.00
5. Services and Other Operating Expenditures	5000-5999	1,461,560.00	-18.42%	1,192,411.00	1.68%	1,212,411.00
6. Capital Outlay	6000-6999	570,297.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,080,689.00	0.86%	1,090,000.00	1.83%	1,110,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(20,000.00)	0.00%	(20,000.00)	0.00%	(20,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	20,000.00	0.00%	20,000.00	0.00%	20,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		16,742,555.00	-4.43%	16,001,326.00	3.16%	16,506,830.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(589,290.00)		387,876.60		313,436.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,827,944.22		1,238,654.22		1,626,530.82
2. Ending Fund Balance (Sum lines C and D1)		1,238,654.22		1,626,530.82		1,939,966.82
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	30,350.00		0.00		0.00
b. Restricted	9740	0.40		0.00		0.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	371,175.82		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	837,128.00		0.00		0.00
2. Unassigned/Unappropriated	9790	0.00		1,626,530.82		1,939,966.82
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,238,654.22		1,626,530.82		1,939,966.82

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	837,128.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		1,626,530.82		1,939,966.82
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		837,128.00		1,626,530.82		1,939,966.82
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		5.00%		10.16%		11.75%
<b>F. RECOMMENDED RESERVES</b>						
<b>1. Special Education Pass-through Exclusions</b>						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
<b>2. Special education pass-through funds</b>						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
<b>2. District ADA</b>						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		1,423.00		1,423.00		1,423.00
<b>3. Calculating the Reserves</b>						
a. Expenditures and Other Financing Uses (Line B11)		16,742,555.00		16,001,326.00		16,506,830.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		16,742,555.00		16,001,326.00		16,506,830.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		502,276.65		480,039.78		495,204.90
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		502,276.65		480,039.78		495,204.90
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES



	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name): September										
A. BEGINNING CASH			2,384,871.00	2,375,163.00	2,279,954.00	2,653,187.00	1,874,980.00	2,213,060.00	3,074,430.00	1,931,548.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		1,233,662.00	1,233,662.00	1,706,646.00	0.00	1,233,662.00	472,985.00	493,465.00	762,030.00
Property Taxes	8020-8079			3,284.00	1,492.00	220,064.00	4,638.00	1,467,997.00		360,505.00
Miscellaneous Funds	8080-8099		7,166.00							
Federal Revenue	8100-8299			6,490.00	20,805.00	64,425.00		5,924.00		52,327.00
Other State Revenue	8300-8599				431,333.00	10,096.00	54,598.00	373,123.00		198,931.00
Other Local Revenue	8600-8799		6,648.00	17,488.00	12,639.00	21,221.00	11,902.00	7,651.00	9,652.00	31,748.00
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,247,476.00	1,260,924.00	2,172,915.00	315,806.00	1,304,800.00	2,327,680.00	503,117.00	1,405,541.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		82,426.00	577,307.00	567,649.00	571,321.00	570,336.00	579,790.00	668,776.00	588,795.00
Classified Salaries	2000-2999		103,979.00	183,707.00	173,446.00	190,097.00	197,751.00	187,052.00	208,865.00	249,037.00
Employee Benefits	3000-3999		94,649.00	251,496.00	246,309.00	240,045.00	249,185.00	251,215.00	275,963.00	393,494.00
Books and Supplies	4000-4999		74,767.00	120,382.00	156,645.00	98,620.00	80,643.00	42,599.00	107,023.00	64,266.00
Services	5000-5999		304,748.00	102,218.00	161,365.00	83,606.00	50,402.00	132,216.00	84,987.00	108,403.00
Capital Outlay	6000-6599		8,100.00	132,195.00	(9,500.00)	7,525.00	20,090.00	115,033.00	17,122.00	55,946.00
Other Outgo	7000-7499		351,448.00	27,521.00		153,866.00			403,460.00	
Interfund Transfers Out	7600-7629									
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			1,020,117.00	1,394,826.00	1,295,914.00	1,345,080.00	1,168,407.00	1,307,905.00	1,766,196.00	1,459,941.00
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299		111,957.00	28,530.00	36,368.00	147,901.00	60,820.00	(76,856.00)	85,406.00	
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	111,957.00	28,530.00	36,368.00	147,901.00	60,820.00	(76,856.00)	85,406.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599		349,024.00	(10,163.00)	111,193.00	(103,166.00)	(140,867.00)	81,549.00	(34,791.00)	
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650				428,943.00					
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	349,024.00	(10,163.00)	540,136.00	(103,166.00)	(140,867.00)	81,549.00	(34,791.00)	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	(237,067.00)	38,693.00	(503,768.00)	251,067.00	201,687.00	(158,405.00)	120,197.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(9,708.00)	(95,209.00)	373,233.00	(778,207.00)	338,080.00	861,370.00	(1,142,882.00)	(54,400.00)
F. ENDING CASH (A + E)			2,375,163.00	2,279,954.00	2,653,187.00	1,874,980.00	2,213,060.00	3,074,430.00	1,931,548.00	1,877,148.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	September								
A. BEGINNING CASH		1,877,148.00	1,760,551.00	1,551,151.00	1,496,751.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	762,030.00	762,030.00	762,030.00	762,031.00	1,690,343.00		11,874,576.00	10,184,233.00
Property Taxes	8020-8079	360,505.00	360,505.00	360,505.00	360,505.00			3,500,000.00	3,500,000.00
Miscellaneous Funds	8080-8099				(7,166.00)		(7,166.00)	(7,166.00)	0.00
Federal Revenue	8100-8299	52,327.00	52,327.00	52,327.00	52,329.00			359,281.00	359,281.00
Other State Revenue	8300-8599	198,931.00	198,931.00	198,931.00	198,935.00	200,000.00		2,063,809.00	1,863,809.00
Other Local Revenue	8600-8799	31,748.00	31,748.00	31,748.00	31,749.00			245,942.00	245,942.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		1,405,541.00	1,405,541.00	1,405,541.00	1,398,383.00	1,890,343.00	(7,166.00)	18,036,442.00	16,153,265.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	588,795.00	588,795.00	588,795.00	588,799.00			6,561,584.00	6,561,584.00
Classified Salaries	2000-2999	249,037.00	249,037.00	249,037.00	249,037.00			2,490,082.00	2,490,082.00
Employee Benefits	3000-3999	393,494.00	393,494.00	393,494.00	393,496.00			3,576,334.00	3,576,334.00
Books and Supplies	4000-4999	64,266.00	64,266.00	64,266.00	64,266.00			1,002,009.00	1,002,009.00
Services	5000-5999	108,403.00	108,403.00	108,403.00	108,406.00			1,461,560.00	1,461,560.00
Capital Outlay	6000-6599	55,946.00	55,946.00	55,946.00	55,948.00			570,297.00	570,297.00
Other Outgo	7000-7499	62,197.00	155,000.00		62,197.00	211,410.00		1,427,099.00	1,060,689.00
Interfund Transfers Out	7600-7629				20,000.00			20,000.00	20,000.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		1,522,138.00	1,614,941.00	1,459,941.00	1,542,149.00	211,410.00	0.00	17,108,965.00	16,742,555.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299				(590.00)			393,536.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	(590.00)	0.00	0.00	393,536.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599				(12,841.00)			239,938.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							428,943.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	(12,841.00)	0.00	0.00	668,881.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	12,251.00	0.00	0.00	(275,345.00)	
E. NET INCREASE/DECREASE (B - C + D)		(116,597.00)	(209,400.00)	(54,400.00)	(131,515.00)	1,678,933.00	(7,166.00)	652,132.00	(589,290.00)
F. ENDING CASH (A + E)		1,760,551.00	1,551,151.00	1,496,751.00	1,365,236.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								3,037,003.00	

Section I - Expenditures	Funds 01, 09, and 62			2017-18 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	16,742,555.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	487,858.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	2,200.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	570,297.00
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	55,045.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	20,000.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	187,741.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			0.00
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				835,283.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	67,566.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			0.00
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				15,486,980.00

Section II - Expenditures Per ADA		2017-18 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		1,423.00
B. Expenditures per ADA (Line I.E divided by Line II.A)		10,883.33
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	13,621,290.29	9,699.29
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	13,621,290.29	9,699.29
B. Required effort (Line A.2 times 90%)	12,259,161.26	8,729.36
C. Current year expenditures (Line I.E and Line II.B)	15,486,980.00	10,883.33
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2019-20 may be reduced by the lower of the two percentages)	0.00%	0.00%

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 574,154.00
2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

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**B. Salaries and Benefits - All Other Activities**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 11,952,810.00

**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.80%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. \_\_\_\_\_

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)****A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	586,607.00
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	639,455.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	13,000.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	30,419.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	91,426.94
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	1,360,907.94
9. Carry-Forward Adjustment (Part IV, Line F)	530,229.03
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	1,891,136.97

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	9,500,946.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,117,773.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	726,942.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	216,997.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	2,200.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	352,502.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	1,813,301.06
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	790,666.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	14,521,327.06

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B18)

9.37%

**D. Preliminary Proposed Indirect Cost Rate**(For final approved fixed-with-carry-forward rate for use in 2019-20 see [www.cde.ca.gov/fg/ac/ic/](http://www.cde.ca.gov/fg/ac/ic/))

(Line A10 divided by Line B18)

13.02%

**Part IV - Carry-forward Adjustment**

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>1,360,907.94</u>
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	<u>36,244.32</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.97%) times Part III, Line B18); zero if negative	<u>530,229.03</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.97%) times Part III, Line B18) or (the highest rate used to recover costs from any program (4.99%) times Part III, Line B18); zero if positive	<u>0.00</u>
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>530,229.03</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>530,229.03</u>



Approved indirect cost rate: 5.97%  
Highest rate used in any program: 4.99%

<b>Fund</b>	<b>Resource</b>	<b>Eligible Expenditures (Objects 1000-5999 except Object 5100)</b>	<b>Indirect Costs Charged (Objects 7310 and 7350)</b>	<b>Rate Used</b>
01	3010	358,796.00	13,777.00	3.84%
01	3550	8,418.00	420.00	4.99%
01	6010	263,370.00	10,362.00	3.93%
01	7220	88,925.00	3,320.00	3.73%
13	5310	790,666.00	20,000.00	2.53%

Second Interim  
2017-18 Projected Year Totals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
011 GENERAL FUND								
Expenditure Detail	0.00	(45,000.00)	0.00	(20,000.00)				
Other Sources/Uses Detail					0.00	20,000.00		
Fund Reconciliation								
091 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
101 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
111 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
121 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
131 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	40,000.00	0.00	20,000.00	0.00				
Other Sources/Uses Detail					20,000.00	0.00		
Fund Reconciliation								
141 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
151 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
181 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
191 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
211 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
251 CAPITAL FACILITIES FUND								
Expenditure Detail	5,000.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
351 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
491 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
511 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
521 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
531 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
561 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
571 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Second Interim  
2017-18 Projected Year Totals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
621 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
631 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
661 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
671 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
711 RETIREE BENEFIT FUND								
Expenditure Detail					0.00			
Other Sources/Uses Detail								
Fund Reconciliation								
731 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
761 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
951 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	45,000.00	(45,000.00)	20,000.00	(20,000.00)	20,000.00	20,000.00		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

#### 1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

##### Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2017-18)				
District Regular	1,413.00	1,423.00		
Charter School	0.00	0.00		
<b>Total ADA</b>	<b>1,413.00</b>	<b>1,423.00</b>	<b>0.7%</b>	<b>Met</b>
1st Subsequent Year (2018-19)				
District Regular	1,413.00	1,423.00		
Charter School	0.00			
<b>Total ADA</b>	<b>1,413.00</b>	<b>1,423.00</b>	<b>0.7%</b>	<b>Met</b>
2nd Subsequent Year (2019-20)				
District Regular	1,413.00	1,423.00		
Charter School	0.00			
<b>Total ADA</b>	<b>1,413.00</b>	<b>1,423.00</b>	<b>0.7%</b>	<b>Met</b>

#### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

**2. CRITERION: Enrollment**

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%**2A. Calculating the District's Enrollment Variances**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2017-18)				
District Regular	1,504	1,504		
Charter School				
<b>Total Enrollment</b>	<b>1,504</b>	<b>1,504</b>	<b>0.0%</b>	<b>Met</b>
1st Subsequent Year (2018-19)				
District Regular	1,504	1,504		
Charter School				
<b>Total Enrollment</b>	<b>1,504</b>	<b>1,504</b>	<b>0.0%</b>	<b>Met</b>
2nd Subsequent Year (2019-20)				
District Regular	1,504	1,504		
Charter School				
<b>Total Enrollment</b>	<b>1,504</b>	<b>1,504</b>	<b>0.0%</b>	<b>Met</b>

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2014-15)			
District Regular	1,377	1,456	
Charter School			
<b>Total ADA/Enrollment</b>	<b>1,377</b>	<b>1,456</b>	<b>94.6%</b>
Second Prior Year (2015-16)			
District Regular	1,400	1,462	
Charter School			
<b>Total ADA/Enrollment</b>	<b>1,400</b>	<b>1,462</b>	<b>95.8%</b>
First Prior Year (2016-17)			
District Regular	1,402	1,475	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>1,402</b>	<b>1,475</b>	<b>95.1%</b>
Historical Average Ratio:			95.2%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			95.7%

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2017-18)				
District Regular	1,423	1,504		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>1,423</b>	<b>1,504</b>	<b>94.6%</b>	<b>Met</b>
1st Subsequent Year (2018-19)				
District Regular		1,504		
Charter School				
<b>Total ADA/Enrollment</b>	<b>0</b>	<b>1,504</b>	<b>0.0%</b>	<b>Met</b>
2nd Subsequent Year (2019-20)				
District Regular		1,504		
Charter School				
<b>Total ADA/Enrollment</b>	<b>0</b>	<b>1,504</b>	<b>0.0%</b>	<b>Met</b>

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

#### 4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range:

#### 4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
	First Interim	Second Interim		
Fiscal Year	(Form 01CSI, Item 4A)	Projected Year Totals	Percent Change	Status
Current Year (2017-18)	13,565,300.00	13,684,233.00	0.9%	Met
1st Subsequent Year (2018-19)	14,096,329.00	14,652,206.00	3.9%	Not Met
2nd Subsequent Year (2019-20)	14,451,777.00	15,083,269.00	4.4%	Not Met

#### 4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected LCFF revenue has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:  
(required if NOT met)

Second Interim Projected Year Totals are calculated through the FCMAT LCFF Calculator and these are the figures that we were given.

**5. CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	9,150,341.55	10,435,418.38	87.7%
Second Prior Year (2015-16)	10,212,208.36	12,340,392.77	82.8%
First Prior Year (2016-17)	10,360,958.51	12,227,735.27	84.7%
	Historical Average Ratio:		85.1%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	82.1% to 88.1%	82.1% to 88.1%	82.1% to 88.1%

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2017-18)	11,279,698.00	13,280,345.00	84.9%	Met
1st Subsequent Year (2018-19)	11,590,613.00	13,100,190.00	88.5%	Not Met
2nd Subsequent Year (2019-20)	11,821,117.00	13,495,694.00	87.6%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:  
(required if NOT met)

In 2018-19, we anticipate our salaries and benefits to be higher than the standard due to the District-wide 3.2% increase, STRS/PERS increasing rates, and movement on the salary schedules is more than it will be in 2019-20.



**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:

-5.0% to +5.0%

District's Other Revenues and Expenditures Explanation Percentage Range:

-5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2017-18)	359,281.00	359,281.00	0.0%	No
1st Subsequent Year (2018-19)	296,545.00	296,545.00	0.0%	No
2nd Subsequent Year (2019-20)	296,545.00	296,545.00	0.0%	No

Explanation:  
(required if Yes)

**Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)**

Current Year (2017-18)	1,824,653.00	1,863,809.00	2.1%	No
1st Subsequent Year (2018-19)	1,156,985.00	1,209,985.00	4.6%	No
2nd Subsequent Year (2019-20)	1,156,985.00	1,209,985.00	4.6%	No

Explanation:  
(required if Yes)

**Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)**

Current Year (2017-18)	210,592.00	245,942.00	16.8%	Yes
1st Subsequent Year (2018-19)	190,592.00	230,467.00	20.9%	Yes
2nd Subsequent Year (2019-20)	187,592.00	230,467.00	22.9%	Yes

Explanation:  
(required if Yes)

The Local Revenue has changed due to interest income being higher.

**Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)**

Current Year (2017-18)	802,339.00	1,002,009.00	24.9%	Yes
1st Subsequent Year (2018-19)	740,001.00	690,000.00	-6.8%	Yes
2nd Subsequent Year (2019-20)	885,000.00	835,000.00	-5.6%	Yes

Explanation:  
(required if Yes)

There are grants in 2017-18 that will not exist in future years.

**Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)**

Current Year (2017-18)	1,442,560.00	1,461,560.00	1.3%	No
1st Subsequent Year (2018-19)	1,192,411.40	1,192,411.00	0.0%	No
2nd Subsequent Year (2019-20)	1,212,411.00	1,212,411.00	0.0%	No

Explanation:  
(required if Yes)

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2017-18)	2,394,526.00	2,469,032.00	3.1%	Met
1st Subsequent Year (2018-19)	1,644,122.00	1,736,997.00	5.6%	Not Met
2nd Subsequent Year (2019-20)	1,641,122.00	1,736,997.00	5.8%	Not Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2017-18)	2,244,899.00	2,463,569.00	9.7%	Not Met
1st Subsequent Year (2018-19)	1,932,412.40	1,882,411.00	-2.6%	Met
2nd Subsequent Year (2019-20)	2,097,411.00	2,047,411.00	-2.4%	Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**Federal Revenue  
(linked from 6A  
if NOT met)**Explanation:**Other State Revenue  
(linked from 6A  
if NOT met)**Explanation:**Other Local Revenue  
(linked from 6A  
if NOT met)

The Local Revenue has changed due to interest income being higher.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**Books and Supplies  
(linked from 6A  
if NOT met)

There are grants in 2017-18 that will not exist in future years.

**Explanation:**Services and Other Exps  
(linked from 6A  
if NOT met)

**7. CRITERION: Facilities Maintenance**

**STANDARD:** Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

**DATA ENTRY:** Enter the Required Minimum Contribution if First Interim data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1 and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	299,610.18	0.00	Not Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		0.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input checked="" type="checkbox"/>	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

We only have to match 2% RRMA. We report RRMA in 8100 Resource, not 8150. We met the 2% requirement.

**8. CRITERION: Deficit Spending**

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Available Reserve Percentages (Criterion 10C, Line 9)	5.0%	10.2%	11.8%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	1.7%	3.4%	3.9%

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2017-18)	(487,290.00)	13,300,345.00	3.7%	Not Met
1st Subsequent Year (2018-19)	387,877.00	13,120,190.00	N/A	Met
2nd Subsequent Year (2019-20)	313,436.00	13,515,694.00	N/A	Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:  
(required if NOT met)

The District is aware that they are deficit spending in the current year.

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2 ) (Form MYPI, Line D2)		Status
Current Year (2017-18)		1,238,654.22	Met
1st Subsequent Year (2018-19)		1,626,530.82	Met
2nd Subsequent Year (2019-20)		1,939,966.82	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2017-18)		1,520,236.00	Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)

**10. CRITERION: Reserves**

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$66,000 (greater of)	0	to 300
4% or \$66,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	1,423	1,423	1,423
District's Reserve Standard Percentage Level:	3%	3%	3%

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
  - Enter the name(s) of the SELPA(s):

No

- Special Education Pass-through Funds  
(Fund 10, resources 3300-3499 and 6500-6540,  
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
0.00	0.00	0.00

**10B. Calculating the District's Reserve Standard**

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	16,742,555.00	16,001,326.00	16,506,830.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	16,742,555.00	16,001,326.00	16,506,830.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	502,276.65	480,039.78	495,204.90
6. Reserve Standard - by Amount (\$66,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	502,276.65	480,039.78	495,204.90

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	837,128.00		
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	1,626,530.82	1,939,966.82
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	837,128.00	1,626,530.82	1,939,966.82
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.00%	10.16%	11.75%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>502,276.65</b>	<b>480,039.78</b>	<b>495,204.90</b>
Status:	Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

---

**SUPPLEMENTAL INFORMATION**

---

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:



**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund</b> (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2017-18)	(1,581,582.00)	(1,596,865.00)	1.0%	15,283.00	Met
1st Subsequent Year (2018-19)	(1,506,886.00)	(1,657,726.00)	10.0%	150,840.00	Not Met
2nd Subsequent Year (2019-20)	(1,607,886.00)	(1,767,726.00)	9.9%	159,840.00	Not Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2017-18)	20,000.00	20,000.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	20,000.00	20,000.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	20,000.00	20,000.00	0.0%	0.00	Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:  
(required if NOT met)

Projections were updated from First Interim.

- 1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:  
(required if YES)




---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:  
(Required if Yes  
to increase in total  
annual payments)

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:  
(Required if Yes)

**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

## 2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
- 
- b. OPEB unfunded actuarial accrued liability (UAAL)
- 
- c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?

First Interim (Form 01CSI, Item S7A)	Second Interim
295,974.00	295,974.00
0.00	0.00

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

Estimated	Estimated

## 3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method
- 
- Current Year (2017-18)
- 
- 1st Subsequent Year (2018-19)
- 
- 2nd Subsequent Year (2019-20)

First Interim (Form 01CSI, Item S7A)	Second Interim
0.00	0.00
0.00	0.00
0.00	0.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2017-18)  
1st Subsequent Year (2018-19)  
2nd Subsequent Year (2019-20)

101,036.00	101,036.00
70,000.00	70,000.00
70,000.00	70,000.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2017-18)  
1st Subsequent Year (2018-19)  
2nd Subsequent Year (2019-20)

65,973.75	65,973.75
70,000.00	70,000.00
70,000.00	70,000.00

- d. Number of retirees receiving OPEB benefits

Current Year (2017-18)  
1st Subsequent Year (2018-19)  
2nd Subsequent Year (2019-20)

9	9
7	7
7	7

## 4. Comments:

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No
----

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a
-----

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a
-----

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

First Interim (Form 01CSI, Item S7B)	Second Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2017-18)  
1st Subsequent Year (2018-19)  
2nd Subsequent Year (2019-20)

First Interim (Form 01CSI, Item S7B)	Second Interim

- b. Amount contributed (funded) for self-insurance programs  
Current Year (2017-18)  
1st Subsequent Year (2018-19)  
2nd Subsequent Year (2019-20)


4. Comments:

--

**S8. Status of Labor Agreements**

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Certificated Labor Agreements as of the Previous Reporting Period**

Were all certificated labor negotiations settled as of first interim projections?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	72.0	73.0	73.0	73.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Jan 09, 2018

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Jan 10, 2018

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Feb 13, 2018

4. Period covered by the agreement:

Begin Date:

Jul 01, 2017

End Date:

Jun 30, 2018

5. Salary settlement:

Current Year  
(2017-18)

1st Subsequent Year  
(2018-19)

2nd Subsequent Year  
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

**One Year Agreement**

Total cost of salary settlement

210,176

225,000

245,000

% change in salary schedule from prior year

3.2%

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
hard cap	hard cap	hard cap

**Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections**

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
30,000	30,000	30,000
1.0%	1.0%	1.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
No	No	No
No	No	No

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):



**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	72.0	72.0	72.0	72.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement  
certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted  
to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2017-18)1st Subsequent Year  
(2018-19)2nd Subsequent Year  
(2019-20)Is the cost of salary settlement included in the interim and multiyear  
projections (MYPs)?**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

23,098

7. Amount included for any tentative salary schedule increases

Current Year  
(2017-18)1st Subsequent Year  
(2018-19)2nd Subsequent Year  
(2019-20)

210,176

220,000

230,000

**Classified (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
hard cap	hard cap	hard cap

**Classified (Non-management) Prior Year Settlements Negotiated Since First Interim**

Are any new costs negotiated since first interim for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

No		

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**Classified (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
10,000	10,000	10,000
1.0%	1.0%	1.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
No	No	No
No	No	No

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of first interim projections?

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	13.4	13.4	13.4	13.4

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

**Negotiations Settled Since First Interim Projections**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
50,000	50,000	50,000
3.2%	3.2%	3.2%

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
hard cap	hard cap	hard cap

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
5,000	5,000	5,000

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes

## S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

### S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

No

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

## End of School District Second Interim Criteria and Standards Review

SACS2017ALL Financial Reporting Software - 2017.2.0  
2/7/2018 12:35:04 PM

06-61598-0000000

Second Interim  
2017-18 Original Budget  
Technical Review Checks

Colusa Unified

Colusa County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

## GENERAL LEDGER CHECKS

## SUPPLEMENTAL CHECKS

## EXPORT CHECKS

Checks Completed.

SACS2017ALL Financial Reporting Software - 2017.2.0  
2/7/2018 12:35:29 PM

06-61598-0000000

Second Interim  
2017-18 Board Approved Operating Budget  
Technical Review Checks

Colusa Unified

Colusa County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

### GENERAL LEDGER CHECKS

### SUPPLEMENTAL CHECKS

### EXPORT CHECKS

Checks Completed.

SACS2017ALL Financial Reporting Software - 2017.2.0  
2/7/2018 12:35:45 PM

06-61598-0000000

Second Interim  
2017-18 Projected Totals  
Technical Review Checks

Colusa Unified

Colusa County

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**IMPORT CHECKS**

**GENERAL LEDGER CHECKS**

**SUPPLEMENTAL CHECKS**

**EXPORT CHECKS**

Checks Completed.



SACS2017ALL Financial Reporting Software - 2017.2.0  
2/7/2018 12:35:58 PM

06-61598-0000000

Second Interim  
2017-18 Actuals to Date  
Technical Review Checks

Colusa Unified

Colusa County

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**IMPORT CHECKS**

**GENERAL LEDGER CHECKS**

**SUPPLEMENTAL CHECKS**

**EXPORT CHECKS**

Checks Completed.