

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street

Colusa, CA 95932

(530) 458-7791 FAX (530) 458-4030

AGENDA

Board of Trustees Regular Meeting DISTRICT OFFICE CONFERENCE ROOM

October 21, 2014

6:00 p.m. Open Session with Closed Session to Follow

***PUBLIC COPY OF BOARD PACKET IS AVAILABLE FOR INSPECTION
AT THE CUSD DISTRICT OFFICE LOCATED AT 745 TENTH ST., COLUSA***

All meetings of the Governing Board are open to the general public, with the exception of the Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the Superintendent's Office, 458-7791, at least 3 days in advance to make special arrangements.

Spanish translation is available at Regular Session Board Meetings. To arrange for translation services, please call the Superintendent's Office, 458-7791, at least 3 days in advance. [Se ofrece traducción en Español para la junta regular de la mesa directiva. Para solicitar servicios de traducción al español, por favor llame a la Oficina del Superintendente, al 458-7791, con 3 días de anticipación por lo menos.]

6:00 P.M. OPEN SESSION

- A. Call to Order
- B. Pledge of Allegiance
- C. Hearing of Public for items on the Agenda

The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your right to address any action item, please notify the Superintendent's Office of your desire to speak by noon of the day prior to the Board Meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

- D. Hearing of Public for items not on the Agenda

The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the board may not be prepared to comment on the issues they raise, but may request those items to be properly agendaized for inclusion in the discussions at a future meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

- E. Reports:

- 1. Student's Report
- 2. Recognitions & Celebrations
- 3. President's Report
 - a. Board of Trustee Time – *this is the time for individual Trustees to report on their Committee's activities and to specify any items they would like to see on the agenda for the next meeting*
- 4. Superintendent's Report
 - a. Improving Achievement (*standing item*)
 - 1. Program Improvement Status – School of Choice & Supplemental Services
 - 2. Teacher Survey Results
 - 3. LCAP Improvement Action Item Update

- b. Management (*standing item*)
 - 1. Board and Staff Communications
 - 2. SELPA Update
 - 3. District Crosswalks & Safety
 - 4. Facilities Update
 - c. Budget (*standing item*)
 - 1. State Revenue Reports
 - 2. Enrollment
- 5. Principal's Report (*standing item*)
 - a. Summer School Report – Erika Lemenager
 - b. CHS Report – Darren Brown
- F. CSEA (California School Employees Assn.) Representative's Report
- G. CEA (Colusa Educators Association) Representative's Report
- H. Information/Discussion/Possible Action Items
 - 1. Consider approval of Board Policies and Administrative Regulations:
 - a. Second Reading and possible adoption of BP 3312- Contracts
 - b. Second Reading and possible adoption of BP 3452 – Fundraising
 - 2. Approval of FFA & Ag Department 2014-2015 Travel Requests
 - 3. Approval of FBLA 2014-2015 Travel Requests
 - 4. 13-14 Administrative Salary Schedule
 - 5. Consider approval of Contract with the Trustees of the California State University, Chico
- I. Motion to Approve Items on the Consent Action Agenda
 - 1. Consider Approval of Consent Agenda: Regular and Customary Business Items:
 - a. Minutes of September 16, 2014 Regular Board Meeting
 - b. September Payroll
 - c. Approve Budget Revision
 - d. Personnel Assignment Order #2014-2015 #3
 - e. Associated Student Body Fund
 - f. Warrants: Batch #11-15
 - g. Document Tracking Services – Licensing Agreement
- J. Hearing of Public for Matters on Closed Session Agenda
- K. Adjourn to Closed Session to consider and/or take action upon any of the following items:
 - 1. Student Matters:
 - a. Out-of-School Suspensions
 - b. Inter-District Transfers
 - 2. Personnel Matters:
 - a. Public Employment
 - 1. New Hires 2014/2015

2. CTA Letter regarding Nurse Salary

b. Public Employee Discipline/Dismissal/Release/Resignations

3. Negotiations:

a. Instructions to District Negotiators (*Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives.*)

1. CSEA Tentative Agreement

L. Reconvene and announce action taken during Closed Session

1. Possible action regarding CSEA Tentative Agreement

M. Adjournment of the Meeting

4. b. 3

October 09, 2014

City of Colusa Chief of Police
260 6th Street
Colusa, CA 95932-3307

Dear Chief Ross Stark

Recently the local area was saddened by the death of a young boy from Williams. He was hit in a crosswalk while on his way to school when the fatality occurred.

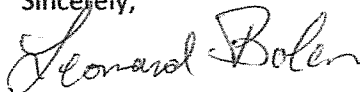
As parents and grand-parents become more cautious of the security for their young students, the tendency is to drop them off and pick them up from the schools in our area. As you mentioned in our phone conversation on Thursday afternoon, the 9th, past generations of students either walked or road their bikes, but that option has changed.

Wednesday afternoon, I spoke with one of your officers, Chad Lebrun, unit # 76, who was monitoring traffic flow near Egling Middle School on Webster St., mainly, East bound as student's were being picked up. I shared that my wife and I on previous days had observed vehicles double parked in the Red Curb zone area just west of the west entrance to the school. The real concern was that they were blocking all three crosswalks in front of the school property.

Perhaps the proposed "NO Parking Warning signs" posted by School staff and or city street staff, and an article in the Sun-Herald alerting drivers awaiting the dismissal of school, that they are creating dangerous conditions for students leaving the school property. Police officers could either issue warnings or issue citations for those who fail to heed the warnings. The condition exists on a public street, therefore in my opinion, the legal responsibility falls on local law enforcement to correct this unsafe condition.

I spoke with Mrs. Johnston, Principal, today and she informed me that Officer Fitch had been in touch with her this AM and that your department will be meeting with school officials next week to seek other ideas to correct this unsafe and illegal parking concern.

Sincerely,



Leonard & Wanda Bolen
(530) 632-8136

Cc: City Manager

✓ Superintendent of Schools,

Principal of Egling Middle School

Colusa Unified School Board President

Mr. Randy Dunn

Mr. Dwayne Newman

Mrs. Jody Johnston

Mr. Charles Yerxa

Colusa USD

Board Policy

Contracts

BP 3312

Business and Non-instructional Operations

Whenever state law invests the Governing Board with the power to enter into contracts on behalf of the district, the Board may, by a majority vote, delegate this power to the Superintendent or designee. To be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Board. (Education Code 17604) **The Superintendent is authorized by the Board to sign contracts which obligate the District to less than \$5,000.00, and the Chief Business Official is authorized to sign contracts which obligate the District to less than \$1,000.00.**

(cf. 3300 - Expenditures and Purchases)
(cf. 3314 - Payment for Goods and Services)
(cf. 3400 - Management of District Assets/Accounts)

All contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee.

(cf. 2121- Superintendent's Contract)
(cf. 4312.1 - Contracts)
(cf. 9124 - Attorney)

When required by law, contracts and subcontracts made by the district for public works or for goods or services shall contain a nondiscrimination clause prohibiting discrimination by contractors or subcontractors. The nondiscrimination clause shall contain a provision requiring contractors and subcontractors to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement. (Government Code 12990)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall not enter into a contract that prohibits a school employee from disparaging the goods or services of the contracting party. (Education Code 35182.5)

Contracts for Non-Nutritious Foods or Beverages

Effective July 1, 2007, the district or a district school shall not enter into or renew a contract for the sale of foods that do not meet the nutritional standards specified in Education Code 49431 or 49431.2 unless the contract specifies that such sales will occur later than one-half hour after the end of the school day and/or off school premises. (Education Code 49431, 49431.2)

(cf. 3554 - Other Food Sales)

In accordance with the dates specified in law, the district or a district school shall not enter into or renew a contract for the sale of beverages that do not meet the nutritional standards in Education Code 49431.5 unless the contract specifies that such sales will occur later than one-half hour after the end of the school day and/or off school premises.

Before the district or a district school enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food as defined in law, the Board shall ensure that the district has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

The Superintendent or designee shall develop the district's internal control procedures to protect the integrity of public funds. Such internal controls may include but not be limited to the following:

1. Control procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.

(cf. 3100 - Budget)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

2. Procedures to ensure that district personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for district proceeds directly to the control office.

In addition, the contract may specify whether contractor logos are permitted on district facilities, including but not limited to scoreboards and other equipment. If such logos are permitted, the contractor shall present the equipment to the Board as a gift. The gift may be accepted by the Board in accordance with Board policy and administrative regulation.

(cf. 3290 - Gifts, Grants and Bequest)

To ensure that funds raised by the contract benefit district schools and students:

1. The Superintendent or designee may involve parents/guardians, students, staff, and interested community members to make recommendations regarding the contract, including recommendations as to how the funds will be spent in a manner that benefits public education.

(cf. 1220 - Citizen Advisory Committees)

2. Prior to ratifying the contract, the Board shall designate the specific programs and

activities that will be funded by the proceeds of the contract and consider how the contract reflects the district's vision and goals.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

3. The contract shall specify that the contractor report, on a quarterly basis, to the Superintendent or designee the number of food items or beverages sold within the district and the amount of money raised by the sales. The Superintendent or designee shall report these amounts to the Board on a regular basis.

4. The Superintendent or designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fund-raising activities.

(cf. 1230 - School-Connected Organizations)

(cf. 1321 - Solicitation of Funds from and by Students)

The contract shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

(cf. 3311 - Bids)

The Board shall not enter into or renew a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled board meeting or as otherwise authorized by Education Code 35182.5. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

(cf. 9322 - Agendas/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The public hearing shall include but not be limited to a discussion of the nutritional value of food and beverages sold within the district; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the food and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

(cf. 5030 - Student Wellness)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the district or a district school from making any part of the contract public. (Education Code 35182.5)

(cf. 1340 - Access to District Records)

Contracts for Electronic Products or Services

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board: (Education Code 35182.5)

1. Enters into the contract at a noticed, public hearing of the Board.

(cf. 9320 - Meetings and Notices)

2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.

(cf. 0440 - District Technology Plan)

3. Makes a finding that the district cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.

(cf. 1325 - Advertising and Promotion)

4. As part of the district's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.

5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. Any request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

14505 Provisions required in contracts for audits

17595-17606 Contracts

35182.5 Contract prohibitions

45103.5 Contracts for management consulting service related to food service

49431-49431.5 Nutritional standards

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs

53260 Contract provision re maximum cash settlement

53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations

1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices

7104 Contracts for excavations; discovery of hazardous waste

7106 Noncollusion affidavit

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20104.50 Construction Progress Payments

22300 Performance retentions

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, discrimination

Management Resources:

CSBA PUBLICATIONS

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

Policy COLUSA UNIFIED SCHOOL DISTRICT

adopted: September 15, 2009 Colusa, California

Colusa USD

Board Policy

Student Activity Funds

BP 3452

Business and Noninstructional Operations

The Governing Board recognizes that student organizations can provide students with an opportunity to conduct worthwhile cocurricular activities beyond those provided by the district and can also help students learn about effective financial practices. To that end, student organizations may raise and spend funds to support activities that promote the general welfare, morale, and educational experiences of the student body.

(cf. 3260 - Fees and Charges)

(cf. 5000 - Concepts and Roles)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.5 - Student Organizations and Equal Access)

Fund-Raising Events

At the beginning of each school year, each principal or designee shall submit to the Superintendent or designee a list of the fund-raising events that each student organization proposes to hold that year. The Superintendent or designee shall review the proposed events and determine whether the events contribute to the educational experience and are not in conflict with or detract from the school's educational program. When reviewing proposed events, the Superintendent or designee shall consider the effects of the activities on student health and safety, evaluate the risk of liability to the district, and ensure that the proposed activities are in compliance with law, Board policy, and administrative regulation.

The board recognizes that community service and volunteering are valuable experiences for teaching students social and cultural lessons. The Superintendent may occasionally approve charitable fundraisers for non-school, non-profit organizations (501.c.3). Examples of approved fundraisers of this type may include but are not limited to: Raising money to fight a particular disease, condition, or injury; Fundraising for emergency or disaster relief efforts; Food and clothing drives for groups fighting poverty, etc. 100% of the money or materials raised will be passed along to the specified organization. The Superintendent or designee will make every effort to insure that the funds or materials go to reputable organizations. School supplies and materials of an inconsequential monetary value may be used in these efforts. Except where these efforts are part of the curriculum, activities related to these fundraising activities will take place only during non-instructional time.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 3530 - Risk Management/Insurance)

(cf. 3554 - Other Food Sales)
(cf. 5030 - Student Wellness)
(cf. 5142 - Safety)
(cf. 5143 - Insurance)

Management of Funds

Student body funds shall be managed in accordance with law and sound business procedures designed to encourage the largest possible educational return to students without sacrificing the security of funds.

The Superintendent or designee shall develop internal control procedures to safeguard the organization's assets, promote the success of fund-raising ventures, provide reliable financial information, and reduce the risk of fraud and abuse. These procedures shall detail the oversight of activities and funds including, but not limited to, the appropriate role and provision of training for staff and students, parameters for events on campus, appropriate and prohibited uses of funds, and accounting and record-keeping processes, including procedures for handling questionable expenditures.

(cf. 3400 - Management of District Assets/Accounts)

The principal or designee shall be responsible for the proper conduct of all student organization financial activities. The budget adopted by the student body organization should serve as the financial plan for the school year and shall be submitted to the Superintendent or designee at the beginning of each school year. The Superintendent or designee shall periodically review the organization's use of funds to ensure compliance with the district's internal control procedures.

Funds derived from the student body shall be disbursed according to procedures established by the student organization. All disbursements must be approved by a Board-designated official, the certificated employee who is the student organization advisor, and a student organization representative. (Education Code 48933)

The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. The cost of the audit shall be paid from district funds. (Education Code 41020)

(cf. 3460 - Financial Reports and Accountability)

Legal Reference:

EDUCATION CODE

35182.5 Non-nutritious foods and beverages, vending machines

35564 Funds, obligation of the student body

41020 Requirement for annual audit

48930-48938 Student body organization

49431 Sale of food and beverages, elementary school
49431.5 Sale of food and beverages, middle and high schools
51520 School premise, prohibited solicitations
51521 Fund-raising projects
CODE OF REGULATIONS, TITLE 5
15500 Food sales, elementary schools
15501 Food sales, middle and junior high schools
COURT DECISIONS
Prince v. Jacoby, (2002) 303 F.3d 1074

Management Resources:

FISCAL CRISIS MANAGEMENT & ASSISTANCE TEAM PUBLICATIONS

Associated Student Body Accounting Manual & Desk Reference, 2005

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Fiscal Crisis Management & Assistance Team: <http://www.fcmat.org>

Policy COLUSA UNIFIED SCHOOL DISTRICT

adopted: September 15, 2009 Colusa, California

H. 2.

Colusa FFA & Ag Department Travel 2014-15

MONTH	ACTIVITY	ATTENDANCE
September		
3	CATA Meeting - Oroville	Crabtree & Thomas
9-10	Chapter Officer Leadership Conference - Shingle Town	Crabtree & Thomas
18	Greenhand Conference - Colusa Fairgrounds	Thomas
October		
17-19	Cow Palace - San Francisco	Thomas
27-Nov. 2	National FFA Convention, Louisville, Kentucky	Thomas
November		
7-8	CATA Meeting/Road Show - Santa Rosa	Crabtree & Thomas
12	North Valley FFA Contests - Colusa Fairgrounds	Crabtree & Thomas
21-23	CATA Power of 3 Summit	Thomas
December		
9	Marine Mammal Center Animal Sci Field Trip - Sausalito	Thomas
January		
16-17	MFE and ALA Conferences - Redding	Crabtree & Thomas
28	State FFA Degree Scoring - Gridley	Crabtree & Thomas
February		
7	Arbuckle Field Day-	Crabtree & Thomas
13	Regional Proficiency & Star Scoring/Reg officer interviews	Thomas
26	Sectional Leadership Contests - Orland	Crabtree & Thomas
28	CSUC Field Day & CATA Meeting -Chico	Crabtree & Thomas
March		
3-6	Sacramento Leadership Experience (Seniors)	Thomas - only if we have participants selected
TBA	State Proficiency Scoring - Galt	Thomas
19	Superior Region FFA Spring Meeting - Chico	Crabtree & Thomas
April		
18-21	State FFA Convention - Fresno	Crabtree & Thomas
May		
7	North Valley Meeting & Project Comp Banquet - Oroville	Crabtree & Thomas
June		
21-25	State CATA Conference - San Luis Obispo	Crabtree & Thomas
July		
8-14	Jr. State Fair	Thomas

COLUSA HIGH SCHOOL FBLA

2014-2015

Travel Request

SEPTEMBER:

*8 Officer/Adviser Training Day – Colusa Casino facility

OCTOBER:

*17-19 Leadership Development Institute (LDI) Santa Clara, CA

FEBRUARY:

20-21 Northern Section Conference- Susanville-Lassen College
(Conference during February week off)

APRIL:

9-12 FBLA State Leadership Conference/Santa Clara
(Conference during Spring Break)

JUNE/JULY:

19-21 FBLA Summer Leadership Summit – Location: TBA
State and Section Officers only – Tentative Date

28-July 3 FBLA National Leadership Conference
Chicago, IL Would fly out on June 28, 2015

Date TBD Chapter Officer Retreat - Almanor

*Substitute required – 2 days of substitute time (tentative)

H.4

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932
(530) 458-7791

13-14 ADMINISTRATIVE SALARY SCHEDULE

6% Effective 7/1/013, Adopted 12/17/13

5% Effective 7/1/07, Adopted 6/26/07

STEPS	PRIMARY SCHOOL	MIDDLE SCHOOL		HIGH SCHOOL		9-12	K-8
	PRINCIPAL	PRINCIPAL	VICE-PRINCIPAL	PRINCIPAL	VICE-PRINCIPAL	COUNSELOR	COUNSELOR
				Incl Home School		New Position for 07-08	
1	\$ 80,905	\$ 85,365	\$ 68,717	\$ 93,608	\$ 73,478	\$ 68,885	\$ 63,939
2	\$ 83,291	\$ 87,883	\$ 70,744	\$ 96,369	\$ 75,646	\$ 70,917	\$ 65,825
3	\$ 85,748	\$ 90,476	\$ 72,831	\$ 99,212	\$ 77,877	\$ 73,009	\$ 67,767
4	\$ 88,278	\$ 93,145	\$ 74,979	\$ 102,139	\$ 80,175	\$ 75,163	\$ 69,766
5	\$ 90,882	\$ 95,893	\$ 77,191	\$ 105,152	\$ 82,540	\$ 77,380	\$ 71,824
7	\$ 94,454	\$ 99,661	\$ 80,225	\$ 109,284	\$ 85,784	\$ 80,421	\$ 74,647
10	\$ 99,082	\$ 104,545	\$ 84,156	\$ 114,639	\$ 89,987	\$ 84,362	\$ 78,305
13	\$ 103,937	\$ 109,667	\$ 88,279	\$ 120,256	\$ 94,396	\$ 88,496	\$ 82,142
16	\$ 109,030	\$ 115,041	\$ 92,605	\$ 126,149	\$ 99,022	\$ 92,832	\$ 86,167
19	\$ 114,372	\$ 120,678	\$ 97,143	\$ 132,330	\$ 103,874	\$ 97,381	\$ 90,389
TOTAL DAYS	210	215	195	220	195	195	195

Master's Degree = \$800

Doctorate Degree = \$1,000

SUPERINTENDENT

224 Days

Step 1 (Year 1) Step 2 (Year 4)

\$ 132,500 \$ 136,475

* Reduced days in VP positions from 200 days to 195 days

* Supt contract

* Added \$2000 to CHS Principal Step 1 for Home School responsibility which increases the column \$2100-\$2969 depending upon the step.

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932
(530) 458-7791

13-14 ADMINISTRATIVE SALARY SCHEDULE

6% Effective 7/1/013, Adopted 12/17/13

5% Effective 7/1/07, Adopted 6/26/07

STEPS	PRIMARY SCHOOL	MIDDLE SCHOOL		HIGH SCHOOL		9-12	K-8
	PRINCIPAL	PRINCIPAL	VICE-PRINCIPAL	PRINCIPAL Incl Home School	VICE-PRINCIPAL	COUNSELOR New Position for 07-08	COUNSELOR
1	\$ 80,905	\$ 85,365	\$ 70,478	\$ 93,608	\$ 75,362	\$ 68,885	\$ 63,939
2	\$ 83,291	\$ 87,883	\$ 72,557	\$ 96,369	\$ 77,585	\$ 70,917	\$ 65,825
3	\$ 85,748	\$ 90,476	\$ 74,698	\$ 99,212	\$ 79,874	\$ 73,009	\$ 67,767
4	\$ 88,278	\$ 93,145	\$ 76,901	\$ 102,139	\$ 82,230	\$ 75,163	\$ 69,766
5	\$ 90,882	\$ 95,893	\$ 79,170	\$ 105,152	\$ 84,656	\$ 77,380	\$ 71,824
7	\$ 94,454	\$ 99,661	\$ 82,281	\$ 109,284	\$ 87,983	\$ 80,421	\$ 74,647
10	\$ 99,082	\$ 104,545	\$ 86,313	\$ 114,639	\$ 92,294	\$ 84,362	\$ 78,305
13	\$ 103,937	\$ 109,667	\$ 90,543	\$ 120,256	\$ 96,816	\$ 88,496	\$ 82,142
16	\$ 109,030	\$ 115,041	\$ 94,979	\$ 126,149	\$ 101,560	\$ 92,832	\$ 86,167
19	\$ 114,372	\$ 120,678	\$ 99,633	\$ 132,330	\$ 106,537	\$ 97,381	\$ 90,389
TOTAL DAYS	210	215	200	220	200	195	195

Master's Degree = \$800

Doctorate Degree = \$1,000

SUPERINTENDENT

224 Days

Step 1 (Year 1)

Step 2 (Year 4)

\$ 132,500

\$ 136,475



California State University, Chico

Student Teaching Agreement

THIS AGREEMENT entered into in the State of California by and between the Trustees of the California State University, which is the State of California acting in a higher education capacity, through its duly appointed and acting officer, hereinafter called the "University" and the School District noted below, hereinafter called the "District".

WITNESSETH

WHEREAS, the District is authorized to enter into agreements with the University to provide teaching experience through practice teaching to students enrolled in teacher education curricula of the University; and

WHEREAS, the University desires to place students in District for practice teaching experience under a supervisory teacher;

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

SPECIAL PROVISIONS

The University, District, and agreement term are as follows:

University: California State University, Chico

School District: Colusa Unified School District

County: Colusa

Term: July 1, 2014 to June 30, 2015

GENERAL TERMS

The District shall provide to University students teaching experience through practice teaching in schools and classes of the District. Such practice teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of such student to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of the classroom, teaching under the direct supervision and instruction of employees of the District holding valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided. This excludes emergency or provisional credentials.

1. A semester unit or practice teaching for elementary and secondary schools constitutes of approximately 60 clock hours practice teaching.
2. An assignment of a University student to practice teaching in schools or classes of the District shall be deemed, for approximately nine (9) weeks to approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classrooms. A practice teaching assignment shall be effective for the purpose of this agreement upon mutual agreement and written documentation between University and District.
3. The District shall be responsible for damages caused by the negligence of its officers, employees, and agents. The University shall be responsible for damages caused by the negligence of its officers, employees, and agents. The intent of this paragraph is to impose responsibility on each party for the negligence or its officers, employees, and agents.
4. The District shall procure and maintain General Liability Insurance, comprehensive or commercial form or equivalent self insurance, with \$1,000,000 minimum limit for each occurrence and minimum limit of \$2,000,000 General Aggregate as mutually agreed upon for this placement. A certificate evidencing the insurance requirements of this paragraph shall be provided to the University upon request.
5. The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

SCHOOL DISTRICT

CALIFORNIA STATE UNIVERSITY, CHICO
Trustees of the California State University

By: _____

By: _____
Director of Education

Title: _____

By: _____
Procurement & Contract Services

CERTIFICATION BY SCHOOL DISTRICT

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is true and exact copy of a portion of the minutes of the regular meeting of said Board. "It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the Clerk / Secretary is hereby authorized to execute the same."

Board Meeting held the _____ day of _____, 20____. By: _____
Clerk / Secretary of the School

I. l. a.

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

UNOFFICIAL MINUTES
Board of Trustees Regular Board Meeting

September 16, 2014

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the CUSD Conference Room by Board President Charles Yerxa, and an established quorum was present. Attending were Lincoln Forry, Terry Bressler, Charles Yerxa, Don Bransford and Kelli Griffith-Garcia. Also in attendance were Superintendent Dwayne Newman, staff, community members, and parents.

PLEDGE OF ALLEGIANCE

ASB President, Jordan Helmer led the Pledge of Allegiance.

**HEARING OF THE PUBLIC FOR
ITEMS ON THE AGENDA**

None

**HEARING OF THE PUBLIC FOR
ITEMS NOT ON THE AGENDA**

None

STUDENT'S REPORT

ASB President, Jordan Helmer, provided information on Back to School Night, the ALS Ice Bucket Challenge, Sports, Challenge Day and Homecoming.

RECOGNITIONS

Maria Espinoza, Burchfield Primary Principal, recognized the Lion's Club for their efforts with Back to School Night. She also recognized the Rotary Club for the dictionaries they provide to students each year. Jody Johnston, Egling Middle School Principal, recognized Nick Schantz for his hard work and efforts with maintenance issues at Egling.

PRESIDENTS REPORT

Mr. Bransford presented a letter from a community member regarding the watering of lawns. This community member had a concern that the water was being left on for an excessive amount of time.

**SUPERINTENDENTS REPORT
IMPROVING ACHIEVEMENT**

- LCAP Action Item Calendar – Mr. Newman asked for input from the Board as to any suggestions they may have to improve the calendar and/or the process in general. Mr. Bransford asked for clarification regarding the goals currently in place to measure increased test scores. Mr. Newman offered that some benchmark assessments are in place. Efforts towards creating a systemic approach with that process will continue.

**SUPERINTENDENTS REPORT
MANAGEMENT UPDATE**

- Board & Staff Communication – Mr. Newman addressed issues relating to communication. It is the belief of Mr. Newman that many of the roles and responsibility within our district have been blurred and he is working diligently to rectify these issues. Items being brought to the Board should be appropriate and reflective of topics relating to policy and law. Management issues should be handled by following the appropriate chain of command. Mr. Bransford added that in most recent cases, some of the issues that have been brought to the board are due to a level of frustration amongst classroom teachers. Future concerns and issues should be handled appropriately following the district protocol. Mr. Bransford also

Board of Trustees Regular Meeting
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expressed a concern in regards to management and items specifically relating to the budget. He asked for further discussion.

- SELPA Update – Mr. Newman recently met with district level SELPA staff and was able to answer questions and concerns. Mr. Bransford asked if CUSD and surrounding districts have consulted with a legal firm relating to potential union issues. Mr. Newman clarified that a legal team has been and will continue to be a part of the process.
- Technology Upgrades – BPS Parent Club announced recently that they will purchase computers on wheels for that site. The technological infrastructure within CUSD is continuously making progress. Work order tickets are substantially lower at this time in comparison to this time last year.
- Facilities Update – Mr. Newman reported that the new portable at Burchfield Primary is likely to be ready for students by the beginning of January. Mrs. Espinoza and Mr. Newman are working together to finalize the plans and logistics for the facilities at Burchfield Primary.
- Mr. Newman stated that Larry Yeghoian will be serving as the co-chair to the Modernization Bond Committee.
- Mr. Newman recently learned that a redevelopment authority loan was taken out by the County of Colusa in 2010. The payback source was supposed to be based on tax revenues generated from increased assessed values. The loan was spent by the County of Colusa on a feasibility study. The County of Colusa and all the entities that gain a revenue from the County tax base are responsible for the \$230,000 loan. The loan has been accruing interest yearly at a rate of 10%. Mr. Newman will be meeting with the County of Colusa to collect more information regarding this matter.
- Enrollment – Enrollment is slightly down and ADA is up.

SUPERINTENDENTS REPORT BUDGET

CSEA REPRESENTATIVE'S REPORT

Rosemary Hicks reported that negotiation dates have been set.

CEA REPRESENTATIVE'S REPORT

Pam Giuliano reported that ballots for the elections have been handed out. No dates have been set for negotiations at this time.

PUBLIC HEARING FOR RESOLUTION #2014-15.02 – SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS

Board President, Charles Yerxa opened the public hearing at 7:36 p.m. for Resolution #2014-15.02 – Sufficiency or Insufficiency of Instructional Materials. No comments were made and the hearing closed at 7:37 p.m.

INFORMATION/DISCUSSION /POSSIBLE ACTION ITEMS ACTION ITEM #141505

Motion was made by Terry Bressler, seconded by Kelli Griffith-Garcia to approve Resolution #2014-15.02 – Sufficiency or Insufficiency of Instructional Materials.

Board of Trustees Regular Meeting
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Vote: Unanimous

ACTION ITEM #141506 Motion was made by Don Bransford, seconded by Lincoln Forry to approve and adopt BP 6146.1 - High School Graduation Requirements as amended to reflect four courses in English beginning with the class of 2016 and beyond.

Vote: Ayes – 3

Noes – 2 (Bressler, Griffith-Garcia)

ACTION ITEM #141507 Motion was made by Terry Bressler, seconded by Don Bransford to approve the First Reading of BP 3312 (Contracts) as amended to reflect that the Superintendent is authorized by the Board to sign contracts which obligate the District to less than \$5,000.00, and the Chief Business Official is authorized to sign contracts which obligate the District to less than \$1,000.00.

Vote: Unanimous

ACTION ITEM #141508 Motion was made by Don Bransford, seconded by Kelli Griffith-Garcia to approve the First Reading of BP 3452 – Fundraising (Student Activity Funds).

Vote: Unanimous

ACTION ITEM #141509 Motion was made by Terry Bressler, seconded by Don Bransford to approve and adopt the Second Reading of Board Policies and Administrative Regulations as listed on the Agenda.

Vote: Unanimous

ACTION ITEM #141510 Motion was made by Lincoln Forry, seconded by Terry Bressler to approve the 13-14 Confidential/Classified ASES Management Salary Schedule effective July 1, 2014.

Vote: Unanimous

13-14 ADMINISTRATIVE
SALARY SCHEDULE No action was taken for this agenda item. Mr. Forry asked to have the current salary schedule and the proposed salary schedule presented at the October board meeting for consideration at that time.

PAYROLL ADJUSTMENT FOR
SCHOOL NURSE No action was taken for this agenda item. It was pointed out that the Nurse is a member of CTA, and this item should be discussed at negotiations.

LEASE/PURCHASE
FINANCING TO OBTAIN
MAINTENANCE VEHICLE No action was taken for this agenda item.

SOCIAL MEDIA No action was taken on this item as Mr. Forry simply wanted to bring attention to matter.

Board of Trustees Regular Meeting
September 16, 2014

ACTION ITEM #141511

Motion was made by Terry Bressler, seconded by Lincoln Forry to approve all consent agenda items.

The following Consent Agenda items were approved:

- a. Minutes of August 19, 2014 Regular Board Meeting
- b. Minutes of August 25, 2014 Special Board Meeting
- c. August Payroll
- d. Budget Revision
- e. 13-14 Unaudited Actuals
- f. Resolution #2014-15.01 GANN Limit
- g. Surplus Equipment – CHS Ag Tractor
- h. CUSD – CEA Sunshine Proposal
- i. CUSD – CSEA Sunshine Proposal
- j. 2014-15 Application for Funding Ag Career Tech Ed.
- k. Routine Restricted Maintenance Account Certification
- l. Personnel Assignment Order #2014-2015 #2
- m. 2014-15 Annual Credentialing Report
- n. 2014-15 Extra Duty Stipends
- o. Associated Student Body Funds
- p. Warrants: Batch #7-10

Vote: Unanimous

HEARING OF THE PUBLIC FOR
MATTERS ON CLOSED
SESSION AGENDA

None

ADJOURN TO CLOSED
SESSION

The Board adjourned to Closed Session at 8:50 p.m. to consider and/or take action upon any of the following items:

1. Student Matters:
 - a. Out of School Suspensions
 - b. Inter-District Transfers
 - c. Consider Approval of AHP Recommendation for EH #2014-15.01
 - d. Consider Approval of AHP Recommendation for EH #2014-15.02
2. Personnel Matters:
 - a. Public Employment
 1. New Hires 2014-2015
 2. Extended Leave Request
 - b. Public Employee Discipline/Dismissal/Release/Resignations
3. Negotiations:
 - a. Instruction to District Negotiators (*Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives.*)

RECONVENE FROM CLOSED
SESSION

The Board reconvened from Closed Session at 10:05 p.m. Board President, Charles Yerxa reported out that the Board reviewed the Out of School Suspensions, Inter-District Transfers, and New Hires.

Board of Trustees Regular Meeting
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ACTION ITEM #141512 Motion was made by Kelli Griffith-Garcia, seconded by Terry Bressler to approve the AHP recommendation for Expulsion Case #2014-15.01.

Vote: Unanimous

ACTION ITEM #141513 Motion was made by Kelli Griffith-Garcia, seconded by Lincoln Forry to approve the AHP recommendation for Expulsion Case #2014-15.02.

Vote: Unanimous

ACTION ITEM #141514 Motion was made by Terry Bressler, seconded by Kelli Griffith-Garcia to approve the Extended Leave Request until November 30, 2014.

Vote: Unanimous

ADJOURNMENT The meeting adjourned at 10:07

Respectfully submitted by Zeba Hone,
Executive Administrative Assistant

APPROVED BY:

COLUSA UNIFIED SCHOOL DISTRICT
2014-15 BUDGET REVISION
October 21, 2014

I.1.C

2014-15 BEGINNING BALANCE	1,347,994
ESTIMATED INCOME	<u>12,328,227</u>
TOTAL INCOME/BEGINNING BALANCE	13,676,221

Resource Code and Program

0000 Add Mandated Cost Income	22,152
0000 Increase LCFF Funding for additional 10 ADA	77,860
4203 Increase Title III	24,562
REVISED TOTAL INCOME	12,452,801
REVISED TOTAL INCOME + BEGINNING BALANCE	13,800,795

EXPENDITURES

Current Expenditure Budget	12,294,436	
Reserve for Revolving Cash	20,350	
Reserve for Textbook Adoption	75,000	
Undistributed Reserve	<u>1,286,435</u>	<u>1,381,785</u> 13,676,221

No Changes		0
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Revised Expenditure Budget	12,294,436	
Reserve for Revolving Cash	20,350	
Reserve for Textbook Adoption	75,000	
Reserve for Bus/Van Replacement	25,000	
Undistributed Reserve	<u>1,386,009</u>	<u>1,506,359</u> 13,800,795

PASSED AND ADOPTED this 21st Day of October, 2014 at a meeting of the Board of Trustees of Colusa Unified School District.

AYES:

NOES:

ABSENT:

Dwayne Newman, Superintendent

Colusa Unified School District - October 21, 2014

	13/14 ACTUALS	14/15 BUDGET	15/16 BUDGET	16/17 BUDGET
INCOME				
8011-8089 TOTAL LCFF	9,817,350	10,944,235	11,526,166	12,169,945
8019 PRIOR YEAR ADJUSTMENTS	-5,526			
TOTAL REVENUE LIMIT SOURCES	9,811,824	10,944,235	11,526,166	12,169,945
TOTAL FEDERAL REVENUE	513,251	487,830	395,753	395,753
STATE REVENUES				
8550 MANDATED COSTS	49,128	154,208	59,208	59,208
8560 LOTTERY	234,017	217,776	217,776	217,776
8590 OTHER STATE	<u>739,852</u>	<u>347,401</u>	<u>347,401</u>	<u>347,401</u>
TOTAL STATE REVENUE	1,022,997	719,385	624,385	624,385
OTHER LOCAL REVENUES				
8650 LEASES AND RENTALS	12,108	9,000	9,000	9,000
8660 INTEREST	7,906	5,000	5,000	5,000
8677 INTERAGENCY REVENUES	244,730	248,851	168,851	88,851
8699 OTHER LOCAL INCOME	<u>178,506</u>	<u>38,500</u>	<u>38,500</u>	<u>38,500</u>
TOTAL LOCAL REVENUES	443,250	301,351	221,351	141,351
TOTAL REVENUES	11,791,322	12,452,801	12,767,655	13,331,434
EXPENDITURES				
1100 TEACHER'S SALARIES	4,627,859	4,711,206	4,781,874	4,804,693
1200 PUPIL SUPPORT SALARIES	294,042	240,629	243,035	245,466
1300 SUPERVISOR/ADMIN. SALARIES	564,779	637,625	592,625	592,625
1900 OTHER CERTIFICATED SALARIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CERTIFICATED	5,486,680	5,589,460	5,617,534	5,642,783
2100 INSTRUCTIONAL AIDES	324,984	380,491	386,547	392,272
2200 CLASSIFIED SUPPORT	508,314	525,680	528,565	530,025
2300 CLASSIFIED ADMINISTRATORS	266,938	289,763	295,590	295,590
2400 CLERICAL AND OFFICE	448,589	432,409	435,000	440,258
2900 OTHER CLASSIFIED SALARIES	<u>106,358</u>	<u>124,059</u>	<u>125,000</u>	<u>125,000</u>
TOTAL CLASSIFIED	1,655,183	1,752,402	1,770,702	1,783,145
3100 STRS	447,106	494,224	602,761	709,862
3200 PERS	155,558	176,382	211,256	255,356
3300 SOCIAL SECURITY	189,285	217,641	206,354	206,354
3400 HEALTH	1,168,885	1,179,724	1,174,724	1,174,724
3500 UNEMPLOYMENT INSURANCE	4,425	3,615	5,000	5,000
3600 WORKER'S COMPENSATION	157,340	174,378	180,000	180,000
3900 OTHER BENEFITS	<u>142,214</u>	<u>100,539</u>	<u>100,538</u>	<u>93,155</u>
TOTAL BENEFITS	2,264,813	2,346,503	2,480,633	2,624,451
4100 TEXTBOOKS	20,379	40,000	40,000	40,000
4300 INSTRUCTIONAL SUPPLIES	639,353	699,961	530,050	530,050
4400 NON CAPITALIZED EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL BOOKS AND SUPPLIES	659,732	739,961	570,050	570,050
5200 TRAVEL AND CONFERENCE	38,020	29,402	24,681	24,681
5300 DUES AND MEMBERSHIPS	10,626	12,061	12,061	12,061
5400 INSURANCE	114,095	110,000	110,000	110,000
5500 UTILITIES	432,480	410,000	420,000	430,000
5600 CONTRACTS, RENTS, LEASES	200,231	195,436	195,436	195,436
5750 DIRECT COSTS FOR CAFETERIA FD	-44,838	-45,000	-45,000	-45,000
5800 OTHER SERV. & OPERATING EXP.	231,065	366,760	248,047	248,047
5900 COMMUNICATIONS	<u>18,399</u>	<u>20,837</u>	<u>20,837</u>	<u>20,837</u>
TOTAL CONTRACTS/OTHER EXPENSE	1,000,078	1,099,496	986,062	996,062
6500 EQUIPMENT REPLACEMENT	<u>34,666</u>			
TOTAL CAPITAL OUTLAY	34,666	0	0	0
7142 COMMUNITY SCHOOL/SELPA	642,668	731,569	750,000	770,000
7350 Interfund Indirect Costs (from Cafeteria)	-20,198	-20,000	-20,000	-20,000
7649 OTHER LOAN PAYMENTS	<u>55,045</u>	<u>55,045</u>	<u>55,045</u>	<u>55,045</u>
TOTAL 7000 OTHER OUTGO	677,515	766,614	785,045	805,045
TOTAL EXPENDITURES & TRANSFERS OUT	11,778,667	12,294,436	12,210,027	12,421,536

Multi-Year Projection Summary - October 21, 2014

	13/14 ACTUALS	14/15 BUDGET	15/16 BUDGET	16/17 BUDGET
TOTAL REVENUES	11,791,322	12,452,801	12,767,655	13,331,434
TOTAL EXPENSES & TRANSFERS OUT	11,778,667	12,294,436	12,210,027	12,421,536
TOTAL REVENUES LESS EXPENDITURES	12,655	158,365	557,628	909,897
GENERAL FUND BEGINNING BALANCE	1,335,339	1,347,994	1,481,359	1,988,987
LESS AMOUNT ABOVE REVENUES LESS EXP	12,655	158,365	557,628	909,897
<i>Less Restricted Fund Balance Prop 39/Common Core</i>	<i>-227,281</i>			
<i>Less Restricted Fund Balance Bus/Vehicle Replacement</i>		<i>-25,000</i>	<i>-50,000</i>	<i>-75,000</i>
<i>Less Special Reserve for Textbook Replacement</i>		<i>-75,000</i>	<i>-150,000</i>	<i>-225,000</i>
UNDISTRIBUTED GENERAL FUND RESERVE	1,120,713	1,406,359	1,838,987	2,598,884
% UNDISTRIBUTED RESERVE	9.51%	11.44%	15.06%	20.92%
3% UNDISTRIBUTED RESERVE IS	353,360	368,833	366,301	372,646
AMOUNT ABOVE (-BELOW) 3%	767,353	1,037,526	1,472,686	2,226,238
5% UNDISTRIBUTED RESERVE IS	588,933	614,722	610,501	621,077
AMOUNT ABOVE (-BELOW) 5%	531,780	791,637	1,228,486	1,977,807

RECOMMENDED RESERVE 3% Plus one Year LCFF Growth				
LCFF Growth Amount over Prior Year	\$ 483,946	\$ 1,132,411	\$ 581,931	\$ 643,779
Plus 3% Reserve	\$ 353,360	\$ 368,833	\$ 366,301	\$ 372,646
Total Recommended Reserve	\$ 837,306	\$ 1,501,244	\$ 948,232	\$ 1,016,425
AMOUNT ABOVE (-BELOW) RECOMMENDED RESERVE	\$ 283,407	\$ (94,885)	\$ 890,755	\$ 1,582,460

LCFF FUNDING ESTIMATE:

TOTAL ADA	1395.63	1405.63	1405.63	1405.63
multiply x SSC Calculated recommended amount per ADA	\$ 7,034	\$ 7,786	\$ 8,200	\$ 8,658
Total LCFF Funding Budgeted	\$ 9,817,350	\$ 10,944,235	\$ 11,526,166	\$ 12,169,945
% Increase over Prior Year	4.60%	11.48%	5.32%	5.59%
CUSD P-2 ADA	1387.81	1397.81	1397.81	1397.81
Adult Transition Class Reported by CCOE	5.54	5.54	5.54	5.54
Community School ADA Reported by CCOE	<u>2.28</u>	<u>2.28</u>	<u>2.28</u>	<u>2.28</u>
TOTAL ADA CUSD LCFF	1395.63	1405.63	1405.63	1405.63
			-80K ROP	-160K ROP

I. l. d.

Consent Agenda

2014

Colusa Unified School District Personnel Assignment Order 2014-2015 #3

EMPLOYMENT, RESIGNATIONS, AND OTHER

CERTIFICATED

Employment / Appointments:

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Salary</u>	<u>Date</u>
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Retirement:

Resignation:

Leaves:

Terminated:

Non-Reelection:

Transfers:

(Requests approved by Superintendent)

CLASSIFIED

Employment / Appointments:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Juanita Morgan	EMS ASES Paraeducator	9/11/2014
Julissa Ayala	EMS ASES Para-Sub	9/12/2014
Ryan Copeland	BPS ASES Para-Sub	9/16/2014
Mason Hone	EMS ASES High School Helper	10/7/2014
Teia Miller	EMS Temporary Paraeducator	10/13/2014

Leaves:

Lesha Duron	CHS Café II	8/11/2014
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Resignation:

Teia Miller	BPS Yard Duty	10/10/2014
Mike West	Vice Principal	10/2/2014

Retirement:

Increase of Hours:

Job transfer:

Termination:

Jeremy Miller	CHS Football Coach Assistant	10/6/2014
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Associated Student Body Fund

Egling Middle School and Colusa High School
as of October 13, 2014

I. l. e.

Colusa High School

Account	Name of Club	Balance
800	Colusa HS ASB	\$ 3,773.83
801	ASB Football Concessions	\$ 3,684.56
802	ASB Student Store	\$ 1,096.70
811	Art Club	\$ 900.78
812	Ashland Shakespeare Trip	\$ 1,830.00
820	Block C - Other	\$ -
821	Block C - Baseball	\$ 3,550.49
822	Block C - Boys Basketball	\$ 1,935.09
823	Block C - Boys Soccer	\$ 150.49
824	Block C - Boys Tennis	\$ 521.00
825	Block C - Cross Country	\$ (18.73)
826	Block C - Football	\$ 4,443.32
827	Block C - Girls Basketball	\$ 1,326.64
828	Block C - Girls Soccer	\$ 261.84
829	Block C - Girls Tennis	\$ 676.04
830	Block C - Golf	\$ -
832	Block C - Softball	\$ 1,376.46
833	Block C - Track and Field	\$ 1,416.67
834	Block C - Volleyball	\$ 4,771.72
835	Block C - Wrestling	\$ 25.00
835	Block C - Weight Room	\$ (54.15)
846	Class of 2015	\$ 7,823.26
847	Class of 2016	\$ 991.95
848	Class of 2017	\$ -
849	Class of 2018	\$ 260.00
860	COLUS Yearbook	\$ 15,297.02
863	CSF	\$ 1,403.54
865	FBLA	\$ 3,659.56
870	FFA	\$ (552.86)
876	Drama Club	\$ 104.88
885	Friday Night Live	\$ 1,481.22
887	Spanish Club	\$ 144.81
888	Spirit Club	\$ 2,865.60
890	Cooking Club	\$ 354.09
892	Science Club	\$ 91.52
TOTAL CHS		\$ 65,592.34

Egling Middle School

950	Egling MS ASB	\$ 134.49
955	Club Live	\$ 1,000.92
960	Kids Can Save	\$ 261.79
965	Library	\$ 890.51
985	Sweatshirts	\$ 1,564.36
990	Yearbook	\$ 687.57
995	8th Grade	\$ 1.80
TOTAL EMS		\$ 4,541.44
TOTAL FUND 95 ASB		\$ 70,133.78

I. i. f

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED SEPTEMBER 19, 2014			BATCH 11
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
236	ALHAMBRA	\$ 113.91	01	BPS	WATER
225	CHRISTINA BAILEY	\$ 27.96	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
237	JENNIFER BARBEE	\$ 141.15	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
241	AGUSTIN BAUTISTA	\$ 41.00	01	MOT	REIMBURSE FOR SUPPLIES PURCHASED
245	BERRY ELECTRIC	\$ 1,350.00	01	MOT	RUN CONDUIT FOR DATA LINE IN DO
249	BOGGS EQUIPMENT	\$ 203.38	01	MOT	REPAIR
218	CCOE	\$ 14,069.00	01	DO	WORKER'S COMP PREMIUMS
220	COLUSA DAIRY	\$ 153.04	01	BPS	POPSICLES FOR SALE AFTER SCHOOL
232	CUSD ASB FUND	\$ 250.00	01	CHS	MOVE FUNDS TO ASB FOR ASHLAND TRIP
RC21	CUSD EMER FD-SUTTER COE	\$ 70.00	01	DO	WORKSHOP REGISTRATION
RC21	CUSD EMER FD-COLUSA USD CAFETERIA FUND	\$ 161.00	01	CHS	LUNCHES ESA
RC21	CUSD EMER FD-VACAVILLE CROSS COUNTRY	\$ 130.00	01	SPORTS	ENTRY FEE
RC21	CUSD EMER FD-LILA LEMENAGER	\$ 150.00	01	BPS	START UP CASH FOR BOOK FAIR
RC21	CUSD EMER FD-EMS PETTY CASH B. REECE	\$ 23.71	01	EMS	POSTAGE
RC21	CUSD EMER FD-CHP	\$ 12.00	01	MOT	BUS DRIVER TEST
RC21	CUSD EMER FD-PUPPET ART THEATER	\$ 300.00	01	BPS	ASSEMBLY FEE
RC21	CUSD EMER FD-CHS PETTY CASH L. MEYERS	\$ 306.18	01	CHS	POSTAGE AND SUPPLIES
RC21	CUSD EMER FD-CUSD CAFETERIA FUND	\$ 247.75	01	CHS	CHALLENGE DAY MEALS
RC21	CUSD EMER FD-LAS PLUMAS CROSS COUNTRY	\$ 70.00	01	SPORTS	ENTRY FEE
231	CONTINENTAL ATHLETIC SUPPLY	\$ 89.77	01	SPORTS	SUPPLIES
228	CREATIVE BUS SUPPLY	\$ 24.79	01	MOT	SUPPLIES
234	HARPER'S AUTO	\$ 49.75	01	MOT	VEHICLE MAINTENANCE SUPPLIES
248	HOLT	\$ 79.00	01	MOT	SERVICE EQUIPMENT
221	MARIBEL HUGHES	\$ 32.54	01	BPS	LONG TERM DEBT PAYMENT
224	JIM IMHOFF	\$ 10.74	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
219	INTERQUEST CANINES	\$ 350.00	01	EMS/CHS	DRUG DOG VISIT
240	JOHNSON PRINTING	\$ 173.08	01	EMS	PRINT LETTERHEAD/FORMS
247	LARA KELLEHER	\$ 38.10	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
230	BOBBY KIRKMAN	\$ 27.50	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
222	JENNY LAY	\$ 25.71	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
238	COURTNEY LEMENAGER	\$ 81.53	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
243	MERIDIAN DIESEL	\$ 490.00	01	MOT	SERVICE BUSES
242	RON RADER	\$ 112.56	01	MOT	REIMBURSE MILEAGE
223	DEBRAH REID	\$ 147.39	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
227	SPURR	\$ 1,354.30	01	ALL	NATURAL GAS BILLING
246	US BANK EQUIPMENT FINANCE	\$ 2,101.63	01	ALL	COPIER LEASES
RC23	US BANK CALCARD VISA	\$ 16,215.09	01	ALL	SEE ATTACHED
		\$ 39,223.56			
229	SYSO	\$ 3,183.17	13	CAFET	FOOD
RC24	US BANK CALCARD VISA	\$ 1,085.54	13	CAFET	FOOD AND SUPPLIES
	CAFETERIA FUND 13	\$ 4,268.71			
244	BERRY ELECTRIC	\$ 5,500.00	25	DEV FEE	ELECTRIC HOOKUP FOR PORTABLE
235	WALLACE KUHL & ASSOC	\$ 77.50	25	DEV FEE	ENGINEERING NEW PORTABLE
	CAPITAL FACILITIES FUND 25	\$ 5,577.50			
RC22	CUSD EMER FD-ANN KALISUCH	\$ 24.93	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC22	CUSD EMER FD-CA FLBA	\$ 156.00	95	CHS	FLBA REGISTRATION
230	BOBBY KIRKMAN	\$ 64.90	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC25	US BANK CALCARD VISA	\$ 6,344.42	95	CHS	SEE ATTACHED
233	US FOOD SERVICE	\$ 763.10	95	CHS	CONCESSION SUPPLIES
	STUDENT BODY FUND 95	\$ 7,353.35			
	TOTAL ACCOUNTS PAYABLE	\$ 56,423.12			

US BANK CALCARD VISA

Sheryl Parker		FD01-RC23 FD13-RC24 FD95-RC25			
15-Sep	ODYSSEYTEAMS	\$1,460.00	\$1,460.00		CHS ESA ROPES COURSE
15-Sep	CENTERMATHTEACHING	\$5,264.00	\$5,264.00		EMS TEXTBOOKS
15-Sep	GENERALBINDING	\$315.76	\$315.76		BPS BINDING MACHINE SUPPLIES
15-Sep	LES SCHWAB TIRES #0621	\$1,471.01	\$1,471.01		MOT BRAKE CHECKS, TIRES, ETC.
15-Sep	SUTTER BUTTERS COMMUNI	\$389.25	\$389.25		MOT BUS RADIO QUARTERLY FEE
10-Sep	ALL AMERICAN LAWN, INC	\$1,025.00	\$1,025.00		MOT GROUNDS SERVICE, SPRINKLER REPAIR
10-Sep	ND CENTER FOR DISTANCE ED	\$155.59	\$155.59		HMS SUPPLIES
8-Sep	STA*STARBUCKS COFFEE C	\$650.00	\$650.00		DO GIFT CARDS FOR SAFETY INCENTIVE GRANT
8-Sep	RECOLOGY BUTTE COLUSA	\$829.53	\$829.53		ALL GARBAGE FEES
8-Sep	RECOLOGY BUTTE COLUSA	\$2,681.87	\$2,681.87		ALL GARBAGE FEES
4-Sep	FLORA FRESH	\$76.22	\$76.22		CHS FLORAL DESIGN SUPPLIES
Leasa Hill					
9-Sep	WAL-MART #1903	\$79.84		\$79.84	CAFETERIA SUPPLIES
9-Sep	CASHNCARRY572 51705721	\$776.32		\$776.32	CAFETERIA FOOD
8-Sep	TRIMARK ERF, INC.	\$116.67		\$116.67	CAFETERIA SUPPLIES
8-Sep	BROWN INDUSTRIES INC	\$59.15		\$59.15	CAFETERIA SUPPLIES
29-Aug	WM SUPERCENTER #2053	\$23.84		\$23.84	CAFETERIA FOOD
27-Aug	SAV-MOR FOODS	\$29.72		\$29.72	CAFETERIA FOOD
Rosemary Hicks					
15-Sep	CLIM*NATIONAL GEO EXPLR	\$113.85	\$113.85		BPS SUBSCRIPTIONS
12-Sep	LAKESHORE LEARNING MATER	\$452.03	\$452.03		BPS CLASSROOM RUG
11-Sep	SCHOOL OUTFITTERS	\$61.53	\$61.53		BPS SUPPLIES
5-Sep	QUILL CORPORATION	\$749.71	\$749.71		BPS SUPPLIES
Nick Schantz					
8-Sep	LANG EQUIPMENT COMPANY	\$129.39	\$129.39		MOT MAINTENANCE SUPPLIES
4-Sep	SHIFFLER EQUIPMENT SAL	\$158.25	\$158.25		MOT MAINTENANCE SUPPLIES
1-Sep	HD SUPPLY WHITE CAP #074	\$61.99	\$61.99		MOT MAINTENANCE SUPPLIES
JODY					
10-Sep	ORGANIZED SPORTSWEAR	(\$1,779.43)	(\$1,779.43)		EMS CREDIT ON PE UNIFORMS
8-Sep	MHE*MCGRRAW-HILL ECOMM	\$159.59	\$159.59		EMS TEXTBOOKS
4-Sep	AMAZON.COM	\$6.71	\$6.71		EMS BOOK
DARREN BROWN					
12-Sep	FLAGHOUSE INC	\$466.83	\$466.83		CHS SUPPLIES
12-Sep	WWW.KOHL'S.COM #0873	\$56.40		\$56.40	CHS SUPPLIES
12-Sep	SCANTRON CORPORATION	\$75.37	\$75.37		CHS SUPPLIES
12-Sep	SAV-MOR FOODS	\$17.52	\$17.52		CHS SUPPLIES
11-Sep	PHYSICAL EDUCATION EQU	\$188.21	\$188.21		CHS SUPPLIES
10-Sep	QUILL CORPORATION	\$5.78	\$5.78		CHS SUPPLIES
10-Sep	QUILL CORPORATION	\$79.12	\$79.12		CHS SUPPLIES
10-Sep	QUILL CORPORATION	\$531.96	\$531.96		CHS SUPPLIES
15-Sep	QUILL CORPORATION	(\$531.96)	(\$531.96)		CHS SUPPLIES RETURNED
10-Sep	STAPLS6826352515000	\$134.32		\$134.32	CHS SUPPLIES
10-Sep	UBERPRINTS INC	\$2,978.43		\$2,978.43	CHS ASB SHIRTS
9-Sep	COUNTRY STOP	\$91.20	\$91.20		CHS DRINKS FOR BEVERAGE MACHINE
9-Sep	CUSTOMINK TSHIRTS	\$741.03		\$741.03	CHS ASB SHIRTS
9-Sep	CUSTOMINK TSHIRTS	(\$111.18)		(\$111.18)	CHS ASB SHIRTS CREDIT
8-Sep	SCANTRON CORPORATION	\$141.51	\$141.51		CHS SUPPLIES
8-Sep	SAV-MOR FOODS	\$650.53		\$650.53	CHS CONCESSION SUPPLIES
8-Sep	USPS 05172809334414268	\$60.60	\$60.60		CHS POSTAGE
3-Sep	1ST PLACE VOLLEYBALL	\$94.37		\$94.37	CHS ASB VB SUPPLIES
1-Sep	1ST PLACE VOLLEYBALL	\$828.30		\$828.30	CHS ASB VB SUPPLIES
26-Aug	1ST PLACE VOLLEYBALL	\$972.22		\$972.22	CHS ASB VB SUPPLIES
Mike Phenicie					
10-Sep	J W PEPPER	\$105.95	\$105.95		FOM MUSIC SUPPLIES
Jeremy Miller					
9-Sep	AMAZON MKTPLACE PMTS	(\$61.98)	(\$61.98)		TECH CREDIT ON RETURN
Zeba Hone					
12-Sep	OFFICE DEPOT 1135	\$321.85	\$321.85		DO OFFICE SUPPLIES
11-Sep	OFFICE DEPOT 1135	\$80.60	\$80.60		DO OFFICE SUPPLIES

10-Sep	OFFICE DEPOT #2287	\$210.68	\$210.68			DO OFFICE SUPPLIES
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\$16,605.29 \$16,215.09 \$1,085.54 \$6,344.42

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED SEPTEMBER 126, 2014			BATCH 12
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
259	AMERICAN CHRISTIAN ACADEMY	\$ 350.00	01	SPORTS	BASEBALL TOURNEY FEE
254	BENTO'S PROMOTIONS	\$ 1,873.45	01	BPS	SHIRTS
263	CASCADE ATHLETIC SUPPLY	\$ 140.41	01	SPORTS	SUPPLIES
272	CHEVRON & TEXACO	\$ 1,454.75	01	MOT	GAS FOR VEHICLES
265	CUSD CAFETERIA FUND	\$ 79.75	01	CHS	CHALLENGE DAY MEALS
265	CUSD CAFETERIA FUND	\$ 22.00	01	DO	DELAC MEETING
265	CUSD CAFETERIA FUND	\$ 69.75	01	DO	SAFETY WINNER INCENTIVES
RC28	CUSD EMER FD-US BANK CALCARD VISA	\$ 12,401.64	01	ALL	SEE ATTACHED
269	FAGEN, FRIEDMAN & FULFROST	\$ 31.25	01	DO	SELPA LEGAL ADVICE
250	FAITH CHRISTIAN	\$ 500.00	01	SPORTS	TOURNEY REGISTRATION FEE
262	KRYSTYNA FRANK	\$ 9.98	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
264	JOHNSON PRINTING	\$ 879.35	01	CHS	OFFICE SUPPLIES
268	LARA KELLEHER	\$ 44.00	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
267	BOB KIRKMAN	\$ 91.30	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
251	LOS MOLINOS HIGH SCHOOL	\$ 475.00	01	SPORTS	TOURNEY REGISTRATION FEE
270	PG&E	\$ 35,955.46	01	ALL	ELECTRIC BILLING
256	SARAH RICHTER	\$ 197.08	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
257	JOHNIE SANDIDGE	\$ 57.00	01	MOT	REIMBURSE FOR SUPPLIES PURCHASED
255	USAWARDS	\$ 155.47	01	SPORTS	SUPPLIES
		\$ 54,787.64			
RC26	CUSD EMER FD-US BANK CALCARD VISA	\$ 631.85	13	CAFET	FOOD AND SUPPLIES
	CAFETERIA FUND 13	\$ 631.85			
258	SEMINGSON ARCHITECTS	\$ 1,360.00	25	DEV FEE	ARCHITECTS FEE FOR PORTABLE
	CAPITAL FACILITIES FUND 25	\$ 1,360.00			
253	SUSAN BARRETT	\$ 157.00	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC27	CUSD EMER FD-US BANK CALCARD VISA	\$ 8,740.42	95	CHS/EMS	SEE ATTACHED
252	GENERATIONS	\$ 2,358.66	95	CHS	SUPPLIES
260	BARBARA HANKINS	\$ 188.54	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
261	SPORTSMEN'S DEN	\$ 339.96	95	CHS	SUPPLIES
	STUDENT BODY FUND 95	\$ 11,784.58			
	TOTAL ACCOUNTS PAYABLE	\$ 68,564.07			

COLUSA USD EMERGENCY FUND - US BANK CALCARD VISA - CHECK 4852

Sheryl Parker

FD01-RC28 FD13-RC26 FD95-RC27

17-Sep	IN *CLIMATE CONTROL, INC.	\$155.00	\$155.00			MOT HVAC REPAIR
17-Sep	EARTHGRAINS A/R	\$123.20		\$123.20		CAFET FOOD
17-Sep	EARTHGRAINS A/R	\$110.00		\$110.00		CAFET FOOD
17-Sep	EARTHGRAINS A/R	\$276.56		\$276.56		CAFET FOOD
16-Sep	IN *ODYSSEY PRODUCTIONS I	\$1,530.00	\$1,530.00			HS ESA ROPES COURSE
16-Sep	CASHNCARRY572 51705721	\$122.09		\$122.09		CAFET SUPPLIES

Jim LaGrone

22-Sep	CLASSROOM TECHNOLOGY SO	\$1,015.00	\$1,015.00			MOT MAINTENANCE SUPPLIES
22-Sep	THE HOME DEPOT 1019	\$248.85	\$248.85			MOT MAINTENANCE SUPPLIES

Jeremy Miller

17-Sep	CDW GOVERNMENT	\$246.30	\$246.30			CHS COMPUTERS
17-Sep	CDW GOVERNMENT	\$120.00	\$120.00			HMS COMPUTER
16-Sep	CDW GOVERNMENT	\$1,381.40	\$1,381.40			HMS COMPUTER
16-Sep	CDW GOVERNMENT	\$3,737.97	\$3,737.97			CHS COMPUTERS

Rosemary Hicks

19-Sep	MHE*MCGRRAW-HILL ECOMM	\$217.99	\$217.99			BPS TEXTBOOKS
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Jody Johnston

22-Sep	ORIENTAL TRADING CO	\$94.99			\$94.99	EMS ASB SUPPLIES
19-Sep	SUTTER BUTTERS COMMUNI	\$722.08	\$722.08			EMS RADIOS
18-Sep	BEST BUY 00001917	\$70.91	\$70.91			EMS SUPPLIES

Darren Brown

22-Sep	MY PERSONALIZED RIBBONS	\$424.21			\$424.21	CHS ASB SUPPLIES
22-Sep	SPORTDECALS	\$278.76			\$278.76	CHS ASB SHIRTS
22-Sep	SHIFFLER EQUIPMENT SAL	\$338.64	\$338.64			CHS SUPPLIES
22-Sep	UBERPRINTS INC	\$1,505.18			\$1,505.18	CHS STUDENT STORE SUPPLIES
19-Sep	VARSITY SPIRIT FASHIONS	\$3,175.13			\$3,175.13	CHS CHEER UNIFORMS
19-Sep	OREGON SHAKESPEARE FESTIV	\$1,258.00			\$1,258.00	CHS SHAKESPEARE TICKETS
19-Sep	WB PROMOTION	\$139.89			\$139.89	CHS ASB SUPPLIES
19-Sep	PHYSICAL EDUCATION EQU	\$167.88	\$167.88			CHS SUPPLIES
19-Sep	QUILL CORPORATION	\$76.42	\$76.42			CHS SUPPLIES
19-Sep	1ST PLACE VOLLEYBALL	\$158.48			\$158.48	CHS ASB VOLLEYBALL SUPPLIES
18-Sep	BYU CONTINUING ED2	\$140.00	\$140.00			CHS ONLINE CLASS
18-Sep	SQ *THOMAS GENTIL	\$1,300.00			\$1,300.00	CHS ASB SHIRTS
18-Sep	DOLLARTREE.COM	\$64.78	\$64.78			CHS SUPPLIES
17-Sep	HERTZBERG NEW METHOD IN	\$1,622.87	\$1,622.87			CHS TEXTBOOKS
16-Sep	CAROLINA BIOLOGIC SUPPLY	\$545.55	\$545.55			CHS SCIENCE SUPPLIES
15-Sep	RIBBONS GALORE	\$405.78			\$405.78	CHS ASB SUPPLIES

\$21,773.91 \$12,401.64 \$631.85 \$8,740.42

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED OCTOBER 3, 2014			BATCH 13
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
281	ACTIVE NETWORK	\$ 149.00	01	CHS	SOFTWARE TRAINING
285	ALHAMBRA WATER	\$ 107.56	01	DO/MOT	WATER
301	CHRISTINA BAILEY	\$ 52.29	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
289	BAXTER AUTO	\$ 295.18	01	MOT	VEHICLE SERVICE SUPPLIES
290	BEACON SERVICES	\$ 3,000.00	01	CHS	ESA CONSULTANT FEE
288	CVT	\$ 99,734.67	01	DO	OCTOBER HEALTH INSURANCE
300	COLUSA DAIRY	\$ 54.26	01	BPS	POPSICLES FOR SALE AFTER SCHOOL
RC29	CUSD EMER FD-NATALIE MICHEL	\$ 291.39	01	DO	PAYROLL ADVANCE FOR ERROR BY DO
RC29	CUSD EMER FD-CUSD CAFETERIA FUND	\$ 122.75	01	CHS	ESA LUNCHES
RC29	CUSD EMER FD-YUBA CITY USD	\$ 60.00	01	SPORTS	TOURNEY REGISTRATION FEE
297	CONTINENTAL ATHLETIC SUPPLY	\$ 240.75	01	SPORTS	SUPPLIES
284	JENNIFER CORRIEA	\$ 230.72	01	SPORTS	REIMBURSE MILEAGE
277	CREATIVE BUS SALES	\$ 40.33	01	MOT	BUS SUPPLIES
278	TINA CREMO	\$ 21.17	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
RC31	CUSD EMER FD-US BANK CALCARD VISA	\$ 3,530.22	01	BPS	TEXTBOOKS-MCGRAW HILL
293	DATA WORKS	\$ 367.00	01	HMS	TEXTBOOKS
294	HOLT OF CA	\$ 33.77	01	MOT	BUS SUPPLIES
280	MARIBEL HUGHES	\$ 21.83	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
303	JIM IMHOFF	\$ 70.45	01	SPORTS	SUPPLIES
282	LUCILLE IMHOFF	\$ 76.23	01	HMS	REIMBURSE MILEAGE
274	RED SCHOOLHOUSE SOFTWARE	\$ 9,162.50	01	ALL	OARS DATA SOFTWARE
275	CRAIG RICHARDS	\$ 281.85	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
273	ROSETTA STONE	\$ 637.10	01	HMS	SOFTWARE SUBSCRIPTIONS
291	SCHOLASTIC	\$ 48.95	01	EMS	MAGAZINE SUBSCRIPTION
287	SAFETY SOLUTIONS	\$ 1,377.50	01	MOT	SAFETY TRAINING VIDEOS, FEES
296	STANDARD INSURANCE	\$ 1,715.44	01	DO	INCOME PROTECTION PREMIUMS
299	VOLTAGE SPECIALISTS	\$ 2,200.00	01	MOT	ELECTRIC REPAIRS
		\$ 123,928.45			
	CAFETERIA FUND 13	\$ -			
279	D&S ASPHALT	\$ 6,980.00	25	DEV FEE	PAVING AT BPS FOR PORTABLE DSA COMPLIANCE
286	TOWNSEND FENCING	\$ 1,125.00	25	DEV FEE	FENCING FOR PORTABLE
276	VOLTAGE SPECIALISTS	\$ 5,931.00	25	DEV FEE	ELECTRIC HOOKUP FOR PORTABLE
	CAPITAL FACILITIES FUND 25	\$ 14,036.00			
295	COCA COLA BOTTLING	\$ 155.52	95	CHS	BEVERAGE MACHINES
RC30	CUSD EMER FD-ANN KALISUCH	\$ 9.24	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC30	CUSD EMER FD-PAM KALISUCH	\$ 135.68	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC30	CUSD EMER FD-RANDY MYERS	\$ 57.20	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC30	CUSD EMER FD-CHASE FLORES	\$ 250.00	95	CHS	DJ FOR HOMECOMING DANCE
RC30	CUSD EMER FD-GEOFFREY PAGE	\$ 210.00	95	EMS	DJ FOR DANCE
RC30	CUSD EMER FD-KIM ROPER	\$ 56.12	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC30	CUSD EMER FD-GENERATIONS	\$ 665.89	95	CHS	SHIRTS
292	MEGA DOUGH FUNDRAISERS	\$ 1,050.00	95	CHS	FUNDRAISER
283	SAM'S CLUB DIRECT	\$ 870.66	95	CHS	CONCESSION SUPPLIES
	STUDENT BODY FUND 95	\$ 3,460.31			
	TOTAL ACCOUNTS PAYABLE	\$ 141,424.76			

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED OCTOBER 10, 2014			BATCH 14
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
313	APPEAL DECMOCRAT	\$ 30.00	01	DO	HELP WANTED AD
338	CA BOARD OF EQUALIZATION	\$ 9.75	01	MOT	DIESEL FUEL TAX
334	CHALLENGE DAY	\$ 312.11	01	CHS	CHALLENGE DAY CONSULTANT TRAVEL FEES
324	CITY OF COLUSA	\$ 8,277.84	01	ALL	WATER, SEWER BILLING
341	CONTINENTAL ATHLETIC SUPPLY	\$ 159.75	01	SPORTS	FOOTBALL SUPPLIES
337	DAVIES OIL	\$ 3,905.84	01	MOT	FUEL FOR VEHICLES
326	DAVISON DRUGS	\$ 27.75	01	BPS	SUPPLIES
320	DOCUMENT TRACKING SERVICES	\$ 995.00	01	ALL	SINGLE SCHOOL PLAN, LCFF PLAN, ETC. SOFTWARE
317	EDUCATIONAL DATA SYSTEMS	\$ 443.25	01	DO	CELDT TESTING PRE ID
325	GOLDEN BEAR ALARMS	\$ 157.50	01	ALL	ALARM MONITORING SERVICE
314	GRIFF'S FEED & SEED	\$ 43.73	01	MOT	GROUNDS SUPPLIES
307	HOLT OF CA	\$ 7.22	01	MOT	BUS SUPPLIES
308	LUCILLE IMHOFF	\$ 160.72	01	HMS	REIMBURSE MILEAGE
333	INTERQUEST CANINE DETECTION	\$ 350.00	01	CHS/EMS	DRUG DOG VISIT
328	JAMES MARTA & CO.	\$ 8,520.00	01	DO	AUDIT PROGRESS PAYMENT
312	ROBERTA JAMES	\$ 106.40	01	HMS	REIMBURSE MILEAGE
311	JEFF SAVAGE PLUBMING	\$ 2,152.62	01	MOT	PLUMBING REPAIRS
305	KELLEHER PAINT	\$ 2,669.89	01	MOT	MAINTENANCE SUPPLIES
319	ERIC LAY	\$ 140.00	01	SPORTS	REIMBURSE MILEAGE
321	ERIKA LEMENAGER	\$ 87.16	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
339	MERIDIAN DIESEL	\$ 231.59	01	MOT	BUS REPAIR
335	MITEL LEASING	\$ 1,287.00	01	ALL	PHONE SYSTEM LEASE
323	KIM OLSON	\$ 197.67	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
309	JENNIFER ROGOWSKI	\$ 25.00	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
336	SORENSEN PEST CONTROL	\$ 458.00	01	MOT	PEST CONTROL MONTHLY SERVICE
340	SUPERIOR REGION CATA	\$ 420.00	01	CHS	FFA EVENT REGISTRATION
306	SUPERIOR TIRE SERVICE	\$ 144.05	01	MOT	VEHICLE SERVICE
316	YUBA SAFE & LOCK	\$ 91.09	01	MOT	LOCK REPAIR / CUT KEYS
		\$ 31,410.93			
304	COLUSA DAIRY	\$ 40.54	13	CAFET	FOOD
330	ED JONES FOOD SERVICE	\$ 8,853.72	13	CAFET	FOOD
331	GAGER DISTRIBUTING	\$ 380.46	13	CAFET	SUPPLIES
327	HEARTLAND PAYMENT SYSTEMS	\$ 410.00	13	CAFET	COMPUTER SOFTWARE INVENTORY/MENU PLANNING
329	O'CONNELL RANCH	\$ 1,418.00	13	CAFET	FOOD
315	STAFFORD MEAT CO	\$ 640.00	13	CAFET	FOOD
332	SYSO	\$ 1,748.37	13	CAFET	FOOD
	CAFETERIA FUND 13	\$ 13,491.09			
310	TOWNSEND FENCING	\$ 775.00	25	DEV FEE	FENCING FOR PORTABLE
	CAPITAL FACILITIES FUND 25	\$ 775.00			
322	BOBBY KIRKMAN	\$ 154.67	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
318	PRINT SLINGERS	\$ 160.38	95	CHS	SUPPLIES
	STUDENT BODY FUND 95	\$ 315.05			
	TOTAL ACCOUNTS PAYABLE	\$ 45,992.07			

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED OCTOBER 17, 2014			BATCH 15
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
348	ALHAMBRA WATER	\$ 130.56	01	BPS	WATER
346	JILL BOEGER	\$ 38.03	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
342	CA DEPT OF JUSTICE	\$ 196.00	01	DO	FINGERPRINT FEES
361	CELL ENERGY	\$ 82.08	01	MOT	MAINTENANCE SUPPLIES
351	CHICO LASER SAVERS	\$ 268.71	01	BPS	LASER PRINTER CARTRIDGES
357	CCOE	\$ 14,069.00	01	DO	WORKER'S COMP MONTHLY PREMIUMS
343	COLUSA COUNTY PUBLIC HEALTH	\$ 690.00	01	DO	TB TESTS
366	CUSD CAFETERIA FUND	\$ 69.00	01	BPS	ASES PIZZA PARTY
352	DAVIES CHEVRON	\$ 27.00	01	MOT	CAR WASHES
368	EDD	\$ 793.98	01	DO	UNEMPLOYMENT INSURANCE PREMIUMS
367	GOV. FINANCIAL STRATEGIES	\$ 225.00	01	DO	CONSULTING FEES ON PROP 39 ENERGY GRANT
347	JOHNSON PRINTING	\$ 714.88	01	BPS	FORMS PRINTED
358	LARA KELLEHER	\$ 321.83	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
359	BOBBY KIRKMAN	\$ 75.20	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
362	SHANNON LAUX	\$ 138.41	01	DO	REIMBURSE MILEAGE/SUPPLIES
350	LILIA LEMENAGER	\$ 21.81	01	BPS	RIEIMBURSE FOR SUPPLIES PURCHASED
363	MERIDIAN DIESEL	\$ 490.00	01	MOT	BUS REPAIR/SERVICE
365	KIM OLSON	\$ 26.85	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
344	SPURR	\$ 1,430.34	01	ALL	NATURAL GAS BILLING
353	THREE B'S TOILET RENTALS	\$ 161.25	01	ALL	PORTABLE TOILET RENTALS
RC34	US BANK CALCARD VISA	\$ 15,206.80	01	ALL	SEE ATTACHED
		\$ 35,176.73			
355	CRYSTAL DAIRY	\$ 4,876.77	13	CAFET	FOOD
356	DANIELSEN COM	\$ 10,790.03	13	CAFET	FOOD
354	GENERAL PRODUCE	\$ 4,830.00	13	CAFET	FOOD
RC32	US BANK CALCARD VISA	\$ 1,267.54	13	CAFET	FOOD
	CAFETERIA FUND 13	\$ 21,764.34			
367	GOV. FINANCIAL STRATEGIES	\$ 740.02	25	DEV FEE	CONSULTING FEES ON BOND ELECTION
	CAPITAL FACILITIES FUND 25	\$ 775.00			
364	BEE SCREENED	\$ 287.00	95	CHS	SHIRTS
349	BOBBY KIRKMAN	\$ 250.27	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
360	PRINT SLINGERS	\$ 1,013.80	95	CHS	SHIRTS
RC33	US BANK CALCARD VISA	\$ 952.21	95	CHS/EMS	AS PER ATTACHED
345	US FOOD SERVICE	\$ 737.51	95	CHS	CONCESSION SUPPLIES
	STUDENT BODY FUND 95	\$ 3,240.79			
	TOTAL ACCOUNTS PAYABLE	\$ 60,921.88			

US BANK CALCARD VISA

FD01-RC34 FD13-RC32 FD95-RC33

6-Oct	ACT*ACTIVE NETWORK INV	\$2,233.00	\$2,233.00			ALL SCHOOLS SOFTWARE LICENSE/SUPPORT
6-Oct	ACT*ACTIVE NETWORK INV	\$1,396.21	\$1,396.21			ALL SCHOOLS SOFTWARE LICENSE/SUPPORT
6-Oct	EARTHGRAINS A/R	\$367.20		\$367.20		CAFET FOOD
6-Oct	EARTHGRAINS A/R	\$486.62		\$486.62		CAFET FOOD
6-Oct	EARTHGRAINS A/R	\$376.16		\$376.16		CAFET FOOD
3-Oct	FITNESS FINDERS INC	\$235.78	\$235.78			ALL SCHOOLS HEALTH SUPPORT SUPPLIES
2-Oct	FREDPRYOR CAREERTRACK	\$159.00	\$159.00			DO WORKSHOP REGISTRATION
1-Oct	QUILL CORPORATION	\$132.19	\$132.19			DO OFFICE SUPPLIES
30-Sep	AMAZON MKTPLACE PMTS	\$111.96	\$111.96			DO OFFICE SUPPLIES
29-Sep	ZENNI OPTICAL	\$79.80	\$79.80			GLASSES FOR NEEDY STUDENT
29-Sep	CA ASSOC OF SCHOOL BUSINE	\$205.00	\$205.00			DO WORKSHOP REGISTRATION
29-Sep	CA ASSOC OF SCHOOL BUSINE	\$205.00	\$205.00			DO WORKSHOP REGISTRATION
29-Sep	CA ASSOC OF SCHOOL BUSINE	\$205.00	\$205.00			DO WORKSHOP REGISTRATION
26-Sep	CAMBIUM EDUCATION	\$169.09	\$169.09			EMS TEXTBOOKS
25-Sep	USPS.COM CLICK66100611	\$18.11	\$18.11			DO POSTAGE
24-Sep	PREVENTIONP	\$197.15	\$197.15			ALL SCHOOLS HEALTH SUPPORT SUPPLIES

Mike Phenicie

25-Sep	CASHNCARRY572 51705721	\$83.14	\$83.14			FOM SUPPLIES
23-Sep	STAPLES 00102863	\$19.34	\$19.34			FOM SUPPLIES

Leasa Hill

3-Oct	WM SUPERCENTER #2053	\$37.56		\$37.56		CAFET SUPPLIES
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Jeremy Miller

29-Sep	CALIFORNIA EDUCATIONAL T	\$505.00	\$505.00			TECH WORKSHOP REGISTRATION
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Maria Espinoza

1-Oct	STAPLES 00102863	\$163.39	\$163.39			BPS SUPPLIES
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Rosemary Hicks

6-Oct	WALMART.COM 8009666546	\$202.00	\$202.00			BPS SUPPLIES
3-Oct	SCHOOL OUTFITTERS	\$61.53	\$61.53			BPS SUPPLIES
29-Sep	USPS 05172809334414268	\$6.49	\$6.49			BPS POSTAGE
25-Sep	QUILL CORPORATION	\$71.98	\$71.98			BPS SUPPLIES

Nic Schantz

6-Oct	KING ARCHITECTURL METALS	\$591.28	\$591.28			MOT MAINTENANCE SUPPLIES
6-Oct	KING ARCHITECTURL METALS	\$12.86	\$12.86			MOT MAINTENANCE SUPPLIES

Jody Johnston

6-Oct	AMAZON MKTPLACE PMTS	\$54.36	\$54.36			EMS BOOKS
6-Oct	AMAZON.COM	\$17.08	\$17.08			EMS BOOKS
3-Oct	SSI*SCHOOL SPECIALTY	\$175.06	\$175.06			EMS SUPPLIES
2-Oct	QUILL CORPORATION	\$1,654.65	\$1,654.65			EMS PAPER
1-Oct	MHE*MCGRW-HILL ECOMM	\$57.95	\$57.95			EMS BOOKS
30-Sep	FOLLETT SCHOOL SOLUTIONS	\$49.03	\$49.03			EMS BOOKS
26-Sep	CURRICULUM ASSOC	\$86.90	\$86.90			EMS BOOKS
26-Sep	CADA	\$440.00			\$440.00	EMS ASB WORKSHOP REGISTRATION
26-Sep	SAN JOAQUIN COUNTY OFF	\$200.00	\$200.00			EMS WORKSHOP REGISTRATION
26-Sep	SAN JOAQUIN COUNTY OFF	\$200.00	\$200.00			EMS WORKSHOP REGISTRATION
26-Sep	SAN JOAQUIN COUNTY OFF	\$200.00	\$200.00			EMS WORKSHOP REGISTRATION
24-Sep	DECKER INC	\$526.57	\$526.57			EMS SUPPLIES

Darren Brown

6-Oct	AMAZON MKTPLACE PMTS	\$79.63			\$79.63	CHS ASB SUPPLIES
3-Oct	ACT*ACTIVE NETWORK INV	\$149.00	\$149.00			CHS TRAINING ON SOFTWARE
3-Oct	COUNTRY STOP	\$173.60	\$173.60			CHS SUPPLIES
2-Oct	JUNIOR LIBRARY GUI	\$2,073.00	\$2,073.00			CHS BOOKS
1-Oct	QUILL CORPORATION	\$391.17	\$391.17			CHS SUPPLIES
30-Sep	HODGES BADGE COMPANY,	\$159.75			\$159.75	CHS FFA SUPPLIES
29-Sep	MUSCULAR DYSTROPHY ASSC	\$235.00	\$235.00			CHS DONATION FOR FUNDS RAISED
26-Sep	SPECIALIZED PRINTED PROD	\$329.00	\$329.00			CHS SUPPLIES
25-Sep	SPECIAL EFFECTS SYSTEMS	\$238.90			\$238.90	CHS ASB SUPPLIES
24-Sep	BANNERSONTHECHEAP.COM	\$33.93			\$33.93	CHS ASB SUPPLIES

Jim LaGrone

9-Oct	BRASS GALLERY COM	\$55.00	\$55.00			MOT MAINTENANCE SUPPLIES
6-Oct	WW GRAINGER	\$181.65	\$181.65			MOT MAINTENANCE SUPPLIES
1-Oct	HD SUPPLY FACILITIES MTNC	\$237.49	\$237.49			MOT MAINTENANCE SUPPLIES
1-Oct	HILLYARD INC SACRAMENTO	\$1,095.99	\$1,095.99			MOT CUSTODIAL SUPPLIES

\$17,426.55 \$15,206.80 \$1,267.54 \$952.21



LICENSING AGREEMENT

This Agreement effective **November 1, 2014**, is made and entered into by **Colusa Unified School District** as Licensee and Document Tracking Services (DTS) as Licenser each a "Party" and collectively the "Parties".

Licensee desires that DTS provide a license to use DTS proprietary web-based application in accordance with the following provisions:

- A. License. DTS hereby grants to Licensee a non-exclusive license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.
 - (i) DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.
 - (ii) Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.
- B. Internet Areas. All parties including third party licensees shall not be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval.
- C. Term of License. The term of the Agreement is for **one (1) year** from the effective date (as noted in paragraph one) of the license agreement.
- D. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.
- E. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS secure server and provide complete access to Licensee and its representatives.
- F. Security of Data. DTS at all times will have complete security of Licensee documents on dedicated servers that only authorized DTS personnel will have access to; all login by DTS authorized will be stored and saved as to time of log-in and log-out.
 - (i) Licensee may request DTS to only store Licensee documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.
- G. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.
- H. Customer License. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays. •



- I. License Fee. Licensee shall pay a fee of **\$995**.
- J. Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **\$0**.
- K. Payment Terms. Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.
- L. Number of Documents. The maximum number of documents per school district is limited to **five (5)**.
- M. Warranty. Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.
- N. Definitions.
 - (i) Document. A document is defined as **a)** a specific template provided by CDE or; **b)** any specific word document or forms that have different fields or school references such as elementary, middle or high schools* submitted by District or CDE; or **c)** individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.
 - * Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.
 - (ii) Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.
- O. Document Setup Fee. DTS will charge a one-time setup fee of \$200 per standard document up to a maximum of \$850 for customized documents.
- P. Additional Fees. Licensee shall pay additional fees if Licensee exceeds the number of documents as described in section L of this agreement. The fee for each additional document is \$39 per document times the number of schools in the district. The fee shall be payable within thirty (30) days from DTS invoice.
- Q. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Date: September 30, 2014

Licensee

By: Sheryl Parker
Date: 10/1/14

Colusa Unified School District



Exhibit A

The following are standard documents to be used in conjunction with the license.

1. 2014 School Accountability Report Card, English (CDE Template)
2. 2014 School Accountability Report Card, Spanish (CDE Template)
3. 2014 Single Plan for Student Achievement (CDE Template)
4. 2014 Comprehensive School Safety Plan (Custom Template)
5. 2014 Local Education Agency Plan (CDE Template)



September 30, 2014

Colusa Unified School District
745 10th Street
Colusa, CA 95932

Re: Document Tracking Services

INVOICE #6159806

Pursuant to the licensing agreement between Colusa Unified School District and Document Tracking Services (DTS):

Document Tracking Services

Document Tracking Services [11/1/14 to 11/1/15]:	\$995
5 schools and District Personnel = 6 sites	
License Agreement includes up to 5 documents	


Total Balance Due: \$995

Please Make Checks Payable To: Document Tracking Services

Send to:

Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Thank you!



Approved Per Payment (Signature)



Name/Role (Printed)