

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street

Colusa, CA 95932

(530) 458-7791 FAX (530) 458-4030

AGENDA

**Board of Trustees Regular Meeting
DISTRICT OFFICE CONFERENCE ROOM**

February 23, 2016

7:00 p.m. Open Session

**PUBLIC COPY OF BOARD PACKET IS AVAILABLE FOR INSPECTION
AT THE CUSD DISTRICT OFFICE LOCATED AT 745 TENTH ST., COLUSA**

All meetings of the Governing Board are open to the general public, with the exception of the Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the Superintendent's Office, 458-7791, at least 3 days in advance to make special arrangements.

Spanish translation is available at Regular Session Board Meetings. To arrange for translation services, please call the Superintendent's Office, 458-7791, at least 3 days in advance. [Se ofrece traducción en Español para la junta regular de la mesa directiva. Para solicitar servicios de traducción al español, por favor llame a la Oficina del Superintendente, al 458-7791, con 3 días de anticipación por lo menos.]

7:00 P.M. OPEN SESSION

A. Call to Order / Pledge of Allegiance

B. Hearing of Public for items on the Agenda

The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your right to address any action item, please notify the Superintendent's Office of your desire to speak by noon of the day prior to the Board Meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

C. Hearing of Public for items not on the Agenda

The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the board may not be prepared to comment on the issues they raise, but may request those items to be properly agendaized for inclusion in the discussions at a future meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

D. Information / Discussion / Possible Action Items:

1. Consider Approval of Sawyer's Heating & Air Conditioning Smart Maintenance Program
2. Consider Approval of Proposal with Warren Consulting Engineers, Inc. for CHS Ag Barn Building Pad Construction Staking
3. Consider Approval of Proposal with Wallace Kuhl & Associates for CHS Ag Barn Earthwork Observation & Testing Services
4. Consider Approval of Hiring Administration Recommended Positions:
 - a. 1.0 FTE CHS English Language Arts Teacher
 - b. 1.0 FTE EMS 4th or 6th Grade Teacher
 - c. 1.0 FTE EMS/BPS Physical Education Teacher
5. Discussion of Current Open Positions
6. Discussion Regarding Superintendent Evaluation
7. Consider Approval of Time Change for Second Monthly Regularly Scheduled Board Meetings

E. Adjournment of the Meeting

SMART MAINTENANCE PROGRAM

License #967903

DEREK SAWYERS
SMART ENERGY
A HEATING AND AIR CONDITIONING COMPANY

(530)230-0198 - CHICO
(916)244-9600 - SACRAMENTO
(209)623-1113 - STOCKTON
(209)247-1245 - MODESTO
(559)473-1222 - FRESNO
(209)751-4035 - FAX

- Monthly PM
- Quarterly PM
- Semi-Annual PM
- Annual PM
- On Demand PM
- Heating
- Air Conditioning
- Ventilation
- Air Purification
- Humidification
- Refrigeration
- Smoke Alarms
- Full Service PM
- "As Needed" Service
- Other (Specify Below)

"PM" stands for "Planned Maintenance". "Full Service PM" includes all coil cleanings and belt changes when due in the PM. "As Needed Service" does not include coil cleanings or belt changes in the PM but a flat rate for each service is provided. All services require approval to proceed as well as confirmation of completion. "POC" is Payment On Completion. Payment is due for all service upon completion. All time onsite and offsite related time will be billed for services. "Parts" are all parts, materials and/or equipment required for service. Filters are not included in a PM. Derek Sawyers Smart Energy (DSSE) agrees to perform the services specified on the specified equipment according to the ASHRAE/ACCA 4/180 standards. All work is warrantied by DSSE for a period of 30 days unless specified otherwise in writing. Manufacturer warranty coverage for repair is processed as follows for "On Demand" service customers: Payment for service is due upon completion and a refund will be issued for the amount covered under warranty upon completion of the warranty processing (typically 6-8 weeks). Manufacturer warranties apply for the parts only unless a labor warranty was purchased. Warranties do not cover issues that arise due to impact from a 3rd party, nature, negligence, failure to follow manufacturers instructions/recommendations or acts of God. Filters must be purchased separately. Matched labor warranties valid for parts covered by a manufacturer warranty and only apply to replacement of the covered part. Parts not covered by the manufacturer warranty will not be covered by our labor warranty. Thermostat warranty covers replacement for defective units with a standard model.

- Service will be performed for \$ 79.00 per hour plus the parts.
 - Parts markup: 30% over cost < \$100.00, 20% < \$1,000.00 & 10% > \$1,000.00
 - Service will be performed for flat rate pricing with a with a discount
 - 10% SMP Discount
 - 10% Senior/Military/Public Servant Discount
 - DSSE Labor Warranty to match valid Manufacturer Parts Warranty
 - Lifetime Thermostat Replacement Warranty or \$50.00 off an upgrade
- "As Needed" coil cleaning to be performed for \$ NA each.
"As Needed" belt replacement to be performed for \$ NA each.

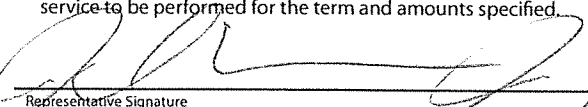
Payment Terms: POC Card on File 30 Day Billing Other(specify)

Agreement ID:

Agreement Term: 3 Years 2 Years 1 Year On Demand

QTY	TYPE	SIZE	YEAR	MAKE	MODEL
2	GE/split	5	2001	Lennox	HS29-120-2Y
3	GE/split	4	2000	Lennox	HS29-048-9Y
6	HP/PKG	3.5	1996	Bard	WAB40C-A54XX
4	HP/PKG	3.5	2003	Bard	WH421-A10XX4XXX
3	GE/split	5	1989	Carriet	38TH060500DL
2	HP/split	4	2003	Bard	WH483-A04XX4XXX
6	GE/PKG	5	2003	Lennox	GCS20-060-75-7Y
Notes/Special Instructions/Terms:					

I as an authorized representative of Derek Sawyers Smart Energy approve the service to be performed for the term and amounts specified.

 / /2016
Representative Signature Date

TOTAL TERM AGREEMENT AMOUNT: \$ 18,297.50

PG3E Rebate: \$ 14,638.00

TOTAL AMOUNT DUE PER SERVICE: \$ 1219.83

Rebates will be mailed to the responsible/authorizing party

RESPONSIBLE/AUTHORIZING PARTY

Building Owner Tenant Property Management Other

Company: Colusa Unified School District

Billing Name: Burchfield Elementary

Contact: Terry Biladeau

E-Mail: tbiladeau@colusa.k12.ca.us

Address: 400 Fremont Street

City/State/Zip: Colusa Ca 95932

Phone: 530-458-7791 Fax: 530-458-5597

I have authority to order the work outlined above, approve said work and am responsible for payment of the amount specified for the terms specified.

Customer Signature _____ Date _____

Building Owner Tenant Property Management Other

SAME AS RESPONSIBLE AND AUTHORIZING PARTY

Company: _____

Contact: _____

E-Mail: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

I grant site access for service on all buildings and understand that insufficient access provided at the time of service will result additional labor fees.

Customer Signature _____ Date _____

ACCA/ASHRAE STANDARD 180

QUARTERLY SERVICE

Check for particulate accumulation on Indoor Air Filters. Clean or replace as necessary to ensure proper operation.
Check for particulate accumulation on Outside Air Filters. Clean or replace as necessary to ensure proper operation.
Check ultraviolet lamp. Clean or replace as needed to ensure proper operation.
Visually inspect fuel filter. Clean, repair, or replace as needed to ensure proper operation.
Check for Vibrations/Abnormal Sounds/Noises/Odors
Check Unit for tampering and/or damage.
Inspect External Utilities – Gas Piping, Shutoff Valve, Flex - Electrical Service Disconnect, Fuses, Conduits, Cables
Check safety and operating controls – check operation of the equipment
Inspect Refrigerant Piping for Leaks/Missing Insulation/Supports/Damage
LOG DATA AS REQUESTED ON FORMS PROVIDED

SEMI-ANNUAL SERVICE

Check steam system traps, pumps, and controls. Clean or replace as needed to ensure proper operation.
Check control system/devices for evidence of improper operation. Clean/lubricate/repair/adjust/replace parts as needed to ensure proper operation.
Check P-trap. Prime/Clean as needed to ensure proper operation.
Check fan belt tension and wear, check sheaves for evidence of improper alignment/evidence of wear and correct as needed.
Check variable-frequency drive for proper operation. Correct as needed.
Check for evidence of buildup or fouling on heat exchange surfaces. Restore as needed to ensure proper operation.
Check for proper operation of cooling coil, heating coil, or heat exchangers and for damage or evidence of leaks. Clean/restore/replace as required.
Check condition/setting/operation of outdoor sensor/return air sensor/change-over controller. Repair/adjust/replace parts to ensure proper operation.
Check condition, setting, and operation of the economizer controller. Repair, adjust, or replace components to ensure proper operation.
Check condition/setting/operation of the mixed-air/discharge sensor or changeover controller. Repair/adjust/replace parts to ensure proper operation.
Check dampers for proper condition, setting, and operation. Repair, adjust, lubricate, or replace components to ensure proper operation.
Check condition, setting, and operation of the economizer damper motors. Repair/adjust/lubricate/replace components to ensure proper operation.
Check sealing integrity of all panels on equipment. Replace fasteners and gaskets as needed.
Visually inspect insulation and areas of moisture accumulation for biological growth. If present, clean or disinfect as needed.
Check fuel pump for proper operation. Repair or replace as needed to ensure proper operation.
Test Motor Windings with Megohmmeter

ANNUAL SERVICE

Check air filter fit and housing seal integrity. Correct as needed.
Check control box for dirt, debris, and/or loose terminations. Clean and tighten as needed.
Check motor contactor for pitting or other signs of damage. Repair or replace as needed.
Check fan blades and fan housing. Clean, repair, or replace as needed to ensure proper operation.
Check refrigerant system balance. If outside of recommended levels, find cause, repair, and adjust refrigerant charge to optimal levels.
Check fan drive for wear or problems due to poor alignment or poor bearing seating. Repair or replace as needed.
Check integrity of all panels, guards and curbs on equipment. Replace fasteners as needed to ensure proper integrity and fit/finish of equipment.
Assess field-serviceable bearings. Lubricate if necessary.
Check drain pan, drain line, and coil for biological growth. Clean as needed.
Check evaporator coil fins. Restore if possible. Replace coil if necessary to return to proper functioning.
Inspect for evidence of moisture carryover beyond the drain pan from cooling coils. Make corrections or repairs as necessary.
Check for proper damper operation. Clean, lubricate, repair, replace, or adjust as needed to ensure proper operation.
Inspect air-cooled condenser surfaces for damage or evidence of leaks. Repair or clean as needed.
Check low ambient head pressure control sequence, repair/replace parts or modify software/algorithm to ensure proper operation.
Check heat exchanger, combustion chamber, burner, and flue for deterioration, leaks, moisture problems, condensation, and combustion products. Clean, test, and adjust combustion process for proper operation.
Check compressor oil and/or pressure on refrigerant systems having oil level and/or pressure measurement means. Repair/replace/adjust as needed
Visually inspect exposed duct-work and external piping for insulation and vapor-barrier for integrity. Correct as needed.
Check condition, setting, and operation of the economizer low-limit stat. Repair, adjust, or replace components to ensure proper operation.
Check open drive couplings, bearings, and seals for evidence of wear or alignment problems. Lubricate and repair or replace as needed.
Verify proper operation of safety devices per manufacturer's recommendations. Repair or replace as needed.
Check condensate pump. Clean or replace as needed.
Check/Secure Structural Supports/Straps
Check/Secure Component Mounting fasteners
Check/Secure All System Set Screws – Fan Blade/Wheel/Pulley etc..

SERVICE ADDITIONS/EXCEPTIONS

PG&E Commercial HVAC Quality Maintenance Program

This addendum (the "Addendum") to the Commercial HVAC Quality Maintenance Service Agreement, which is also known as S.M.P. ("Service Agreement"), is made and effective as of 2016 (the "Addendum Effective Date"), by and between Customer (listed in Section III) and Participating Contractor (listed in Section III).

RECITALS

WHEREAS, Customer and Participating Contractor have entered into a Service Agreement (defined below);

WHEREAS, Customer and Participating Contractor hereby desire to amend the Service Agreement so that Customer may participate in the Pacific Gas and Electric Company's (PG&E) Commercial HVAC Quality Maintenance Program (the "Program"); and

NOW, THEREFORE, in consideration of the mutual covenants and premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

I. Definitions

In addition to those definitions set forth in these Terms and Conditions, the following capitalized terms shall have the meanings set forth below:

- a. **Minimum Performance Level:** The Qualified Unit meets the baseline level of performance in accordance with ANSI/ASHRAE/ACCA Standard 180, other required Program tasks prescribed by Program Policies and Procedures, and the documentation provided by the Qualified Unit's manufacturer.
- b. **Participating Contractor:** An individual or business that has an executed Program Contractor Participation Agreement that is in full force and effect in accordance with its terms, permitting the individual or business to provide HVAC maintenance and support services on Qualified Units to PG&E commercial electric customers.
- c. **Service Agreement:** The agreement between Customer and Participating Contractor setting forth the terms and conditions under which the Participating Contractor will maintain and support the Qualified Unit(s).
- d. **Site:** The commercial building or facility located in PG&E's service territory that is owned or controlled by Customer.
- e. **Qualified Unit:** A heating/ventilation/air-conditioning unit installed at the Site that is either:
(i) a rooftop unit, or (ii) a split-system unit equal to or greater than three tons of cooling capacity. A complete description of Qualified Units is set forth in the Program Policies and Procedures.

II. Customer Conditions

Customer must satisfy all of the following conditions in order to participate in the Program and receive an incentive:

- a. Pay the Public Purpose Program ("PPP") surcharge on a PG&E electric meter located at the Site where the Qualified Unit is installed.
- b. Have a Service Agreement with a Participating Contractor that has a three (3)-year term which may be defined as: (i) a period of thirty-six (36) months; or (ii) a twelve (12)-month period that automatically renews for at least two (2) consecutive twelve (12)-month periods.
- c. All Qualified Units eligible for inclusion in any Program incentive calculation(s) must be maintained by Customer in a functioning condition pursuant to a Service Agreement and operating at the Minimum Performance Level for a period of three (3) years.

NOTES/SPECIAL INSTRUCTIONS:

\$ 2927.⁶⁰ Paid upon signing up
 \$ 3659.⁵⁰ Paid after Year 1
 \$ 5123.³⁰ Paid after Year 2
 \$ 2927.⁶⁰ Paid after Year 3

DSSE will provide all "Cleanings and Adjustments" to maintain the equipment operating properly. The "Adjustments" included are only or adjustments that do not require any parts or "kits" to perform the adjustments. Condenser, Evaporator, Blower and Motor cleaning are included in this agreement. The "Cleanings" provided after the QM only apply to regular buildup in the airway from normal operation and do not apply to pre-existing biological growth issues. Any growth found will be treated with a disinfectant. Abnormal/pre-existing biological growth will require remediation and will be quoted as a non-covered repair.

Replacement UV Bulbs are not included in this agreement, in the event that one fails, the replacement bulb will be quoted as a non-covered repair. The QM recommissioning includes a one-time replacement of certain parts and those parts carry a 30 day parts and labor warranty with DSSE, manufacturer warranties may apply. Filters up to MERV 8 are provided in this program, any filters with a higher rating will incur an extra fee for replacement.

A unit that incurs a malfunction to the point of non-operation or poor operation must be repaired within 3 months in order to keep it covered under the program. Failure to repair the unit within 3 months will result in the unit being removed from the program. Damaged, ineffective or failing parts not covered by the program will be quoted for service when found. In the event where a problem occurs in the system or even outside of the system that prevents completion of normal maintenance procedures, the issue must be addressed and the maintenance performed within 3 months in order to keep the system in the program. Failure to correct problems within the given time frame will result in the affected unit being removed from the program. Non-QM/PM repairs can be performed by whomever the customer chooses as long as the repair is performed by a certified technician according to the program standards.

TOTAL QMR AMOUNT	\$ 7460. ⁰⁰
TOTAL QMR REBATES	\$ 7460. ⁰⁰
NET QMR AMOUNT	0
OTHER AMOUNT	

TOTAL PM AMOUNT	\$ 18,297. ⁵⁰
TOTAL PM REBATES	\$ 14,638. ⁰⁰
NET PM AMOUNT	\$ 3,659. ⁵⁰
"PM EACH" AMOUNT	\$ 1219. ⁸³

"TOTAL QMR" & "PM EACH" AMOUNTS ARE DUE UPON COMPLETION OF THE SERVICES.

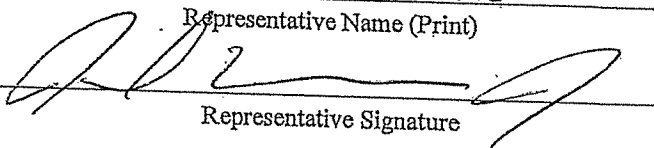
REBATES WILL BE PROCESSED UPON COMPLETION OF EACH SERVICE AND PAID OUT IN APPROXIMATELY 90 DAYS AFTER COMPLETION OF THE SERVICES.

I, the undersigned customer, have read and understand all of the details in this addendum, the related agreements, enrollment forms and agree to pay for each service upon completion. I also understand that reimbursement checks will be sent to me in approximately 90 days from PG&E and DSSE.

 Customer Name (Print)

 Customer Signature

SACK PECCHEMINO
 Representative Name (Print)


 Representative Signature

- d. All applicable measures or tasks necessary to bring each Qualified Unit up to its Minimum Performance Level must be completed within six (6) months from the date this Addendum is signed by Customer and Participating Contractor.
- e. Notwithstanding (d) above, if a Service Agreement is terminated during the three (3)-year period (e.g., due to Customer's dissatisfaction with the Participating Contractor, the Participating Contractor ceases operations, etc.), Customer must engage the services of another Participating Contractor within thirty (30) days from the effective date of the termination of Customer's original Service Agreement (the "Transfer Period"). Customer acknowledges and understands that its failure to engage a new Participating Contractor prior to the expiration of the Transfer Period will result in the forfeiture of incentives under the Program.
- f. Customer will allow PG&E and its contractors to access the Site and conduct inspections of the Qualified Unit(s) in accordance with ANSI/ASHRAE/ACCA Standard 180, on dates and times mutually agreed upon by Customer and PG&E or its contractor.
- g. Failure to maintain a Unit at the Minimum Performance Level pursuant to a Service Agreement for a consecutive three (3)-year period will result in an automatic pro-rated reduction of the annual incentive payment available under the Program.
- h. Customer must complete and submit a PG&E Commercial HVAC Quality Maintenance Program Application.

III. General

From and after the Addendum Effective Date, any reference to the Service Agreement contained in any notice, request, document or agreement shall be deemed to mean the Service Agreement, as amended by this Addendum. In the event of any conflict between the Service Agreement and this Addendum, this Addendum shall prevail. The Service Agreement shall remain in full force and effect in accordance with its terms, except as expressly amended by this Addendum. Each party is fully responsible for ensuring that the person signing this Addendum on that party's behalf has the requisite legal authority to do so.

WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their duly authorized representatives as of the Addendum Effective Date.

CUSTOMER

AGREED TO AND ACCEPTED BY:

Burchfield School
PG&E CUSTOMER NAME

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PG&E ELECTRIC ACCOUNT SERVICE ID#

BY: _____
AUTHORIZED SIGNATURE

PRINTED NAME

TITLE

400 Fremont Street
ADDRESS

Colusa Ca 95932
CITY/STATE/ZIP

PARTICIPATING CONTRACTOR

AGREED TO AND ACCEPTED BY:

DEEBO SAWYERS SMART ENERGY
CONTRACTOR BUSINESS NAME

BY: _____ / 2016
AUTHORIZED SIGNATURE DATE

JACK PIZZONINO
PRINTED NAME

REGIONAL MANAGER
TITLE

1120 DORRIS DRIVE #2
ADDRESS

MODESTO CA 95351
CITY/STATE/ZIP

Both funding and the conditions of the Incentive are subject to the jurisdiction of the California Public Utilities Commission (CPUC) and shall be subject to such changes or modifications as the CPUC may, from time to time, direct in the exercise of its jurisdiction. If there are changes in the Incentive, PG&E will endeavor, but cannot guarantee, to provide a reasonable period of time before changes go into effect.

"PG&E" refers to Pacific Gas and Electric Company, a subsidiary of PG&E Corporation. ©2011 Pacific Gas and Electric Company. All rights reserved. These offerings are funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission. June 2011 CMM-0611-0971

STEP 4 - Service Agreement Incentive Information

Did you sign a qualifying Service Agreement with a qualified HVAC Contractor? Yes No

Please provide date the Service Agreement was signed 1/30/16
(MM/DD/YY)

Please provide the contract number of the Service Agreement (if applicable): _____

Does the signee agree to send the renewed agreements to the program mailing address on Page 2 each year? Yes No

Is the term of the signed, qualifying Service Agreement at least 3 years? Yes No

If "No", Does the signee agree and commit to renewing and providing a copy of a qualifying Service Agreement such that no lapses in contract coverage exist over the 3-year duration beginning with the signature date on the initial, qualifying Service Agreement? Yes No

To complete this form, please refer to the following:

- Your PG&E bill, for your Service ID#[s].
- Your Service Agreement for number of units participating in program.
- # of qualifying HVAC units for the Service IDs provided in Step 1 26
- If this application and your Service Agreement cover units in more than one site, multiple building types and/or have more than one electric and gas Service IDs associated with them, then have your HVAC contractor fill out and attach the "Multiple Site Type SA_ID Form" provided with the application.

Contractor Contact Information

DEREK SAWYERS SMART ENERGY
COMPANY NAME

JACK PECCHENINO
PRIMARY CONTACT NAME

(209) 247-1245
PHONE

JPECCHENINO@DEREKSAWYERS.COM
EMAIL

Estimated Incentive Payment upon processing of this application: \$2927.60 Estimated Incentive Payment at end of year 1: \$3659.50 Estimated Incentive Payment at end of year 2: \$5123.30 Estimated Incentive Payment at end of year 3: \$2927.60

Incentive Payments are estimates only and are subject to change. See terms and conditions.

STEP 5 - Business Property Type Description

Select one (1) property type that best represents your business:

- | | |
|---|--|
| <input type="checkbox"/> Assembly | <input type="checkbox"/> Manufacturing: Bio/Tech |
| <input type="checkbox"/> Education: Community College | <input type="checkbox"/> Manufacturing: Light Industrial |
| <input checked="" type="checkbox"/> Education: Primary School | <input type="checkbox"/> Multiple Types |
| <input type="checkbox"/> Education: Relocatable Classroom | <input type="checkbox"/> Office: Large |
| <input type="checkbox"/> Education: Secondary School | <input type="checkbox"/> Office: Small |
| <input type="checkbox"/> Education: University | <input type="checkbox"/> Restaurant: Fast-Food |
| <input type="checkbox"/> Grocery | <input type="checkbox"/> Restaurant: Sit-Down |
| <input type="checkbox"/> Health/Medical: Clinic | <input type="checkbox"/> Retail: Multiple-Story |
| <input type="checkbox"/> Health/Medical: Hospital | <input type="checkbox"/> Retail: Single-Story Large |
| <input type="checkbox"/> Lodging: Hotel | <input type="checkbox"/> Retail: Small |
| <input type="checkbox"/> Lodging: Motel | <input type="checkbox"/> Storage: Conditioned |

STEP 6 - Customer Signature

I have read, understood, and agree to the terms and conditions of this form. I certify the information I have provided is true and correct and the products and/or equipment for incentive share installed and operational and meets the requirements in this application. Please use blue ink.

By signing below, I certify that the improvement or installation complies with any applicable permitting requirements and, if a contractor performed the installation or improvement, the contractor holds the appropriate license for the work performed.

SIGN HERE

SIGNATURE NAME TITLE DATE

SMART MAINTENANCE PROGRAM

License #967903



(530)230-0198 - CHICO
 (916)244-9600 - SACRAMENTO
 (209)623-1113 - STOCKTON
 (209)247-1245 - MODESTO
 (559)473-1222 - FRESNO
 (209)751-4035 - FAX

DEREK SAWYERS
 SMART ENERGY
 A HEATING AND AIR CONDITIONING COMPANY

- Service will be performed for \$ 79.00 per hour plus the parts.
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 - 10% Senior/Military/Public Servant Discount
- DSSE Labor Warranty to match valid Manufacturer Parts Warranty
- Lifetime Thermostat Replacement Warranty or \$50.00 off an upgrade
- "As Needed" coil cleaning to be performed for \$ NA each.
- "As Needed" belt replacement to be performed for \$ NA each.

Payment Terms: POC Card on File 30 Day Billing Other(specify)

Agreement ID:


Agreement Term: 3 Years 2 Years 1 Year On Demand

- Monthly PM
- Quarterly PM
- Semi-Annual PM
- Annual PM
- On Demand PM
- Heating
- Air Conditioning
- Ventilation
- Air Purification
- Humidification
- Refrigeration
- Smoke Alarms
- Full Service PM
- "As Needed" Service
- Other (Specify Below)

"PM" stands for "Planned Maintenance". "Full Service PM" includes all coil cleanings and belt changes when due in the PM. "As Needed Service" does not include coil cleanings or belt changes in the PM but a flat rate for each service is provided. All services require approval to proceed as well as confirmation of completion. "POC" is Payment On Completion. Payment is due for all service upon completion. All time onsite and offsite related time will be billed for services. "Parts" are all parts, materials and/or equipment required for service. Filters are not included in a PM. Derek Sawyers Smart Energy (DSSE) agrees to perform the services specified on the specified equipment according to the ASHRAE/ACCA 4/180 standards. All work is warrantied by DSSE for a period of 30 days unless specified otherwise in writing. Manufacturer warranty coverage for repair is processed as follows for "On Demand" service customers: Payment for service is due upon completion and a refund will be issued for the amount covered under warranty upon completion of the warranty processing (typically 6-8 weeks). Manufacturer warranties apply for the parts only unless a labor warranty was purchased. Warranties do not cover issues that arise due to impact from a 3rd party, nature, negligence, failure to follow manufacturers instructions/recommendations or acts of God. Filters must be purchased separately. Matched labor warranties valid for parts covered by a manufacturer warranty and only apply to replacement of the covered part. Parts not covered by the manufacturer warranty will not be covered by our labor warranty. Thermostat warranty covers replacement for defective units with a standard model.

QTY	TYPE	SIZE	YEAR	MAKE	MODEL
1	GE/PKG	10	2003	Lennox	LG A12CH2BH2Y
2	GE/PKG	3	2003	Lennox	GCS20-036-75-7Y
2	HP/PKG	4	1991	Bard	45WH1-A08CD004
5	GE/PKG	20	2000	Carrier	48MA-024----
1	GE/PKG	5	2002	Lennox	12GCS060X-125-4PA
3	HP/PKG	3.5	1997	Bard	WAG40C-A54X
Notes/Special Instructions/Terms:					
1	HP/PKG	4	2000	Bard	WH482-A10XX4XXX
4	HP/PKG	3.5	2001	Bard	WH421-A50XX4XXX

I as an authorized representative of Derek Sawyers Smart Energy approve the service to be performed for the term and amounts specified.


 Representative Signature Date 1/1/2016

RESPONSIBLE/AUTHORIZING PARTY

- Building Owner Tenant Property Management Other

Company: Colusa Unified School District

Billing Name: Egling Middle School

Contact: Terry Biladeau

E-Mail: tbiladeau@colusa.k12.ca.us

Address: 813 Webster Street

City/State/Zip: Colusa Ca 95932

Phone: 530-458-7791 Fax: 530-458-5592

I have authority to order the work outlined above, approve said work and am responsible for payment of the amount specified for the terms specified.

Customer Signature

Date

TOTAL TERM AGREEMENT AMOUNT: \$ 21,808.75

PG 3 E Rebate: \$ 17,447.00

TOTAL AMOUNT DUE PER SERVICE: \$ 1453.92

Rebates will be mailed to the responsible/authorizing party

- Building Owner Tenant Property Management Other

SAME AS RESPONSIBLE AND AUTHORIZING PARTY

Company:

Contact:

E-Mail:

Address:

City/State/Zip:

Phone: Fax:

I grant site access for service on all buildings and understand that insufficient access provided at the time of service will result additional labor fees.

Customer Signature

Date

This addendum (the "Addendum") to the Commercial HVAC Quality Maintenance Service Agreement, which is also known as S.M.P. ("Service Agreement"), is made and effective as of 20/16 (the "Addendum Effective Date"), by and between Customer (listed in Section III) and Participating Contractor (listed in Section III).

RECITALS

WHEREAS, Customer and Participating Contractor have entered into a Service Agreement (defined below);

WHEREAS, Customer and Participating Contractor hereby desire to amend the Service Agreement so that Customer may participate in the Pacific Gas and Electric Company's (PG&E) Commercial HVAC Quality Maintenance Program (the "Program"); and

NOW, THEREFORE, in consideration of the mutual covenants and premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

I. Definitions

In addition to those definitions set forth in these Terms and Conditions, the following capitalized terms shall have the meanings set forth below:

- a. **Minimum Performance Level:** The Qualified Unit meets the baseline level of performance in accordance with ANSI/ASHRAE/ACCA Standard 180, other required Program tasks prescribed by Program Policies and Procedures, and the documentation provided by the Qualified Unit's manufacturer.
- b. **Participating Contractor:** An individual or business that has an executed Program Contractor Participation Agreement that is in full force and effect in accordance with its terms, permitting the individual or business to provide HVAC maintenance and support services on Qualified Units to PG&E commercial electric customers.
- c. **Service Agreement:** The agreement between Customer and Participating Contractor setting forth the terms and conditions under which the Participating Contractor will maintain and support the Qualified Unit(s).
- d. **Site:** The commercial building or facility located in PG&E's service territory that is owned or controlled by Customer.
- e. **Qualified Unit:** A heating/ventilation/air-conditioning unit installed at the Site that is either: (i) a rooftop unit, or (ii) a split-system unit equal to or greater than three tons of cooling capacity. A complete description of Qualified Units is set forth in the Program Policies and Procedures.

II. Customer Conditions

Customer must satisfy all of the following conditions in order to participate in the Program and receive an incentive:

- a. Pay the Public Purpose Program ("PPP") surcharge on a PG&E electric meter located at the Site where the Qualified Unit is installed.
- b. Have a Service Agreement with a Participating Contractor that has a three (3)-year term which may be defined as: (i) a period of thirty-six (36) months; or (ii) a twelve (12)-month period that automatically renews for at least two (2) consecutive twelve (12)-month periods.
- c. All Qualified Units eligible for inclusion in any Program incentive calculation(s) must be maintained by Customer in a functioning condition pursuant to a Service Agreement and operating at the Minimum Performance Level for a period of three (3) years.

ACCA/ASHRAE STANDARD 180

QUARTERLY SERVICE

Check for particulate accumulation on Indoor Air Filters. Clean or replace as necessary to ensure proper operation.
Check for particulate accumulation on Outside Air Filters. Clean or replace as necessary to ensure proper operation.
Check ultraviolet lamp. Clean or replace as needed to ensure proper operation.
Visually inspect fuel filter. Clean, repair, or replace as needed to ensure proper operation.
Check for Vibrations/Abnormal Sounds/Noises/Odors
Check Unit for tampering and/or damage.
Inspect External Utilities – Gas Piping, Shutoff Valve, Flex - Electrical Service Disconnect, Fuses, Conduits, Cables
Check safety and operating controls – check operation of the equipment
Inspect Refrigerant Piping for Leaks/Missing Insulation/Supports/Damage
LOG DATA AS REQUESTED ON FORMS PROVIDED

SEMI-ANNUAL SERVICE

Check steam system traps, pumps, and controls. Clean or replace as needed to ensure proper operation.
Check control system/devices for evidence of improper operation. Clean/lubricate/repair/adjust/replace parts as needed to ensure proper operation.
Check P-trap. Prime/Clean as needed to ensure proper operation.
Check fan belt tension and wear, check sheaves for evidence of improper alignment/evidence of wear and correct as needed.
Check variable-frequency drive for proper operation. Correct as needed.
Check for evidence of buildup or fouling on heat exchange surfaces. Restore as needed to ensure proper operation.
Check for proper operation of cooling coil, heating coil, or heat exchangers and for damage or evidence of leaks. Clean/restore/replace as required.
Check condition/setting/operation of outdoor sensor/return air sensor/change-over controller. Repair/adjust/replace parts to ensure proper operation.
Check condition, setting, and operation of the economizer controller. Repair, adjust, or replace components to ensure proper operation.
Check condition/setting/operation of the mixed-air/discharge sensor or changeover controller. Repair/adjust/replace parts to ensure proper operation.
Check dampers for proper condition, setting, and operation. Repair, adjust, lubricate, or replace components to ensure proper operation.
Check condition, setting, and operation of the economizer damper motors. Repair/adjust/lubricate/replace components to ensure proper operation.
Check sealing integrity of all panels on equipment. Replace fasteners and gaskets as needed.
Visually inspect insulation and areas of moisture accumulation for biological growth. If present, clean or disinfect as needed.
Check fuel pump for proper operation. Repair or replace as needed to ensure proper operation.
Test Motor Windings with Megohmmeter

ANNUAL SERVICE

Check air filter fit and housing seal integrity. Correct as needed.
Check control box for dirt, debris, and/or loose terminations. Clean and tighten as needed.
Check motor contactor for pitting or other signs of damage. Repair or replace as needed.
Check fan blades and fan housing. Clean, repair, or replace as needed to ensure proper operation.
Check refrigerant system balance. If outside of recommended levels, find cause, repair, and adjust refrigerant charge to optimal levels.
Check fan drive for wear or problems due to poor alignment or poor bearing seating. Repair or replace as needed.
Check integrity of all panels, guards and curbs on equipment. Replace fasteners as needed to ensure proper integrity and fit/finish of equipment.
Assess field-serviceable bearings. Lubricate if necessary.
Check drain pan, drain line, and coil for biological growth. Clean as needed.
Check evaporator coil fins. Restore if possible. Replace coil if necessary to return to proper functioning.
Inspect for evidence of moisture carryover beyond the drain pan from cooling coils. Make corrections or repairs as necessary.
Check for proper damper operation. Clean, lubricate, repair, replace, or adjust as needed to ensure proper operation.
Inspect air-cooled condenser surfaces for damage or evidence of leaks. Repair or clean as needed.
Check low ambient head pressure control sequence, repair/replace parts or modify software/algorithm to ensure proper operation.
Check heat exchanger, combustion chamber, burner, and flue for deterioration, leaks, moisture problems, condensation, and combustion products. Clean, test, and adjust combustion process for proper operation.
Check compressor oil and/or pressure on refrigerant systems having oil level and/or pressure measurement means. Repair/replace/adjust as needed
Visually inspect exposed duct-work and external piping for insulation and vapor barrier for integrity. Correct as needed.
Check condition, setting, and operation of the economizer low-limit stat. Repair, adjust, or replace components to ensure proper operation.
Check open drive couplings, bearings, and seals for evidence of wear or alignment problems. Lubricate and repair or replace as needed.
Verify proper operation of safety devices per manufacturer's recommendations. Repair or replace as needed.
Check condensate pump. Clean or replace as needed.
Check/Secure Structural Supports/Straps
Check/Secure Component Mounting fasteners
Check/Secure All System Set Screws – Fan Blade/Wheel/Pulley etc..

SERVICE ADDITIONS/EXCEPTIONS

NOTES/SPECIAL INSTRUCTIONS:

\$ 3489.⁴⁰ Paid upon signing up
 \$ 4361.⁷⁵ Paid after Year 1
 \$ 6106.⁴⁵ Paid after Year 2
 \$ 3489.⁴⁰ Paid after Year 3

DSSE will provide all "Cleanings and Adjustments" to maintain the equipment operating properly. The "Adjustments" included are only or adjustments that do not require any parts or "kits" to perform the adjustments. Condenser, Evaporator, Blower and Motor cleaning are included in this agreement. The "Cleanings" provided after the QM only apply to regular buildup in the airway from normal operation and do not apply to pre-existing biological growth issues. Any growth found will be treated with a disinfectant. Abnormal/pre-existing biological growth will require remediation and will be quoted as a non-covered repair.

Replacement UV Bulbs are not included in this agreement, in the event that one fails, the replacement bulb will be quoted as a non-covered repair. The QM recommissioning includes a one-time replacement of certain parts and those parts carry a 30 day parts and labor warranty with DSSE; manufacturer warranties may apply. Filters up to MERV 8 are provided in this program, any filters with a higher rating will incur an extra fee for replacement.

A unit that incurs a malfunction to the point of non-operation or poor operation must be repaired within 3 months in order to keep it covered under the program. Failure to repair the unit within 3 months will result in the unit being removed from the program. Damaged, defective or failing parts not covered by the program will be quoted for service when found. In the event where a problem occurs in the system or even outside of the system that prevents completion of normal maintenance procedures, the issue must be addressed and the maintenance performed within 3 months in order to keep the system in the program. Failure to correct problems within the given time frame will result in the affected unit being removed from the program. Non-QM/PM repairs can be performed by whomever the customer chooses as long as the repair is performed by a certified technician according to the program standards.

TOTAL QMR AMOUNT	\$ 9865.00
TOTAL QMR REBATES	\$ 9865.00
NET QMR AMOUNT	0
OTHER AMOUNT	

TOTAL PM AMOUNT	\$ 21,808.75
TOTAL PM REBATES	\$ 17,447.00
NET PM AMOUNT	\$ 4,361.75
"PM EACH" AMOUNT	\$ 1453.92

"TOTAL QMR" & "PM EACH" AMOUNTS ARE DUE UPON COMPLETION OF THE SERVICES.

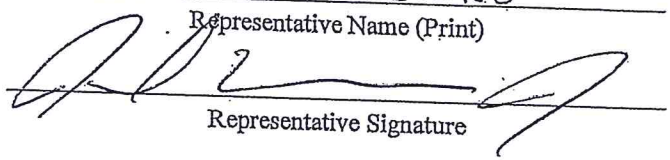
REBATES WILL BE PROCESSED UPON COMPLETION OF EACH SERVICE AND PAID OUT IN APPROXIMATELY 90 DAYS AFTER COMPLETION OF THE SERVICES.

I, the undersigned customer, have read and understand all of the details in this addendum, the related agreements, enrollment forms and agree to pay for each service upon completion. I also understand that reimbursement checks will be sent to me in approximately 90 days from PG&E and DSSE.

Customer Name (Print)

Customer Signature

JACK PECCHEMINO
Representative Name (Print)


Representative Signature

- d. All applicable measures or tasks necessary to bring each Qualified Unit up to its Minimum Performance Level must be completed within six (6) months from the date this Addendum is signed by Customer and Participating Contractor.
- e. Notwithstanding (d) above, if a Service Agreement is terminated during the three (3)-year period (e.g., due to Customer's dissatisfaction with the Participating Contractor, the Participating Contractor ceases operations, etc.), Customer must engage the services of another Participating Contractor within thirty (30) days from the effective date of the termination of Customer's original Service Agreement (the "Transfer Period"). Customer acknowledges and understands that its failure to engage a new Participating Contractor prior to the expiration of the Transfer Period will result in the forfeiture of incentives under the Program.
- f. Customer will allow PG&E and its contractors to access the Site and conduct inspections of the Qualified Unit(s) in accordance with ANSI/ASHRAE/ACCA Standard 180, on dates and times mutually agreed upon by Customer and PG&E or its contractor.
- g. Failure to maintain a Unit at the Minimum Performance Level pursuant to a Service Agreement for a consecutive three (3)-year period will result in an automatic pro-rated reduction of the annual incentive payment available under the Program.
- h. Customer must complete and submit a PG&E Commercial HVAC Quality Maintenance Program Application.

III. General

From and after the Addendum Effective Date, any reference to the Service Agreement contained in any notice, request, document or agreement shall be deemed to mean the Service Agreement, as amended by this Addendum. In the event of any conflict between the Service Agreement and this Addendum, this Addendum shall prevail. The Service Agreement shall remain in full force and effect in accordance with its terms, except as expressly amended by this Addendum. Each party is fully responsible for ensuring that the person signing this Addendum on that party's behalf has the requisite legal authority to do so.

WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their duly authorized representatives as of the Addendum Effective Date..

CUSTOMER

AGREED TO AND ACCEPTED BY:

Ealing Middle School
PG&E CUSTOMER NAME

--	--	--	--	--	--	--	--	--	--	--	--

PG&E ELECTRIC ACCOUNT SERVICE ID#

BY:
AUTHORIZED SIGNATURE

1/2016
DATE

PRINTED NAME

TITLE

813 Webster Street
ADDRESS

Colusa Ca 95932
CITY/STATE/ZIP

PARTICIPATING CONTRACTOR

AGREED TO AND ACCEPTED BY:

DEEG SAWYERS SMART ENERGY
CONTRACTOR BUSINESS NAME

[Signature]
AUTHORIZED SIGNATURE

1/2016
DATE

JACK P. CCHENIND
PRINTED NAME

REGIONAL MANAGER
TITLE

1120 DORR DRIVE #2
ADDRESS

MODesto CA 95351
CITY/STATE/ZIP

Both funding and the conditions of the Incentive are subject to the jurisdiction of the California Public Utilities Commission (CPUC) and shall be subject to such changes or modifications as the CPUC may, from time to time, direct in the exercise of its jurisdiction. If there are changes in the Incentive, PG&E will endeavor, but cannot guarantee, to provide a reasonable period of time before changes go into effect.

"PG&E" refers to Pacific Gas and Electric Company, a subsidiary of PG&E Corporation. ©2011 Pacific Gas and Electric Company. All rights reserved. These offerings are funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission. June 2011 CMM-0611-0991

STEP 4 Service Agreement Incentive Information

Did you sign a qualifying Service Agreement with a qualified HVAC Contractor? Yes No

Please provide date the Service Agreement was signed 1/20/16
(MM/DD/YY)

Please provide the contract number of the Service Agreement (if applicable): _____

Does the signee agree to send the renewed agreements to the program mailing address on Page 2 each year? Yes No

Is the term of the signed, qualifying Service Agreement at least 3 years? Yes No

If "No", Does the signee agree and commit to renewing and providing a copy of a qualifying Service Agreement such that no lapses in contract coverage exist over the 3-year duration beginning with the signature date on the initial, qualifying Service Agreement? Yes No

To complete this form, please refer to the following:

- Your PG&E bill, for your Service ID#(s).
- Your Service Agreement for number of units participating in program.
- # of qualifying HVAC units for the Service IDs provided in Step 1 19
- If this application and your Service Agreement cover units in more than one site, multiple building types and/or have more than one electric and gas Service IDs associated with them, then have your HVAC contractor fill out and attach the "Multiple Site Type SA_ID Form" provided with the application.

Contractor Contact Information

DEREK SAWYERS SMART ENERGY
COMPANY NAME

JACK PECCHENINO
PRIMARY CONTACT NAME

(209) 247-1245
PHONE

JPECCHENINO@DEREKSAWYERS.COM
EMAIL

Estimated Incentive Payment upon processing of this application: \$3489 Estimated Incentive Payment at end of year: \$4361 Estimated Incentive Payment at end of year: \$6106 Estimated Incentive Payment at end of year: \$3489

Incentive Payments are estimates only and are subject to change. Please see terms and conditions.

STEP 5 Business Property Type Description

Select one (1) property type that best represents your business:

- | | |
|---|--|
| <input type="checkbox"/> Assembly | <input type="checkbox"/> Manufacturing: Bio/Tech |
| <input type="checkbox"/> Education: Community College | <input type="checkbox"/> Manufacturing: Light Industrial |
| <input checked="" type="checkbox"/> Education: Primary School | <input type="checkbox"/> Multiple Types |
| <input type="checkbox"/> Education: Relocatable Classroom | <input type="checkbox"/> Office: Large |
| <input type="checkbox"/> Education: Secondary School | <input type="checkbox"/> Office: Small |
| <input type="checkbox"/> Education: University | <input type="checkbox"/> Restaurant: Fast-Food |
| <input type="checkbox"/> Grocery | <input type="checkbox"/> Restaurant: Sit-Down |
| <input type="checkbox"/> Health/Medical: Clinic | <input type="checkbox"/> Retail: Multiple-Story |
| <input type="checkbox"/> Health/Medical: Hospital | <input type="checkbox"/> Retail: Single-Story Large |
| <input type="checkbox"/> Lodging: Hotel | <input type="checkbox"/> Retail: Small |
| <input type="checkbox"/> Lodging: Motel | <input type="checkbox"/> Storage: Conditioned |

STEP 6 Customer Signature

I have read, understood and agree to the terms and conditions of this form. I certify the information I have provided is true and correct and that all electrical and/or equipment for incentive is installed and operational and meets the requirements in this application. Please use blue ink.

By signing below, I certify that the improvement or installation complies with any applicable permitting requirements and that a contractor performed the installation or improvement; the contractor holds the appropriate license for the work performed.

SIGN HERE

SIGNATURE NAME PRINTED DATE

SMART MAINTENANCE PROGRAM

License #967903



(530)230-0198 - CHICO
 (916)244-9600 - SACRAMENTO
 (209)623-1113 - STOCKTON
 (209)247-1245 - MODESTO
 (559)473-1222 - FRESNO
 (209)751-4035 - FAX

DEREK SAWYERS
 SMART ENERGY
 A HEATING AND AIR CONDITIONING COMPANY

- Service will be performed for \$ 79.00 per hour plus the parts.
- Parts markup: 30% over cost < \$100.00, 20% < \$1,000.00 & 10% > \$1,000.00
- Service will be performed for flat rate pricing with a with a discount
 - 10% SMP Discount
 - 10% Senior/Military/Public Servant Discount
- DSSE Labor Warranty to match valid Manufacturer Parts Warranty
- Lifetime Thermostat Replacement Warranty or \$50.00 off an upgrade
- "As Needed" coil cleaning to be performed for \$ N/A each.
- "As Needed" belt replacement to be performed for \$ N/A each.

Payment Terms: POC Card on File 30 Day Billing Other(specify)

Agreement ID:

Agreement Term: 3 Years 2 Years 1 Year On Demand

- Monthly PM
- Quarterly PM
- Semi-Annual PM
- Annual PM
- On Demand PM
- Heating
- Air Conditioning
- Ventilation
- Air Purification
- Humidification
- Refrigeration
- Smoke Alarms
- Full Service PM
- "As Needed" Service
- Other (Specify Below)

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QTY	TYPE	SIZE	YEAR	MAKE	MODEL
2	GE/PKG	15.5	1995	Lennox	GCS24-1853-330-1
7	GE/PKG	3	2003	Lennox	GCS20R-036-75-7P
2	HP/PKG	5	2000	Boed	WA602-A10XX4XXX
3	GE/PKG	5	2003	Lennox	GCS20-060-75-7Y
1	GE/PKG	3	2000	Lennox	10GCS036-75-1PA
1	GE/split	3	2011	Aire-Flo	13ACD-036-230-12
Notes/Special Instructions/Terms:					
1	GE/PKG	16.5	1995	Lennox	GCS24-953-200-1G
1	GE/PKG	3	2000	Lennox	10GCS036-75-2PA
1	GE/PKG	4	2000	Lennox	10GCS046X-100-1PA

I as an authorized representative of Derek Sawyers Smart Energy approve the service to be performed for the term and amounts specified.


 Representative Signature Date: 1/1/2016

TOTAL TERM AGREEMENT AMOUNT: \$ 29,356.25

PG3E Rebate: \$ 23,485.00

TOTAL AMOUNT DUE PER SERVICE: \$ 1957.08

Rebates will be mailed to the responsible/authorizing party

RESPONSIBLE/AUTHORIZING PARTY

- Building Owner
- Tenant
- Property Management
- Other

Company: Colusa Unified School District

Billing Name: Colusa High School

Contact: Terry Biladeau

E-Mail: tbiladeau@colusa.k12.ca.us

Address: 901 Colusa Ave.

City/State/Zip: Colusa Ca 95932

Phone: 530-458-7791 Fax: 530-458-5592

I have authority to order the work outlined above, approve said work and am responsible for payment of the amount specified for the terms specified.

- Building Owner
- Tenant
- Property Management
- Other

SAME AS RESPONSIBLE AND AUTHORIZING PARTY

Company:

Contact:

E-Mail:

Address:

City/State/Zip:

Phone: Fax:

I grant site access for service on all buildings and understand that insufficient access provided at the time of service will result additional labor fees.

Customer Signature

Date

Customer Signature

Date

SMART MAINTENANCE PROGRAM

License #967903



(530)230-0198 - CHICO
 (916)244-9600 - SACRAMENTO
 (209)623-1113 - STOCKTON
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DEREK SAWYERS
 SMART ENERGY
 A HEATING AND AIR CONDITIONING COMPANY

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 - Lifetime Thermostat Replacement Warranty or \$50.00 off an upgrade
- "As Needed" coil cleaning to be performed for \$ N/A each.
 "As Needed" belt replacement to be performed for \$ N/A each.

Payment Terms: POC Card on File 30 Day Billing Other(specify)

Agreement ID:

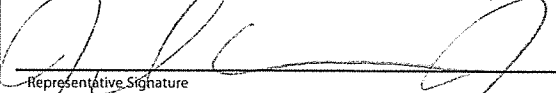
Agreement Term: 3 Years 2 Years 1 Year On Demand

- Monthly PM
- Quarterly PM
- Semi-Annual PM
- Annual PM
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- Heating
- Air Conditioning
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- Refrigeration
- Smoke Alarms
- Full Service PM
- "As Needed" Service
- Other (Specify Below)

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1	GE/PKG	3.5	1990	Lennox	GCS16R-411-75-5P
1	GE/split	3.5	1994	Lennox	HS23-411-5P
2	GE/split	5	1996	Lennox	HS29-651-2P
1	GE/split	3.5	1996	Lennox	HS23-411-1P
1	GE/split	3	1993	Lennox	HS23-261-14
3	HP/PKG	4	2003	Bard	WH483-A04XXXXA
3	HP/PKG	3	1995	Bard	WAG40B-A54X
1	HP/PKG	4	1998	Bard	WH482-A10XX4XXX

I as an authorized representative of Derek Sawyers Smart Energy approve the service to be performed for the term and amounts specified.

 / 1/2016
 Representative Signature Date

RESPONSIBLE/AUTHORIZING PARTY

- Building Owner
- Tenant
- Property Management
- Other

Company: Colusa Unified School District
 Billing Name: Colusa High School
 Contact: Terry Biladeau
 E-Mail: tbiladeau@colusa.k12.ca.us
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Customer Signature

Date

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PG&E Rebate:

TOTAL AMOUNT DUE PER SERVICE:

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Agreement Term: 3 Years 2 Years 1 Year On Demand

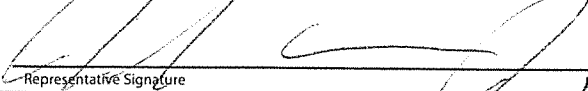
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"PM" stands for "Planned Maintenance". "Full Service PM" includes all coil cleanings and belt changes when due in the PM. "As Needed Service" does not include coil cleanings or belt changes in the PM but a flat rate for each service is provided. All services require approval to proceed as well as confirmation of completion. "POC" is Payment On Completion. Payment is due for all service upon completion. All time onsite and offsite related time will be billed for services. "Parts" are all parts, materials and/or equipment required for service. Filters are not included in a PM. Derek Sawyers Smart Energy (DSSE) agrees to perform the services specified on the specified equipment according to the ASHRAE/ACCA 4/180 standards. All work is warranted by DSSE for a period of 30 days unless specified otherwise in writing. Manufacturer warranty coverage for repair is processed as follows for "On Demand" service customers: Payment for service is due upon completion and a refund will be issued for the amount covered under warranty upon completion of the warranty processing (typically 6-8 weeks). Manufacturer warranties apply for the parts only unless a labor warranty was purchased. Warranties do not cover issues that arise due to impact from a 3rd party, nature, negligence, failure to follow manufacturers instructions/recommendations or acts of God. Filters must be purchased separately. Matched labor warranties valid for parts covered by a manufacturer warranty and only apply to replacement of the covered part. Parts not covered by the manufacturer warranty will not be covered by our labor warranty. Thermostat warranty covers replacement for defective units with a standard model.

QTY	TYPE	SIZE	YEAR	MAKE	MODEL
1	GE/split	3	1996	Goodman	7656A
1	HP/PKG	3	1995	Bad	WAG36B-A54X
1	HP/PKG	4	1998	Intertherm	PW49011-01656

Notes/Special Instructions/Terms:

I as an authorized representative of Derek Sawyers Smart Energy approve the service to be performed for the term and amounts specified.

 / 2016
 Representative Signature Date

RESPONSIBLE/AUTHORIZING PARTY

- Building Owner
- Tenant
- Property Management
- Other

Company: Colusa Unified School District
 Billing Name: Colusa High School
 Contact: Terry Biladeau
 E-Mail: tbiladeau@colusa.k12.ca.us
 Address: 901 Colusa Ave
 City/State/Zip: Colusa Ca. 95937
 Phone: 530-458-17791 Fax: 530-458-5592

I have authority to order the work outlined above, approve said work and am responsible for payment of the amount specified for the terms specified.

TOTAL TERM AGREEMENT AMOUNT:

PG&E Rebate:

TOTAL AMOUNT DUE PER SERVICE:

Rebates will be mailed to the responsible/authorizing party

- Building Owner
- Tenant
- Property Management
- Other

SAME AS RESPONSIBLE AND AUTHORIZING PARTY

Company:
 Contact:
 E-Mail:
 Address:
 City/State/Zip:
 Phone: Fax:

I grant site access for service on all buildings and understand that insufficient access provided at the time of service will result additional labor fees.

Customer Signature

Date

Customer Signature

Date

ACCA/ASHRAE STANDARD 180

QUARTERLY SERVICE

- Check for particulate accumulation on Indoor Air Filters. Clean or replace as necessary to ensure proper operation.
 - Check for particulate accumulation on Outside Air Filters. Clean or replace as necessary to ensure proper operation.
 - Check ultraviolet lamp. Clean or replace as needed to ensure proper operation.
 - Visually inspect fuel filter. Clean, repair, or replace as needed to ensure proper operation.
 - Check for Vibrations/Abnormal Sounds/Noises/Odors
 - Check Unit for tampering and/or damage.
 - Inspect External Utilities – Gas Piping, Shutoff Valve, Flex - Electrical Service Disconnect, Fuses, Conduits, Cables
 - Check safety and operating controls – check operation of the equipment
 - Inspect Refrigerant Piping for Leaks/Missing Insulation/Supports/Damage
- LOG DATA AS REQUESTED ON FORMS PROVIDED

SEMI-ANNUAL SERVICE

- Check steam system traps, pumps, and controls. Clean or replace as needed to ensure proper operation.
 - Check control system/devices for evidence of improper operation. Clean/lubricate/repair/adjust/replace parts as needed to ensure proper operation.
 - Check P-trap. Prime/Clean as needed to ensure proper operation.
 - Check fan belt tension and wear, check sheaves for evidence of improper alignment/evidence of wear and correct as needed.
 - Check variable-frequency drive for proper operation. Correct as needed.
 - Check for evidence of buildup or fouling on heat exchange surfaces. Restore as needed to ensure proper operation.
 - Check for proper operation of cooling coil, heating coil, or heat exchangers and for damage or evidence of leaks. Clean/restore/replace as required.
 - Check condition/setting/operation of outdoor sensor/return air sensor/change-over controller. Repair/adjust/replace parts to ensure proper operation.
 - Check condition, setting, and operation of the economizer controller. Repair, adjust, or replace components to ensure proper operation.
 - Check condition/setting/operation of the mixed-air/discharge sensor or changeover controller. Repair/adjust/replace parts to ensure proper operation.
 - Check dampers for proper condition, setting, and operation. Repair, adjust, lubricate, or replace components to ensure proper operation.
 - Check condition, setting, and operation of the economizer damper motors. Repair/adjust/lubricate/replace components to ensure proper operation.
 - Check sealing integrity of all panels on equipment. Replace fasteners and gaskets as needed.
 - Visually inspect insulation and areas of moisture accumulation for biological growth. If present, clean or disinfect as needed.
 - Check fuel pump for proper operation. Repair or replace as needed to ensure proper operation.
- Test Motor Windings with Megohmmeter

ANNUAL SERVICE

- Check air filter fit and housing seal integrity. Correct as needed.
- Check control box for dirt, debris, and/or loose terminations. Clean and tighten as needed.
- Check motor contactor for pitting or other signs of damage. Repair or replace as needed.
- Check fan blades and fan housing. Clean, repair, or replace as needed to ensure proper operation.
- Check refrigerant system balance. If outside of recommended levels, find cause, repair, and adjust refrigerant charge to optimal levels.
- Check fan drive for wear or problems due to poor alignment or poor bearing seating. Repair or replace as needed.
- Check integrity of all panels, guards and curbs on equipment. Replace fasteners as needed to ensure proper integrity and fit/finish of equipment.
- Assess field-serviceable bearings. Lubricate if necessary.
- Check drain pan, drain line, and coil for biological growth. Clean as needed.
- Check evaporator coil fins. Restore if possible. Replace coil if necessary to return to proper functioning.
- Inspect for evidence of moisture carryover beyond the drain pan from cooling coils. Make corrections or repairs as necessary.
- Check for proper damper operation. Clean, lubricate, repair, replace, or adjust as needed to ensure proper operation.
- Inspect air-cooled condenser surfaces for damage or evidence of leaks. Repair or clean as needed.
- Check low ambient head pressure control sequence, repair/replace parts or modify software/algorithm to ensure proper operation.
- Check heat exchanger, combustion chamber, burner, and flue for deterioration, leaks, moisture problems, condensation, and combustion products. Clean, test, and adjust combustion process for proper operation.
- Check compressor oil and/or pressure on refrigerant systems having oil level and/or pressure measurement means. Repair/replace/adjust as needed
- Visually inspect exposed duct-work and external piping for insulation and vapor barrier for integrity. Correct as needed.
- Check condition, setting, and operation of the economizer low-limit stat. Repair, adjust, or replace components to ensure proper operation.
- Check open drive couplings, bearings, and seals for evidence of wear or alignment problems. Lubricate and repair or replace as needed.
- Verify proper operation of safety devices per manufacturer's recommendations. Repair or replace as needed.
- Check condensate pump. Clean or replace as needed.
- Check/Secure Structural Supports/Straps
- Check/Secure Component Mounting fasteners
- Check/Secure All System Set Screws – Fan Blade/Wheel/Pulley etc..

SERVICE ADDITIONS/EXCEPTIONS

PG&E Commercial HVAC Quality Maintenance Program

This addendum (the "Addendum") to the Commercial HVAC Quality Maintenance Service Agreement, which is also known as S.M.P. ("Service Agreement"), is made and effective as of 20/16 (the "Addendum Effective Date"), by and between Customer (listed in Section III) and Participating Contractor (listed in Section III).

RECITALS

WHEREAS, Customer and Participating Contractor have entered into a Service Agreement (defined below);

WHEREAS, Customer and Participating Contractor hereby desire to amend the Service Agreement so that Customer may participate in the Pacific Gas and Electric Company's (PG&E) Commercial HVAC Quality Maintenance Program (the "Program"); and

NOW, THEREFORE, in consideration of the mutual covenants and premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

I. Definitions

In addition to those definitions set forth in these Terms and Conditions, the following capitalized terms shall have the meanings set forth below:

- a. **Minimum Performance Level:** The Qualified Unit meets the baseline level of performance in accordance with ANSI/ASHRAE/ACCA Standard 180, other required Program tasks prescribed by Program Policies and Procedures, and the documentation provided by the Qualified Unit's manufacturer.
- b. **Participating Contractor:** An individual or business that has an executed Program Contractor Participation Agreement that is in full force and effect in accordance with its terms, permitting the individual or business to provide HVAC maintenance and support services on Qualified Units to PG&E commercial electric customers.
- c. **Service Agreement:** The agreement between Customer and Participating Contractor setting forth the terms and conditions under which the Participating Contractor will maintain and support the Qualified Unit(s).
- d. **Site:** The commercial building or facility located in PG&E's service territory that is owned or controlled by Customer.
- e. **Qualified Unit:** A heating/ventilation/air-conditioning unit installed at the Site that is either:
(i) a rooftop unit, or (ii) a split-system unit equal to or greater than three tons of cooling capacity. A complete description of Qualified Units is set forth in the Program Policies and Procedures.

II. Customer Conditions

Customer must satisfy all of the following conditions in order to participate in the Program and receive an incentive:

- a. Pay the Public Purpose Program ("PPP") surcharge on a PG&E electric meter located at the Site where the Qualified Unit is installed.
- b. Have a Service Agreement with a Participating Contractor that has a three (3)-year term which may be defined as: (i) a period of thirty-six (36) months; or (ii) a twelve (12)-month period that automatically renews for at least two (2) consecutive twelve (12)-month periods.
- c. All Qualified Units eligible for inclusion in any Program incentive calculation(s) must be maintained by Customer in a functioning condition pursuant to a Service Agreement and operating at the Minimum Performance Level for a period of three (3) years.

NOTES/SPECIAL INSTRUCTIONS:

\$ 4697.⁰⁰ Paid upon signing up
 \$ 5871.²⁵ Paid after Year 1
 \$ 8219.⁷⁵ Paid after Year 2
 \$ 4697.⁰⁰ Paid after Year 3

DSSE will provide all "Cleanings and Adjustments" to maintain the equipment operating properly. The "Adjustments" included are only for adjustments that do not require any parts or "kits" to perform the adjustments. Condenser, Evaporator, Blower and Motor cleaning are included in this agreement. The "Cleanings" provided after the QM only apply to regular buildup in the airway from normal operation and do not apply to pre-existing biological growth issues. Any growth found will be treated with a disinfectant. Abnormal/pre-existing biological growth will require remediation and will be quoted as a non-covered repair.

Replacement UV Bulbs are not included in this agreement, in the event that one fails, the replacement bulb will be quoted as a non-covered repair. The QM recommissioning includes a one-time replacement of certain parts and those parts carry a 30 day parts and labor warranty with DSSE; manufacturer warranties may apply. Filters up to MERV 8 are provided in this program, any filters with a higher rating will incur an extra fee for replacement.

A unit that incurs a malfunction to the point of non-operation or poor operation must be repaired within 3 months in order to keep it covered under the program. Failure to repair the unit within 3 months will result in the unit being removed from the program. Damaged, defective or failing parts not covered by the program will be quoted for service when found. In the event where a problem occurs in the system or even outside of the system that prevents completion of normal maintenance procedures, the issue must be addressed and the maintenance performed within 3 months in order to keep the system in the program. Failure to correct problems within the given time frame will result in the affected unit being removed from the program. Non-QM/PM repairs can be performed by whomever the customer chooses as long as the repair is performed by a certified technician according to the program standards.

TOTAL QMR AMOUNT	\$ 12,435. ⁰⁰
TOTAL QMR REBATES	\$ 12,435. ⁰⁰
NET QMR AMOUNT	0
OTHER AMOUNT	

TOTAL PM AMOUNT	\$ 29,356. ²⁵
TOTAL PM REBATES	\$ 23,485. ⁰⁰
NET PM AMOUNT	\$ 5,871. ²⁵
"PM EACH" AMOUNT	\$ 1957. ⁰⁸

"TOTAL QMR" & "PM EACH" AMOUNTS ARE DUE UPON COMPLETION OF THE SERVICES.

REBATES WILL BE PROCESSED UPON COMPLETION OF EACH SERVICE AND PAID OUT IN APPROXIMATELY 90 DAYS AFTER COMPLETION OF THE SERVICES.

I, the undersigned customer, have read and understand all of the details in this addendum, the related agreements, enrollment forms and agree to pay for each service upon completion. I also understand that reimbursement checks will be sent to me in approximately 90 days from PG&E and DSSE.

Customer Name (Print)

Customer Signature

BACK PECHENINO

Representative Name (Print)

Representative Signature

- d. All applicable measures or tasks necessary to bring each Qualified Unit up to its Minimum Performance Level must be completed within six (6) months from the date this Addendum is signed by Customer and Participating Contractor.
- e. Notwithstanding (d) above, if a Service Agreement is terminated during the three (3)-year period (e.g., due to Customer's dissatisfaction with the Participating Contractor, the Participating Contractor ceases operations, etc.), Customer must engage the services of another Participating Contractor within thirty (30) days from the effective date of the termination of Customer's original Service Agreement (the "Transfer Period"). Customer acknowledges and understands that its failure to engage a new Participating Contractor prior to the expiration of the Transfer Period will result in the forfeiture of incentives under the Program.
- f. Customer will allow PG&E and its contractors to access the Site and conduct inspections of the Qualified Unit(s) in accordance with ANSI/ASHRAE/ACCA Standard 180, on dates and times mutually agreed upon by Customer and PG&E or its contractor.
- g. Failure to maintain a Unit at the Minimum Performance Level pursuant to a Service Agreement for a consecutive three (3)-year period will result in an automatic pro-rated reduction of the annual incentive payment available under the Program.
- h. Customer must complete and submit a PG&E Commercial HVAC Quality Maintenance Program Application.

III. General

From and after the Addendum Effective Date, any reference to the Service Agreement contained in any notice, request, document or agreement shall be deemed to mean the Service Agreement, as amended by this Addendum. In the event of any conflict between the Service Agreement and this Addendum, this Addendum shall prevail. The Service Agreement shall remain in full force and effect in accordance with its terms, except as expressly amended by this Addendum. Each party is fully responsible for ensuring that the person signing this Addendum on that party's behalf has the requisite legal authority to do so.

WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their duly authorized representatives as of the Addendum Effective Date.

CUSTOMER
 AGREED TO AND ACCEPTED BY:
Colusa High School
 PG&E CUSTOMER NAME
 PG&E ELECTRIC ACCOUNT SERVICE ID#

PARTICIPATING CONTRACTOR
 AGREED TO AND ACCEPTED BY:
DOCK SANDERS SMART ENERGY
 CONTRACTOR BUSINESS NAME

BY: _____ / 1/2016 DATE
 AUTHORIZED SIGNATURE
 PRINTED NAME
 TITLE
901 Colusa Ave.
 ADDRESS
Colusa Ca 95937
 CITY/STATE/ZIP

BY: _____ / 1/2016 DATE
 AUTHORIZED SIGNATURE
JACK POCCHENINO
 PRINTED NAME
REGIONAL MANAGER
 TITLE
1120 DOCK DRIVE #2
 ADDRESS
MODesto CA 95351
 CITY/STATE/ZIP

Both funding and the conditions of the Incentive are subject to the jurisdiction of the California Public Utilities Commission (CPUC) and shall be subject to such changes or modifications as the CPUC may, from time to time, direct in the exercise of its jurisdiction. If there are changes in the Incentive, PG&E will endeavor, but cannot guarantee, to provide a reasonable period of time before changes go into effect.

"PG&E" refers to Pacific Gas and Electric Company, a subsidiary of PG&E Corporation. ©2011 Pacific Gas and Electric Company. All rights reserved. These offerings are funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission. June 2011 CMM-0611-0991

Step 1:

Customer Contact Information

Customer receiving PG&E Commercial HVAC Quality Maintenance Program services

PG&E CUSTOMER NAME Colusa Unified School District (Colusa High School)

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PG&E ELECTRIC ACCOUNT SERVICE ID#

--	--	--	--	--	--	--	--	--	--

PG&E GAS ACCOUNT SERVICE ID#

NUMBER OF UNITS IN THIS APPLICATION 36

SERVICE ADDRESS 901 Colusa Ave

CITY Colusa STATE Ca ZIP 95932

CUSTOMER CONTACT NAME Terry Biladeau TITLE _____

CONTACT TELEPHONE NUMBER 530-458-7791

E-MAIL ADDRESS tbiladeau@colusa.k12.ca.us

Step 2:

Program Requirements

The Participating Contractor represents and warrants the following:

- It is not in breach of the PG&E Commercial HVAC Quality Maintenance Program Contractor Participation Agreement.
- The Customer is a participant in the PG&E Commercial HVAC Quality Maintenance Program.
- The Qualified Unit(s) identified in this Application qualify for an incentive under the PG&E Contractor Manual.
- The Contractor represents and warrants that all energy-efficiency tasks for the Qualified Unit have been completed and conducted according to the PG&E Commercial HVAC Quality Maintenance Program Contractor Participation Agreement and the Contractor Manual and the information is complete and accurate.
- The individual signing below has and shall have all requisite power and legal authority to bind Participating Contractor on whose behalf he/she is signing to Participating Contractor's obligations hereunder.
- By signing below, I certify that the improvement or installation complies with any applicable permitting requirements and, if a contractor performed the installation or improvement, the contractor holds the appropriate license for the work performed.

PARTICIPATING CONTRACTOR COMPANY NAME DEREK SAWYERS SMART ENERGY

PRINTED NAME AND TITLE OF PERSON COMPLETING THE CONTRACTOR INCENTIVE APPLICATION JACK PECCHENINO

SIGNATURE OF PERSON COMPLETING THE CONTRACTOR INCENTIVE APPLICATION [Signature] DATE 1/2016

STEP 4 Service Agreement Incentive Information

Did you sign a qualifying Service Agreement with a qualified HVAC Contractor? Yes No

Please provide date the Service Agreement was signed 1/2016
(MM/DD/YY)

Please provide the contract number of the Service Agreement (if applicable): _____

Does the signee agree to send the renewed agreements to the program mailing address on Page 2 each year? Yes No

Is the term of the signed, qualifying Service Agreement at least 3 years? Yes No

If "No", Does the signee agree and commit to renewing and providing a copy of a qualifying Service Agreement such that no lapses in contract coverage exist over the 3-year duration beginning with the signature date on the initial, qualifying Service Agreement? Yes No

To complete this form, please refer to the following:

- Your PG&E bill, for your Service ID#(s).
- Your Service Agreement for number of units participating in program.
- # of qualifying HVAC units for the Service IDs provided in Step 1 _____
- If this application and your Service Agreement cover units in more than one site, multiple building types and/or have more than one electric and gas Service IDs associated with them, then have your HVAC contractor fill out and attach the "Multiple Site Type SA_ID Form" provided with the application.

Contractor Contact Information

DEREK SAWYERS SMART ENERGY
COMPANY NAME

JACK PECCHENINO
PRIMARY CONTACT NAME

(209) 247-1245
PHONE

JPECCHENINO@DEREKSAWYERS.COM
EMAIL

Estimated Incentive Payment upon processing of this application: <u>\$4697.</u>	Estimated Incentive Payment ahead of year 1: <u>\$5871.</u>	Estimated Incentive Payment ahead of year 2: <u>\$8219.</u>	Estimated Incentive Payment ahead of year 3: <u>\$4697.</u>
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Incentive payments are estimates only and are subject to change. Please see Terms and Conditions.

STEP 5 Business Property Type Description

- Select one (1) property type that best represents your business:
- | | |
|---|--|
| <input type="checkbox"/> Assembly | <input type="checkbox"/> Manufacturing: Bio/Tech |
| <input type="checkbox"/> Education: Community College | <input type="checkbox"/> Manufacturing: Light Industrial |
| <input checked="" type="checkbox"/> Education: Primary School | <input type="checkbox"/> Multiple Types |
| <input type="checkbox"/> Education: Relocatable Classroom | <input type="checkbox"/> Office: Large |
| <input type="checkbox"/> Education: Secondary School | <input type="checkbox"/> Office: Small |
| <input type="checkbox"/> Education: University | <input type="checkbox"/> Restaurant: Fast-Food |
| <input type="checkbox"/> Grocery | <input type="checkbox"/> Restaurant: Sit-Down |
| <input type="checkbox"/> Health/Medical: Clinic | <input type="checkbox"/> Retail: Multiple-Story |
| <input type="checkbox"/> Health/Medical: Hospital | <input type="checkbox"/> Retail: Single-Story Large |
| <input type="checkbox"/> Lodging: Hotel | <input type="checkbox"/> Retail: Small |
| <input type="checkbox"/> Lodging: Motel | <input type="checkbox"/> Storage: Conditioned |

STEP 6 Customer Signature

I have read, understood and agree to the terms and conditions of this form. I certify information I have provided is true and correct and the products and/or equipment for incentive share installed and operational and meets the requirements in this application. Please use blue ink.

By signing below, I certify that the improvement or installation complies with any applicable permitting requirements and if a contractor performed the installation or improvement, the contractor has the appropriate license for the work performed.

SIGN HERE

SIGNATURE

NAME (PRINT) AND ADDRESS

ACCA/ASHRAE STANDARD 180

QUARTERLY SERVICE

- Check for particulate accumulation on Indoor Air Filters. Clean or replace as necessary to ensure proper operation.
 - Check for particulate accumulation on Outside Air Filters. Clean or replace as necessary to ensure proper operation.
 - Check ultraviolet lamp. Clean or replace as needed to ensure proper operation.
 - Visually inspect fuel filter. Clean, repair, or replace as needed to ensure proper operation.
 - Check for Vibrations/Abnormal Sounds/Noises/Odors
 - Check Unit for tampering and/or damage.
 - Inspect External Utilities – Gas Piping, Shutoff Valve, Flex - Electrical Service Disconnect, Fuses, Conduits, Cables
 - Check safety and operating controls – check operation of the equipment
 - Inspect Refrigerant Piping for Leaks/Missing Insulation/Supports/Damage
- LOG DATA AS REQUESTED ON FORMS PROVIDED

SEMI-ANNUAL SERVICE

- Check steam system traps, pumps, and controls. Clean or replace as needed to ensure proper operation.
- Check control system/devices for evidence of improper operation. Clean/lubricate/repair/adjust/replace parts as needed to ensure proper operation.
- Check P-trap. Prime/Clean as needed to ensure proper operation.
- Check fan belt tension and wear, check sheaves for evidence of improper alignment/evidence of wear and correct as needed.
- Check variable-frequency drive for proper operation. Correct as needed.
- Check for evidence of buildup or fouling on heat exchange surfaces. Restore as needed to ensure proper operation.
- Check for proper operation of cooling coil, heating coil, or heat exchangers and for damage or evidence of leaks. Clean/restore/replace as required.
- Check condition/setting/operation of outdoor sensor/return air sensor/change-over controller. Repair/adjust/replace parts to ensure proper operation.
- Check condition, setting, and operation of the economizer controller. Repair, adjust, or replace components to ensure proper operation.
- Check condition/setting/operation of the mixed-air/discharge sensor or changeover controller. Repair/adjust/replace parts to ensure proper operation.
- Check dampers for proper condition, setting, and operation. Repair, adjust, lubricate, or replace components to ensure proper operation.
- Check condition, setting, and operation of the economizer damper motors. Repair/adjust/lubricate/replace components to ensure proper operation.
- Check sealing integrity of all panels on equipment. Replace fasteners and gaskets as needed.
- Visually inspect insulation and areas of moisture accumulation for biological growth. If present, clean or disinfect as needed.
- Check fuel pump for proper operation. Repair or replace as needed to ensure proper operation.
- Test Motor Windings with Megohmmeter

ANNUAL SERVICE

- Check air filter fit and housing seal integrity. Correct as needed.
- Check control box for dirt, debris, and/or loose terminations. Clean and tighten as needed.
- Check motor contactor for pitting or other signs of damage. Repair or replace as needed.
- Check fan blades and fan housing. Clean, repair, or replace as needed to ensure proper operation.
- Check refrigerant system balance. If outside of recommended levels, find cause, repair, and adjust refrigerant charge to optimal levels.
- Check fan drive for wear or problems due to poor alignment or poor bearing seating. Repair or replace as needed.
- Check integrity of all panels, guards and curbs on equipment. Replace fasteners as needed to ensure proper integrity and fit/finish of equipment.
- Assess field-serviceable bearings. Lubricate if necessary.
- Check drain pan, drain line, and coil for biological growth. Clean as needed.
- Check evaporator coil fins. Restore if possible. Replace coil if necessary to return to proper functioning.
- Inspect for evidence of moisture carryover beyond the drain pan from cooling coils. Make corrections or repairs as necessary.
- Check for proper damper operation. Clean, lubricate, repair, replace, or adjust as needed to ensure proper operation.
- Inspect air-cooled condenser surfaces for damage or evidence of leaks. Repair or clean as needed.
- Check low ambient head pressure control sequence, repair/replace parts or modify software/algorithm to ensure proper operation.
- Check heat exchanger, combustion chamber, burner, and flue for deterioration, leaks, moisture problems, condensation, and combustion products. Clean, test, and adjust combustion process for proper operation.
- Check compressor oil and/or pressure on refrigerant systems having oil level and/or pressure measurement means. Repair/replace/adjust as needed
- Visually inspect exposed duct-work and external piping for insulation and vapor-barrier for integrity. Correct as needed.
- Check condition, setting, and operation of the economizer low-limit stat. Repair, adjust, or replace components to ensure proper operation.
- Check open drive couplings, bearings, and seals for evidence of wear or alignment problems. Lubricate and repair or replace as needed.
- Verify proper operation of safety devices per manufacturer's recommendations. Repair or replace as needed.
- Check condensate pump. Clean or replace as needed.
- Check/Secure Structural Supports/Straps
- Check/Secure Component Mounting fasteners
- Check/Secure All System Set-Screws – Fan Blade/Wheel/Pulley etc..

SERVICE ADDITIONS/EXCEPTIONS

PG&E Commercial HVAC Quality Maintenance Program

This addendum (the "Addendum") to the Commercial HVAC Quality Maintenance Service Agreement, which is also known as S.M.P. ("Service Agreement"), is made and effective as of 2016 (the "Addendum Effective Date"), by and between Customer (listed in Section III) and Participating Contractor (listed in Section III).

RECITALS

WHEREAS, Customer and Participating Contractor have entered into a Service Agreement (defined below);

WHEREAS, Customer and Participating Contractor hereby desire to amend the Service Agreement so that Customer may participate in the Pacific Gas and Electric Company's (PG&E) Commercial HVAC Quality Maintenance Program (the "Program"); and

NOW, THEREFORE, in consideration of the mutual covenants and premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

I. Definitions

In addition to those definitions set forth in these Terms and Conditions, the following capitalized terms shall have the meanings set forth below:

- a. **Minimum Performance Level:** The Qualified Unit meets the baseline level of performance in accordance with ANSI/ASHRAE/ACCA Standard 180, other required Program tasks prescribed by Program Policies and Procedures, and the documentation provided by the Qualified Unit's manufacturer.
- b. **Participating Contractor:** An individual or business that has an executed Program Contractor Participation Agreement that is in full force and effect in accordance with its terms, permitting the individual or business to provide HVAC maintenance and support services on Qualified Units to PG&E commercial electric customers.
- c. **Service Agreement:** The agreement between Customer and Participating Contractor setting forth the terms and conditions under which the Participating Contractor will maintain and support the Qualified Unit(s).
- d. **Site:** The commercial building or facility located in PG&E's service territory that is owned or controlled by Customer.
- e. **Qualified Unit:** A heating/ventilation/air-conditioning unit installed at the Site that is either: (i) a rooftop unit, or (ii) a split-system unit equal to or greater than three tons of cooling capacity. A complete description of Qualified Units is set forth in the Program Policies and Procedures.

II. Customer Conditions

Customer must satisfy all of the following conditions in order to participate in the Program and receive an incentive:

- a. Pay the Public Purpose Program ("PPP") surcharge on a PG&E electric meter located at the Site where the Qualified Unit is installed.
- b. Have a Service Agreement with a Participating Contractor that has a three (3)-year term which may be defined as: (i) a period of thirty-six (36) months; or (ii) a twelve (12)-month period that automatically renews for at least two (2) consecutive twelve (12)-month periods.
- c. All Qualified Units eligible for inclusion in any Program incentive calculation(s) must be maintained by Customer in a functioning condition pursuant to a Service Agreement and operating at the Minimum Performance Level for a period of three (3) years.

NOTES/SPECIAL INSTRUCTIONS:

\$ 693.40 Paid upon signing up
 \$ 866.75 Paid after Year 1
 \$ 1213.45 Paid after Year 2
 \$ 693.40 Paid after Year 3

DSSE will provide all "Cleanings and Adjustments" to maintain the equipment operating properly. The "Adjustments" included are only for adjustments that do not require any parts or "kits" to perform the adjustments. Condenser, Evaporator, Blower and Motor cleaning are included in this agreement. The "Cleanings" provided after the QM only apply to regular buildup in the airway from normal operation and do not apply to pre-existing biological growth issues. Any growth found will be treated with a disinfectant. Abnormal/pre-existing biological growth will require remediation and will be quoted as a non-covered repair.

Replacement UV Bulbs are not included in this agreement, in the event that one fails, the replacement bulb will be quoted as a non-covered repair. The QM recommissioning includes a one-time replacement of certain parts and those parts carry a 30 day parts and labor warranty with DSSE, manufacturer warranties may apply. Filters up to MERV 8 are provided in this program, any filters with a higher rating will incur an extra fee for replacement.

A unit that incurs a malfunction to the point of non-operation or poor operation must be repaired within 3 months in order to keep it covered under the program. Failure to repair the unit within 3 months will result in the unit being removed from the program. Damaged, ineffective or failing parts not covered by the program will be quoted for service when found. In the event where a problem occurs in the system or even outside of the system that prevents completion of normal maintenance procedures, the issue must be addressed and the maintenance performed within 3 months in order to keep the system in the program. Failure to correct problems within the given time frame will result in the affected unit being removed from the program. Non-QM/PM repairs can be performed by whomever the customer chooses as long as the repair is performed by a certified technician according to the program standards.

TOTAL QMR AMOUNT	\$ 2065.00
TOTAL QMR REBATES	\$ 2065.00
NET QMR AMOUNT	0
OTHER AMOUNT	

TOTAL PM AMOUNT	\$ 4333.75
TOTAL PM REBATES	\$ 3467.00
NET PM AMOUNT	\$ 866.75
"PM EACH" AMOUNT	\$ 288.92

"TOTAL QMR" & "PM EACH" AMOUNTS ARE DUE UPON COMPLETION OF THE SERVICES.

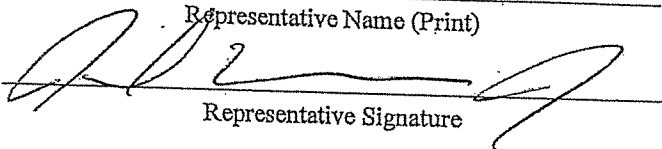
REBATES WILL BE PROCESSED UPON COMPLETION OF EACH SERVICE AND PAID OUT IN APPROXIMATELY 90 DAYS AFTER COMPLETION OF THE SERVICES.

I, the undersigned customer, have read and understand all of the details in this addendum, the related agreements, enrollment forms and agree to pay for each service upon completion. I also understand that reimbursement checks will be sent to me in approximately 90 days from PG&E and DSSE.

Customer Name (Print)

JACK PECCHEMINO
 Representative Name (Print)

Customer Signature


 Representative Signature

- d. All applicable measures or tasks necessary to bring each Qualified Unit up to its Minimum Performance Level must be completed within six (6) months from the date this Addendum is signed by Customer and Participating Contractor.
- e. Notwithstanding (d) above, if a Service Agreement is terminated during the three (3)-year period (e.g., due to Customer's dissatisfaction with the Participating Contractor, the Participating Contractor ceases operations, etc.), Customer must engage the services of another Participating Contractor within thirty (30) days from the effective date of the termination of Customer's original Service Agreement (the "Transfer Period"). Customer acknowledges and understands that its failure to engage a new Participating Contractor prior to the expiration of the Transfer Period will result in the forfeiture of incentives under the Program.
- f. Customer will allow PG&E and its contractors to access the Site and conduct inspections of the Qualified Unit(s) in accordance with ANSI/ASHRAE/ACCA Standard 180, on dates and times mutually agreed upon by Customer and PG&E or its contractor.
- g. Failure to maintain a Unit at the Minimum Performance Level pursuant to a Service Agreement for a consecutive three (3)-year period will result in an automatic pro-rated reduction of the annual incentive payment available under the Program.
- h. Customer must complete and submit a PG&E Commercial HVAC Quality Maintenance Program Application.

III. General

From and after the Addendum Effective Date, any reference to the Service Agreement contained in any notice, request, document or agreement shall be deemed to mean the Service Agreement, as amended by this Addendum. In the event of any conflict between the Service Agreement and this Addendum, this Addendum shall prevail. The Service Agreement shall remain in full force and effect in accordance with its terms, except as expressly amended by this Addendum. Each party is fully responsible for ensuring that the person signing this Addendum on that party's behalf has the requisite legal authority to do so.

WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their duly authorized representatives as of the Addendum Effective Date.

CUSTOMER

AGREED TO AND ACCEPTED BY:

Colusa Unified School District

PG&E CUSTOMER NAME

--	--	--	--	--	--	--	--	--	--

PG&E ELECTRIC ACCOUNT SERVICE ID#

PARTICIPATING CONTRACTOR

AGREED TO AND ACCEPTED BY:

DEEKSUNYCES SMART ENERGY

CONTRACTOR BUSINESS NAME

BY: _____

AUTHORIZED SIGNATURE

1/2016 DATE

PRINTED NAME _____

TITLE _____

745 10th Street

ADDRESS

Colusa Ca 95932

CITY/STATE/ZIP

BY: _____

AUTHORIZED SIGNATURE

1/2016 DATE

JACK PSCHEINID

PRINTED NAME

REGIONAL MANAGER

TITLE

1120 DOUGLASS DRIVE #2

ADDRESS

MODESTO CA 95351

CITY/STATE/ZIP

Both funding and the conditions of the Incentive are subject to the jurisdiction of the California Public Utilities Commission (CPUC) and shall be subject to such changes or modifications as the CPUC may, from time to time, direct in the exercise of its jurisdiction. If there are changes in the Incentive, PG&E will endeavor, but cannot guarantee, to provide a reasonable period of time before changes go into effect.

"PG&E" refers to Pacific Gas and Electric Company, a subsidiary of PG&E Corporation. ©2011 Pacific Gas and Electric Company. All rights reserved. These offerings are funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission. June 2011 CMM-0611-0991

ep 1:

Customer Contact Information

Customer receiving PG&E Commercial HVAC Quality Maintenance Program services

PG&E CUSTOMER NAME Colusa Unified School District (Main Office)

PG&E ELECTRIC ACCOUNT SERVICE ID#

PG&E GAS ACCOUNT SERVICE ID#

NUMBER OF UNITS IN THIS APPLICATION 7

SERVICE ADDRESS 745 Tenth Street

CITY Colusa STATE Ca ZIP 95932

CUSTOMER CONTACT NAME Terry Biladeau TITLE

CONTACT TELEPHONE NUMBER 530-458-17791 E-MAIL ADDRESS tbiladeau@colusa.k12.ca.us

ep 2:

Program Requirements

The Participating Contractor represents and warrants the following:

- It is not in breach of the PG&E Commercial HVAC Quality Maintenance Program Contractor Participation Agreement.
- The Customer is a participant in the PG&E Commercial HVAC Quality Maintenance Program.
- The Qualified Unit(s) identified in this Application qualify for an incentive under the PG&E Contractor Manual.
- The Contractor represents and warrants that all energy-efficiency tasks for the Qualified Unit have been completed and conducted according to the PG&E Commercial HVAC Quality Maintenance Program Contractor Participation Agreement and the Contractor Manual and the information is complete and accurate.
- The individual signing below has and shall have all requisite power and legal authority to bind Participating Contractor on whose behalf he/she is signing to Participating Contractor's obligations hereunder.
- By signing below, I certify that the improvement or installation complies with any applicable permitting requirements and, if a contractor performed the installation or improvement, the contractor holds the appropriate license for the work performed.

PARTICIPATING CONTRACTOR COMPANY NAME DEREK SAWYERS SMART ENERGY

PRINTED NAME AND TITLE OF PERSON COMPLETING THE CONTRACTOR INCENTIVE APPLICATION JACK PECCHENINO

SIGNATURE OF PERSON COMPLETING THE CONTRACTOR INCENTIVE APPLICATION [Signature] DATE 1/2016

STEP 4 Service Agreement Incentive Information

Did you sign a qualifying Service Agreement with a qualified HVAC Contractor? Yes No

Please provide date the Service Agreement was signed 1/2016
(MM/DD/YY)

Please provide the contract number of the Service Agreement (if applicable): _____

Does the signee agree to send the renewed agreements to the program mailing address on Page 2 each year? Yes No

Is the term of the signed, qualifying Service Agreement at least 3 years? Yes No

If "No", Does the signee agree and commit to renewing and providing a copy of a qualifying Service Agreement such that no lapses in contract coverage exist over the 3-year duration beginning with the signature date on the initial, qualifying Service Agreement? Yes No

To complete this form, please refer to the following:

- Your PG&E bill, for your Service ID#(s).
- Your Service Agreement for number of units participating in program.
- # of qualifying HVAC units for the Service IDs provided in Step 1 7
- If this application and your Service Agreement cover units in more than one site, multiple building types and/or have more than one electric and gas Service IDs associated with them, then have your HVAC contractor fill out and attach the "Multiple Site Type SA_ID Form" provided with the application.

Contractor Contact Information

DEREK SAWYERS SMART ENERGY
COMPANY NAME

JACK PECCHENINO
PRIMARY CONTACT NAME

(209) 247-1245
PHONE

JPECCHENINO@DEREKSAWYERS.COM
EMAIL

Estimated Incentive Payment upon processing of this application: <u>\$693.⁴⁰</u>	Estimated Incentive Payment at end of year 1: <u>\$866.⁷⁵</u>	Estimated Incentive Payment at end of year 2: <u>\$1213.⁴⁰</u>	Estimated Incentive Payment at end of year 3: <u>\$693.⁴⁰</u>
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Incentive Payments are estimates only and are subject to change. Please see terms and conditions.

STEP 5 Business Property Type Description

Select one (1) property type that best represents your business:

- | | |
|---|--|
| <input type="checkbox"/> Assembly | <input type="checkbox"/> Manufacturing: Bio/Tech |
| <input type="checkbox"/> Education: Community College | <input type="checkbox"/> Manufacturing: Light Industrial |
| <input checked="" type="checkbox"/> Education: Primary School | <input type="checkbox"/> Multiple Types |
| <input type="checkbox"/> Education: Relocatable Classroom | <input type="checkbox"/> Office: Large |
| <input type="checkbox"/> Education: Secondary School | <input type="checkbox"/> Office: Small |
| <input type="checkbox"/> Education: University | <input type="checkbox"/> Restaurant: Fast-Food |
| <input type="checkbox"/> Grocery | <input type="checkbox"/> Restaurant: Sit-Down |
| <input type="checkbox"/> Health/Medical: Clinic | <input type="checkbox"/> Retail: Multiple-Story |
| <input type="checkbox"/> Health/Medical: Hospital | <input type="checkbox"/> Retail: Single-Story Large |
| <input type="checkbox"/> Lodging: Hotel | <input type="checkbox"/> Retail: Small |
| <input type="checkbox"/> Lodging: Motel | <input type="checkbox"/> Storage: Conditioned |

STEP 6 Customer Signature

I have read, understood and agree to the terms and conditions for this form. I certify the information I have provided is true and correct and the product(s) and/or equipment for incentive(s) are installed and operational and meets the requirements in this application. Please use blue ink.

By signing below, I certify that the improvement or installation complies with any applicable permitting requirements and if a contractor performed the installation or improvement, the contractor holds the appropriate license for the work performed.

SIGN HERE

SIGNATURE

DATE



WARREN CONSULTING ENGINEERS, INC.

February 8, 2016

ATTN: WALLY CPM

1117 Windfield Way

RE: Colusa AG Barn Building Pad Construction Staking

Suite 110

Warren Consulting Engineers, Inc. (EIN#: 71-0881835) and Public Works Contractor Registration Number: 1000001586; is pleased to be able to provide you with a proposal to perform surveying services per the approved drawings on the above referenced project. Our scope of work is anticipated to be as follows:

El Dorado Hills

California

- 1. Office calculations \$150.00
- 2. Stake building corners and pad \$850.00

95762

Total \$1,000.00

Maximum 1 move-ins to job site. After the maximum move – ins are expended, there is a minimum of four (4) hours per move-in.

EXCLUSIONS:

Phone (916) 985-1870

- A. Any as-built or certified surveys.
- B. Any irrigation or landscape layout.
- C. Any utilities except storm drain.
- D. Any electrical layout.
- E. Any building grid lines or interior layout.
- F. Pad certification.

Fax (916) 985-1877

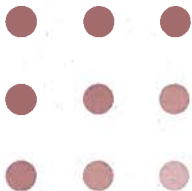
E-mail wce@wceinc.com

Above price proposal based on receiving AutoCAD drawing files for architectural and civil drawings.

THE ABOVE PRICE IS BASED ON:

PREVAILING WAGE OR NON- PREVAILING WAGE

THE ABOVE WORK CAN BE DONE ON A T&M BASIS AT A RATE OF \$170.00 PER HOUR FOR A ONE MAN CREW AND \$150.00 PER HOUR FOR OFFICE WORK INSTEAD OF LUMP SUM, IF REQUESTED. WARREN CONSULTING ENGINEERS, INC. WILL FURNISH TRAVEL TIME ONE WAY UP TO ½ HOURS AS-BUILT TOPO 1 MAN CREW \$170.00 PER HOUR.



February 8, 2016
Colusa AG Barn Building Pad Construction Staking
Warren Consulting Engineers, Inc.
Page 2

CONDITIONS:

1. This proposal is based on one time staking of all above referenced items. The contractor shall be provided with one (1) set of construction stakes. It shall be the contractor's responsibility to maintain the stakes during the construction of the various phases of work. Replacement of stakes destroyed by construction or by other means shall be at the contractor's expense. All re-staking will be billed as extra work at the rate per hour noted above for a two-man crew.
2. Any additional staking other than base contract will be billed as extra work.
3. **A minimum of 72 hours notice, not to include weekends, is required prior to the need for construction staking.**
4. All stakes will be marked with grades to finish grades only.
5. **No retention to be withheld from progress payments.**
6. Progress billing issued at the end of each month or at completion of the job, whichever comes first. Payment is due and payable within 20 calendar days of billing date.
7. This proposal specifically excludes the setting of any property corners or establishing any property lines except from existing property corners.
8. If any weekend or holiday work is required due to job acceleration, fees will be time and half the hourly rate quoted above for Saturdays and double hourly rate quoted above for Sundays and holidays.
9. Regarding Change Order Payments, ...payment will be made to Warren Consulting Engineers, Inc. as billed with no regard to contractor's receipt of change order paperwork from owner or contractor's paperwork to Warren Consulting Engineers, Inc. Change order work to be billed at T&M price or percentage of work done on price proposal.
10. This proposal is valid for 30 days only.
11. Traffic control is excluded from Warren Consulting Engineers, Inc. work and to be provided by General Contractor if necessary.
12. Should the job require subcontractor to purchase additional business license/s, general contractor shall pay for said license/s.
13. If invoices are not paid within 30 days of invoice date, interest charges of 1 ½% per month will be assessed on the unpaid balance.
14. If this price proposal is accepted, all conditions set forth here shall prevail, and all above conditions shall become part of any contract documents to follow.

Thomas E. Fassbender

PLS 8327



CORPORATE OFFICE
3050 Industrial Boulevard
West Sacramento, CA 95691
916.372.1434 phone
916.372.2565 fax

STOCKTON OFFICE
3422 West Hammer Lane, Suite D
Stockton, CA 95219
209.234.7722 phone
209.234.7727 fax

February 10, 2016
Revised February 11, 2016

Mr. Dwayne Newman, Superintendent
Colusa Unified School District
745 Tenth Street
Colusa, California

Earthwork Observation and Testing Services Proposal
COLUSA HIGH SCHOOL AG BARN
Colusa, California

Wallace-Kuhl and Associates is pleased to submit this proposal to provide earthwork observation and testing services for the subject project. We understand the project includes the construction of a new Ag barn building. Specifically, the project will consist of rough grading, building pad construction, and underground utility construction.

Our purpose will be to verify that the work is performed in general conformance with the *Geotechnical Engineering Report* (WKA No. 10796.01P dated December 18, 2015) and the project plans and specifications. Following completion of the observation and testing, written documentation of compliance with the criteria noted in the project documents will be provided.

We estimate that our fee for the earthwork observation and testing services required for this project would be approximately **\$7240**. However, we will only bill for the actual work performed on the project and we will not exceed the estimated budget without prior written approval. Our budget estimate is based on our understanding of the proposed project and our experience with similar projects. A construction schedule was not reviewed during preparation of this proposal.

Attached is our budget estimate detailing the assumptions we made to develop our estimate. Please be aware that the actual construction schedule, means and methods, weather, and the contractor's efficiency all affect the number of site visits - and the cost - required for our services.

Billing will be for services provided and determined using the attached 2016P Schedule of Fees. Please be aware that we bill for our hourly services on a portal-to-portal basis from our West Sacramento office.

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representatives will not act as supervisor of construction, nor will they direct construction operations.

Earthwork Observation and Testing Services Proposal
COLUSA HIGH SCHOOL AG BARN
Revised February 11, 2016

The various sub-contractors should be informed that neither the presence of our representatives nor the testing by our firm shall excuse them from defects discovered in their work. Job and site safety of the contractor's personnel will be the sole responsibility of the contractor.

Our agreement for this work is attached to this proposal. If this proposal is acceptable, please sign the agreement and return it to us as our written authorization to proceed. We will return a fully executed copy of the agreement to you for your files. Please inform us if wet signed copies of the agreement are required. If that is the case, please print sign and return two copies of the agreement to our office. We will then return a fully executed copy by US mail for your files.

Please contact me if you have any questions or require further information.

Wallace - Kuhl & Associates


Matthew S. Moyneur
Senior Engineer

Attachments: Budget Estimate
Schedule of Fees 2016P





CONSTRUCTION TESTING AGREEMENT

COLUSA HIGH SCHOOL AG BARN

Colusa, California

COLUSA UNIFIED SCHOOL DISTRICT (CLIENT) and River City Geoprosessionals, Inc. dba **WALLACE - KUHL & ASSOCIATES**

("WKA") agree:

1. **PROFESSIONAL SERVICES.** WKA will perform professional services and will receive compensation pursuant to the terms and conditions of the attached proposal letter revised February 11, 2016, which is incorporated herein by reference. In performing professional services, WKA shall use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of the engineering profession practicing under similar conditions at the same time and in the same or similar locality. CLIENT understands and acknowledges the inherent risks connected with construction and agrees that no warranty, either express or implied, is included in this Agreement or in any drawing, specification, report or opinion produced pursuant to this Agreement.

2. **PAYMENT.** WKA will submit invoices for services rendered on a periodic basis, provided, however, said invoices shall not be submitted more frequently than once every 30 days. Invoices shall be due upon receipt, but shall not be considered delinquent if paid on or before the expiration of 30 days from date of mailing. If payment is not so made, a late payment charge shall be due on the invoice amount at the rate of one and one-half percent (1½%) per month on the unpaid balance from the date of the invoice until paid. In the event of delinquency, CLIENT shall pay the actual cost of collection including, without limitation, reasonable attorneys' fees.

3. **JOB SITE.** WKA will not act as supervisor of construction operations, nor will WKA direct or exert any control over such operations. The construction contractor(s) shall be informed that neither the presence of WKA on the job site, nor the testing by WKA shall excuse the contractor(s) for defects in any contractor's work or any contractor's non-compliance with the project plans, specifications or applicable laws, ordinances, regulations or standards, whether such defect or non-compliance is discovered during or after construction. CLIENT agrees that the construction contractor(s) will be required by CLIENT to assume sole and complete responsibility for job conditions during construction, including safety of persons and property.

4. **REPORTS.** Reports, plans and other work prepared by WKA remain the property of WKA. CLIENT agrees that all reports and other work furnished to the CLIENT and his agents not paid for will be returned upon demand, and will not be used for licensing, permits, design and/or construction.

5. **LIABILITY.** CLIENT agrees to indemnify and hold WKA harmless from any and all liability in connection with the performance of work during construction of this project, except liability arising directly from the gross negligence or willful misconduct of WKA. WKA carries workers' compensation insurance and public liability insurance for bodily injury and property damage that may be suffered by third parties and members of the public who are not covered by the limitation of liability set forth below in Paragraph 6. Certificates of coverage will be furnished to CLIENT upon written request. WKA assumes the risk of damage caused by its personnel to its supplies and equipment. In the event CLIENT desires greater insurance coverage and directs WKA to take out additional insurance, WKA shall procure and maintain additional insurance, if procurable, at CLIENT's expense; provided, however, WKA shall not be responsible for property damage and bodily injury resulting from any cause, including fire and explosion, beyond the amount and coverage of WKA's insurance.

6. **LIMITATION OF LIABILITY.** WKA's liability for damages due to alleged negligent professional acts, errors and omissions will be limited to a sum not to exceed \$50,000. Notwithstanding any other provision herein to the contrary, WKA shall not be responsible or held liable for any special, indirect or consequential damages resulting in any way from WKA's performance under this Agreement.

7. **GOVERNING LAW; DISPUTES.** This Agreement shall be governed by the laws of the State of California. Should either party hereto bring suit in court to enforce any term of this Agreement, it is agreed that each party shall pay their own legal costs, expenses and attorneys' fees.

COLUSA UNIFIED SCHOOL DISTRICT

WALLACE - KUHL & ASSOCIATES

Signature

Signature

Name printed or typed

Title

Matthew S. Moyneur / Senior Engineer

Name/Title

Date

Company Address

Date

Budget Estimate
COLUSA HIGH SCHOOL AG BARN
 Colusa, California

Page 1

	Unit	Cost (\$) Per Unit	Estimated Days	Estimated Units	Total
SOILS TESTING AND INSPECTION					
Building Pad Special Inspection/Testing	hour	\$ 95.00	5	6	\$ 2,850.00
Utility Trench Backfill Testing	hour	\$ 95.00	5	4	\$ 1,900.00
Laboratory Testing					
ASTM D1557 Compaction Curve	each	\$ 240.00	N/A	3	\$ 720.00
PROJECT ADMINISTRATION, REVIEW & REPORTS					
Supervising Technician	hour	\$ 95.00	2	2	\$ 380.00
Senior Engineer	hour	\$ 160.00	N/A	4	\$ 640.00
Mileage	Mile	\$ 0.75	10	100	\$ 750.00
PROJECT TOTAL					\$ 7,240.00



PROFESSIONAL SERVICES**PROFESSIONAL SERVICES**

Principal Engineer / Geologist	\$160.00	per hour
Senior Engineer / Geologist	\$160.00	per hour
Senior Environmental Scientist	\$160.00	per hour
Project Engineer / Geologist	\$135.00	per hour
Project Environmental Scientist	\$135.00	per hour
Senior Staff Engineer / Geologist	\$125.00	per hour
Senior Staff Environmental Scientist	\$125.00	per hour
Staff Engineer / Geologist	\$120.00	per hour
Staff Environmental Scientist	\$120.00	per hour
Senior Environmental Technician	\$95.00	per hour
Senior / Supervising Technician	\$95.00	per hour
Draftsperson / GIS Technician	\$90.00	per hour
Administrative Assistant	\$70.00	per hour

FIELD INVESTIGATION TESTING

Seismic Refraction Survey	\$160.00	per hour
Thermal Resistivity Testing	\$160.00	per hour
Electrical Resistivity Survey	\$160.00	per hour
Hand Augering/Sampling - Engineer	\$145.00	per hour
Photoionization Detector	\$160.00	per hour

LITIGATION

Data Review/Consultation	\$230.00	per hour
Depositions/Expert Witness Testimony	\$340.00	per hour

EXPENSES

Vehicle Charges (<i>Subject to periodic adjustment due to fuel cost</i>)	\$0.75	per mile
Subsistence	\$55.00	per day
Lodging	Cost	
Services by Associate Firms and other outside services	Cost	plus 20%
Equipment rental, freight, special materials	Cost	plus 20%
Extra Report Copies		
Black and white versions	\$21.00	each
Color photography versions	\$32.00	each

PREMIUM CHARGES

Overtime and Saturdays	hourly rate plus	40	percent
Sunday and Holidays	hourly rate plus	75	percent

SHIFT DIFFERENTIAL

A 25 percent shift differential surcharge will be added to the hourly rate of personnel involved in scheduled testing work between the hours of 6 P.M. and 5 A.M., as well as a four hour minimum.



FIELD SERVICES

CONCRETE & REINFORCING STEEL

Ball Penetration (Kelly Ball)	\$120.00 /hr.
Batch Plant Inspection	\$90.00 /hr.
CaCl Moisture Emission Test Kit	\$30.00 /kit
CaCl Moisture Emission Testing	\$85.00 /hr.
CLSM/CDF/Slurry Testing	\$85.00 /hr.
Concrete Mix Design Review	\$160.00 /hr.
Concrete Placement Obs/Cast Cylinder	\$90.00 /hr.
Concrete Rebound Number Testing	\$120.00 /hr.
Concrete Trial Batch	\$90.00 /hr.
Floor Flatness Testing	\$120.00 /hr.
High Strength Grout Sampling / Testing	\$90.00 /hr.
Rebar / Post Tension Special Inspection	\$95.00 /hr.
Rebar Location / GPR	\$275.00 /hr.
Rebar Location / Pachometer	\$120.00 /hr.
Rebar Placement Inspection	\$95.00 /hr.
Reinforcing Steel Sampling/Tagging	\$90.00 /hr.
Relative Humidity Testing	\$120.00 /hr.
Shotcrete Special Inspection	\$90.00 /hr.
Transport Cylinders / Samples to Lab	\$90.00 /hr.

SOILS & ASPHALT CONCRETE

Asphalt Concrete Inspection / Testing	\$95.00 /hr.
Asphalt Concrete Materials Sampling	\$95.00 /hr.
Building Pad Special Inspection / Testing	\$95.00 /hr.
Deep Foundation Inspection	\$95.00 /hr.
Flatwork AB Inspection / Testing	\$95.00 /hr.
Flatwork Subgrade Inspection / Testing	\$95.00 /hr.
Grading Inspection / Testing	\$95.00 /hr.
Hand Augering and Sampling	\$120.00 /hr.
Pavement AB Inspection / Testing	\$95.00 /hr.
Pavement Subgrade Inspection / Testing	\$95.00 /hr.
Proof Rolling Observation	\$95.00 /hr.
Shallow Foundation Inspection	\$95.00 /hr.
Slab Subgrade Soil Moisture Tests	\$95.00 /hr.
Soil / Aggregate Sampling	\$95.00 /hr.
Soil Treatment Testing / Observation	\$95.00 /hr.
Structure Backfill Inspection / Testing	\$95.00 /hr.
Subgrade Stabilization Observation	\$95.00 /hr.
Utility Trench Backfill Testing	\$95.00 /hr.
WKA Drill Rig (including operator)	\$260.00 /hr.
WKA Drill Rig (helper)	\$95.00 /hr.

CORING

Coring (Technician + equipment)	\$120.00 /hr.
Coring (Technician assistant)	\$90.00 /hr.

SPECIALIZED SERVICES

Coefficient of Friction Testing	\$120.00 /hr.
Crack Monitoring	**
Existing Building Evaluation / Demo	\$90.00 /hr.
Existing Building Evaluation / Document	\$90.00 /hr.
Existing Building Evaluation / Repair	\$90.00 /hr.
Field Investigate Support	\$90.00 /hr.
FRP Installation Inspection	\$90.00 /hr.
GFRC Inspection / Testing	\$90.00 /hr.
Soil Elect. Resistivity Testing - Technician	\$120.00 /hr.
Prestress Framing Installation	\$90.00 /hr.
Proto Wall Inspection / Testing	\$90.00 /hr.
Roofing Inspection	\$90.00 /hr.
Shear Nailing Inspection	\$90.00 /hr.
Thickness Testing - Coating / Steel	\$90.00 /hr.
Timber Framing / Hardware Inspection	\$90.00 /hr.
Vapor Barrier Inspection	\$90.00 /hr.
Vibration Monitoring	**

POST-INSTALLED ANCHORS

Concrete Anchor Installation Inspection	\$90.00 /hr.
Concrete Anchor Proof Load Testing	\$120.00 /hr.
Concrete Anchor Torque Testing	\$95.00 /hr.
Suspended Ceiling Inspection / Testing	\$120.00 /hr.

STRUCTURAL STEEL

Fireproofing Special Inspection / Testing	\$90.00 /hr.
High Strength Bolt Special Inspection	\$95.00 /hr.
Non-Destructive Testing - UT/MT/PT	\$105.00 /hr.
Welding Special Inspection - Field	\$95.00 /hr.
Welding Special Inspection - Shop	\$95.00 /hr.

MASONRY

In-Place Masonry Flatjack Testing	\$145.00 /hr.
In-Place Masonry Shear Testing	\$120.00 /hr.
Masonry Materials Sampling / Testing	\$90.00 /hr.
Masonry Special Inspection	\$90.00 /hr.
Masonry Special Inspection DSA Certified	\$100.00 /hr.

GENERAL

Inspection / Testing Cancelled	*
Reinspection / Retesting	*
Stand-by Time	*

* Based on hourly rate of Inspection or Testing scheduled

** Based on Staff Classification

MINIMUM CHARGES

A two hour minimum charge will apply to field technician services with the following exceptions:

- a) Single trip pickup and delivery services, where a one hour minimum will apply.
- b) Saturday, Sunday and holidays, where a four hour minimum charge will apply.



LABORATORY SERVICES**SOIL**

Atterberg Limits (LL/PI)	ASTM D4318	\$150.00	each
CLSM/CDF/Soil Cement Compression Test	ASTM D4832	\$50.00	each
Compaction Characteristics	ASTM D698	\$240.00	each
Compaction Characteristics	ASTM D1557	\$240.00	each
Compaction Characteristics	CTM 216	\$240.00	each
Expansion Index	ASTM D4829	\$175.00	each
Hydraulic Conductivity, Flexible Wall Permeability	ASTM D5084	\$400.00	each
Moisture Content	ASTM D2216	\$20.00	each
Organic Content	ASTM D2974	\$90.00	each
Resistance "R" Value - Untreated	ASTM D2844, CTM 301	\$245.00	each
Resistance "R" Value - Laboratory Lime-Treated	ASTM D2844, CTM 301	\$300.00	each
Sieve Analysis - Sieve only (Coarse or Fine)	ASTM C136/D1140	\$100.00	each
Sieve Analysis - Passing No. 200 only	ASTM D1140	\$90.00	each
Sieve Analysis - Sieve & Hydrometer	ASTM D422	\$160.00	each
Specific Gravity of Soils	ASTM D854	\$125.00	each
Triaxial Compression Test, 1 point - Undisturbed	ASTM D4767	\$250.00	each
Triaxial Compression Test, 3 Pt Staged - Undisturbed	ASTM D4767	\$295.00	each
Triaxial Compression Test, 1 point - Remolded	ASTM D4767	\$325.00	each
Triaxial Compression Test, 3 Pt Staged - Remolded	ASTM D4767	\$375.00	each
Unconfined Compression Test	ASTM D2166	\$100.00	each
Unit Weight/Moisture Content - Tube Sample	ASTM D2937/D2216	\$30.00	each
Consolidation (8 loads + 1 rebound)	ASTM D2435	\$450.00	each
Consolidation (additional loads)	ASTM D2435	\$50.00	each
Thermal Resistivity	ASTM D5334	\$50.00	each

AGGREGATE

Aggregate Unit Weight	ASTM C29	\$50.00	each
Clay Lumps and Friable Particles	ASTM C142	\$155.00	per size
Cleanness Value	CTM 227	\$160.00	each
Durability Index (Coarse or Fine)	CTM 229	\$155.00	each
Flat and Elongated Particles in Coarse Aggregate	ASTM D4791	\$115.00	per size
Fractured/Crushed Particles	ASTM D5821, CTM 205	\$115.00	per size
Organic Impurities in Fine Aggregates	ASTM C40	\$55.00	each
Resistance "R" Value	CTM 301	\$290.00	each
Sand Equivalent, 1 point	CTM 217	\$85.00	each
Sand Equivalent, 3 points	CTM 217	\$125.00	each
Sieve Analysis - Coarse or Fine	ASTM C136, CTM 202	\$100.00	each
Sieve Analysis - Passing No. 200 only	ASTM C117	\$90.00	each
Sodium Sulfate Soundness	ASTM C88, CTM 214	\$120.00	per size
Specific Gravity and Absorption (Coarse or Fine)	ASTM C127, C128	\$120.00	each

ASPHALT CONCRETE

Asphalt Content (Ignition Oven)	ASTM D6307, CTM 382	\$240.00	each
Hveem Compacted Unit Weight, 1 point	ASTM D1560/D2726		
	CTM 304/308	\$95.00	each
Laboratory Test Maximum Density (LTMD), 5 points	CTM 375	\$350.00	each
Marshall Compacted Unit Weight, 1 point	ASTM D6926/D2726	\$90.00	each
Sieve Analysis of AC Aggregate (Coarse and Fine)	ASTM D5444, CTM 202	\$165.00	each
Stabilometer Value, 1 point	CTM 366	\$125.00	each
Theoretical Maximum Density	ASTM D2041, CTM 309	\$150.00	each
Thickness of AC Cores	ASTM D3549	\$10.00	each
Unit Weight of AC Cores	ASTM D2726, D1188, CTM 308	\$50.00	each



LABORATORY SERVICES**CONCRETE**

Compression Test, Concrete Cylinder	ASTM C39	\$25.00	each
Compression Test, Concrete Cylinder - Hold	ASTM C39	\$20.00	each
Compression Test, Concrete Core	ASTM C42, C39	\$70.00	each
Compression Test, Shotcrete Core	ASTM C42, C39	\$70.00	each
Compression Test, High Strength Grout	ASTM C1107/C109	\$35.00	each
Concrete Cylinder Mold		\$4.00	each
Density / Unit Weight of Concrete	ASTM C567, C642	\$50.00	each
Flexural Strength Test, Concrete Beam	ASTM C78	\$95.00	each
Laboratory Drying Shrinkage Test, per beam	ASTM C157	\$175.00	each
Splitting Tensile Test, Concrete Cylinder	ASTM C496	\$75.00	each

MASONRY

Brick			
Compression Test	ASTM C67	\$60.00	each
Modulus of Rupture	ASTM C67	\$70.00	each
Absorption	ASTM C67	\$85.00	each
Concrete Masonry Unit			
Compression Test	ASTM C140	\$70.00	each
Absorption & Moisture Content	ASTM C140	\$70.00	each
Linear Drying Shrinkage	ASTM C426	\$175.00	each
Compression Test, Composite Masonry Prism	ASTM C1314	\$95.00	each
Compression Test, Masonry Grout	ASTM C1019	\$35.00	each
Compression Test, Mortar	ASTM C780	\$30.00	each
Core Shear Test	CBC Section 2105A	\$80.00	each
Masonry Core Compression Test	CBC Section 2105A	\$70.00	each

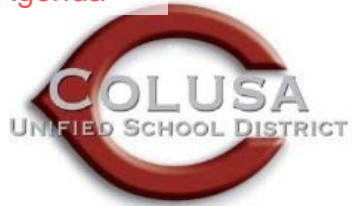
STEEL

Anchor Bolt Tensile Test	ASTM F606	\$95.00	each
Fireproofing Density Test	ASTM E605	\$65.00	each
High Strength Bolt Assembly Laboratory Testing			
Bolt - Wedge Tension Test	ASTM F606	\$70.00	each
Bolt - Proof Load Test	ASTM F606	\$70.00	each
Bolt - Hardness Test	ASTM E18	\$25.00	each
Nut - Proof Load Test	ASTM F606	\$70.00	each
Nut - Hardness Test	ASTM E18	\$25.00	each
Washer - Hardness Test	ASTM E18	\$25.00	each
Prestressing Steel Strand Tensile Test	ASTM A416/A1061	\$125.00	each
Reinforcing Steel (Rebar) Tensile Test			
Up to No. 7	ASTM A615, A706/A370	\$70.00	each
From No. 8 through No. 14	ASTM A615, A706/A370	\$95.00	each
Reinforcing Steel (Rebar) Bend Test	ASTM A615, A706/A370	\$35.00	each
Structural Steel Tensile Test			
Up to 3/4"	ASTM A370	\$70.00	each
Sizes Larger Than 3/4"	ASTM A370	\$95.00	each
Machining of Test Specimens		cost plus %20	
Structural Steel Hardness Testing	ASTM E18	\$75.00	each
Torque Wrench Calibration (minimum of 4 wrenches)		\$75.00	each
Weld Assembly, Guided Bend/Macroetch/T-Bend Test	AWS D1.1, ASTM E190	\$75.00	per test
Welder Qualification Test Inspection		\$80.00	per hour
Welder Qualification Test Record		\$95.00	each

TESTING SERVICES

Laboratory Technician		\$75.00	per hour
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CUSD 2016/2017 Staffing Proposal

Presuming all current positions scheduled to be vacated at the end of the school year will be filled as normal.

Prioritized list of positions recommended during Leadership and Admin Team meetings:

Site / Dept.	Position to Add	Justification / Mission Fit	Yearly Cost
CHS	1.0 FTE ELA Teacher	Increase Achievement Intervention / Prevention Instructional Improvement Smaller Class Size ¹	\$72,000
EMS	1.0 FTE 4 th Grade Teacher ² 0.5 FTE PE Teacher ³ 1.0 FTE ELD Teacher ⁴	***** As above Improved focus	\$180,000
BPS	0.5 FTE PE Teacher ³ 1.0 FTE ELD Teacher ⁴	***** As above Improved focus	\$144,000
			\$296,000

1. CHS has an incoming class of 117 and a graduating class of 79, a net gain of 38 students.
2. EMS will have 4th grade classes of nearly 30 unless we hire an additional teacher.
3. PE teacher will assist with interventions and add flexibility to scheduling, insuring the core academic instructional time is uninterrupted.
4. The data is clear that while overall achievement is going up, a significant gap remains. Actions and spending specifically targeting our FRPL, ELL and Minority students is mandatory by LCAP/LCFF regulation.

Colusa Unified School District - February 9, 2016

	8.88% STRS 11.7% PERS	10.73% STRS 11.847% PERS	12.58% STRS 13.05% PERS	14.43% STRS 16.6% PERS	16.28% STRS 18.2% PERS	18.13% STRS 19.9% PERS
	14/15 ACTUALS	15/16 BUDGET	16/17 BUDGET	17/18 BUDGET	18/19 BUDGET	19/20 BUDGET
INCOME						
8011-8089 TOTAL LCFF	10,874,660	12,337,120	13,041,668	13,527,199	13,585,989	14,026,554
8019 PRIOR YEAR ADJUSTMENTS						
TOTAL REVENUE LIMIT SOURCES	10,874,660	12,337,120	13,041,668	13,527,199	13,585,989	14,026,554
TOTAL FEDERAL REVENUE	514,766	468,491	389,521	389,521	389,521	389,521
STATE REVENUES						
8550 MANDATED COSTS	144,281	774,759	350,000	50,000	50,000	50,000
8560 LOTTERY	237,949	245,000	245,000	245,000	245,000	245,000
8590 OTHER STATE	<u>633,618</u>	<u>752,251</u>	<u>640,516</u>	<u>640,516</u>	<u>640,516</u>	<u>640,516</u>
TOTAL STATE REVENUE	1,015,848	1,772,010	1,235,516	935,516	935,516	935,516
OTHER LOCAL REVENUES						
8650 LEASES AND RENTALS	12,163	9,000	9,000	9,000	9,000	9,000
8660 INTEREST	11,076	5,000	5,000	5,000	5,000	5,000
8677 INTERAGENCY REVENUES	265,341	232,034	156,259	119,076	100,076	100,076
8699 OTHER LOCAL INCOME	<u>99,250</u>	<u>38,500</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
TOTAL LOCAL REVENUES	387,830	284,534	210,259	173,076	154,076	154,076
TOTAL REVENUES	12,793,104	14,862,155	14,876,964	15,025,312	15,065,102	15,505,667
EXPENDITURES						
1100 TEACHER'S SALARIES	5,110,019	5,396,705	5,615,791	5,650,852	5,695,256	5,725,236
1200 PUPIL SUPPORT SALARIES	265,311	275,720	243,453	250,000	250,000	250,000
1300 SUPERVISOR/ADMIN. SALARIES	564,328	676,529	688,605	695,000	700,000	700,000
1900 OTHER CERTIFICATED SALARIES	0	0	0	0	0	0
TOTAL CERTIFICATED	5,939,658	6,348,954	6,547,849	6,595,852	6,645,256	6,675,236
2100 INSTRUCTIONAL AIDES	347,664	424,106	454,134	460,258	465,800	470,025
2200 CLASSIFIED SUPPORT	587,506	728,599	742,410	752,000	762,000	772,000
2300 CLASSIFIED ADMINISTRATORS	308,881	311,343	324,097	328,256	332,555	337,656
2400 CLERICAL AND OFFICE	481,365	505,845	526,844	532,084	537,056	542,586
2900 OTHER CLASSIFIED SALARIES	<u>122,265</u>	<u>130,386</u>	<u>133,914</u>	<u>135,000</u>	<u>138,000</u>	<u>141,000</u>
TOTAL CLASSIFIED	1,847,681	2,100,279	2,181,399	2,207,598	2,235,411	2,263,267
3100 STRS	810,308	979,212	1,136,740	1,251,781	1,381,848	1,510,220
3200 PERS	180,233	241,629	243,793	356,461	396,845	440,390
3300 SOCIAL SECURITY	208,551	243,214	255,409	268,425	272,500	275,000
3400 HEALTH	1,144,368	1,226,699	1,295,120	1,295,120	1,295,120	1,295,120
3500 UNEMPLOYMENT INSURANCE	4,989	4,056	4,351	5,000	5,500	6,000
3600 WORKER'S COMPENSATION	171,471	199,320	192,038	200,000	200,000	200,000
3900 OTHER BENEFITS	<u>100,089</u>	<u>100,872</u>	<u>149,853</u>	<u>95,000</u>	<u>93,000</u>	<u>91,000</u>
TOTAL BENEFITS	2,620,009	2,995,002	3,277,304	3,471,788	3,644,812	3,817,730
4100 TEXTBOOKS	10,407,348	11,444,235	12,006,552	12,275,238	12,525,479	12,756,233
4300 INSTRUCTIONAL SUPPLIES	27,942	206,000	40,000	40,000	40,000	40,000
TOTAL BOOKS AND SUPPLIES	770,436	1,271,216	868,407	768,407	768,407	768,407
5200 TRAVEL AND CONFERENCE	28,060	130,109	29,402	29,402	29,402	29,402
5300 DUES AND MEMBERSHIPS	3,775	12,061	12,061	12,061	12,061	12,061
5400 INSURANCE	119,332	122,224	122,224	124,000	124,000	124,000
5500 UTILITIES	419,663	440,000	420,000	430,000	430,000	430,000
5600 CONTRACTS, RENTS, LEASES	261,391	195,436	235,436	235,436	235,436	235,436
5750 DIRECT COSTS FOR CAFETERIA FD	-48,450	-45,000	-45,000	-45,000	-45,000	-45,000
5800 OTHER SERV. & OPERATING EXP.	276,995	298,482	239,482	250,000	250,000	250,000
5900 COMMUNICATIONS	<u>41,575</u>	<u>50,837</u>	<u>50,837</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
TOTAL CONTRACTS/OTHER EXPENSE	1,102,341	1,204,149	1,064,442	1,110,899	1,110,899	1,110,899
6500 EQUIPMENT REPLACEMENT	56,177	250,000	200,000	0	0	0
TOTAL CAPITAL OUTLAY	56,177	250,000	200,000	0	0	0
7142 COMMUNITY SCHOOL/SELPA	502,689	731,189	760,000	790,000	820,000	850,000
7350/7613 Interfund (to/from Cafeteria)	45,890	15,000	15,000	15,000	15,000	15,000
7649 OTHER LOAN PAYMENTS	<u>55,045</u>	<u>55,045</u>	<u>55,045</u>	<u>55,045</u>	<u>27,522</u>	<u>0</u>
TOTAL 7000 OTHER OUTGO	603,624	801,234	830,045	860,045	862,522	865,000
TOTAL EXPENDITURES & TRANSFERS OUT	12,939,926	14,970,834	14,969,446	15,014,589	15,267,307	15,500,539

Multi-Year Projection Summary - February 9, 2016

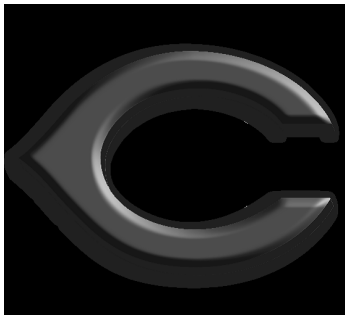
	14/15 ACTUALS	15/16 BUDGET	16/17 BUDGET	17/18 BUDGET	18/19 BUDGET	19/20 BUDGET
TOTAL REVENUES	12,793,104	14,862,155	14,876,964	15,025,312	15,065,102	15,505,667
TOTAL EXPENSES & TRANSFERS OUT	12,939,926	14,970,834	14,969,446	15,014,589	15,267,307	15,500,539
TOTAL REVENUES LESS EXPENDITURES	-146,822	-108,679	-92,482	10,723	-202,205	5,128
GENERAL FUND BEGINNING BALANCE	1,347,994	1,201,172	1,092,493	1,000,011	1,010,734	808,529
LESS AMOUNT ABOVE REVENUES LESS EXP	-146,822	-108,679	-92,482	10,723	-202,205	5,128
Less Reserve for Revolving Cash		-30,350	-30,350	-30,350	-30,350	-30,350
less Reserve for Van/Bus Replacement		-35,000	-70,000	-105,000	-140,000	-175,000
less Reserve for Technology		-15,000	-30,000	-45,000	-60,000	-75,000
Less Reserve for Curriculum/Textbooks		-75,000	-150,000	-225,000	-300,000	-375,000
<i>Less Restricted Fund Balance Prop 39/Common Core</i>						
UNDISTRIBUTED GENERAL FUND RESERVE	1,201,172	937,143	719,661	605,384	278,179	158,306
% UNDISTRIBUTED RESERVE	9.28%	6.26%	4.81%	4.03%	1.82%	1.02%
3% UNDISTRIBUTED RESERVE IS	388,198	449,125	449,083	450,438	458,019	465,016
AMOUNT ABOVE (-BELOW) 3%	812,974	488,018	270,577	154,947	-179,841	-306,710
5% UNDISTRIBUTED RESERVE IS	646,996	748,542	748,472	750,729	763,365	775,027
AMOUNT ABOVE (-BELOW) 5%	554,176	188,601	-28,811	-145,345	-485,187	-616,721

RECOMMENDED RESERVE 3% Plus one Year LCFF Growth						
LCFF Growth Amount over Prior Year	\$ 1,062,836	\$ 1,462,460	\$ 704,548	\$ 485,531	\$ 58,790	\$ 440,565
Plus 3% Reserve	\$ 388,198	\$ 449,125	\$ 449,083	\$ 450,438	\$ 458,019	\$ 465,016
Total Recommended Reserve	\$ 1,451,034	\$ 1,911,585	\$ 1,153,631	\$ 935,969	\$ 516,809	\$ 905,581
AMOUNT ABOVE (-BELOW) RECOMMENDED RESERVE	\$ (249,862)	\$ (974,442)	\$ (433,971)	\$ (330,584)	\$ (238,631)	\$ (747,275)

LCFF FUNDING ESTIMATE:	14/15 BUDGET	15/16 BUDGET	16/17 BUDGET	17/18 BUDGET	18/19 BUDGET	18/19 BUDGET
TOTAL ADA	1386.33	1395.25	1395.25	1395.25	1395.25	1395.25
multiply x SSC Calculated recommended amount per ADA	\$ 7,844	\$ 8,842	\$ 9,347	\$ 9,695	\$ 9,737	\$ 10,053
Total LCFF Funding Budgeted	\$ 10,874,660	\$ 12,337,120	\$ 13,041,668	\$ 13,527,199	\$ 13,585,989	\$ 14,026,554
% Increase over Prior Year	10.77%	13.45%	5.71%	3.72%	0.43%	3.24%
CUSD P-2 ADA	1381.29	1389.12	1389.12	1389.12	1389.12	1389.12
Adult Transition Class Reported by CCOE	5.04	6.13	6.13	6.13	6.13	6.13
Community School ADA Reported by CCOE	0	0	0	0	0	0
TOTAL ADA CUSD LCFF	1386.33	1395.25	1395.25	1395.25	1395.25	1395.25
		-74K ROP	-130K ROP	-167K ROP	-167K ROP	-167K ROP

NOTE:13-14 Deficit Sending \$214,393 does not reflect above due to accounting for Common Core and Prop 39 funds

ASSUMPTIONS	ASSUMPTIONS	ASSUMPTIONS	ASSUMPTIONS	ASSUMPTIONS
Add 0 ADA	Same ADA	Same ADA	Same ADA	Same ADA
5/19/2015 Staffing	5 Added Teachers	No New Staff	No New Staff	No New Staff
Proposal Positions Added	\$214/ADA one time +100K MOT			
800K One Time				
Loss of \$74K ROP	Loss of \$130K ROP	Loss of \$167K ROP	Loss of \$167K ROP	Loss of \$167K ROP
SELPA Higher Salary Agreement Budgeted				



Superintendent Evaluation 2016

Instructions:

Board members should rate each descriptor which they have observed or of which they have direct knowledge. Comments should be added, and are required for any rating below a 3 - Average.

The Board President will compile the results from all board members into one summary evaluation document and present them to the board prior to presenting the evaluation document to the Superintendent. The Superintendent will complete a self-evaluation prior to the meeting with the President and be prepared to present documentary evidence supporting each descriptor.

Following the meeting with the superintendent, the Board President will make any necessary changes to the evaluation and present the finalized document to the full board for their approval.

MISSION AND VISION FOCUS

1. Shapes District programs, plans, and activities to ensure that they are integrated, articulated through the grades, and consistent with the vision.

Far Below Average	Below Average	Average	Above Average	Excellent
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments

2. Promotes understanding of, and initiates actions focused on the school's mission to become a standards- based education system.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

3. Constantly seeks to identify and address any barriers to accomplishing the vision.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

4. Sustains a safe, efficient, clean, well-maintained, and productive school environment.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

BOARD RELATIONS

5. Meeting materials are provided with supporting information in order to make informed decisions

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

6. Keeps all board members informed with appropriate, regular communication so it may perform its responsibilities.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

7. Board questions are answered thoroughly with communication to all members to ensure understanding.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

8. Is proactive in the determination of district needs and policy priorities.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

9. Ensures that the district operates consistently within the parameters of federal, state, and local laws, policies, regulations, and statutory requirements.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

10. Works with the governing board and local leaders to influence policies that benefit students and support the improvement of teaching and learning.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

11. Actively and continuously encourages board development by seeking and communicating opportunities.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

BUDGET

12. Budget actions are proactive and consider both current and long-range information and data. A balance is sought to meet the current and future needs of students and remain fiscally responsible to the community.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

13. Constant flow of budgetary/ financial information provided with discussion of the ramifications of any changes.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

14. Facilities management plan in place, includes current status of buildings and the need to improve facilities in the future, with a projected plan to secure funding.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

15. Resources are distributed based upon district goals and seek to meet immediate and long-range objectives.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

MAINTAINS FOCUS ON INSTRUCTIONAL LEADERSHIP

16. Makes and communicates data based decisions and research about effective teaching and learning, leadership, management practices, and equity.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

17. Demonstrates knowledge and comfort with current instructional programs. Seeks to communicate with others how the district is implementing best practices.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

18. Eagerly seeks to learn and improve upon personal and professional abilities. Is able to apply this new learning for the benefit of the district. Participates actively in professional groups and organizations.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

19. Demonstrates skills in decision-making, problem solving, management, planning, conflict management, and evaluation.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

20. Values reflection and inquiry, emphasizes the quality versus the quantity of student learning.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

21. Reflects on personal leadership practices and recognizes their impact and influence on the performance of others.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

22. Encourages and inspires others to higher levels of performance, commitment, and motivation.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

23. Provides opportunities for all members of the school community to develop and use skills in collaboration, distributed leadership, and shared responsibility.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

24. Utilizes effective practices in establishing system – wide student behavior management systems.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

25. Incorporates information about family and community expectations into school decision-making and activities.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

26. Places student achievement as the top priority and consistently communicates this to others. Bases decisions on improving student achievement. This priority is reflected in the budget.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

27. Promotes equity, fairness, and respect among all members of the school community

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

28. Opens the District to the public and welcomes and facilitates constructive conversations about how to improve student learning and achievement.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

29. Believes in and facilitates the development of short/long term goals for the district. Aligns the available resources within the budget to accomplish these goals.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

30. Staff development programs are targeted toward district-specific goals and are sustained to increase student achievement.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

31. There is an on-going review process to be sure the curriculum is aligned to the state standards and meets the needs of our students.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

COMMUNICATION AND COMMUNITY RELATIONS

32. Projects and promotes a positive image of the district.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

33. Generates support for the school by two-way communication with key decision-makers in the school community.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

34. Actively seeks communication, as appropriate, and works to provide alternative means of contact with the community.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

35. Strengthens the school through the establishment of community, business, institutional, and civic partnerships.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

36. Initiates and actively engages the media.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

37. Is visible and approachable by members of the community. Attends a variety of events.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

STAFF RECRUITMENT, RETENTION AND CAPACITY BUILDING

38. Protects the rights and confidentiality of students and staff.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

39. Models personal and professional ethics, integrity, justice, and fairness, and expects the same behaviors from others.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

40. Establishes a system that is proactive with personnel matters. Personnel policies are routinely discussed and promoted.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

41. Delegates responsibility to staff that will foster professional growth, leadership and decisionmaking skills.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

42. Follows a formal recruitment process for each hiring opportunity. Actively recruits the best staff available and encourages their application to the district.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

43. Establishes a system of keeping staff continually informed of important matters.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

44. Regular visits to buildings and classrooms are a priority item.

Far Below Average

Below Average

Average

Above Average

Excellent

Comments

These standards were adapted from the Interstate School Leaders Licensure Consortium (ISLLC) Standards for School Leaders (1996). Washington, DC: Council of Chief State School Officers. Adaptations were made for the California Professional Standards for Educational Leaders (2001) by representatives from the California School Leadership Academy at WestEd, Association of California School Administrators, California Commission on Teacher Credentialing, California Department of Education, and California colleges.

45. Additional Comments: