

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932
(530) 458-7791 FAX (530) 458-4030

AGENDA

Board of Trustees Regular Meeting DISTRICT OFFICE CONFERENCE ROOM

August 19, 2019

5:15 p.m. Open Session with Closed Session to Follow

PUBLIC COPY OF BOARD PACKET IS AVAILABLE FOR INSPECTION AT THE CUSD DISTRICT OFFICE LOCATED AT 745 TENTH ST., COLUSA

All meetings of the Governing Board are open to the general public, with the exception of the Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the Superintendent's Office, 458-7791, at least 3 days in advance to make special arrangements.

Spanish translation is available at Regular Session Board Meetings. To arrange for translation services, please call the Superintendent's Office, 458-7791, at least 3 days in advance. [Se ofrece traducción en Español para la junta regular de la mesa directiva. Para solicitar servicios de traducción al español, por favor llame a la Oficina del Superintendente, al 458-7791, con 3 días de anticipación por lo menos.

5:15 P.M. OPEN SESSION

- A. Call to Order/Establish Quorum
- B. Pledge of Allegiance
- C. Recognitions & Celebrations
- D. California Educators Association – Jennifer Rogowski – Introduction of new CEA President
- E. Ordering of Agenda
- F. Hearing of Public for items on the Agenda

The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your right to address any action item, please notify the Superintendent's Office of your desire to speak by noon of the day prior to the Board Meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

- G. Hearing of Public for items not on the Agenda

The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the board may not be prepared to comment on the issues they raise, but may request those items to be properly agendaized for inclusion in the discussions at a future meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

- H. Board of Trustee Time (*This is the time for individual Trustees to report on their Committee's activities and to specify any items they would like to see on the agenda for the next meeting*)

- 1. Colusa RedHawk Athletic Foundation
- 2. Friends of Music
- 3. Friends of Agriculture
- 4. Special Education Local Plan Area
- 5. District English Language Advisory Committee
- 6. Monthly Activities Reports

- I. Superintendent & Chief Business Official Report

- 1. Local Control Accountability Plan and Local Control Funding Formula Budget Update

- J. Information/Discussion/Possible Action Items:

- 1. Action – Resolution #2019-19.01 acknowledging five certifications required to submit modernization and new construction funding applications to the Office of Public School Construction.
- 2. Action – Deferment of School Impact Fees
- 3. Information - Solar Power Feasibility Study Results
- 4. Action - Board Policies and Administrative Regulations:

- a. Second Reading and Possible Adoption of BP 1312.1 & AR 1312.1 – Complaint Concerning District Employees
- b. Second Reading and Possible Adoption of BP 3540 – Transportation
- c. Second Reading and Possible Adoption of BP 4119.22, 4219.22, 4319.22 – Dress & Grooming (All Personnel)
- d. Second Reading and Possible Adoption of BP 5131.2 & AR 5131.2 – Bullying
- e. Second Reading and Possible Adoption of BP 5132 & AR 5132 – Dress and Grooming (Students)
- f. Second Reading and Possible Adoption of BP 6142.1 & AR 6142.1 – Sexual Health & HIV/AIDS Prevention Instruction
- g. Second Reading and Possible Adoption of BP 6142.6 – Visual & Performing Arts Education
5. Action - Approval of Mandate Block Grant for 2019.2020
6. Action – Approval of McGraw Hill Education: California Inspire Science Curriculum (Grades 4-8)
7. Action – Approval of Big Ideas Learning: Big Ideas Math Curriculum (Grades 6 – 8)
8. Action - Approve Notice of Intent: L. Coppin
9. Information - Discussion on Facility Needs
10. Action – Consideration of proposals for Superintendent search services

K. Motion to Approve Items on the Consent Action Agenda:

1. June 17, 2019 Board Meeting Minutes
2. June 18, 2019 Board Meeting Minutes
3. Personnel Assignment Order
4. 2019-20 Memorandum of Understanding for Tri-County Induction Program
5. 2019 First 5 Agreement
6. Surplus – Egling Middle School
7. Career Technical Education Incentive Grant
8. Accounts Payable and Payroll Warrants 5.01.2019 thru 06.31.2019

L. Hearing of the Public for Matters on Closed Session Agenda

M. Adjourn to Closed Session to consider and/or take action upon any of the following items:

1. Negotiations Pursuant to Government Code 54957.6

Agency Designated Representatives: Dwayne Newman, Superintendent; Scott Lantsberger, Chief Business Official.

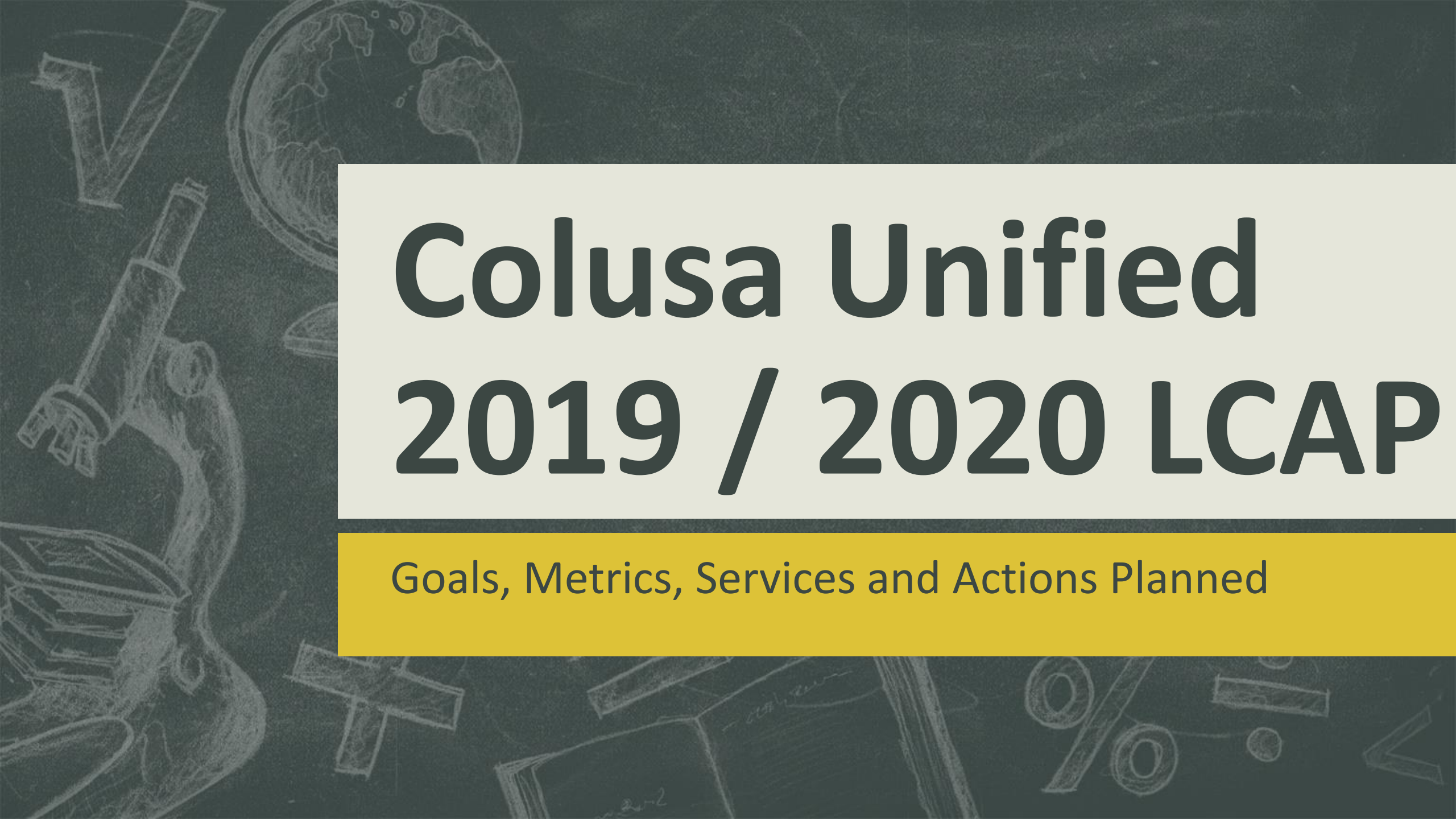
Employee Organizations: California Teachers Association, California State Employees Association, and Unrepresented Employees

a. Negotiations Update

Instruction to District Negotiators (Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives)

N. Reconvene Open Session

O. Adjournment of the Meeting

The background is a dark grey collage of various educational and scientific icons drawn in a light, sketchy style. These include a globe, a microscope, a test tube, a stack of books, a graduation cap, a plus sign, a percentage sign, and a less-than sign.

Colusa Unified 2019 / 2020 LCAP

Goals, Metrics, Services and Actions Planned

Goal #1: Improve student achievement and close achievement gaps

Measured By:

- Smarter Balanced Assessment Scores in English Language Arts and Math
- Students completing A-G requirements
- AP pass rate
- English Learner Reclassification Rate
- All students have access to a broad course of study
- College preparedness in the Early Assessment Program

Goal #1 Planned Actions / Services

Professional Development

- Curriculum
- Instruction
- Standards
- Tech & Software
- iReady
- Task description
- Evaluation Tools

Analysis

- ELD & SDAIE
- Walk - thru
- GT in the Classroom

Learning supports

- Smaller Class Sizes
- Paraprofessionals
- Bilingual Staff
- Counseling Services

Program Changes

- Strengthsfinders
- CTE Business Pathway
- Broadcast Class

Goal #2: Improve the atmosphere in our schools and the communication between school and home

Measured By:

- Teachers appropriately credentialed and assigned.
- CCSS aligned instructional materials in sufficient quantities at all levels
- Parent involvement at both site level and district level
- School attendance rates / number of students chronically absent
- Dropout rates
- Pupil suspensions / expulsions
- Student, Staff, & Parent surveys - perceptions of school safety and atmosphere.

Goal #2 Planned Actions / Services

Orderly Environment

- Handbook Revisions
- Data Analysis
 - Discipline
 - Attendance
 - Dropout
 - Suspension / Expulsion
- Surveys

Parent Support

- Communication
- Inclusion
- Homework Help
- Portal Training

ELL Supports

- Reclassification Ceremony
- Project – 2 Inspire

Goal #3: Improve access to, and use of, instructional technology and modern facilities.

Measured By:

- Student access to computers
- Electronic communication between school and home
- Instructional technology use
- General condition of facilities

Goal #3 Planned Actions / Services

Access

- Device purchase & deployment
- Embedded use during instruction

Parent Support

- Social Media & Internet Safety Training
- Increasing communication through Electronic media
- Homework Help
- Portal Training

Facility Improvements

- Remodel 500 wing at CHS – ADA Restrooms
- CTE Incentive Grant – Business Labs
- Bleachers
- Doors at Kinder Building
- Additional security cameras

COLUSA UNIFIED SCHOOL DISTRICT

SUBJECT: **ADOPT RESOLUTION #2019-20.01, acknowledging five certifications required to submit modernization and new construction funding applications to the Office of Public School Construction.**

RECOMMENDATION:

That the Board of Trustees adopt Resolution #2019-20.01, acknowledging five certifications required to submit modernization and new construction funding applications to the Office of Public School Construction.

BACKGROUND:

The Office of Administrative Law approved emergency regulations on November 1, 2012 that impact how the Office of Public School Construction (OPSC) processes applications received after existing bond authority is no longer available for New Construction and Modernization applications. These regulations establish a State Allocation Board (SAB) acknowledged list for projects that are received by OPSC after bond authority is exhausted. The list is called the "Applications Received Beyond Bond Authority List." Applications placed on this list only undergo an intake review to ensure all of the required documents have been submitted, but are not to be fully processed by OPSC nor presented to SAB for approval.

All New Construction applications received on or after September 12, 2018 are subject to the new regulations and processing procedures as outlined below. All Modernization applications received on or after February 28, 2019 are subject to the new regulations and processing procedures as outlined below.

A new construction application package received on or after September 12, 2018 and a modernization application package received on or after February 28, 2019 must include a school board resolution that includes several acknowledgements, as specified in regulation section 1859.95.1. The required school board resolution which includes the following certifications:

1. The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this (these) application(s).
2. The Board acknowledges that the State of California is not expected nor obligated to provide funding for the project(s) and the acceptance of the application(s) does not provide a guarantee of future State funding.
3. The Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted.
4. The Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district's Approved Application(s) may be returned.
5. The Board acknowledges that they are electing to commence any pre- construction or construction activities at the district's discretion and that the State is not responsible for any pre-construction or construction activities.

Colusa Unified School District
745 10th St.
Colusa, CA 95932

RESOLUTION NO. 2019-20.01

RESOLUTION OF THE BOARD OF EDUCATION OF THE COLUSA UNIFIED
SCHOOL DISTRICT ON AUGUST 19, 2019.

WHEREAS, the Board of Education ("School Board") has determined that school facilities within the Colusa Unified School District (the "District"), within Colusa County need to be modernized and/or constructed; and

WHEREAS, the State Allocation Board (SAB) has established an "Applications Received Beyond Bond Authority List" for projects that have been received.

Pursuant to title 2, Code of California Regulations section 1859.95.1, the School Board of the Colusa Unified School District hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this (these) application(s).
- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the project(s) and the acceptance of the application(s) does not provide a guarantee of future State funding.
- (3) The Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted.
- (4) The Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district's Approved Application(s) may be returned.
- (5) The Board acknowledges that they are electing to commence any pre- construction or construction activities at the district's discretion and that the State is not responsible for any pre-construction or construction activities.

ADOPTED, SIGNED, AND APPROVED this ____ day of _____, 2019.
BOARD OF EDUCATION OF THE COLUSA UNIFIED SCHOOL DISTRICT

Vote:

Attest

President _____

Clerk _____

AGREEMENT TO DEFER COLLECTION OF DEVELOPER FEES

(_____ project only)

THIS AGREEMENT, is entered into this _____ day of June 2019, by and between Colusa Unified School District (“District”), the City of Colusa (“City”) and _____ (“Developer”).

RECITALS

WHEREAS, District collects developer fees in accordance with Government Code §65995 and Education Code §17620, requiring statutory fees to be paid prior to the issuance of a building permit by the City of Colusa.

WHEREAS, the City of Colusa may not, under controlling law, issue building permits to applicants unless and until the permit applicant first pays the statutory developer fees to the District.

WHEREAS, the District and the Developer desire to defer payment and collection of school district developer fees to the end of the new home construction process rather than prior to permit issuance to accommodate issues affecting the building industry during the current economic crisis.

NOW, THEREFORE, in consideration of the terms and conditions herein set forth, the District, City and Developer agree as follows:

1. District Authorization To Defer Fee Collection

The District hereby defers collection of school District developer fees until time of issuance of a permit for the placement of a gas meter and/or issuance of a certificate of occupancy on new home construction, rather than requiring the City to require Developer to prove payment of fees prior to the issuance of a building permit.

2. The City's Obligation Upon Deferral Of Fees

The District shall notify the City that it may issue building permits for new home construction for the _____ project without requiring Developer to prove payment of school district developer fees prior to the issuance of the permit. The City shall not issue final approval or a permit for the setting of gas meters or for an occupancy permit until the builder/permit holder provides the City with written verification from the District that the builder/permit holder has paid the school district developer fees prior to the City's issuance of final approval/permit for placement of a gas meter or for an occupancy permit on new home construction.

3. Developer

In order to facilitate deferral of school district developer fees until after issuance of the building permit, Developer shall obtain the City's participation in, and authorized signature on, this deferral agreement. Developer is solely responsible for coordinating fee deferral with the City.

4. Revocation Of Deferral Authorization

The parties understand and agree that the District's authorization to defer its collection of fees until time of gas meter permitting -occupancy permit- is not a waiver of the District's right to require the City to require proof of payment prior to issuance of a building permit and is only a temporary authorization due to the current economic crisis. This Agreement applies only to the _____ development project consisting of _____ planned units and shall remain in effect until revoked in writing by the District. Developer shall pay fees based on the adopted fee rate in effect at the time of permit. The District may revoke this

authorization and require Developer to resume paying developer fees prior to issuance of building permits upon thirty (30) days prior written notice to Developer and the City. Thirty (30) days after such notice is received the City shall resume requiring proof of payment of school District developer fees prior to the issuance of building permits.

5. Complete Agreement

This Agreement supersedes any and all agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not included herein or any other Agreement, statement or promise not contained in this Agreement shall be valid and binding.

6. Authorization

Each person executing this Agreement represents that the execution of this Agreement has been duly authorized by the party on whose behalf the person is executing the Agreement and that such person is authorized to execute the agreement on behalf of such party.

IN WITNESS WHEREOF, the District, Developer and City have caused this Agreement to be properly executed as of the date hereinabove set forth.

COLUSA UNIFIED SCHOOL DISTRICT

By: _____ Date: _____
Title

CITY OF COLUSA

By: City manager Jesse R Date: 7-18-19
Title

DEVELOPER

By: _____ Date: _____
Title

Accept the ARC Alternatives Solar Feasibility Study for the Colusa Unified School District (Business Services).

Recommended Motion:

Accept the ARC Alternative Solar Feasibility study conducted for the Colusa Unified School District (CUSD).

Rationale:

In April 2019, the Board of Education ratified a contract between ARC Alternative and the CUSD. The purpose of the contact was to analyze a solar power purchase agreement that had been presented to the District as well as perform a feasibility study to determine the viability of constructing and maintaining a photovoltaic system. In addition the feasibility study was to compare the pros and cons of either a power purchase agreement or ownership of a photovoltaic system.

Attached to this agenda item is a copy of the study completed by ARC Alternatives. Representatives from ARC Alternatives will be at the board meeting to present their findings, and answer any questions that the Board of Education may have.

At the conclusion of the presentation and question and answer session, the Administration will be looking for the Board of Education to provide direction on next steps, if any, to be taken in relation to a potential photovoltaic project.

Financial Impact:

There is no financial impact directly related to acceptance of the feasibility study.



Solar Feasibility Study for the Colusa Unified School District

August 2019

Prepared for:
Scott Lantsberger
Chief Business Official
Colusa Unified School District



Prepared by ARC Alternatives
www.arcalternatives.com

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1. Introduction

The Colusa Unified School District (the District) in Colusa, CA consists of three school sites and a District Office. The three school sites are Burchfield Primary School, Egling Middle School, and Colusa High School. The District office is adjacent to Egling Middle School. ARC Alternatives was hired to conduct a feasibility study to determine the financial outlook of installing solar PV generating capacity at each site for the purpose of reducing electric utility costs.

In this report we analyze each site's utility load and costs, identify potential areas for locating solar PV, and model the costs and benefits of implementing potential solar projects.

The report is structured in the following sections.

- Site Electrical Load and Solar Production Targets
- Site Assessment and Solar Production Modeling
- Financial Analysis

1.1. Executive summary

The feasibility study projects the need for roughly 566 kW-DC of installed solar capacity in order to completely offset the District's 930,000 kWh per year of electrical usage. Site visits identified potential locations for the necessary capacity at each site. The 566 kW-DC of identified solar systems are calculated to generate roughly \$4.95 million in life cycle utility bill savings. The life cycle utility bill savings represents a 79% reduction in utility bills. If purchased, the unfinanced total costs of the system are projected to be around \$3-million. Lifetime Power Purchase Agreement (PPA) costs for the project are estimated at roughly \$3.3-million, though it should be noted that by entering into a PPA the District only purchases the electricity produced from the system and does not own the asset.

2. Site Description and Current Site Electrical Load

The electrical load for the existing facilities is determined using both interval data and monthly utility billing information. The three facilities have five primary meters that are incorporated in this study. In total, the District uses roughly 930,000 kWh per year at a current cost of \$155,000. This translates to a blended energy rate of roughly \$0.16 per kWh. PG&E is currently undergoing a significant change to their rate structuring that will take effect later this year. Based on our modeling, the proposed changes are not projected to have a significant impact of District baseline energy costs. Details for each meter at each site are included in the table below.

School Site	Utility Accounts Analyzed	Annual Average Usage (kWh/year)	Current Rate Structure	Current Annual Cost (\$/yr) [1]	Projected Annual Cost (\$/yr) [2]
Burchfield Primary School	2574659009	167,942	A-10	\$28,704	\$28,092
	2574659904	28,241	A-1	\$6,682	\$6,086
Egling Middle School and District Office	2574659403	339,670	A-10	\$54,494	\$56,080
	2574659694	19,755	A-1	\$4,086	\$4,177
Colusa High School	2574659017	373,584	A-10	\$61,778	\$62,496
Total		929,199		\$155,743	\$156,931
[1] Current costs reflect rate tariffs as they are defined currently.					
[2] Projected costs reflect the pending changes to PG&E rate tariffs included the shifting of Time-of-use definitions					

3. Site Assessment and Solar Production Modeling

This section includes the discussion of the study's solar site assessment process and results.

3.1. Site Considerations

Orientation and Tilt

Panel orientation and tilt are dictated by the roof azimuth angle identified or, in the case of shade structures, the space's layout restrictions. Ideally, solar panels face south or south-west to maximize annual and afternoon solar production. Locations with primarily northern exposure are not considered in this study.

Panel tilt for roof-top systems follow the roof structure, Panel tilt for shade structures can range from five degrees to 10 degrees, at the steepest. For the feasibility study, shade structures are modeled using a tilt of seven degrees.

Shading

Solar production is modeled assuming that all panels have full solar access. Shading of PV modules and arrays can cause disproportional reductions in power output. For this reason, only areas that have the potential to receive nearly un-obstructed sun were considered in this study.

Ideal vs Available System Sizing (Load Constraint vs Site Constraint)

The ideal system size for a site is based on the electric load of the site. However, the ideal sized system does not always fit on the site. Sites that can fit the ideal solar system sized are deemed *Load Constrained*, where the load is the determining factor of the size of the system. Sites that cannot fit the ideal solar system are deemed *Site Constrained*, where the physical site is the determining factor in the system size. The table below includes two examples to illustrate load versus site constrained sites.

School Site	Ideal System Size	Available Area	Constraint Type
Site A	100 kW	150 kW	Load Constrained
Site B	100 kW	50 kW	Site Constrained

3.2. Production Modeling Assumptions

Production Modeling Toolset

ARC Alternatives generated simulations of solar production using HelioScope software. HelioScope provides flexibility and accuracy in estimating solar PV system sizes by enabling us to model system designs with specific equipment, configurations, and condition sets (e.g., weather files, shading, soiling, etc.). The prototypical HelioScope system model were used to scale and calculate results for the range of system sizes in each scenario.

The software contains advanced tools that provide the following functions:

- Preliminary system design
- Equipment specifications
- Production modeling using site specific weather data

PV Modules

LG 324-watt modules were selected as the basis of design for this study. LG modules have been deployed throughout United States, are listed on the California Energy Commission's (CEC) approved equipment list and have industry-representative specifications in terms of size, efficiency, output, and warranty, and are a Tier-1 module supplier. During procurement, higher wattage panels may be specified by vendors to reduce the overall footprint of the solar system.

Inverters

For the purpose of the feasibility system modeling, Solectria-PVI string level inverters of appropriate size are assumed. There are many types of inverters available; therefore, cost and availability at the time of installation as well as performance statistics and warrantee options will be key considerations when making the final inverter selection.

System Production and Size Scaling

For each of the schools, layouts that identified all of the available area for solar were used to model annual production. As the solar model represents all of the available area, it may not equal the system size needed in the financial model for a site. If the site is *Load Constrained*, production models are linearly scaled down to meet the required system size. If the site is *Site Constrained*, the production model is used with no adjustments.

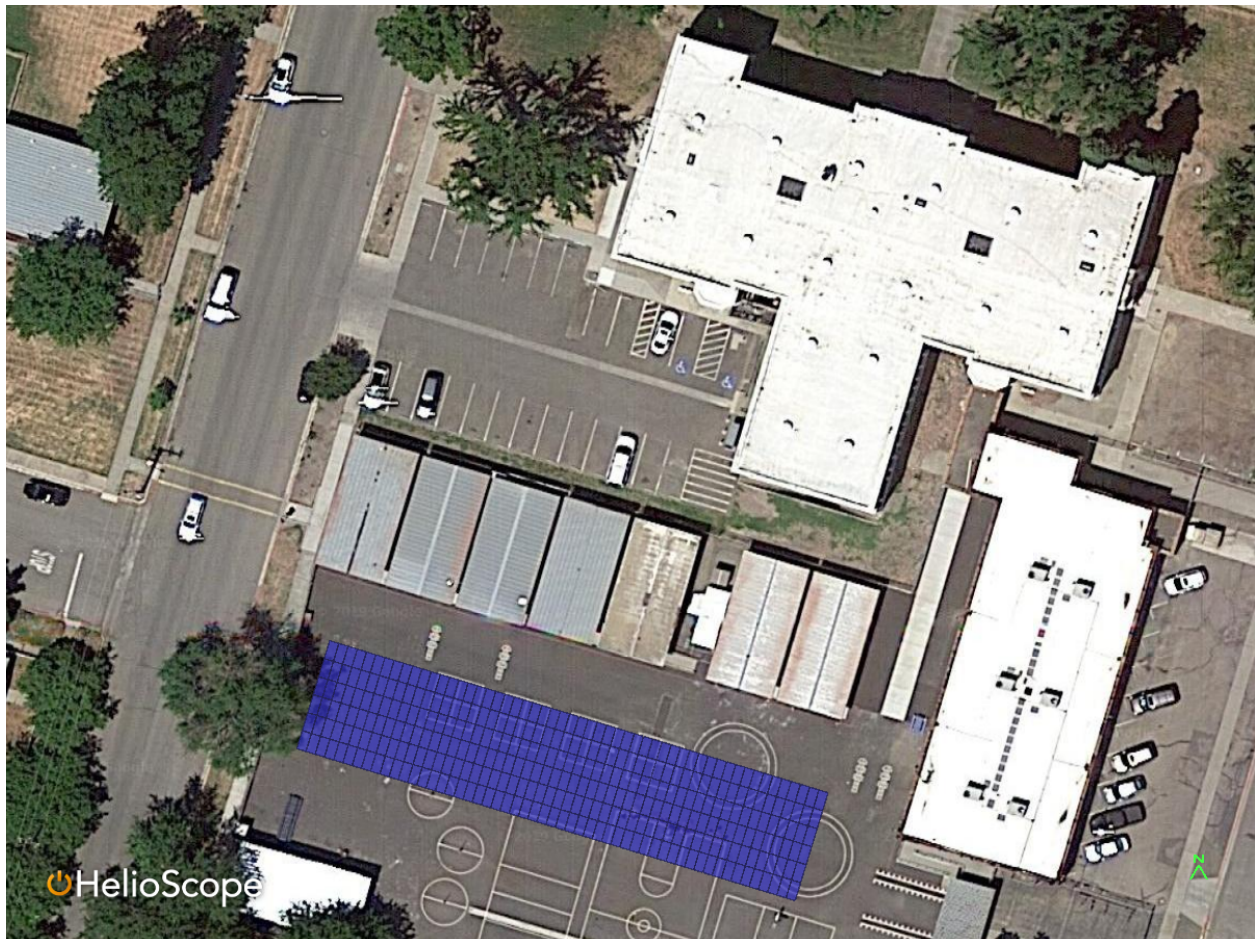
3.3. Potential Solar Locations and Modeled Production

The three campus were surveyed for appropriate locations to place solar systems. A discussion of each location identified is included in the table below. Each site is labeled as being size constrained or load constrained with the modeled system size identified. Additionally, aerial images showing the identified potential solar locations are included. Only system locations with no orientation or shading concerns are included for consideration. Shade structure locations prioritize shade for students. In some cases, an identified shade structure overlaps playground or play-field areas. In these instances, the District will need to carefully consider the impacts to the play area and determine if the benefit of the shade and the solar outweigh the potential impact to the play area. Several Districts have installed similar structures in a manner that enhances the play area with prudent planning and outreach.

Our analysis does not include rooftop systems for several reasons. Shade structure systems are generally more cost and time effective for schools due to the fact that the designs are pre-approved at DSA which means they do not require a full review, unlike roof top systems. Solar vendors offer turnkey solutions for solar shade structures that provide shade for students and do not impact already crowded roof space.

Site	Sizing Constraint	Modeled Solar Capacity (kW-DC)
Burchfield Primary School	Load	119.45
Egling Middle School and District Office	Load	218.84
Colusa High School	Load	227.46
Total		565.75

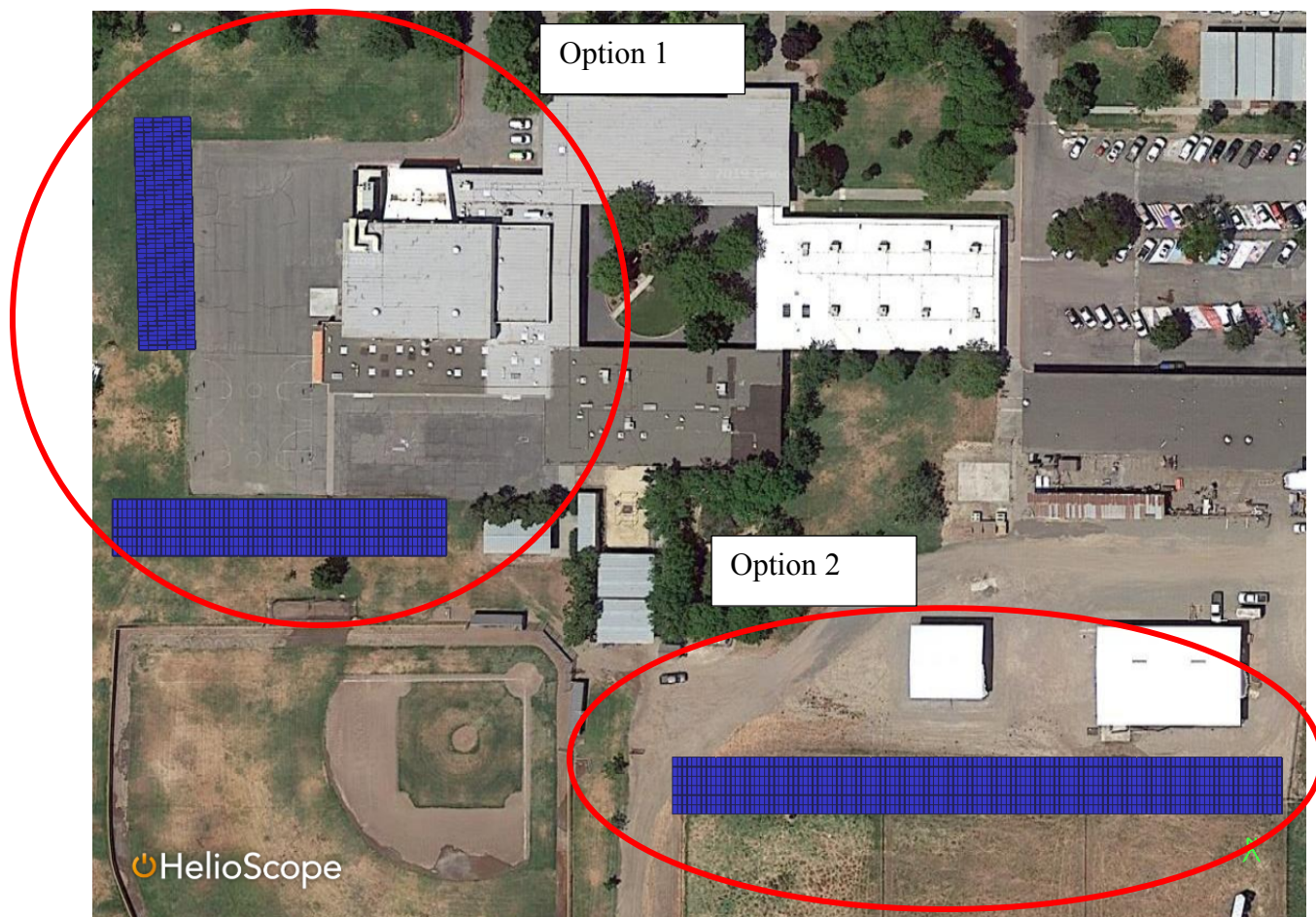
3.3.1. Burchfield Primary School



3.3.2. Egling Middle School and District Office



3.3.3. Colusa High School



OPTION 1 AND OPTION 2 FOR CONSIDERATION

4. Financial Analysis

Economic analysis of the systems determines the payback expectation for each site. The systems are modeled utilizing the bounds of their over-arching tariff framework. Economic modeling is completed in three steps; historical bill recreation, solar savings projection, solar cost calculation. This section describes the assumptions used in the three steps and the results of the economic models.

4.1. Utility Related Modeling Assumptions

Solar Production Compensation

Net Energy Metering (NEM) –The NEM program allows customers to receive financial credit for electricity that is fed into the grid. These credits are used to offset the customer’s electricity bill. Under this program, there is an annual true-up when the utility and the customer settle all outstanding credits and payments. Exported and purchased electricity is valued based on the

time of use specified in the tariff. NEM is limited to systems up to 5 MW in size for local governments. The customer retains ownership of the Renewable Energy Credits (RECs).

Net Energy Metering-Aggregation (NEM-A) – This is an extension of the NEM program for sites that have multiple meters on a single property or multiple adjacent properties. It allows for the interconnection of a solar systems at a single meter to offset all of the meters within the property boundary. NEM-A is extremely useful at sites with multiple meters and it is assumed as the interconnection mechanism at Colusa sites with multiple meters. The table below identifies the interconnection method proposed for each site in addition to the main benefitting meter and additional aggregated meters.

School Site	Interconnection Type	Primary Benefitting SAID	Aggregated Benefitting SAIDs
Burchfield Primary School	NEMA	2574659009	2574659904
Egling Middle School and District Office	NEMA	2574659403	2574659694
Colusa High School	NEM	2574659017	None

Escalation Rate

The primary assumption made when forecasting energy costs or savings is the annual utility rate escalation. The escalation rate can be informed by historical billing and industry wide census values. The range of expected annual utility escalation is between 2% and 6% annually with average to just over 3.5% historically. For planning purposes, a conservative escalation rate of 3% is used.

Rate Structures

In addition to the escalation rate, the rate structures that are used to re-create the historical billing and to project savings are key to the calculations. Rate structure switching can be leveraged to enhance the value of solar production, but eligibility is limited based on the load at a meter. The assumed rates for each facility and the potential rate with solar are included in the table below.

Site	Account	Rate without Solar	Modeled Rate with Solar
Burchfield Primary School	2574659009	A-10 TOU	A-10 TOU (Could switch to A-6 in future years if demand is reduced significantly by solar)
	2574659904	A-1 TOU	A-6 TOU
Egling Middle School and District Office	2574659403	A-10 TOU	A-10 TOU (Could switch to A-6 in future years if demand is reduced significantly by solar)
	2574659694	A-1 TOU	A-6 TOU
Colusa High School	2574659017	A-10 TOU	A-10 TOU

Time of Use Periods

Time-of-use periods (TOU) assign prices for various time blocks of the days. The price for each time block is tied to the cost associated with delivering power during that period. The Pacific Gas and Electric Company (PG&E) is currently undergoing a significant redesign of their commercial time-of-use period definitions. While the tariff changes aren't forecasted to significantly impact utility costs without solar systems, the new structures reduced the value of solar production. The modeling in this study uses the current understanding of what the future TOU definitions and tariffs will be based on decisions by and fillings with the California Public Utility Commission (CPUC).

Demand Savings

The final utility related assumption that impacts the financial analysis savings project is the accounting of savings associated with demand charges. Typically ARC alternatives includes limited savings for demand charges as a conservative practice due to the variable nature in which demand can occur at a facility. Demand savings is limited to 15% of peak solar power per bin in this study. This assumption does not have a large impact on the Colusa Unified systems as modeled because none of the anticipated rate schedules incur large demand costs. The A-10 rate structure that the larger meters utilize has a single maximum demand charge that represents roughly 7%-9% of total annual costs, depending on the meter.

Renewable Energy Credits

For the purpose of compliance, a Renewable Energy Credit (REC) is defined as a certificate of proof, issued through the Western Renewable Energy Generation Information System (WREGIS), that one megawatt hour (MWh) of electricity was generated by an eligible renewable resource, and was delivered for consumption by California end-use retail customers. A REC includes all renewable and environmental attributes associated with the production of electricity, but it does not include the electricity itself. The entity holding the REC has the right to claim and report on the environmental benefits associated with the REC. In California, RECs are used to demonstrate

compliance with Renewable Portfolio Standards, but they are also traded on voluntary markets. They currently have very low value, but we recommend the District retain ownership of the RECs for potential future benefits.

4.2. System Costs

Pricing for solar system is generally consistent with the economies of scale principal; the larger the system and overall portfolio, the lower the normalized cost. The systems considered in this study are on the smaller scale of public sector systems in California. Recently, solar system prices have been trending high due to several compounding factors including federal and local policy changes. The federal tariffs on imported solar panels and steel have driven commodity costs up by close to 20%. In addition, changing solar economics due to California rate structure re-design has negatively impacted pricing due to lower installation demand.

A primary policy that has supported the growth of the solar market in the United States is the Solar Investment Tax Credit (ITC). When a public entity enters into a Power Purchase Agreement with a solar vendor, the financier of the project is able to take advantage of the ITC and realize the tax benefits. **The ITC level is currently 30% and set to be reduced to 26% in 2020 and 22% in 2021.** It is difficult to model a pricing impact to PPA rates due to the reduction in the ITC level though it's generally expected that as the ITC decreases, PPA rates may increase.

The table below outlines the planning level costs used for this study.

Item	Unit Cost	Discussion
Purchase Cost	\$3.75 per Watt-DC	Unit cost captures all upfront expenditures including project overhead, soft costs, and contingency.
O&M	\$0.02 per Watt-DC first year, 3% escalation thereafter	O&M costs only apply to purchase scenario, PPA agreements include on-going maintenance.
PPA Rate	\$0.15 per kWh, 0% escalation, 25-year term	PPA agreements can be tailored to meet specific project needs by changing escalation rates and terms.

4.3. Modeling Results

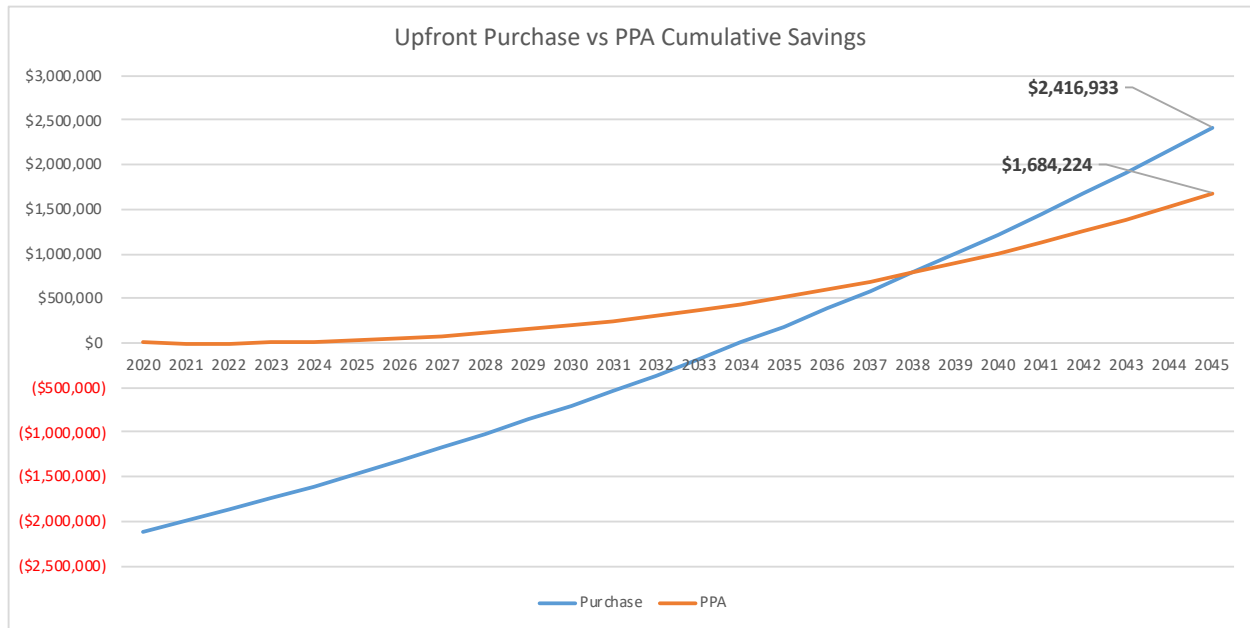
An analysis period of 25 years is used in our modeling results and assumes project installation during the summer of 2020, with systems operation in December of 2021. Each meter on each site is modeled independently to capture the benefits of rate switching where applicable.

The summary of each site's results is included in the table below. The project would generate enough energy to fully offset the District's usage in the first year of operation and 90% over its lifetime. In total, the complete solar project will offset roughly 84% of the District's utility costs in the first year of operation and 79% over its lifetime. This equates to roughly \$4.9-million in utility bill savings. After considering project costs, the resulting net benefit is \$2.4-million for the purchase option and \$1.7-million for the PPA option.

Site	Life Cycle Utility Savings [1]	Cash Purchase			PPA	
		Total Capital Costs [2]	Total Life Cycle O&M Cost [3]	25 Year Net Benefit [4]	Total PPA Costs	25 Year Net Benefit [4]
Burchfield Primary School	\$1,092,465	\$447,926	\$87,099	\$557,441	\$689,723	\$402,742
Egling Middle School and District Office	\$1,916,215	\$820,642	\$159,573	\$936,001	\$1,263,637	\$652,578
Colusa High School	\$1,942,323	\$852,971	\$165,860	\$923,492	\$1,313,419	\$628,904
Total	\$4,951,003	\$2,121,539	\$412,532	\$2,416,933	\$3,266,780	\$1,684,224
[1] Life cycle utility savings is the sum of utility savings incorporating escalation of rates and rate switches.						
[2] Total capital costs include the construction of the solar project, performance guarantees, and all additional electrical costs						
[3] Life cycle operations and maintenance costs escalate 3% annually from the first-year cost						
[4] Net benefit is the cumulative project savings after all costs.						

4.3.1. Annual Portfolio Level Project Cash Flow

The annual cash flow for the purchase project shows that the project pays back over 15 years. The PPA is cash flow positive starting in year one, indicating that a financing plan may be able to achieve cash neutral positions for the purchase plan as well. The financing options can be explored to reduce the early year negative cumulative cash position of the project. However, financing the project will result in a lower cumulative net benefit than what is currently shown in our analysis. The figure and table below include the cumulative and annual savings details.



Year	Baseline Usage	Baseline Utility Costs	Solar Production	Utility Savings with Solar	Cash Purchase					PPA		
					Capital Costs	O&M Costs	Total Annual Cost	Net Savings Purchase	Cumulative Savings Purchase	Total Annual PPA Cost	Net Savings PPA	Cumulative Savings PPA
2020	929,191	\$161,639	0	\$0	(\$2,121,539)	\$0	(\$2,121,539)	(\$2,121,539)	(\$2,121,539)	\$0	\$0	\$0
2021	929,191	\$166,488	924,545	\$135,146	\$0	(\$11,315)	(\$11,315)	\$123,831	(\$1,997,707)	(\$138,682)	(\$3,536)	(\$3,536)
2022	929,191	\$171,482	919,922	\$139,252	\$0	(\$11,654)	(\$11,654)	\$127,598	(\$1,870,110)	(\$137,988)	\$1,264	(\$2,272)
2023	929,191	\$176,627	915,322	\$143,482	\$0	(\$12,004)	(\$12,004)	\$131,478	(\$1,738,631)	(\$137,298)	\$6,184	\$3,912
2024	929,191	\$181,926	910,746	\$147,841	\$0	(\$12,364)	(\$12,364)	\$135,477	(\$1,603,154)	(\$136,612)	\$11,229	\$15,141
2025	929,191	\$187,383	906,192	\$152,332	\$0	(\$12,735)	(\$12,735)	\$139,597	(\$1,463,558)	(\$135,929)	\$16,403	\$31,544
2026	929,191	\$193,005	901,661	\$156,958	\$0	(\$13,117)	(\$13,117)	\$143,841	(\$1,319,717)	(\$135,249)	\$21,709	\$53,253
2027	929,191	\$198,795	897,153	\$161,725	\$0	(\$13,511)	(\$13,511)	\$148,215	(\$1,171,502)	(\$134,573)	\$27,152	\$80,405
2028	929,191	\$204,759	892,667	\$166,637	\$0	(\$13,916)	(\$13,916)	\$152,721	(\$1,018,781)	(\$133,900)	\$32,737	\$113,142
2029	929,191	\$210,902	888,204	\$171,697	\$0	(\$14,333)	(\$14,333)	\$157,364	(\$861,418)	(\$133,231)	\$38,466	\$151,608
2030	929,191	\$217,229	883,763	\$176,911	\$0	(\$14,763)	(\$14,763)	\$162,147	(\$699,270)	(\$132,564)	\$44,346	\$195,954
2031	929,191	\$223,746	879,344	\$182,282	\$0	(\$15,206)	(\$15,206)	\$167,076	(\$532,195)	(\$131,902)	\$50,380	\$246,335
2032	929,191	\$230,458	874,947	\$187,816	\$0	(\$15,662)	(\$15,662)	\$172,154	(\$360,041)	(\$131,242)	\$56,574	\$302,909
2033	929,191	\$237,372	870,572	\$193,518	\$0	(\$16,132)	(\$16,132)	\$177,386	(\$182,655)	(\$130,586)	\$62,932	\$365,842
2034	929,191	\$244,493	866,220	\$199,393	\$0	(\$16,616)	(\$16,616)	\$182,777	\$122	(\$129,933)	\$69,460	\$435,302
2035	929,191	\$251,828	861,888	\$205,446	\$0	(\$17,115)	(\$17,115)	\$188,331	\$188,453	(\$129,283)	\$76,162	\$511,464
2036	929,191	\$259,383	857,579	\$211,682	\$0	(\$17,628)	(\$17,628)	\$194,053	\$382,506	(\$128,637)	\$83,045	\$594,509
2037	929,191	\$267,164	853,291	\$218,106	\$0	(\$18,157)	(\$18,157)	\$199,949	\$582,456	(\$127,994)	\$90,113	\$684,621
2038	929,191	\$275,179	849,025	\$224,726	\$0	(\$18,702)	(\$18,702)	\$206,024	\$788,480	(\$127,354)	\$97,372	\$781,994
2039	929,191	\$283,434	844,780	\$231,546	\$0	(\$19,263)	(\$19,263)	\$212,283	\$1,000,763	(\$126,717)	\$104,829	\$886,822
2040	929,191	\$291,937	840,556	\$238,572	\$0	(\$19,841)	(\$19,841)	\$218,732	\$1,219,494	(\$126,083)	\$112,489	\$999,311
2041	929,191	\$300,696	836,353	\$245,812	\$0	(\$20,436)	(\$20,436)	\$225,376	\$1,444,870	(\$125,453)	\$120,359	\$1,119,670
2042	929,191	\$309,716	832,171	\$253,270	\$0	(\$21,049)	(\$21,049)	\$232,221	\$1,677,091	(\$124,826)	\$128,444	\$1,248,115
2043	929,191	\$319,008	828,010	\$260,954	\$0	(\$21,680)	(\$21,680)	\$239,274	\$1,916,365	(\$124,202)	\$136,753	\$1,384,867
2044	929,191	\$328,578	823,870	\$268,871	\$0	(\$22,331)	(\$22,331)	\$246,541	\$2,162,906	(\$123,581)	\$145,291	\$1,530,158
2045	929,191	\$338,435	819,751	\$277,028	\$0	(\$23,001)	(\$23,001)	\$254,027	\$2,416,933	(\$122,963)	\$154,065	\$1,684,224
Total	24,158,959	\$6,231,662	21,778,532	\$4,951,003	(\$2,121,539)	(\$412,532)	(\$2,534,071)	\$2,416,933		(\$3,266,780)	\$1,684,224	

5. Conclusions and Considerations

Our analysis shows the potential for solar projects at each site. The solar system capacities identified have the potential to save the District roughly \$4.95M in utility costs over the lifetime of the projects. **If the District is interested in purchasing the systems, the resulting overall net benefit of the project is \$2.42M compared to \$1.68M through a PPA. Both PPA and purchase options are viable financing options for the District**

5.1. Considerations

Some of the project risks are identified below:

- *Overall portfolio size:* As indicated in the report, the overall installed capacity of the portfolio of projects is a key driver of the project pricing. Since the District's projects fall in the smaller range of public sector projects, there is a risk to receiving competitive pricing.
- *ITC Step Down:* If the District decides to move forward with a PPA the upcoming step downs of the ITC have the potential to negatively impact pricing. A potential mitigation is to bring a vendor onboard and lock in 2020 PPA pricing.
- *Unknown Conditions:* Our site assessments are very high level and do not take into account soils conditions or the age of the switchgear at each site. It is assumed that soil conditions are straightforward so if issues exist such as high-water tables, liquefaction, or rocky soils, these have the potential to impact system pricing. If switchgear is very old with known issues there is the chance that the size of the gear is too small and may require upgrades in order to interact with the solar systems. These risks can be managed by providing the vendor with any previously completed geotechnical reports at the sites and allowing them access to verify the switchgear during procurement.

5.2. Next Steps

Following this report, ARC Alternatives suggests the following:

- Review the layouts included in this report and revise as necessary to include or remove areas to meet the District's needs.
- Review the results of this analysis in detail with District staff and revise as necessary.
- Review financing scenarios with the District and determine the most appropriate to use as a basis for subsequent modeling.

- Prepare and release a Request for Proposal to gather industry pricing and re-affirm the results of this report.

Appendix A: Site Level Financials

Burchfield Primary School

Year	Baseline Usage	Baseline Utility Costs	Solar Production	Utility Savings with Solar	Capital Costs	O&M Costs	Total Annual Cost	Net Savings Purchase	Cumulative Savings Purchase	Total Annual PPA Cost	Net Savings PPA	Cumulative Savings PPA
2020	196,182	\$35,203	0	\$0	(\$447,926)	\$0	(\$447,926)	(\$447,926)	(\$447,926)	\$0	\$0	\$0
2021	196,182	\$36,259	195,201	\$29,827	\$0	(\$2,389)	(\$2,389)	\$27,438	(\$420,488)	(\$29,280)	\$547	\$547
2022	196,182	\$37,347	194,225	\$30,733	\$0	(\$2,461)	(\$2,461)	\$28,272	(\$392,216)	(\$29,134)	\$1,599	\$2,145
2023	196,182	\$38,467	193,254	\$31,666	\$0	(\$2,534)	(\$2,534)	\$29,131	(\$363,085)	(\$28,988)	\$2,678	\$4,823
2024	196,182	\$39,621	192,288	\$32,627	\$0	(\$2,610)	(\$2,610)	\$30,017	(\$333,068)	(\$28,843)	\$3,784	\$8,607
2025	196,182	\$40,810	191,327	\$33,618	\$0	(\$2,689)	(\$2,689)	\$30,929	(\$302,139)	(\$28,699)	\$4,919	\$13,525
2026	196,182	\$42,034	190,370	\$34,638	\$0	(\$2,769)	(\$2,769)	\$31,869	(\$270,270)	(\$28,555)	\$6,083	\$19,608
2027	196,182	\$43,295	189,418	\$35,690	\$0	(\$2,853)	(\$2,853)	\$32,837	(\$237,433)	(\$28,413)	\$7,277	\$26,885
2028	196,182	\$44,594	188,471	\$36,773	\$0	(\$2,938)	(\$2,938)	\$33,835	(\$203,599)	(\$28,271)	\$8,502	\$35,387
2029	196,182	\$45,932	187,529	\$37,889	\$0	(\$3,026)	(\$3,026)	\$34,863	(\$168,736)	(\$28,129)	\$9,760	\$45,147
2030	196,182	\$47,310	186,591	\$39,039	\$0	(\$3,117)	(\$3,117)	\$35,922	(\$132,814)	(\$27,989)	\$11,050	\$56,197
2031	196,182	\$48,729	185,658	\$40,224	\$0	(\$3,211)	(\$3,211)	\$37,013	(\$95,801)	(\$27,849)	\$12,375	\$68,572
2032	196,182	\$50,191	184,730	\$41,444	\$0	(\$3,307)	(\$3,307)	\$38,137	(\$57,664)	(\$27,709)	\$13,735	\$82,306
2033	196,182	\$51,697	183,806	\$42,702	\$0	(\$3,406)	(\$3,406)	\$39,296	(\$18,368)	(\$27,571)	\$15,131	\$97,437
2034	196,182	\$53,248	182,887	\$43,997	\$0	(\$3,508)	(\$3,508)	\$40,489	\$22,121	(\$27,433)	\$16,564	\$114,002
2035	196,182	\$54,845	181,973	\$45,332	\$0	(\$3,613)	(\$3,613)	\$41,719	\$63,840	(\$27,296)	\$18,036	\$132,038
2036	196,182	\$56,491	181,063	\$46,708	\$0	(\$3,722)	(\$3,722)	\$42,986	\$106,825	(\$27,159)	\$19,548	\$151,586
2037	196,182	\$58,185	180,158	\$48,124	\$0	(\$3,834)	(\$3,834)	\$44,291	\$151,116	(\$27,024)	\$21,101	\$172,687
2038	196,182	\$59,931	179,257	\$49,584	\$0	(\$3,949)	(\$3,949)	\$45,636	\$196,752	(\$26,889)	\$22,696	\$195,383
2039	196,182	\$61,729	178,360	\$51,088	\$0	(\$4,067)	(\$4,067)	\$47,021	\$243,774	(\$26,754)	\$24,334	\$219,717
2040	196,182	\$63,581	177,469	\$52,638	\$0	(\$4,189)	(\$4,189)	\$48,449	\$292,223	(\$26,620)	\$26,018	\$245,735
2041	196,182	\$65,488	176,581	\$54,234	\$0	(\$4,315)	(\$4,315)	\$49,920	\$342,142	(\$26,487)	\$27,747	\$273,482
2042	196,182	\$67,453	175,698	\$55,879	\$0	(\$4,444)	(\$4,444)	\$51,435	\$393,577	(\$26,355)	\$29,524	\$303,006
2043	196,182	\$69,477	174,820	\$57,574	\$0	(\$4,577)	(\$4,577)	\$52,996	\$446,574	(\$26,223)	\$31,351	\$334,357
2044	196,182	\$71,561	173,946	\$59,320	\$0	(\$4,715)	(\$4,715)	\$54,605	\$501,179	(\$26,092)	\$33,228	\$367,585
2045	196,182	\$73,708	173,076	\$61,118	\$0	(\$4,856)	(\$4,856)	\$56,262	\$557,441	(\$25,961)	\$35,157	\$402,742
Total	5,100,742	\$1,357,189	4,598,156	\$1,092,465	(\$447,926)	(\$87,099)	(\$535,025)	\$557,441		(\$689,723)	\$402,742	

Egling Middle School and District Office

Year	Baseline Usage	Baseline Utility Costs	Solar Production	Utility Savings with Solar	Capital Costs	O&M Costs	Total Annual Cost	Net Savings Purchase	Cumulative Savings Purchase	Total Annual PPA Cost	Net Savings PPA	Cumulative Savings PPA
2020	359,424	\$62,065	0	\$0	(\$820,642)	\$0	(\$820,642)	(\$820,642)	(\$820,642)	\$0	\$0	\$0
2021	359,424	\$63,927	357,627	\$52,307	\$0	(\$4,377)	(\$4,377)	\$47,930	(\$772,712)	(\$53,644)	(\$1,338)	(\$1,338)
2022	359,424	\$65,844	355,839	\$53,896	\$0	(\$4,508)	(\$4,508)	\$49,388	(\$723,324)	(\$53,376)	\$520	(\$818)
2023	359,424	\$67,820	354,060	\$55,533	\$0	(\$4,643)	(\$4,643)	\$50,890	(\$672,435)	(\$53,109)	\$2,424	\$1,606
2024	359,424	\$69,854	352,290	\$57,220	\$0	(\$4,783)	(\$4,783)	\$52,437	(\$619,997)	(\$52,843)	\$4,376	\$5,983
2025	359,424	\$71,950	350,528	\$58,958	\$0	(\$4,926)	(\$4,926)	\$54,032	(\$565,966)	(\$52,579)	\$6,379	\$12,361
2026	359,424	\$74,108	348,775	\$60,749	\$0	(\$5,074)	(\$5,074)	\$55,675	(\$510,291)	(\$52,316)	\$8,432	\$20,794
2027	359,424	\$76,332	347,032	\$62,594	\$0	(\$5,226)	(\$5,226)	\$57,367	(\$452,923)	(\$52,055)	\$10,539	\$31,332
2028	359,424	\$78,622	345,296	\$64,494	\$0	(\$5,383)	(\$5,383)	\$59,112	(\$393,812)	(\$51,794)	\$12,700	\$44,032
2029	359,424	\$80,980	343,570	\$66,453	\$0	(\$5,544)	(\$5,544)	\$60,909	(\$332,903)	(\$51,535)	\$14,917	\$58,950
2030	359,424	\$83,410	341,852	\$68,471	\$0	(\$5,711)	(\$5,711)	\$62,760	(\$270,143)	(\$51,278)	\$17,193	\$76,143
2031	359,424	\$85,912	340,143	\$70,550	\$0	(\$5,882)	(\$5,882)	\$64,668	(\$205,475)	(\$51,021)	\$19,528	\$95,671
2032	359,424	\$88,489	338,442	\$72,692	\$0	(\$6,058)	(\$6,058)	\$66,633	(\$138,842)	(\$50,766)	\$21,925	\$117,596
2033	359,424	\$91,144	336,750	\$74,899	\$0	(\$6,240)	(\$6,240)	\$68,658	(\$70,184)	(\$50,512)	\$24,386	\$141,982
2034	359,424	\$93,878	335,066	\$77,172	\$0	(\$6,427)	(\$6,427)	\$70,745	\$561	(\$50,260)	\$26,912	\$168,895
2035	359,424	\$96,695	333,391	\$79,515	\$0	(\$6,620)	(\$6,620)	\$72,895	\$73,456	(\$50,009)	\$29,506	\$198,401
2036	359,424	\$99,595	331,724	\$81,928	\$0	(\$6,819)	(\$6,819)	\$75,109	\$148,565	(\$49,759)	\$32,170	\$230,571
2037	359,424	\$102,583	330,065	\$84,415	\$0	(\$7,023)	(\$7,023)	\$77,392	\$225,957	(\$49,510)	\$34,905	\$265,476
2038	359,424	\$105,661	328,415	\$86,977	\$0	(\$7,234)	(\$7,234)	\$79,743	\$305,699	(\$49,262)	\$37,715	\$303,190
2039	359,424	\$108,831	326,773	\$89,616	\$0	(\$7,451)	(\$7,451)	\$82,165	\$387,865	(\$49,016)	\$40,601	\$343,791
2040	359,424	\$112,096	325,139	\$92,336	\$0	(\$7,675)	(\$7,675)	\$84,661	\$472,526	(\$48,771)	\$43,565	\$387,356
2041	359,424	\$115,458	323,513	\$95,138	\$0	(\$7,905)	(\$7,905)	\$87,233	\$559,759	(\$48,527)	\$46,611	\$433,967
2042	359,424	\$118,922	321,896	\$98,024	\$0	(\$8,142)	(\$8,142)	\$89,882	\$649,641	(\$48,284)	\$49,740	\$483,707
2043	359,424	\$122,490	320,286	\$100,999	\$0	(\$8,386)	(\$8,386)	\$92,612	\$742,253	(\$48,043)	\$52,956	\$536,662
2044	359,424	\$126,164	318,685	\$104,063	\$0	(\$8,638)	(\$8,638)	\$95,425	\$837,678	(\$47,803)	\$56,260	\$592,922
2045	359,424	\$129,949	317,091	\$107,220	\$0	(\$8,897)	(\$8,897)	\$98,323	\$936,001	(\$47,564)	\$59,656	\$652,578
Total	9,345,031	\$2,392,778	8,424,248	\$1,916,215	(\$820,642)	(\$159,573)	(\$980,215)	\$936,001		(\$1,263,637)	\$652,578	

Colusa High School

Year	Baseline Usage	Baseline Utility Costs	Solar Production	Utility Savings with Solar	Capital Costs	O&M Costs	Total Annual Cost	Net Savings Purchase	Cumulative Savings Purchase	Total Annual PPA Cost	Net Savings PPA	Cumulative Savings PPA
2020	373,584	\$64,371	0	\$0	(\$852,971)	\$0	(\$852,971)	(\$852,971)	(\$852,971)	\$0	\$0	\$0
2021	373,584	\$66,302	371,716	\$53,013	\$0	(\$4,549)	(\$4,549)	\$48,464	(\$804,508)	(\$55,757)	(\$2,745)	(\$2,745)
2022	373,584	\$68,291	369,858	\$54,624	\$0	(\$4,686)	(\$4,686)	\$49,938	(\$754,570)	(\$55,479)	(\$855)	(\$3,600)
2023	373,584	\$70,340	368,008	\$56,284	\$0	(\$4,826)	(\$4,826)	\$51,457	(\$703,112)	(\$55,201)	\$1,082	(\$2,517)
2024	373,584	\$72,450	366,168	\$57,994	\$0	(\$4,971)	(\$4,971)	\$53,023	(\$650,089)	(\$54,925)	\$3,069	\$552
2025	373,584	\$74,624	364,337	\$59,756	\$0	(\$5,120)	(\$5,120)	\$54,636	(\$595,453)	(\$54,651)	\$5,105	\$5,657
2026	373,584	\$76,862	362,516	\$61,572	\$0	(\$5,274)	(\$5,274)	\$56,298	(\$539,155)	(\$54,377)	\$7,194	\$12,851
2027	373,584	\$79,168	360,703	\$63,442	\$0	(\$5,432)	(\$5,432)	\$58,010	(\$481,145)	(\$54,105)	\$9,337	\$22,188
2028	373,584	\$81,543	358,900	\$65,369	\$0	(\$5,595)	(\$5,595)	\$59,774	(\$421,371)	(\$53,835)	\$11,534	\$33,722
2029	373,584	\$83,989	357,105	\$67,355	\$0	(\$5,763)	(\$5,763)	\$61,592	(\$359,778)	(\$53,566)	\$13,789	\$47,512
2030	373,584	\$86,509	355,320	\$69,401	\$0	(\$5,936)	(\$5,936)	\$63,465	(\$296,313)	(\$53,298)	\$16,103	\$63,615
2031	373,584	\$89,104	353,543	\$71,509	\$0	(\$6,114)	(\$6,114)	\$65,395	(\$230,918)	(\$53,031)	\$18,477	\$82,092
2032	373,584	\$91,778	351,775	\$73,680	\$0	(\$6,297)	(\$6,297)	\$67,383	(\$163,535)	(\$52,766)	\$20,914	\$103,006
2033	373,584	\$94,531	350,016	\$75,918	\$0	(\$6,486)	(\$6,486)	\$69,432	(\$94,103)	(\$52,502)	\$23,416	\$126,422
2034	373,584	\$97,367	348,266	\$78,223	\$0	(\$6,681)	(\$6,681)	\$71,543	(\$22,560)	(\$52,240)	\$25,983	\$152,405
2035	373,584	\$100,288	346,525	\$80,599	\$0	(\$6,881)	(\$6,881)	\$73,718	\$51,157	(\$51,979)	\$28,620	\$181,025
2036	373,584	\$103,296	344,792	\$83,046	\$0	(\$7,087)	(\$7,087)	\$75,958	\$127,116	(\$51,719)	\$31,327	\$212,352
2037	373,584	\$106,395	343,068	\$85,567	\$0	(\$7,300)	(\$7,300)	\$78,267	\$205,383	(\$51,460)	\$34,107	\$246,459
2038	373,584	\$109,587	341,353	\$88,165	\$0	(\$7,519)	(\$7,519)	\$80,646	\$286,028	(\$51,203)	\$36,962	\$283,420
2039	373,584	\$112,875	339,646	\$90,841	\$0	(\$7,745)	(\$7,745)	\$83,096	\$369,125	(\$50,947)	\$39,894	\$323,314
2040	373,584	\$116,261	337,948	\$93,598	\$0	(\$7,977)	(\$7,977)	\$85,621	\$454,746	(\$50,692)	\$42,906	\$366,221
2041	373,584	\$119,749	336,258	\$96,439	\$0	(\$8,216)	(\$8,216)	\$88,223	\$542,969	(\$50,439)	\$46,001	\$412,221
2042	373,584	\$123,341	334,577	\$99,366	\$0	(\$8,463)	(\$8,463)	\$90,904	\$633,873	(\$50,187)	\$49,180	\$461,401
2043	373,584	\$127,042	332,904	\$102,382	\$0	(\$8,717)	(\$8,717)	\$93,665	\$727,538	(\$49,936)	\$52,446	\$513,848
2044	373,584	\$130,853	331,240	\$105,489	\$0	(\$8,978)	(\$8,978)	\$96,511	\$824,049	(\$49,686)	\$55,803	\$569,651
2045	373,584	\$134,778	329,583	\$108,690	\$0	(\$9,248)	(\$9,248)	\$99,443	\$923,492	(\$49,438)	\$59,253	\$628,904
Total	9,713,186	\$2,481,694	8,756,127	\$1,942,323	(\$852,971)	(\$165,860)	(\$1,018,831)	\$923,492		(\$1,313,419)	\$628,904	



SOLAR FEASIBILITY STUDY UPDATE

Prepared for:
Colusa Unified School District
Board of Education

Prepared by:
ARC Alternatives
August 6, 2019
San Francisco, CA



Background

ARC Alternatives was hired by the Colusa Unified School District to develop a Solar Feasibility Study that analyzes opportunities to reduce electric costs with solar.

This presentation includes the following:

- An overview of site assessments outlining the required solar system sizes and potential locations for solar at each site under consideration.
- A summary of the economic analysis considering both PPA and cash purchase scenarios.
- Recommendations for how the District could proceed with the project.
- Identification of next steps.

Solar Sizing Analysis

- ARC Alternatives performed site visits at each of the three sites identified by the Colusa Unified School District.
- Sites included are Burchfield Elementary, Egling Middle School, and Colusa High School
- We developed a prototypical conceptual system for each site.
- Best practices for system siting are:
 - Group systems together where possible to avoid multiple runs to main POC
 - 20' clearance from existing structures
 - Avoid systems that border main streets (utility poles, shading, clearance)
 - Minimize tree removal
 - Border playground areas
 - Avoid blocking front view of school
 - Maximize use of T-structures over cantilever L-structure (more efficient steel to solar ratio with T's)

Necessary Capacity	
Approx. Ideal Size (3 sites)	565.75 kW
Identified Capacity	
Shade Structures	565.75 kW

Burchfield Primary School

Site Usage Summary

Current Baseline Usage (kWh/year)	196,182
Solar Production Target (100% offset)	196,182

Necessary Capacity

Approx. Ideal Size	119.45 kW
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Available Capacity

Shade Structure	119.45 kW
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Site Notes:

Array located in asphalt playground area though there is a conflict with a basketball hoop which would need to be relocated. Array alternatively could be located in grass area south of the asphalt.

Egling Middle School and District Office

Site Usage Summary	
Current Baseline Usage (kWh/year)	359,424
Solar Production Target (100% offset)	359,424

Necessary Capacity	
Approx. Ideal Size	218.84 kW
Available Capacity	
Shade Structure	218.84 kW



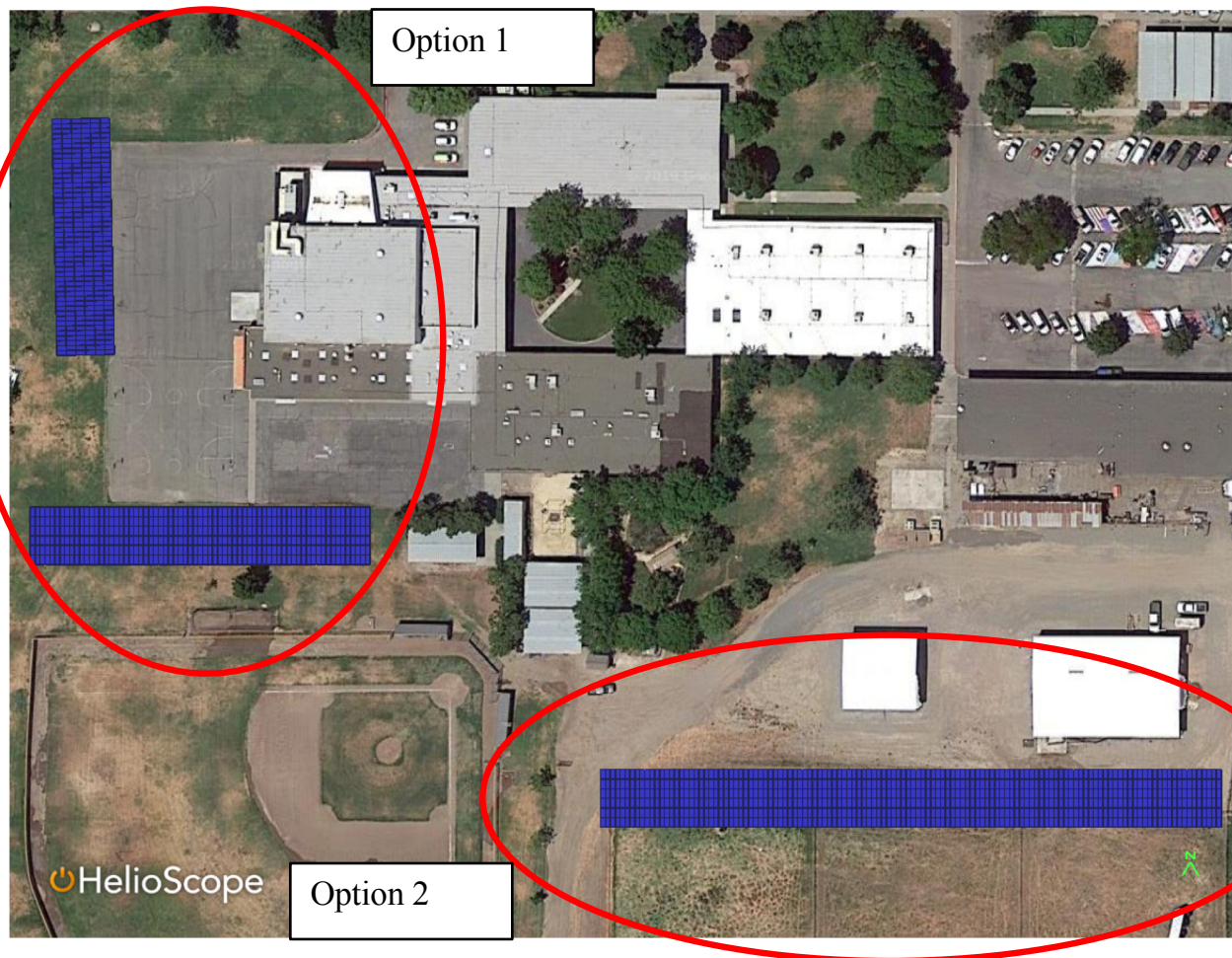
Site Notes:

The capacity identified offsets 100% of the District Office and Egling Middle School. Some tree removal and trimming will be required for the array near the District Office.

Colusa High School

Site Usage Summary	
Current Baseline Usage (kWh/year)	373,584
Solar Production Target (100% offset)	373,584

Necessary Capacity	
Approx. Ideal Size	227.46 kW
Available Capacity	
Shade Structure	583.2 kW



Site Notes:

Two options have been identified for consideration, each with the appropriate capacity for 100% offset

Assumptions Used in Economic Analysis

- Net Energy Metering (NEM) and NEMA (Aggregated)
- Utility tariffs: A-10 TOU and A-6 TOU
- TOU Periods: Forecasted future TOU periods based off CPUC decisions and filings

General Assumptions		PPA Assumptions		Purchase Assumptions	
Project Life	25 years	PPA Rate	\$0.15 per kWh	Capital Cost	\$3.75 per watt installed
Utility Escalation Rate	3% per year	PPA Escalation Rate	0%	Financing Terms	No financing assumed
Solar Production Degradation Rate	0.5% per year	O&M Costs	Included in rate	O&M Costs	\$0.02 per watt first year, escalated at 3% for 25 years
Over-generation Credit	\$0.05 per net annual export kWh	Performance Guarantee Costs	Included in rate	Performance Guarantee Costs	Included in capital cost (current industry standard)
Non-Bypassable Rate	\$0.02 per imported kWh				

District Wide Financial Analysis Results

Site	Life Cycle Utility Savings [1]	Cash Purchase			PPA	
		Total Capital Costs [2]	Total Life Cycle O&M Cost [3]	25 Year Net Benefit [4]	Total PPA Costs	25 Year Net Benefit [4]
Burchfield Primary School	\$1,092,465	\$447,926	\$87,099	\$557,441	\$689,723	\$402,742
Egling Middle School and District Office	\$1,916,215	\$820,642	\$159,573	\$936,001	\$1,263,637	\$652,578
Colusa High School	\$1,942,323	\$852,971	\$165,860	\$923,492	\$1,313,419	\$628,904
Total	\$4,951,003	\$2,121,539	\$412,532	\$2,416,933	\$3,266,780	\$1,684,224

[1] Life cycle utility savings is the sum of utility savings incorporating escalation of rates and rate switches.

[2] Total capital costs include the construction of the solar project, performance guarantees, and all additional electrical costs

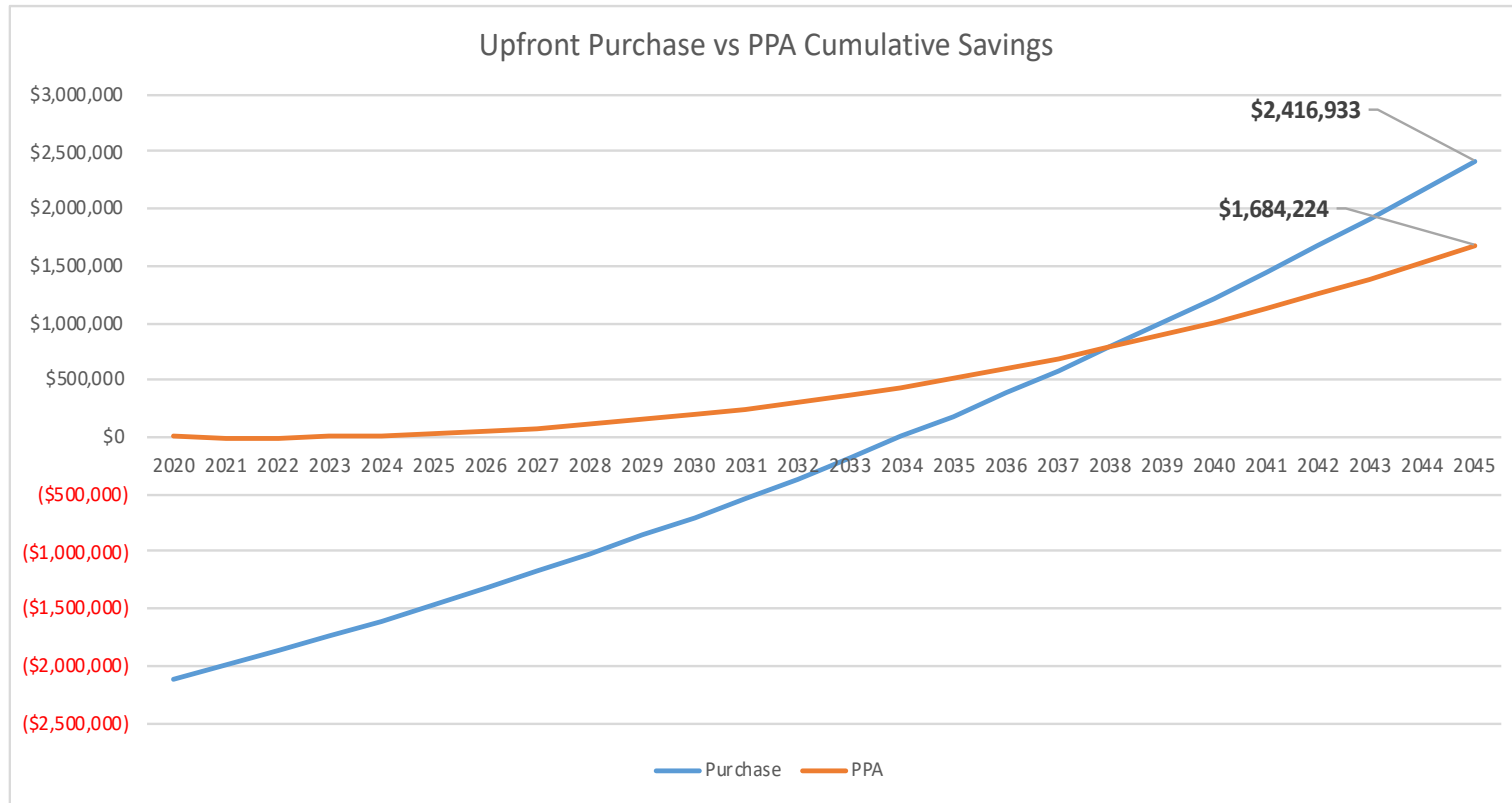
[3] Life cycle operations and maintenance costs escalate 3% annually from the first-year cost

[4] Net benefit is the cumulative project savings after all costs.

District Wide 25 Year Cash-flow

Year	Baseline Usage	Baseline Utility Costs	Solar Production	Utility Savings with Solar	Cash Purchase					PPA		
					Capital Costs	O&M Costs	Total Annual Cost	Net Savings Purchase	Cumulative Savings Purchase	Total Annual PPA Cost	Net Savings PPA	Cumulative Savings PPA
2020	929,191	\$161,639	0	\$0	(\$2,121,539)	\$0	(\$2,121,539)	(\$2,121,539)	(\$2,121,539)	\$0	\$0	\$0
2021	929,191	\$166,488	924,545	\$135,146	\$0	(\$11,315)	(\$11,315)	\$123,831	(\$1,997,707)	(\$138,682)	(\$3,536)	(\$3,536)
2022	929,191	\$171,482	919,922	\$139,252	\$0	(\$11,654)	(\$11,654)	\$127,598	(\$1,870,110)	(\$137,988)	\$1,264	(\$2,272)
2023	929,191	\$176,627	915,322	\$143,482	\$0	(\$12,004)	(\$12,004)	\$131,478	(\$1,738,631)	(\$137,298)	\$6,184	\$3,912
2024	929,191	\$181,926	910,746	\$147,841	\$0	(\$12,364)	(\$12,364)	\$135,477	(\$1,603,154)	(\$136,612)	\$11,229	\$15,141
2025	929,191	\$187,383	906,192	\$152,332	\$0	(\$12,735)	(\$12,735)	\$139,597	(\$1,463,558)	(\$135,929)	\$16,403	\$31,544
2026	929,191	\$193,005	901,661	\$156,958	\$0	(\$13,117)	(\$13,117)	\$143,841	(\$1,319,717)	(\$135,249)	\$21,709	\$53,253
2027	929,191	\$198,795	897,153	\$161,725	\$0	(\$13,511)	(\$13,511)	\$148,215	(\$1,171,502)	(\$134,573)	\$27,152	\$80,405
2028	929,191	\$204,759	892,667	\$166,637	\$0	(\$13,916)	(\$13,916)	\$152,721	(\$1,018,781)	(\$133,900)	\$32,737	\$113,142
2029	929,191	\$210,902	888,204	\$171,697	\$0	(\$14,333)	(\$14,333)	\$157,364	(\$861,418)	(\$133,231)	\$38,466	\$151,608
2030	929,191	\$217,229	883,763	\$176,911	\$0	(\$14,763)	(\$14,763)	\$162,147	(\$699,270)	(\$132,564)	\$44,346	\$195,954
2031	929,191	\$223,746	879,344	\$182,282	\$0	(\$15,206)	(\$15,206)	\$167,076	(\$532,195)	(\$131,902)	\$50,380	\$246,335
2032	929,191	\$230,458	874,947	\$187,816	\$0	(\$15,662)	(\$15,662)	\$172,154	(\$360,041)	(\$131,242)	\$56,574	\$302,909
2033	929,191	\$237,372	870,572	\$193,518	\$0	(\$16,132)	(\$16,132)	\$177,386	(\$182,655)	(\$130,586)	\$62,932	\$365,842
2034	929,191	\$244,493	866,220	\$199,393	\$0	(\$16,616)	(\$16,616)	\$182,777	\$122	(\$129,933)	\$69,460	\$435,302
2035	929,191	\$251,828	861,888	\$205,446	\$0	(\$17,115)	(\$17,115)	\$188,331	\$188,453	(\$129,283)	\$76,162	\$511,464
2036	929,191	\$259,383	857,579	\$211,682	\$0	(\$17,628)	(\$17,628)	\$194,053	\$382,506	(\$128,637)	\$83,045	\$594,509
2037	929,191	\$267,164	853,291	\$218,106	\$0	(\$18,157)	(\$18,157)	\$199,949	\$582,456	(\$127,994)	\$90,113	\$684,621
2038	929,191	\$275,179	849,025	\$224,726	\$0	(\$18,702)	(\$18,702)	\$206,024	\$788,480	(\$127,354)	\$97,372	\$781,994
2039	929,191	\$283,434	844,780	\$231,546	\$0	(\$19,263)	(\$19,263)	\$212,283	\$1,000,763	(\$126,717)	\$104,829	\$886,822
2040	929,191	\$291,937	840,556	\$238,572	\$0	(\$19,841)	(\$19,841)	\$218,732	\$1,219,494	(\$126,083)	\$112,489	\$999,311
2041	929,191	\$300,696	836,353	\$245,812	\$0	(\$20,436)	(\$20,436)	\$225,376	\$1,444,870	(\$125,453)	\$120,359	\$1,119,670
2042	929,191	\$309,716	832,171	\$253,270	\$0	(\$21,049)	(\$21,049)	\$232,221	\$1,677,091	(\$124,826)	\$128,444	\$1,248,115
2043	929,191	\$319,008	828,010	\$260,954	\$0	(\$21,680)	(\$21,680)	\$239,274	\$1,916,365	(\$124,202)	\$136,753	\$1,384,867
2044	929,191	\$328,578	823,870	\$268,871	\$0	(\$22,331)	(\$22,331)	\$246,541	\$2,162,906	(\$123,581)	\$145,291	\$1,530,158
2045	929,191	\$338,435	819,751	\$277,028	\$0	(\$23,001)	(\$23,001)	\$254,027	\$2,416,933	(\$122,963)	\$154,065	\$1,684,224
Total	24,158,959	\$6,231,662	21,778,532	\$4,951,003	(\$2,121,539)	(\$412,532)	(\$2,534,071)	\$2,416,933		(\$3,266,780)	\$1,684,224	

Purchase vs PPA Cumulative Savings



The annual cash flow for the purchase option shows that the project pays back over 15 years. The PPA is cash flow positive starting in year one. The financing options can be explored to reduce the early year negative cumulative cash position of the project. However, financing the project will result in a lower cumulative net benefit than what is currently shown in our analysis.

Considerations

Overall portfolio size: Since the District's projects fall in the smaller range of public sector projects, there is a risk to receiving competitive pricing.

ITC Step Down: If the District decides to move forward with a PPA the upcoming step downs of the ITC have the potential to negatively impact pricing. A potential mitigation is to bring a vendor onboard and lock in 2020 ITC PPA pricing.

Unknown Conditions: If issues exist such as high-water tables, liquefaction, or rocky soils, these have the potential to impact system pricing. If switchgear is very old with known issues there is the chance that the size of the gear is too small and may require upgrades in order to interact with the solar systems. These risks can be managed by providing the vendor with any previously completed geotechnical reports at the sites and allowing them access to verify the switchgear during procurement.

Conclusion

Summary of Findings

- If the District is interested in purchasing the systems, the resulting overall net benefit of the project is \$2.42M compared to \$1.68M through a PPA.
- Both PPA and purchase options show financial savings for the District
- Project pricing risks have been identified with a few mitigation strategies, ultimately pricing will be dependent on vendor interest

Next Steps

- Incorporate feedback from staff and the Board into our findings.
- Review the layouts included in this report and revise as necessary to best meet the District's needs.
- Prepare and release a Request for Proposal to gather industry pricing and re-affirm the results of this report.

Board Policy

Community Relations

BP 1312.1(a)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

~~The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.~~ **The Governing Board recognizes its accountability to the public for the quality of the district's educational program and the performance of district employees. The district shall provide a process by which a complaint submitted by any person regarding an employee can be resolved impartially, expeditiously, and with minimal disruption to district operations and the educational program.**

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

Note: In Baca v. Moreno Valley Unified School District, a federal district court found that a district policy barring criticism of employees at public board meetings violated the plaintiff's First Amendment rights by restricting the content of speech. The court further noted that the district could not legally prevent a person from speaking in open session, even if the speech was clearly defamatory. Thus, although the Governing Board may inform the speaker of appropriate district complaint procedures, it cannot prohibit public criticism of district employees. See BB 9323 - Meeting Conduct.

When a concern regarding an employee is presented during a Board meeting or to an individual Board member or employee outside of a Board meeting, the complainant shall be informed of the appropriate complaint procedure.

(cf. 9323 - Meeting Conduct)

Any complaint regarding the Superintendent shall be initially filed in writing with the Board. **The Board shall consult with legal counsel or appoint an appropriate agent to conduct the investigation.**

~~The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.~~

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3515.2 - Disruptions)

The Superintendent or designee shall determine whether a complaint against any other employee should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures. Any complaint of child abuse or neglect alleged against a district employee shall be reported to the appropriate local agencies

in accordance with law, ~~Board policy, and administrative regulation~~ and BP 5141.4 - Child Abuse Prevention and Reporting. Any complaint alleging that an employee engaged in unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) in district programs and activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Any complaint by an employee, job applicant, volunteer, intern, or independent contractor alleging unlawful discrimination or harassment by an employee shall be filed in accordance with AR 4030 - Nondiscrimination in Employment.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3555 - Nutrition Program Compliance)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4144/4244/4344 - Complaints)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint subject to this policy and the accompanying administrative regulation shall be investigated by the principal, the employee's immediate supervisor, the Superintendent or designee, legal counsel, agent of the Board, and/or other appropriate person who is not the subject of the complaint or subordinate to the employee charged in the complaint. The complainant and the employee shall have an opportunity to present information relevant to the complaint.

A complaint that is filed anonymously may be investigated by the Superintendent or designee depending on the specificity and reliability of the information.

If a complainant requests confidentiality, the Superintendent or designee shall inform the complainant that the request may limit the district's ability to investigate the employee's conduct or take other necessary action. However, the Superintendent or designee shall take all reasonable steps to investigate and resolve the complaint without divulging the complainant's identity.

~~The Board prohibits retaliation against complainants. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints unless it so desires.~~

Appeals

If either the complainant or the employee submits an appeal of the Superintendent's decision to the Board, the Board shall determine whether to uphold the Superintendent's decision without hearing the complaint, appoint an appeals committee to advise the Board, or hear the appeal itself.

(cf. 9130 - Board Committees)

~~The Board may decide to uphold the Superintendent's decision without hearing the complaint. If it~~ **the Board** ~~decides to hear the complaint, the matter shall be addressed in closed session in accordance with law~~ **Government Code 54957** ~~unless the employee requests that it be heard in open session. The Board shall review the original complaint~~

and additional information provided by the Superintendent or designee regarding the steps taken to resolve the issue.

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9323 - Meeting Conduct)

The Board's decision shall be final.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

33308.1 Guidelines on procedure for filing child abuse complaints

35146 Closed sessions

44031 Personnel file contents and inspection

44811 Disruption of public school activities

44932-44949 Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)

48987 Child abuse guidelines

GOVERNMENT CODE

54957 Closed session; complaints re employees

54957.6 Closed session; salaries or fringe benefits

PENAL CODE

273 Cruelty or unjustifiable punishment of child

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

300 Minors subject to jurisdiction of juvenile court

COURT DECISIONS

Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719

Management Resources:

CDE LEGAL ADVISORIES

0910.93 Guidelines for parents to report suspected child abuse by school district employees or other persons against a pupil at school site (LO:4-93)

(6/93 6/94) 5/19

Administrative Regulation

Community Relations

AR 1312.1(a)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Superintendent or designee shall determine whether a complaint should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures.

(cf. 1312.2 Complaints Concerning Instructional Materials)
(cf. 1312.3 Uniform Complaint Procedures)
(cf. 4144/4244/4344 Complaints)

Every effort should be made to resolve complaints regarding district employees at the earliest possible stage. Any person who complains about a district employee shall be

encouraged to resolve the matter informally through direct communication with the employee whenever possible.

If a complainant is unable or unwilling to resolve the complaint directly with the employee, ~~he/she~~ **the complainant** may submit ~~an oral or a~~ written complaint to the **principal or other** employee's immediate supervisor ~~of the employee or the principal~~. Complaints related to a principal or central office **district** administrator shall be initially filed in writing with the Superintendent or designee. ~~Complaints related to the Superintendent shall be initially filed in writing with the Board.~~ If the complainant is unable to prepare the complaint in writing, administrative staff shall ~~help him/her to do so~~ **provide assistance in the preparation of the complaint.**

A written complaint shall include the full name of ~~each~~ **the** employee involved, a brief but specific summary of the complaint and the facts surrounding it, and a description of any prior attempt to discuss the complaint with the employee and the failure to resolve the matter.

To promote prompt and fair resolution of the complaint, the following procedures shall govern the resolution of complaints against district employees:

- ~~1. Every effort should be made to resolve a complaint at the earliest possible stage. Whenever possible, the complainant should communicate directly to the employee in order to resolve concerns.~~
- ~~2. If a complainant is unable or unwilling to resolve the complaint directly with the employee, he/she may submit an oral or written complaint to the employee's immediate supervisor or the principal.~~
- ~~3. All complaints related to district personnel other than administrators shall be submitted in writing to the principal or immediate supervisor. If the complainant is unable to prepare the complaint in writing, administrative staff shall help him/her to do so. Complaints related to a principal or central office administrator shall be initially filed in writing with the Superintendent or designee. Complaints related to the Superintendent shall be initially filed in writing with the Board.~~
- 4.1. When a written complaint is received, the employee **who is the subject of the complaint** shall be notified within five days or in accordance with **the** collective bargaining agreements.**
- ~~5. A written complaint shall include:~~
 - ~~a. The full name of each employee involved~~
 - ~~b. A brief but specific summary of the complaint and the facts surrounding it~~
 - ~~c. A specific description of any prior attempt to discuss the complaint with the employee and the failure to resolve the matter~~
- 6.2. Staff responsible for investigating complaints **The principal or other immediate supervisor of the employee** shall **investigate and** attempt to resolve the complaint to**

the satisfaction of the parties involved within 30 days. **A complaint against a school or district administrator shall be investigated by the Superintendent or designee. The investigation may include interviews of the employee, complainant, or witnesses as necessary and/or a review any documentation relevant to the complaint.**

3. Both the complainant and employee shall be notified in writing of the final decision regarding the resolution of the complaint.

7.4. Both ~~Either~~ the complainant ~~and or~~ the employee against whom the complaint was made may appeal ~~a the~~ decision. **A decision** by the principal or immediate supervisor **may be appealed** to the Superintendent or designee, who shall attempt to resolve the complaint to the satisfaction of the ~~person~~ **parties** involved within 30 days. ~~Parties should consider and accept the Superintendent or designee's decision as final. However,~~ **Either** the complainant, ~~or~~ the employee, ~~or the Superintendent or designee may ask to address~~ **appeal the Superintendent's decision to** the **Governing Board regarding the complaint.**

8.5. Before any Board consideration of a complaint, If the decision is appealed to the Board, the Superintendent or designee shall submit to the Board **the following information:** ~~a written report concerning the complaint, including but not limited to:~~

- a. The full name of each employee involved
- b. A brief but specific summary of the complaint and the facts surrounding it, sufficient to inform the Board and the parties as to the precise nature of the complaint and to allow the parties to prepare a response
- c. A copy of the signed original complaint
- d. A summary of the action taken by the Superintendent or designee, **together with his/her specific finding and the reasons** that the problem has not been resolved ~~and the reasons~~

~~9. The Board may uphold the Superintendent's decision without hearing the complaint.~~

~~10. All parties to a complaint may be asked to attend a Board meeting in order to clarify the issue and present all available evidence.~~

Note: Government Code 54957 authorizes the use of closed session for hearing complaints against employees; for detailed procedures see BB 9321 Closed Session Purposes and Agendas.
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~~11. A closed session may be held to hear the complaint in accordance with law.~~

~~(cf. 9321 Closed Session Purposes and Agendas)
(cf. 9323 Meeting Conduct)~~

~~12. The decision of the Board shall be final.~~

Note: Pursuant to the Child Abuse and Neglect Reporting Act (Penal Code 11164-11174.3), allegations of child abuse and neglect against district employees must be reported to and investigated by appropriate local agencies; see BP/AR 5141.4 Child Abuse Prevention and Reporting.

Any complaint of child abuse or neglect alleged against a district employee shall be reported to the appropriate local agencies in accordance with law, Board policy and administrative regulation.

(cf. 5141.4 Child Abuse Prevention and Reporting)

(6/94 3/01) 5/19

Board Policy

Business and Noninstructional Operations

BP 3540(a)

TRANSPORTATION

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. **In determining the extent to which the district will provide for transportation services, the Board shall weigh shall depend upon student and community needs and against the cost of providing such services a continuing assessment of financial resources.**

(cf. 3100 - Budget)

~~(cf. 3250 - Transportation Fees)~~

(cf. 3541 - Transportation Routes and Services)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict ~~Agreements~~ Attendance)

(cf. 6178.2 - Regional Occupational Center/Program)

The Superintendent or designee shall recommend to the Board ~~the most~~ economical, **environmentally sustainable**, and appropriate means of providing transportation services.

(cf. 3510 - Green School Operations)

~~To provide transportation services, the Governing~~ **The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. (Education Code 35330, 39800, 39801)**

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250 - Transportation Fees.

(cf. 3250 - Transportation Fees)

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to ~~Education Code 35350~~ or the evacuation of students as necessary for their safety.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

(cf. 3543 - Transportation Safety and Emergencies)

(cf. 5131.1 - Bus Conduct)

The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to district and school administrators and parents/guardians.

The Superintendent or designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of district-owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.

(cf. 3542 - School Bus Drivers)

Legal Reference:

EDUCATION CODE

35330 Excursions and field trips

35350 Authority to transport pupils

39800-39860 Transportation, especially:

39800 Powers of governing board to provide transportation for pupils to and from school; definition of "municipally owned transit system"

39801 Contract with County Superintendent of Schools to provide transportation

39802-39803 Bids and contracts for transportation services

39806 Payments to parents in lieu of transportation

39807 Food and lodging payments in lieu of transportation

39807.5 Transportation fees

39808 District transportation of private school students

41850-41854 Allowances for transportation

41860-41862 Supplemental allowances for transportation

45125.1 Criminal background checks for contractors

52311 Regional occupational centers, transportation

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

PENAL CODE

637.7 Electronic tracking devices

VEHICLE CODE

2807 School bus inspection

CODE OF REGULATIONS, TITLE 5

14100-14103 Use of school buses and school pupil activity buses

15240-15343 Allowances for student transportation, especially:

15253-15272 District records related to transportation

VEHICLE CODE

2807 School bus inspection

CODE OF REGULATIONS, TITLE 13

2025 Retrofitting of diesel school buses

COURT DECISIONS

Arcadia Unified School District et. al. v. State Department of Education, 2 Cal. 4th 251 (1992)

(6/92 10/97) 5/19

Board Policy

All Personnel

BP 4119.22(a)

4219.22

DRESS AND GROOMING

4319.22

The Governing Board believes that appropriate dress and grooming by district employees contribute to a productive learning environment and model positive behavior. During school hours and at school activities, employees shall maintain professional standards of dress and grooming that demonstrate their high regard for education, present an image consistent with their job responsibilities and assignment, and do not endanger the health or safety of employees or students. All employees shall be held to the same standards unless their assignment provides for modified dress as approved by their supervisor.

(cf. 0415 - Equity)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4112.21/4212.21/4312.21 - Professional Standards)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~*(cf. 5132 - Dress and Grooming)*~~

The district shall allow employees to appear and dress in a manner consistent with their gender identity or gender expression. (Government Code 12949)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

In addition, the district shall not dismiss an employee, discriminate against an employee in compensation or in terms, conditions, or privileges of employment, or refuse to hire a job applicant on the basis of religious dress or grooming practices. (Government Code 12926, 12940)

This policy shall be presented to employees upon employment, through the employee handbook or other appropriate means, and may be periodically reviewed with all employees as necessary.

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

GOVERNMENT CODE

3543.2 Scope of representation

12926 Definitions

12940 Unfair employment practices

12949 Dress standards, consistency with gender identity

COURT DECISIONS

San Mateo City School District v. PERB (1983) 33 Cal. 3d 850

Domico v. Rapides Parish School Board (5th Cir. 1982) 675 F.2d 100

East Hartford Education Assn. v. Board of Education (2d Cir. 1977) 562 F. 2d 856

Finot v. Pasadena Board of Education (1967) 250 Cal.App.2d 189

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Santa Ana Unified School District (1998) 22 PERC P29, 136

Inglewood Unified School District (1985) 10 PERC P17, 000

Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS
Transgender Rights in the Workplace

WEB SITES

California Department of Fair Employment and Housing: <https://www.dfeh.ca.gov>

Public Employment Relations Board: <http://www.perb.ca.gov>

(9/91 7/04) 5/19

Board Policy

Students

BP 5131.2(a)

BULLYING

The Governing Board recognizes the harmful effects of bullying on student **well-being, student** learning, and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. ~~District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.~~ No individual or group shall, through physical, written, verbal, **visual**, or other means, harass, sexually harass, threaten, intimidate, **retaliate**, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, **or retaliate against them for filing a complaint or participating in the complaint resolution process.**

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

~~Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.~~

~~*(cf. 5145.2 - Freedom of Speech/Expression)*~~

~~*(cf. 6163.4 - Student Use of Technology)*~~

~~Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.~~

~~*(cf. 0420 - School Plans/Site Councils)*~~

~~*(cf. 0450 - Comprehensive Safety Plan)*~~

~~*(cf. 0460 - Local Control and Accountability Plan)*~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

~~*(cf. 6020 - Parent Involvement)*~~

The Superintendent or designee shall develop sStrategies for addressing bullying in district schools ~~shall be developed~~ with the involvement of ~~key stakeholders, including students, parents/guardians, and staff.~~ As appropriate, the Superintendent or designee may **also** collaborate with ~~law enforcement, courts,~~ social services, mental health services, ~~law enforcement, courts,~~ **and** other agencies, and community organizations in the development and implementation of ~~joint effective~~ strategies to promote safety in schools and the community ~~and to provide services for alleged victims and perpetrators of bullying.~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

~~*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*~~

~~*(cf. 6020 - Parent Involvement)*~~

Bullying Prevention

Such strategies shall ~~may~~ be incorporated into the comprehensive safety plan **and, to the extent possible, into** the local control and accountability plan; and other applicable district and school plans.

(cf. 0420 - School Plans/Site Councils)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

(cf. 5137 - Positive School Climate)

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History Social Science Instruction)

Such instruction shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously. School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

(cf. 6164.2 Guidance/Counseling Services)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 Uniform Complaint Procedures.

(cf. 1312.3 Uniform Complaint Procedures)

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

(cf. 1312.3 - Uniform Complaint Procedures)

Discipline

~~Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.~~

~~*(cf. 5138 - Conflict Resolution/Peer Mediation)*~~

~~*(cf. 5144 - Discipline)*~~

~~*(cf. 5144.1 - Suspension and Expulsion/Due Process)*~~

~~*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*~~

~~*(cf. 6159.4 - Behavioral Interventions for Special Education Students)*~~

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 Comprehensive safety plan

32283.5 Bullying; online training

35181 Governing board policy on responsibilities of students

35291-35291.5 Rules

48900-48925 Suspension or expulsion

48985 Translation of notices

52060-52077 Local control and accountability plan

PENAL CODE

422.55 Definition of hate crime

647 Use of camera or other instrument to invade person's privacy; misdemeanor

647.7 Use of camera or other instrument to invade person's privacy; punishment

653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
110.25 Notification of nondiscrimination on the basis of age

COURT DECISIONS

Wynar v. Douglas County School District, (2013) 728 F.3d 1062
J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007 **rev. July 2010**
Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying Module

California's Social and Emotional Learning: Guiding Principles, 2018
Social and Emotional Learning in California: A Guide to Resources, 2018
Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Bullying at School, 2003
CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS
Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014
Guidance to **America's** Schools: Bullying of Students with Disabilities, October 2014
Dear Colleague Letter: Bullying of Students with Disabilities, August 2013
Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010
Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss/>
California Office of the Attorney General: <http://oag.ca.gov>
Center on Great Teachers and Leaders: <https://gtlcenter.org>
Collaborative for Academic Social and Emotional Learning: <https://casel.org>
Common Sense Media: <http://www.commonsensemedia.org>
National School Safety Center: <http://www.schoolsafety.us>
Partnership for Children and Youth: <https://www.partnerforchildren.org>
U.S. Department of Education: <http://www.ed.gov>

Administrative Regulation

Students

AR 5131.2(a)

BULLYING

Definitions

Bullying is an unwanted, aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and involves repetition or potential repetition of a deliberate act.

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account and or assuming that person's online identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6163.4 - Student Use of Technology)

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying, such as sending demeaning or hateful text messages or emails, sending rumors by email or by posting on social networking sites, or posting embarrassing photos, videos, web site, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Ensuring that each school establishes clear rules for student conduct and implements strategies to promote a positive, collaborative school climate

(cf. 5131 - Conduct)
(cf. 5137 - Positive School Climate)

2. Providing to students, through student handbooks and other age-appropriate means, information about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying
3. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
4. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias
5. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

Staff Development

The Superintendent or designee shall make the California Department of Education's online training module on the dynamics of bullying and cyberbullying, which includes the identification of bullying and cyberbullying and the implementation of strategies to address bullying, available annually to all certificated staff and to other employees who have regular interaction with students. (Education Code 32283.5)

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Student Instruction

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History-Social Science Instruction)

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff shall be expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3 - **Uniform Complaint Procedures**. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

(cf. 1312.3 - Uniform Complaint Procedures)

Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report ~~his/her~~ **such** observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 ~~–Uniform Complaint Procedures~~.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully

or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

(cf. 6164.2 - Guidance/Counseling Services)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement.

(cf. 5141.52 - Suicide Prevention)

5/19

Board Policy

Students

BP 5132(a)

DRESS AND GROOMING

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students ~~to give proper attention to personal cleanliness and~~ to wear ~~clothes~~ **clothing** that ~~are~~ **is** suitable for the school activities in which they participate. ~~Students' clothing must not~~ **Students shall not wear clothing that presents a health or safety hazard or a distraction which would interfere with the educational process or is likely to cause a substantial disruption to the educational program.**

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)
(cf. 5145.2 - Freedom of Speech/Expression)

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

Students shall not be prohibited from dressing in a manner consistent with their gender identity or gender expression or with their religious or cultural observance.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)
(cf. 5145.2 - Freedom of Speech/Expression)

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

~~Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action. Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.~~

(cf. 5144 - Discipline)

Gang-Related Apparel

The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a **proposed** dress code ~~may be included as part of the school safety plan and must~~ **shall** be presented to the Board, **which** ~~for approval. The Board~~ shall approve the plan upon determining that it is necessary to protect the health and safety of the ~~school's students~~ **school environment**. ~~The~~

dress code policy may be included in the school's comprehensive safety plan. (Education Code 35183)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5136 - Gangs)

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

Uniforms

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety.

~~In order to promote student safety and discourage theft, peer rivalry, and/or gang activity, the principal, staff, and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.~~

~~If a school's plan to require uniforms is adopted, the~~ The Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against, or denied attendance to school if their parents/guardians so decide. (Education Code 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. (Education Code 35183)

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

32281 School safety plans

35183 School dress codes; uniforms

35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5

~~302 Pupils to be neat and clean on entering school~~

COURT DECISIONS

Jacobs v. Clark County School District, (2008) 26 F. 3d 419

Harper v. Poway Unified School District, (2006) 445 App. 3d 166

Marvin H. Jeglin et al v. San Jacinto Unified School District et al, (C.D. Cal. 1993)

827 F.Supp. 1459

Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251

Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

Administrative Regulation

Students

AR 5132(a)

DRESS AND GROOMING

In cooperation with teachers, students, and parents/guardians, the principal or designee **shall may** establish school rules governing student dress and grooming which are consistent with law, **Governing** Board policy, and administrative regulations. These school dress codes shall be regularly reviewed.

(cf. 0420 - School Plans/Site Councils)

~~Each school shall allow students to wear sun protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)~~

~~In addition,~~ **The** following guidelines shall apply to all regular school activities:

- ~~1. Shoes must be worn at all times. Sandals must have heel straps. Thongs or backless shoes or sandals are not acceptable.~~
- ~~2.1. Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures, or any other insignia which are is crude, vulgar, lewd, obscene, profane, or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which or which promotes the use of alcohol, drugs, tobacco, or other illegal activity. advocate racial, ethnic or religious prejudice.~~
- ~~1.2. Appropriate sShoes must be worn at all times. Sandals must have heel straps. Thongs or backless shoes or sandals are not acceptable.~~
3. Hats, caps, and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments **at all times**. See-through **or fish-net fabrics, halter tops, off the shoulder or low cut tops, and bare abdomens midriffs, and skirts or shorts shorter than mid-thigh** are prohibited.
- ~~5. Gym shorts may not be worn in classes other than physical education.~~
- ~~6. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.~~

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by

the principal or designee. Coaches and teachers In addition, the principal or designee may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

(cf. 3260 - Fees and Charges)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

~~The principal, staff, students and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.~~

~~Each school shall allow s~~**Students shall be allowed** to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

(cf. 5141.7 - Sun Safety)

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff, and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. **As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.**

(10/96 11/01) 5/19

Policy Reference UPDATE Service

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Board Policy

Instruction

BP 6142.1(a)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

The Governing Board desires to provide a well-planned, integrated sequence of medically accurate and inclusive instruction on comprehensive sexual health and human immunodeficiency virus (HIV) prevention. The district's educational program shall **address the goals of the California Healthy Youth Act pursuant to Education Code 51930-51939, including providing** ~~provide~~ students with the knowledge and skills necessary to protect them—from **risks presented by** sexually transmitted infections, ~~and~~—unintended pregnancy, **sexual harassment, sexual assault, sexual abuse, and human trafficking** and

to have healthy, positive, and safe relationships and behaviors. The district's educational program shall also promote **students'** understanding of sexuality as a normal part of human development and—**their** **the** development of healthy attitudes and behaviors concerning adolescent growth and development, body image, gender, **gender identity, gender expression,** sexual orientation, relationships, marriage, and family.

(cf. 5030 - Student Wellness)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.25 - Availability of Condoms)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6142.8 - Comprehensive Health Education)

The district shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

Comprehensive sexual health education and HIV prevention education shall be offered to all students in grades 7-12, **including** at least once in junior high or middle school and at least once in high school. (Education Code 51934)

(cf. 6143 - Courses of Study)

~~The district's curriculum shall support the purposes of the California Healthy Youth Act as specified in Education Code 51930-51939, be unbiased and inclusive of all students in the classroom, and be aligned with the state's content standards. The district shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.~~

~~*(cf. 5141.22 - Infectious Diseases)*~~

~~*(cf. 5141.25 - Availability of Condoms)*~~

~~*(cf. 5146 - Married/Pregnant/Parenting Students)*~~

~~*(cf. 6143 - Courses of Study)*~~

~~The Superintendent or designee may appoint a coordinator and/or an advisory committee regarding the district's comprehensive sexual health and HIV prevention curriculum. The advisory committee shall represent a divergence of viewpoints and may participate in planning, implementing, and evaluating the district's program.~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

Parent/

Annually, At the beginning of each school year or at the time of a student's enrollment, parents/guardians shall be notified, in the manner specified in the accompanying administrative regulation, that they may request in writing that their child be excused from participating in comprehensive sexual health and HIV prevention education. Students so excused by their parents/guardians shall be given an alternative educational activity. (Education Code 51240, 51938, 51939)

(cf. 5022 - Student and Family Privacy Rights)

A student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

33544 Inclusion of sexual harassment and violence in health curriculum framework

48980 Notice at beginning of term

49381 Human trafficking prevention resources

51202 Instruction in personal and public health and safety

51210.8 Health education curriculum

51225.36 Instruction in sexual harassment and violence; districts that require health education for graduation

51240 Excuse from instruction due to religious beliefs

51513 ~~Materials~~ **Test, questionnaire, survey, or examination** containing questions about beliefs or practices

51930-51939 California Healthy Youth Act

51950 Abuse, sexual abuse, and human trafficking prevention education

67386 Student safety; affirmative consent standard

HEALTH AND SAFETY CODE

1255.7 Parents surrendering physical custody of a baby

PENAL CODE

243.4 Sexual battery

261.5 Unlawful sexual intercourse

271.5 Parents voluntarily surrendering custody of a baby

UNITED STATES CODE, TITLE 20

1232h Protection of student rights

7906 Sex education **requirements and prohibited use of funds**

Management Resources:

CSBA PUBLICATIONS

Promoting Healthy Relationships for Adolescents: Board Policy Considerations, Governance Brief, August 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade 12, 2008

Health Framework for California Public Schools: Kindergarten through Grade 12, 2003

HUMAN RIGHTS CAMPAIGN FOUNDATION PUBLICATIONS

California LGBTQ Youth Report, January 2019

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Sex Education and HIV/**AIDS**/STD Instruction: <http://www.cde.ca.gov/ls/he/se>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Partnership to End Domestic Violence: <http://www.cpedv.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Human Rights Campaign: <https://www.hrc.org/hrc-story/hrc-foundation>

U.S. Food and Drug Administration: <http://www.fda.gov>

(7/08 12/15) 5/19

Administrative Regulation

Instruction

AR 6142.1(a)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

Definitions

Comprehensive sexual health education means education regarding human development and sexuality, including education on pregnancy, contraception, and sexually transmitted infections. (Education Code 51931)

HIV prevention education means instruction on the nature of human immunodeficiency virus (HIV) and acquired immune deficiency syndrome (AIDS), methods of transmission, strategies to reduce the risk of HIV infection, and social and public health issues related to HIV and AIDS. (Education Code 51931)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

Age appropriate refers to topics, messages, and teaching methods suitable to particular ages or age groups of children and adolescents, based on developing cognitive, emotional, and behavioral capacity typical for the age or age group. (Education Code 51931)

Medically accurate means verified or supported by research conducted in compliance with scientific methods and published in peer-reviewed journals, where appropriate, and recognized as accurate and objective by professional organizations and agencies with expertise in the relevant field, such as the federal Centers for Disease Control and Prevention, the American Public Health Association, the American Academy of Pediatrics, and the American College of Obstetricians and Gynecologists. (Education Code 51931)

General Criteria for Instruction and Materials

The Superintendent or designee shall ensure that the district's comprehensive sexual health and HIV prevention instruction and materials: (Education Code 51933)

1. Are age appropriate
2. Are ~~factually and~~ medically accurate and objective
3. ~~Align~~ **Are aligned** with and support the following purposes as specified in Education Code 51930:
 - a. To provide students with the knowledge and skills necessary to protect their sexual and reproductive health from HIV and other sexually transmitted infections and from unintended pregnancy
 - b. To provide students with the knowledge and skills they need to develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family
 - c. To promote understanding of sexuality as a normal part of human development

- d. To ensure students receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction and provide educators with clear tools and guidance to accomplish that end
 - e. To provide students with the knowledge and skills necessary to have healthy, positive, and safe relationships and behaviors
4. Are appropriate for use with English learners, students with disabilities, and students of all races, genders, sexual orientations, and ethnic and cultural backgrounds; students with disabilities; and English learners

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 6174 - Education for English Learners)

5. Are available on an equal basis to a student who is an English learner, consistent with the existing curriculum and alternative options for an English learner as otherwise provided in the Education Code
6. Are accessible to students with disabilities, including, but not limited to, the provision of a modified curriculum, materials, and instruction in alternative formats and auxiliary aids

(cf. 6159 - Individualized Education Program)

7. Do not reflect or promote bias against any person in protected categories of discrimination pursuant to Education Code 220

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

8. Affirmatively recognize that people have different sexual orientations and, when discussing or providing examples of relationships and couples, shall be inclusive of same-sex relationships
9. Teach students about gender, gender expression, and gender identity, and explore the harm of negative gender stereotypes
10. Encourage students to communicate with their parents/guardians and other trusted adults about human sexuality and provide the knowledge and skills necessary to do so
11. Teach the value of and prepare students to have and maintain committed relationships such as marriage
12. Provide students with knowledge and skills they need to form healthy relationships that are based on mutual respect and affection and are free from violence, coercion, harassment, and intimidation

(cf. 5145.3 - Nondiscrimination/Harassment)

13. Provide students with knowledge and skills for making and implementing healthy decisions about sexuality, including **communication** ~~negotiation~~ and refusal skills to assist students in overcoming peer pressure and using effective decision-making skills to avoid high-risk activities
14. Do not teach or promote religious doctrine

Components of Sexual Health and HIV Prevention Education

The district's comprehensive sexual health education and HIV prevention education for students in grades 7-12, in addition to complying with the criteria listed above in the section "General Criteria for Instruction and Materials," shall include all of the following: (Education Code 51934)

1. Information on the nature of HIV and other sexually transmitted infections and their effects on the human body
2. Information on the manner in which HIV and other sexually transmitted infections are and are not transmitted, including information on the relative risk of infection according to specific behaviors, including sexual behaviors and injection drug use
3. Information that abstinence from sexual activity and injection drug use is the only certain way to prevent HIV and other sexually transmitted infections, and that abstinence from sexual intercourse is the only certain way to prevent unintended pregnancy

The instruction shall provide information about the value of delaying sexual activity while also providing medically accurate information on other methods of preventing HIV and other sexually transmitted infections and pregnancy.

(cf. 5141.25 - Availability of Condoms)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. Information about the effectiveness and safety of all federal Food and Drug Administration (FDA) approved methods that prevent or reduce the risk of contracting HIV and other sexually transmitted infections, including use of antiretroviral medication, consistent with the Centers for Disease Control and Prevention
5. Information about the effectiveness and safety of reducing the risk of HIV transmission as a result of injection drug use by decreasing needle use and needle sharing
6. Information about the treatment of HIV and other sexually transmitted infections, including how antiretroviral therapy can dramatically prolong the lives of many people living with HIV and reduce the likelihood of transmitting HIV to others
7. Discussion about social views on HIV and AIDS, including addressing unfounded stereotypes and myths regarding HIV and AIDS and people living with HIV

This instruction shall emphasize that successfully treated HIV-positive individuals have a normal life expectancy, all people are at some risk of contracting HIV, and **that** testing is the only way to know if one is HIV-positive.

8. Information about local resources, how to access local resources, and students' legal rights to access local resources for sexual and reproductive health care such as testing and medical care for HIV and other sexually transmitted infections and pregnancy prevention and care, as well as local resources for assistance with sexual assault and intimate partner violence
9. Information about the effectiveness and safety of FDA-approved contraceptive methods in preventing pregnancy, including, but not limited to, emergency contraception. Instruction on pregnancy shall include an objective discussion of all legally available pregnancy outcomes, including, but not limited to:
 - a. Parenting, adoption, and abortion
 - b. Information on the law on surrendering physical custody of a minor child 72 hours of age or younger, pursuant to Health and Safety Code 1255.7 and Penal Code 271.5
 - c. The importance of prenatal care
10. Information about sexual harassment, sexual assault, **adolescent relationship abuse, intimate partner violence, sexual abuse, and sex human trafficking, including:**
 - a. Information on the prevalence and nature of human trafficking, strategies to reduce the risk of human trafficking, techniques to set healthy boundaries, and how to safely seek assistance if there is a suspicion of trafficking**
 - b. Information on how social media and mobile device applications are used for human trafficking**
11. **Information about adolescent relationship abuse and intimate partner violence, including the early warning signs of each**

The district's comprehensive sexual health education and HIV prevention education shall include instruction regarding the potential risks and consequences of creating and sharing suggestive or sexually explicit materials through cell phones, social networking web sites, computer networks, or other digital media. (Education Code 51934)

Professional Development

The district's comprehensive sexual health education and HIV prevention education shall be provided by instructors trained in the appropriate courses who are knowledgeable of the most recent medically accurate research on human sexuality, healthy relationships, pregnancy, and HIV and other sexually transmitted infections. (Education Code 51931, **51933**, 51934)

The Superintendent or designee shall cooperatively plan and conduct in-service training for all district personnel who provide HIV prevention education, through regional planning, joint powers agreements, or contract services. (Education Code 51935)

(cf. 4131 - Staff Development)

In developing and providing in-service training, the Superintendent or designee shall cooperate and collaborate with the teachers who provide HIV prevention education and with the California Department of Education (CDE). (Education Code 51935)

The district shall periodically conduct in-service training to enable district personnel to learn new developments in the scientific understanding of HIV. In-service training shall be voluntary for personnel who have demonstrated expertise or received in-service training from the CDE or Centers for Disease Control and Prevention. (Education Code 51935)

The Superintendent or designee may expand HIV in-service training to cover the topic of comprehensive sexual health education **in order** for district personnel teaching comprehensive sexual health education to learn new developments in the scientific understanding of sexual health. (Education Code 51935)

The Superintendent or designee shall periodically provide continuing education that enables district personnel to learn about new developments in the understanding of abuse, including sexual abuse, and human trafficking and current prevention efforts and methods. Such education may include early identification of abuse, including sexual abuse, and human trafficking of students and minors. (Education Code 51950)

Use of Consultants or Guest Speakers

The Superintendent or designee may contract with outside consultants or guest speakers, including those who have developed multilingual curricula or curricula accessible to persons with disabilities, to deliver comprehensive sexual health and HIV prevention education or to provide training for district personnel. All outside consultants and guest speakers shall have expertise in comprehensive sexual health education and HIV prevention education and knowledge of the most recent medically accurate research on the relevant topic(s) covered in the instruction. The Superintendent or designee shall ensure that any instruction provided by an outside speaker or consultant complies with Board policy, administrative regulation, and Education Code 51930-51939. (Education Code 51933, 51934, 51936)

(cf. 6145.8 - Assemblies and Special Events)

Parent/Guardian Notification

At the beginning of each school year or at the time of a student's enrollment, the Superintendent or designee shall notify parents/guardians about instruction in comprehensive sexual health education and HIV prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)

1. That written and audiovisual educational materials to be used in comprehensive sexual health and HIV prevention education are available for inspection

2. That parents/guardians have a right to excuse their child from comprehensive sexual health or HIV prevention education, or research on student health behaviors and risks, provided they submit their request in writing to the district
3. That parents/guardians have a right to request a copy of Education Code 51930-51939
4. Whether the comprehensive sexual health or HIV prevention education will be taught by district personnel or outside consultants **and, if the district chooses to use outside consultants or guest speakers for this purpose, the following information:**

~~If the district chooses to use outside consultants or to hold an assembly with guest speakers to deliver comprehensive sexual health or HIV prevention education, the notification shall include: (Education Code 51938)~~

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker
- c. Information stating the right of the parent/guardian to request a copy of Education Code 51933, 51934, and 51938

If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the Superintendent or designee shall notify parents/guardians by mail or another commonly used method of notification no fewer than 14 days before the instruction is given. **(Education Code 51938)**

(cf. 5145.6 - Parental Notifications)

Nonapplicability to Certain Instruction or Materials

The requirements of Education Code 51930-51939 pertaining to instructional content, teacher training, and parental notification and consent shall not apply to the following: (Education Code 51932)

1. A description or illustration of human reproductive organs that may appear in a textbook, adopted pursuant to law, if the textbook does not include other elements of comprehensive sexual health education or HIV prevention education **as defined in Education Code 51931**

(cf. 6142.93 - Science Instruction)

2. Instruction, ~~or materials,~~ **presentations, or programming** that discusses **es** gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and **does** not discuss human reproductive organs and their functions

Board Policy

Instruction

BP 6142.6(a)

VISUAL AND PERFORMING ARTS EDUCATION

The Governing Board believes that visual and performing arts are essential to a well-rounded educational program and should be an integral part of the course of study offered to students at all grade levels. The district's arts education program shall ~~provide opportunities for creation, performance, and appreciation of the arts~~ **be designed to foster students' artistic competencies, cultivate students' appreciation and understanding of the arts in ways that are enjoyable, fulfilling, and transferable to students' personal, academic, and professional endeavors, and support students to fully engage in lifelong arts learning.**

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Board shall adopt academic standards for dance, **media arts**, music, theatre, and visual arts that **lead to artistic literacy and promote access and equity in the arts**. **District standards shall** describe the skills, knowledge, and abilities that students ~~shall be~~ **are** expected to possess at each grade level ~~and. The district's standards~~ shall meet or exceed state standards ~~for each of these disciplines~~.

(cf. 0415 - Equity)

(cf. 6011 - Academic Standards)

The Superintendent or designee shall develop a sequential curriculum for dance, **media arts**, music, theatre, and visual arts which is consistent with the state curriculum framework and includes the ~~following strands~~ **following artistic processes**:

- ~~1. Artistic perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline~~
- ~~2. Creative expression: composing, arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works~~
- ~~3. Historical and cultural context: understanding the historical contributions and cultural dimensions of an arts discipline~~
- ~~4. Aesthetic valuing: analyzing and critically assessing works of dance, music, theatre, and visual arts~~
- ~~5. Connections, relationships, and applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers~~

- 1. Creating: conceiving and developing new artistic ideas and work**
- 2. Performing/producing/presenting: realizing artistic ideas and work through interpretation and presentation**
- 3. Responding: understanding and evaluating how the arts convey meaning**
- 4. Connecting: relating artistic ideas and work with personal meaning and external content**

(cf. 6141 - Curriculum Development and Evaluation)

The Board shall adopt standards-based instructional materials for visual and performing arts ~~in accordance with applicable law, Board policy, and administrative regulation,~~ which may incorporate a variety of media and technologies.

(cf. ~~0400~~ **0440** - District Technology Plan)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - *Supplementary Instructional Materials*)
(cf. 6162.6 - *Use of Copyrighted Materials*)
(cf. 6163.1 - *Library Media Centers*)

As appropriate, the Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of and ability to teach the arts and to implement **adopted instructional materials the district's arts education program.**

(cf. 4131 - *Staff Development*)

The Superintendent or designee shall encourage the integration of community arts resources into the educational program. Such resources may include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and work directly with artists-in-residence and volunteers. In addition, the Superintendent or designee may collaborate with community organizations to share resources and seek grant opportunities.

(cf. 1230 - *School-Connected Organizations*)
(cf. 1240 - *Volunteer Assistance*)
(cf. 1260 - *Educational Foundation*)
(cf. 1700 - *Relations Between Private Industry and the Schools*)
(cf. 3290 - *Gifts, Grants and Bequests*)
(cf. 6020 - *Parent Involvement*)
(cf. 6153 - *School-Sponsored Trips*)

The Superintendent or designee shall regularly evaluate the implementation of **the district's arts education program** at each grade level and report to the Board regarding its effectiveness in enabling students to meet academic standards.

(cf. 0500 - *Accountability*)
(cf. 6162.5 - *Student Assessment*)

Legal Reference:

EDUCATION CODE

8950-8957 *California summer school for of the arts*
32060-32066 *Toxic art supplies*
35330-35332 *Field trips*
51210 *Course of study, grades 1-6*
51220 *Course of study, grades 7-12*
51225.3 *Graduation requirements*
58800-58805 *Specialized secondary programs*
60200-60210 **3** *Instructional materials, elementary schools*
60400-60411 *Instructional materials, high schools*
99200-99206 **4** *Subject matter projects*

Management Resources:

CALIFORNIA ALLIANCE FOR ARTS EDUCATION PUBLICATIONS
Parents' Guide to the Visual and Performing Arts in California Public Schools
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California Arts Framework for Public Schools, Kindergarten through Grade Twelve
California Arts Standards for Public Schools, Prekindergarten through Grade Twelve, January 2019
~~*Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade Twelve, 2004*~~
~~*Visual and Performing Arts Content Standards, January 2004*~~

Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2004

WEB SITES:

CSBA: <http://www.csba.org>

Arts Education Partnership: <http://aep-arts.org>

California Alliance for Arts Education: <http://www.artsed411.org>

California Arts Council: <http://www.cac.ca.gov>

California Art Education Association: <http://www.caea-arteducation.org>

California Association for Music Education: <http://www.actaonline.org/content/california-association-music-education>

California Dance Education Association: <http://www.cdeadance.org>

California Department of Education, Visual and Performing Arts: <http://www.cde.ca.gov/ci/vp>

California Educational Theatre Association: <http://www.cetoweb.org>

California Music Educators Association: <http://www.calmusiced.com>

The California Arts Project: <http://csmp.ucop.edu/tcap>

(11/07 12/13) 5/19

Ratification of the Mandate Block Grant Application for Fiscal Year 2019-2020 (Business Services).

Recommended Motion:

Request for Ratification of the Mandate Block Grant Application for Fiscal Year 2019-2020.

Rationale:

The California Department of Education (CDE), School Fiscal Services Division is accepting Applications to participate in the Mandate Block Grant (MBG) program for fiscal year 2019–2020. Commencing with the 2012–2013 fiscal year, the MBG was established by Senate Bill (SB) 1016, Section 71, (Chapter 38, Statutes of 2012) with a current year appropriation of \$243,173,000. The MBG is available to county offices of education, school districts, and charter schools that elect to participate. The estimated funding per average daily attendance is \$32.18 for students in grades K-8, and \$61.94 for students in grades 9-12. There are 49 mandates (see Attachment A) that are supported by the MBG for fiscal 2019-2020.

As the District has participated in this program since 2012-2013. The Budget for fiscal 2019-2020 is inclusive of estimated revenues of \$59,266.00. The Mandate Block Grant Application is included in the agenda item as Attachment B.

Financial Impact:

There is no financial impact as receipt of funding already assumed in the District's adopted budget.



Mandate Block Grant (MBG) Application

Fiscal Year 2019–20

Contact Information

Local Educational Agency (LEA): Colusa Unified

CDS Code: 06-61598-0000000

Charter Number:

Mailing Address 1: 745 10th St.

Mailing Address 2:

City / State / Zip: Colusa / CA / 95932-2220

Phone: (530) 458-7791

Administrator Name: Mr. Dwayne Newman, Superintendent

Phone: (530) 458-7791 x 4001

Email: dnewman@colusa.k12.ca.us

Secondary Contact

Name: Scott Lantsberger, CBO

Phone: 530-458-7791 x 4002

Email: slantsberger@colusa.k12.ca.us

Request for Funding

As the authorized representative of the above applicant entity I am submitting this application, which represents my letter requesting funding, for the 2019–20 Mandate Block Grant (MBG) pursuant to *Government Code* (GC) Section 17581.6. Funding apportioned for the 2019–20 MBG is specifically intended to fund the costs of the programs and activities identified in GC Section 17581.6(f). A school district or county office of education that receives MBG funding shall not be eligible to submit claims to the State Controller for reimbursement pursuant to GC Section 17560 for any costs of any state mandates identified in GC Section 17581.6(f) incurred in the same fiscal year that MBG funding is received.

Certification and Signature of Authorized Representative

☒ I want to participate ☐ I do not want to participate

I hereby certify that to the best of my knowledge and belief, this data is true and correct and that data reported on this application have been reported in accordance with applicable laws and regulations.

* Signature: 

* Type name of Authorized Representative: Scott A. Lantsberger

Date: 8/12/2019 10:56:08 AM

* It is recommended that this certification be printed, signed, and retained for the local educational agency's records.



MBG Programs and Activities 2019-20

A list of mandated programs and activities funded by the Mandate Block Grant (MBG) for fiscal year 2019-20.

Mandated Programs and Activities Funded by the 2019–20 Mandate Block Grant

Pursuant to Government Code Section 17581.6(f), Mandate Block Grant funding is specifically intended to fund the costs of the following programs and activities:

1. **Academic Performance Index** (01-TC-22; Chapter 3 of the Statutes of 1999, First Extraordinary Session; and Chapter 695 of the Statutes of 2000).
2. **Agency Fee Arrangements** (00-TC-17 and 01-TC-14; Chapter 893 of the Statutes of 2000 and Chapter 805 of the Statutes of 2001).
3. **AIDS Instruction and AIDS Prevention Instruction** (CSM 4422, 99-TC-07, and 00-TC-01; Chapter 818 of the Statutes of 1991; and Chapter 403 of the Statutes of 1998).
4. **Cal Grant: Opt-Out Notice and Grade Point Average Submission** (16-TC-02; Chapter 679 of the Statutes of 2014 and Chapter 82 of the Statutes of 2016).
5. **California Assessment of Student Performance and Progress (CAASPP)** (14-TC-01 and 14-TC-04; Chapter 489 of the Statutes of 2013; and Chapter 32 of the Statutes of 2014).
6. **California State Teachers' Retirement System (CalSTRS) Service Credit** (02-TC-19; Chapter 603 of the Statutes of 1994; Chapters 383, 634, and 680 of the Statutes of 1996; Chapter 838 of the Statutes of 1997; Chapter 965 of the Statutes of 1998; Chapter 939 of the Statutes of 1999; and Chapter 1021 of the Statutes of 2000).
7. **Caregiver Affidavits** (CSM 4497; Chapter 98 of the Statutes of 1994).
8. **Charter Schools I, II, and III** (CSM 4437, 99-TC-03, and 99-TC-14; Chapter 781 of the Statutes of 1992; Chapters 34 and 673 of the Statutes of 1998; Chapter 34 of the Statutes of 1998; and Chapter 78 of the Statutes of 1999).
9. **Charter Schools IV** (03-TC-03; Chapter 1058 of the Statutes of 2002).
10. **Child Abuse and Neglect Reporting** (01-TC-21; Chapters 640 and 1459 of the Statutes of 1987; Chapter 132 of the Statutes of 1991; Chapter 459 of the Statutes of 1992; Chapter 311 of the Statutes of 1998; Chapter 916 of the Statutes of 2000; and Chapters 133 and 754 of the Statutes of 2001).
11. **Collective Bargaining** (CSM 4425; Chapter 961 of the Statutes of 1975).
12. **Comprehensive School Safety Plans** (98-TC-01 and 99-TC-10; Chapter 736 of the Statutes of 1997; Chapter 996 of the Statutes of 1999; and Chapter 828 of the Statutes of 2003).
13. **Consolidation of Annual Parent Notification/Schoolsite Discipline Rules/Alternative Schools** (CSM 4488, CSM 4461, 99-TC-09, 00-TC-12, 97-TC-24, CSM 4453, CSM 4474, CSM 4462; Chapter 448 of the Statutes of 1975; Chapter 965 of the Statutes of 1977; Chapter 975 of the Statutes of 1980; Chapter 469 of the Statutes of 1981; Chapter 459 of the Statutes of 1985; Chapters 87 and 97 of the Statutes of 1986; Chapter 1452 of the Statutes of 1987; Chapters 65 and 1284 of the Statutes of 1988; Chapter 213 of the Statutes of 1989; Chapters 10 and 403 of the Statutes of 1990; Chapter 906 of the Statutes of 1992; Chapter 1296 of the Statutes of 1993; Chapter 929 of the Statutes of 1997; Chapters 846 and 1031 of the Statutes of 1998; Chapter 1 of the Statutes of 1999, First Extraordinary Session; Chapter 73 of the Statutes

of 2000; Chapter 650 of the Statutes of 2003; Chapter 895 of the Statutes of 2004; and Chapter 677 of the Statutes of 2005).

14. **Consolidation of Law Enforcement Agency Notification and Missing Children Reports** (CSM 4505; Chapter 1117 of the Statutes of 1989 and 01-TC-09; Chapter 249 of the Statutes of 1986; and Chapter 832 of the Statutes of 1999).
15. **Consolidation of Notification to Teachers: Pupils Subject to Suspension or Expulsion I and II, and Pupil Discipline Records** (00-TC-10 and 00-TC-11; Chapter 345 of the Statutes of 2000).
16. **Consolidated Suspensions, Expulsions, and Expulsion Appeals** (96-358-03, 03A, 98-TC-22, 01-TC-18, 98-TC-23, 97-TC-09; Chapters 972 and 974 of the Statutes of 1995; Chapters 915, 937, and 1052 of the Statutes of 1996; Chapter 637 of the Statutes of 1997; Chapter 489 of the Statutes of 1998; Chapter 332 of the Statutes of 1999; Chapter 147 of the Statutes of 2000; and Chapter 116 of the Statutes of 2001) (CSM 4455; Chapter 1253 of the Statutes of 1975; Chapter 965 of the Statutes of 1977; Chapter 668 of the Statutes of 1978; Chapter 318 of the Statutes of 1982; Chapter 498 of the Statutes of 1983; Chapter 622 of the Statutes of 1984; Chapter 942 of the Statutes of 1987; Chapter 1231 of the Statutes of 1990; Chapter 152 of the Statutes of 1992; Chapters 1255, 1256, and 1257 of the Statutes of 1993; and Chapter 146 of the Statutes of 1994) (CSM 4456; Chapter 965 of the Statutes of 1977; Chapter 668 of the Statutes of 1978; Chapter 73 of the Statutes of 1980; Chapter 498 of the Statutes of 1983; Chapter 856 of the Statutes of 1985; and Chapter 134 of the Statutes of 1987) (CSM 4463; Chapter 1253 of the Statutes of 1975; Chapter 965 of the Statutes of 1977; Chapter 668 of the Statutes of 1978; and Chapter 498 of the Statutes of 1983).
17. **County Office of Education Fiscal Accountability Reporting** (97-TC-20; Chapters 917 and 1452 of the Statutes of 1987; Chapters 1461 and 1462 of the Statutes of 1988; Chapter 1372 of the Statutes of 1990; Chapter 1213 of the Statutes of 1991; Chapter 323 of the Statutes of 1992; Chapters 923 and 924 of the Statutes of 1993; Chapters 650 and 1002 of the Statutes of 1994; and Chapter 525 of the Statutes of 1995).
18. **Criminal Background Checks** (97-TC-16; Chapters 588 and 589 of the Statutes of 1997).
19. **Criminal Background Checks II** (00-TC-05; Chapters 594 and 840 of the Statutes of 1998; and Chapter 78 of the Statutes of 1999).
20. **Developer Fees** (02-TC-42; Chapter 955 of the Statutes of 1977; Chapter 282 of the Statutes of 1979; Chapter 1354 of the Statutes of 1980; Chapter 201 of the Statutes of 1981; Chapter 923 of the Statutes of 1982; Chapter 1254 of the Statutes of 1983; Chapter 1062 of the Statutes of 1984; Chapter 1498 of the Statutes of 1985; Chapters 136 and 887 of the Statutes of 1986; and Chapter 1228 of the Statutes of 1994).
21. **Differential Pay and Reemployment** (99-TC-02; Chapter 30 of the Statutes of 1998).
22. **Expulsion of Pupil: Transcript Cost for Appeals** (SMAS; Chapter 1253 of the Statutes of 1975).
23. **Financial and Compliance Audits** (CSM 4498 and CSM 4498-A; Chapter 36 of the Statutes of 1977).
24. **Graduation Requirements** (CSM 4181; Chapter 498 of the Statutes of 1983).
25. **Habitual Truants** (CSM 4487 and CSM 4487-A; Chapter 1184 of the Statutes of 1975).
26. **Immunization Records** (SB 90-120; Chapter 1176 of the Statutes of 1977).
27. **Immunization Records—Mumps, Rubella, and Hepatitis B** (98-TC-05; 14-MR-04; Chapter 325 of the Statutes of 1978; Chapter 435 of the Statutes of 1979; Chapter 472 of the Statutes of 1982; Chapter 984 of the Statutes of 1991; Chapter 1300 of the Statutes of 1992; Chapter 1172 of the Statutes of 1994; Chapters 291 and 415 of the Statutes of 1995; Chapter 1023 of the Statutes of 1996; and Chapters 855 and 882 of the Statutes of 1997; and Chapter 434 of the Statutes of 2010).
28. **Immunization Records—Pertussis** (11-TC-02; Chapter 434 of the Statutes of 2010).
29. **Interdistrict Attendance Permits** (CSM 4442; Chapters 172 and 742 of the Statutes of 1986; Chapter 853 of the Statutes of 1989; Chapter 10 of the Statutes of 1990; and Chapter 120 of the Statutes of 1992).
30. **Intradistrict Attendance** (CSM 4454; Chapters 161 and 915 of the Statutes of 1993).
31. **Juvenile Court Notices II** (CSM 4475; Chapters 1011 and 1423 of the Statutes of 1984; Chapter 1019 of the Statutes of 1994; and Chapter 71 of the Statutes of 1995).
32. **Notification of Truancy** (CSM 4133; Chapter 498 of the Statutes of 1983; Chapter 1023 of the Statutes of 1994; and Chapter 19 of the Statutes of 1995).

33. **Parental Involvement Programs** (03-TC-16; Chapter 1400 of the Statutes of 1990; Chapters 864 and 1031 of the Statutes of 1998; and Chapter 1037 of the Statutes of 2002).
34. **Physical Performance Tests** (96-365-01; Chapter 975 of the Statutes of 1995).
35. **Prevailing Wage Rate** (01-TC-28; Chapter 1249 of the Statutes of 1978).
36. **Public Contracts** (02-TC-35; Chapter 1073 of the Statutes of 1985; Chapter 1408 of the Statutes of 1988; Chapter 330 of the Statutes of 1989; Chapter 1414 of the Statutes of 1990; Chapter 321 of the Statutes of 1990; Chapter 799 of the Statutes of 1992; and Chapter 726 of the Statutes of 1994).
37. **Pupil Health Screenings** (CSM 4440; Chapter 1208 of the Statutes of 1976; Chapter 373 of the Statutes of 1991; and Chapter 750 of the Statutes of 1992).
38. **Pupil Promotion and Retention** (98-TC-19; Chapter 100 of the Statutes of 1981; Chapter 1388 of the Statutes of 1982; Chapter 498 of the Statutes of 1983; Chapter 1263 of the Statutes of 1990; and Chapters 742 and 743 of the Statutes of 1998).
39. **Pupil Safety Notices** (02-TC-13; Chapter 498 of the Statutes of 1983; Chapter 482 of the Statutes of 1984; Chapter 948 of the Statutes of 1984; Chapter 196 of the Statutes of 1986; Chapter 332 of the Statutes of 1986; Chapter 445 of the Statutes of 1992; Chapter 1317 of the Statutes of 1992; Chapter 589 of the Statutes of 1993; Chapter 1172 of the Statutes of 1994; Chapter 1023 of the Statutes of 1996; and Chapter 492 of the Statutes of 2000).
40. **Race to the Top** (10-TC-06; Chapters 2 and 3 of the Statutes of 2009).
41. **School Accountability Report Cards** (97-TC-21, 00-TC-09, 00-TC-13, and 02-TC-32; Chapter 918 of the Statutes of 1997; Chapter 912 of the Statutes of 1997; Chapter 824 of the Statutes of 1994; Chapter 1031 of the Statutes of 1993; Chapter 759 of the Statutes of 1992; and Chapter 1463 of the Statutes of 1989).
42. **School District Fiscal Accountability Reporting** (97-TC-19; Chapter 100 of the Statutes of 1981; Chapter 185 of the Statutes of 1985; Chapter 1150 of the Statutes of 1986; Chapters 917 and 1452 of the Statutes of 1987; Chapters 1461 and 1462 of the Statutes of 1988; Chapter 525 of the Statutes of 1990; Chapter 1213 of the Statutes of 1991; Chapter 323 of the Statutes of 1992; Chapters 923 and 924 of the Statutes of 1993; Chapters 650 and 1002 of the Statutes of 1994; and Chapter 525 of the Statutes of 1995).
43. **School District Reorganization** (98-TC-24; Chapter 1192 of the Statutes of 1980; and Chapter 1186 of the Statutes of 1994).
44. **Student Records** (02-TC-34; Chapter 593 of the Statutes of 1989; Chapter 561 of the Statutes of 1993; Chapter 311 of the Statutes of 1998; and Chapter 67 of the Statutes of 2000).
45. **The Stull Act** (98-TC-25; Chapter 498 of the Statutes of 1983; and Chapter 4 of the Statutes of 1999).
46. **Threats Against Peace Officers** (CSM 96-365-02; Chapter 1249 of the Statutes of 1992; and Chapter 666 of the Statutes of 1995).
47. **Training for School Employee Mandated Reporters** (14-TC-02; Chapter 797 of the Statutes of 2014).
48. **Uniform Complaint Procedures** (03-TC-02; Chapter 1117 of the Statutes of 1982; Chapter 1514 of the Statutes of 1988; and Chapter 914 of the Statutes of 1998).
49. **Williams Case Implementation I, II, and III** (05-TC-04, 07-TC-06, and 08-TC-01; Chapters 900, 902, and 903 of the Statutes of 2004; Chapter 118 of the Statutes of 2005; Chapter 704 of the Statutes of 2006; and Chapter 526 of the Statutes of 2007).

Questions: Julie Klein Briggs | JBriggs@cde.ca.gov | 916-323-6191

Last Reviewed: Wednesday, August 7, 2019

COLUSA UNIFIED SCHOOL DISTRICT

TRUSTEES:
MRS. MELISSA YERXA ORTIZ
MRS. KATHIE WHITESSELL
MRS. KELLI GRIFFITH-GARCIA
MR. MICHAEL PHENICIE
MR. CHRIS MCALLISTER

745 TENTH STREET, COLUSA, CA 95932
PHONE: (530) 458-7791 • FAX: (530) 458-4030

DWAYNE NEWMAN
DISTRICT SUPERINTENDENT



NOTICE OF INTENT

This is to serve as a public notice with the intent to employ the named person(s) below on the basis of a General Education Limited Assignment Teaching Permit (GELAP) for the school year 2019-2020.

Name: Lacey Coppin
Subject: Mathematics
Grade Levels: 7th/8th Grade
School Site(s): George T. Egling Middle School

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

UNOFFICIAL MINUTES

Board of Trustees Board Meeting

June 17, 2019

CALL TO ORDER

The meeting was called to order at 5:15 p.m. in the District Office Conference Room by Melissa Ortiz who established a quorum was present. Attending were Chris Mcallister, Kathie Whitesell and Michael Phenicie. Superintendent Dwayne Newman, members of Administration and various staff members were also present.

PLEDGE OF ALLEGIANCE

Kathie Whitesell led the pledge of allegiance.

RECOGNITION AND CELEBRATIONS

Melissa Ortiz recognized the Maintenance, Operations and Transportation Department for their efforts with the 2018 graduation ceremony.

ORDERING OF AGENDA

No change.

HEARING OF THE PUBLIC FOR ITEMS ON THE AGENDA

No information presented.

HEARING OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA

No information presented.

PRESIDENT'S REPORT

Colusa Redhawk Athletic Foundation – No information presented

Friends of Music – No information presented.

Friends of Agriculture – No information presented.

Special Education Local Plan Area – Mr. Newman made the board aware of a funding bill currently being considered. If passed, the funding bill in process could incrementally increase the districts funding for Special Education, which would reduce a good portion of the excess costs.

District English Language Advisory Committee – Mr. Mcallister was not able to attend the last DELAC meeting, but was pleased to hear the meeting was well attended. Mr. Newman was in attendance and stated the DELAC did vote to approve the Local Control Accountability Plan (LCAP) and also discussed the funding for the various Federal Title programs. The next level of Project 2 Inspire trainings are set to begin in the Fall of 2019.

Future Business Leaders of America – No information presented.

Monthly Activities Report

Kathie Whitesell attended the senior project presentations and the CUSD graduations.

Michael Phenicie attended the senior project presentations and the CUSD graduations.

Chris Mcallister attended the senior project presentations and the CUSD graduations.

Melissa Ortiz attended the CUSD graduations.

Superintendent Newman attended the senior projects presentations, the DELAC meeting, CUSD graduations, and a 2-day Principal Retreat in Sacramento.

PUBLIC HEARING

2019-20 Local Control Accountability Plan – The public hearing opened at 5:30 PM. No comments were made. The hearing closed at 5:31 PM.

Board of Trustees Meeting
June 17, 2019

2019-20 Budget – The public hearing opened at 5:31 PM. No comments were made. The hearing closed at 5:32 PM.

DISCUSSION ITEM ONLY

2019-20 Local Control Accountability Plan (LCAP) – Superintendent Newman provided an opportunity for questions relating to the LCAP.

DISCUSSION ITEM ONLY

2019-20 Local Control Accountability Plan Federal Addendum – The Federal Addendum is a component of the LCAP and takes the place of what was formerly known as the Local Education Agency (LEA) Plan. The various title funds and the associated programs in which those funds impact, were also reviewed. The Federal Addendum does not require county level approval and further guidance will be received from the state after their review.

DISCUSSION ITEM ONLY

2019-20 Budget – Mr. Lantsberger provided a thorough overview of the 2019-20 Budget. A detailed breakdown of the Local Control Funding Formula (LCFF) occurred. Each goal, the plans associated with those goals, and the funds affecting said goals were also reviewed. If material revisions are required after the governor signs the budget, a 45-day revise will be presented to the board in August 2019. The First Interim Report will be presented to the board in December of 2019.

ACTION ITEM #1819149

Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the National Geographic California Middle School Social Studies Program.

Ortiz – Aye
Griffith-Garcia – Absent
McAllister – Aye
Phenicie – Aye
Whitesell – Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819150

Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the 2019-20 Declaration of Need for Fully Qualified Educators.

Ortiz – Aye
Griffith-Garcia – Absent
McAllister – Aye
Phenicie – Aye
Whitesell – Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819151

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the Purchase of New Point of Sale and Student Management Program for Nutrition Services.

Ortiz – Aye
Griffith-Garcia – Absent
McAllister – Aye
Phenicie – Aye
Whitesell – Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819152

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the School Plan for Student Achievement, Burchfield Primary School.

Ortiz – Aye

Board of Trustees Meeting
June 17, 2019

Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819153

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the School Plan for Student Achievement, Egling Middle School.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819154

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the School Plan for Student Achievement, Colusa High School.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819155

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the School Plan for Student Achievement, Colusa Alternative Home School.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819156

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the School Plan for Student Achievement, Colusa Alternative High School.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819157

Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the Memorandum of Understanding between Colusa County Office of Education and Colusa Unified for Services of the Education Program at S. William Abel Community School.

Ortiz – Aye
Griffith-Garcia – Absent

Board of Trustees Meeting
June 17, 2019

Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

DISCUSSION ITEM ONLY

McGraw Hill Education – California Inspire Science Curriculum (Grades 4-8). The board was made aware the McGraw Hill Education Curriculum is currently on public display at the District Office.

ACTION ITEM #1819158

Motion was made by Kathie Whitesell, seconded by Chris Mcallister to approve the Board Policies and Administrative Regulations as listed on the agenda.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819159

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the following Consent Action Agenda:

1. May 20, 2019 Board Meeting Minutes
2. Personnel Assignment Order
3. 2019-20 California Interscholastic Federation Representatives to League
4. 2019-20 Agricultural Career Technical Education Incentive Grant
5. Williams Uniform Complaint Procedure Quarterly Report
6. 2019-20 Consolidated Application for Funding
7. AB1200 Disclosure of Collective Bargaining Agreement with Administration, Classified Management, and Confidential Staff.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

HEARING OF THE PUBLIC FOR MATTERS
ON CLOSED SESSION AGENDA

None.

The board adjourned to closed session at 7:15 PM to discuss the following item:

1. Negotiations Pursuant to Government Code 54957.6
Agency Designated Representatives: Dwayne Newman, Superintendent

Employee Organizations: California Teachers Association, California State Employees Association, and Unrepresented Employees.

a. Negotiations Update

Instruction to District Negotiators (Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives).

2. Personnel Matters Pursuant to Government Code 54957

Board of Trustees Meeting
June 17, 2019

Administration Representatives: Dwayne Newman, Superintendent

- a. Consider Approval of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Certificated)
- b. Consider Approval of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Classified)

3. Student Matters Pursuant to Government Code 48918

Administrative Representatives: Dwayne Newman, Superintendent

- a. Consider Approval of Expulsion Recommendation for EH #2018-19.08

RECONVENE OPEN SESSION
ACTION ITEM #1819160

The board reconvened from closed session at 8:15 PM
Motion was made by Michael Phenicie, seconded by Melissa Ortiz to approve the Action Regarding Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Certificated).

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Nay
Phenicie – Aye
Whitesell – Aye

(3 Ayes, 1 Nay, 1 Absent)

NO ACTION TAKEN

Agenda item M.2.: Possible Action Regarding Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Classified). This item was tabled for a future meeting.

ACTION ITEM # 1819161

Motion was made by Kathie Whitesell, seconded by Melissa Ortiz to approve the Expulsion Recommendation for EH# 2018-19.08.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell – Aye

(4 Ayes, 1 Absent)

ADJOURNMENT

The meeting adjourned at 8:20 PM.

Respectfully submitted by Zeba Hone,
Executive Administrative Assistant

APPROVED BY:

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

UNOFFICIAL MINUTES

Board of Trustees Board Meeting

June 18, 2019

CALL TO ORDER

The meeting was called to order at 7:30 a.m. in the District Office Conference Room by Melissa Ortiz who established a quorum was present. Attending were Chris Mcallister, Kathie Whitesell and Michael Phenicie. Superintendent Dwayne Newman and CBO Scott Lantsberger were also present.

HEARING OF THE PUBLIC FOR ITEMS ON
THE AGENDA

No information presented.

HEARING OF THE PUBLIC FOR ITEMS
NOT ON THE AGENDA

No information presented.

ACTION ITEM #1819162

Motion was made by Michael Phenicie, seconded by Chris Mcallister to approve the 2019-20 Local Control Accountability Plan.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819163

Motion was made by Kathie Whitesell, seconded by Michael Phenicie to approve the 2019-20 Local Control Accountability Plan Federal Addendum.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819164

Motion was made by Kathie Whitesell, seconded by Chris Mcallister to approve the 2019-20 Budget.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

(4 Ayes, 1 Absent)

ACTION ITEM #1819165

Motion was made by Michael Phenicie, seconded by Kathie Whitesell to approve the Education Protection Account: Resolution #2018-19.15.

Ortiz – Aye
Griffith-Garcia – Absent
Mcallister - Aye
Phenicie – Aye
Whitesell –Aye

Board of Trustees Meeting
June 17, 2019

(4 Ayes, 1 Absent)

ADJOURNMENT

The meeting adjourned at 7:32 AM.

**Respectfully submitted by Zeba Hone,
Executive Administrative Assistant**

APPROVED BY:

DRAFT



Personnel Assignment Order

Consent Agenda

August 19, 2019

Employment – Resignations – Retirement – Leaves – Transfers – Terminations

CERTIFICATED

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Salary</u>	<u>Date</u>
<i>Employment Appointments</i>				
Rebecca Changus	Primary School Principal (BPS)		\$111,916	07/29/2019
Ed Conrado	Interim High School Principal (CHS)	Variable Service Agreement	\$680/day	07/29/2019
Daniel Kalisuch	Athletic Director (EMS)		\$1,755	08/01/2019
Barbara Hankins	Interim District Nurse	Variable Service Agreement	\$70.00/hr	08/12/2019
Kelsey Watt	Teacher (CHS-Leadership)		\$51,385	08/12/2019
Lobelia Robinson	Teacher (EMS)		\$68,903	08/12/2019
Elyse Anderson	Teacher (EMS)		\$51,385	08/12/2019
Kaozouashanou Vang	Teacher (EMS)		\$51,385	08/12/2019
Cassie Ferraiuolo	Teacher (EMS)		\$52,888	08/12/2019
Maile D'Arcey	1 st Grade Teacher (20% Job Share)		\$10,277	08/12/2019
Matthew Vedo	K-8 School Psychologist (EMS)		\$54,016	08/12/2019

Resignations

Patricia Farrell	Teacher (EMS-6 th Grade)		\$52,067	06/26/2019
Ashley Bolstad	Teacher (EMS-7/8 Grade)		\$59,215	08/02/2019
Stephanie Archibald	Teacher (EMS-7/8 Grade)		\$66,174	06/05/2019
Jose Rodriguez	Principal (BPS)		\$101,674.08	07/04/2019
Victoria Kachan	K-8 Counselor (BPS)		\$55,131	05/31/2019
Dwayne Newman	Superintendent		\$160,048	09/06/2019

Transfers/Reassignment

Leaves- Medical

Kaylee Cano	Teacher (EMS-5 th Grade)			8/12/19
Kari Vlahos	Teacher (EMS-4 th -6 th Grade PE)			8/12/19

CLASSIFIED

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Salary</u>	<u>Date</u>
<i>Employment Appointments</i>				
Yecenia Polanco	Administrative Assistant (EMS)		\$20.72	06/04/2019
Lisset Montejano	Paraeducator (BPS ASES)		\$17.11	08/12/2019
Mire Welcome	Library Clerk (BPS)		\$17.78	08/12/2019
Daisy Santos	Yard Duty (BPS)		\$13.60	08/12/2019
Isabella Delgado	Yard Duty (EMS)		\$13.60	08/12/2019
Antonio Badaluco	Football Varsity Asst. Coach		\$2,652	08/12/2019
Zachary Troughton	Football JV Asst. Coach		\$2,171	08/12/2019
<i>Resignations</i>				
Alexander Roque	EMS ASES Paraeducator		\$14.68	05/31/2019
Jada Garcia	EMS Yard Duty		\$13.60	07/20/2019
Nelda Rene Britt	EMS ASES Paraeducator		\$18.47	07/30/2019
Zeba Hone	Executive Administrative Asst.		\$32.42	08/07/2019

2019/2020 MEMORANDUM OF UNDERSTANDING
Tri-County Induction Program/Sutter County Superintendent of Schools
and
Colusa Unified School District

General

This Memorandum of Understanding (MOU) is entered into between the Sutter County Superintendent of Schools Office (SCSOS), Local Educational Agency (LEA) for the Tri-County Induction Program, and a participating district or COE referred to as District in this MOU, to implement the Tri-County Induction Program.


The effective date of this MOU is July 1, 2019 - June 30, 2020. The terms of this agreement shall remain in force unless mutually amended.


Purpose

The purpose of this MOU is to establish a formal level of commitment between SCSOS and the District.

Responsibilities – General

- A. SCSOS agrees to provide support for the Program Administrator and staff to administer the accredited induction program per the Commission on Teacher Credentialing (CTC) and California Department of Education (CDE) guidelines. This includes:
1. Providing workspace for the director and staff -- including computer and fax access, telephone and office supplies, and meeting space for program activities.
 2. Developing, establishing and processing payment for contracts with outside vendors for professional services as needed and/or required.
 3. Developing, establishing and processing payment for contracts with Mentors and other personnel for professional services as needed and/or required.
 4. Establishing and maintaining accurate records and reports.
 5. Supplying to the California Commission on Teacher Credentialing (CTC) and the California State Department of Education (CDE) reports and other information as requested on all matters related to program requirements and activities.
- B. The participating district agrees to the following:
1. Appoint a liaison who will regularly attend Advisory Committee meetings (in-person), oversee all activities within the district and assume the responsibilities established by the Tri-County Induction Program (including notifying TCIP when a candidate leaves before the end of the school year, providing follow-up on Mentors and Candidates not meeting requirements, etc).


Name of Liaison


Email address

2. The district will distribute information about TCIP to all new hires at the point of hire so that induction can begin in the teacher's first year of teaching (Precondition 1, Standard 1).
3. The district will notify the Induction program regarding the mentor match within the first 30 days of the candidate's enrollment in the program, matching the mentor and candidate according to credentials held, grade level and/or subject area, as appropriate to the participant's employment (Precondition 2, Standard 4).
4. The district will help TCIP assure that each candidate receives an average of not less than one hour per week of individualized "just in time" support/mentoring coordinated and/or provided by the mentor in a face to face meeting (Precondition 3).
5. The district will assist TCIP in ensuring that CSTP goals for each participating teacher will be developed within the context of the Individual Learning Plan (ILP) within the first 60 days of the teacher's enrollment in the program (Precondition 4, Standard 3).
6. The district guarantees that the Individual Learning Plan will be designed and implemented solely for the professional growth and development of the participating teacher and not for evaluation for employment purposes (Precondition 5).
7. The district and/or site will assist TCIP in identifying participants for the Early Completion option for "experienced and exceptional" candidates who meet the program's established criteria (Precondition 6).
8. Provide an annual update about TCIP to the district's governing board with evidence provided to TCIP by June 30, 2020.
9. Participate in program evaluation surveys through The Sinclair Group.

Responsibilities – Fiscal

- A. SCSOS, in its capacity as LEA, agrees to maintain fiscal responsibility for the funding of the administration of the program.
- B. The DISTRICT will assume financial responsibility of all Credential PROGRAM FEES for each Candidate enrolled in the Program. The Clear Credential Candidate Program Fee from Districts includes enrollment of one Candidate in one of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, Clear Education Specialist Credential, or Career Technical Education Clear Credential at the rate of \$1,500 per year.
- C. The district agrees to the following - select one:

Program Participation Options

The district will select one of the following options. All Options require full participation in the Tri-County Induction Program (TCIP) by all participants.

☒ Option 1:

District pays SCSOS \$2,750 per candidate to select, hire, match and provide continuous training to its Mentors using the criteria as outlined below. Billing will occur half in November and half in May with payments due in December and June. If the district is going to charge the candidate, it is their responsibility to notify the candidate upon hiring and collect all fees due. If the candidate leaves the program during the year, the district will be responsible for reimbursing the cost to the Mentor on a prorated basis. It is the responsibility of the district to notify TCIP when a Candidate or Mentor leaves the Program.

☐ **Option 2*:**

*The district agrees to provide written verification of the above selection, hiring, and matching process to TCIP upon request.

*The district selects, hires, matches and compensates Mentors who have (Standards 2,3,4):

- Knowledge of the context and the content area of the candidate's teaching assignment
 - A demonstrated commitment to professional learning and collaboration
 - Possess a Clear Teaching Credential with a minimum of three years of effective teaching experience
 - The ability, willingness, and flexibility to meet candidate needs for support
 - The ability to provide "just in time" support for candidates, in accordance with the ILP, along with longer-term guidance to promote enduring professional skills each week for a minimum of a one hour face to face meeting
 - A demonstrated ability to facilitate candidate growth and development through modeling, guided reflection on practice, and feedback on classroom instruction
 - The ability to connect candidates with available resources to support their professional growth and accomplishment of the ILP
 - The ability to weekly review the CSTP ILP goals and documentation of development/growth with candidates and make adjustments as needed
 - Regular attendance at all required trainings, on-time, prepared, and actively involved in a positive professional manner
 - Timely responses to survey requests
 - The ability to use mentoring instruments appropriately
 - Demonstrated best practices in adult learning, commitment
 - The ability to reflect on mentoring practice, and engage with mentoring peers in professional learning networks
1. The district supports the release of Mentors (Standard 6):
 - Who do not meet Program requirements
 - Whose candidate initiates a request to change Mentors
 - Who TCIP requests a release based on failure to meet the above criteria

2. The district assumes all financial (litigation) responsibilities stemming from any legal action brought against Tri- County Induction Program from an employee of said District.

Program Participation:

Participating District/COE shall defend and indemnify the Sutter County Superintendent of Schools Office (SCSOS), its officers, agents and employees, for any claim or cause of action against SCSOS, its officers, agents or employees, arising from SCSOS's performance of services or duties in connection with the Tri-County Induction Program pursuant to the MOU on behalf of (the Participating District/COE). This duty to defend and indemnify includes, but is not limited to, payment of necessary attorneys' fees and other costs incurred in litigation. In the event that a particular claim or cause of action arises from services performed on behalf of (Participating District/COE) or from more than one Participating District/COE, (Participating District/COE) agrees to share costs on an equitable basis.

Signature of District Authorized Official

Name: Dwayne Newman Title: Superintendent

District: Colusa Unified Email: dnewman@colusa.k12.ca.us

Received at SCSOS _____
Date

Superintendent Sutter County Superintendent of Schools

Sign in blue ink and
keep for
your records.

**AGREEMENT FOR PROPOSITION 10
STRATEGIC PLAN IMPLEMENTATION SER**
James M. Burchfield Primary School, Fiscal Year 2019

THIS AGREEMENT (hereafter Agreement) is made by and between the First 5 Colusa County Children and Families Commission (hereafter COMMISSION) and James M. Burchfield Primary School, having its principal place of business at 400 Fremont Street, Colusa, CA 95932 (hereafter CONTRACTOR) wherein CONTRACTOR agrees to provide and COMMISSION agrees to accept the services specified herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **SERVICES TO BE PERFORMED.** CONTRACTOR agrees to provide services to the COMMISSION in accordance with Exhibit A attached hereto and incorporated herein by reference.

2. **TERM.** CONTRACTOR shall commence performance on June 1, 2019 and end performance upon completion, but no later than August 31, 2019 unless otherwise directed by the COMMISSION or unless earlier terminated. CONTRACTOR shall not be responsible for delays caused by factors beyond its control provided that approval for any extended time of performance has first been approved in writing by the COMMISSION.

3. **COMPENSATION OF CONTRACTOR.** CONTRACTOR shall be paid for performance under this Agreement in accordance with the terms of Exhibit B attached hereto and incorporated herein by reference.

4. **STANDARDS OF PERFORMANCE.** CONTRACTOR represents that it is professionally qualified and licensed to perform the work to be done as required in this Agreement. COMMISSION relies upon the representations of CONTRACTOR regarding professional training, licensing, and ability to perform the services as a material inducement to enter into this Agreement. Acceptance of work by the COMMISSION does not release CONTRACTOR from any responsibility to perform work to professional standards. CONTRACTOR shall provide properly skilled professional and technical personnel to perform all services under this Agreement. CONTRACTOR shall perform all services required by this Agreement in a manner and according to the standards observed by a competent practitioner of the profession.

5. **PERFORMANCE EVALUATION AND REPORTING.** CONTRACTOR shall collect data on services rendered and results achieved, submit reports to the COMMISSION, and otherwise support the ability of the COMMISSION to evaluate the performance of CONTRACTOR under this Agreement in accordance with the terms of Exhibit C attached hereto and incorporated herein by reference.

6. **ASSURANCES BY CONTRACTOR.** CONTRACTOR agrees to comply with all provisions regarding supplanting of funds and nondiscrimination in accordance with the terms. Consistent with the intent of the California Children and Families Act of 1998, no monies provided by the COMMISSION may be used to supplant federal, state, county or other monies available to CONTRACTOR for any purpose. CONTRACTOR will not require participation in a religious faith

to be a prerequisite for individuals receiving services paid for under this Agreement. Outreach for services will be to the community at large.

7. **OWNERSHIP OF MATERIALS.** All plans, studies, documents, software, databases, and other writings and materials ("Materials") prepared by and for CONTRACTOR, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes, shall become the property of the COMMISSION, and the COMMISSION shall have the sole right to use such materials in its discretion. CONTRACTOR shall, at CONTRACTOR's expense, provide such Materials to the COMMISSION upon written request. All copyrights and other proprietary rights in such Materials shall belong exclusively to the COMMISSION unless otherwise agreed to in writing by the COMMISSION.

8. **INDEPENDENT CONTRACTOR.** CONTRACTOR shall perform all of its services under this Agreement as an independent contractor and shall not act as an agent or employee of COMMISSION, and is not subject to the direction and control of the COMMISSION except as to the final result. CONTRACTOR shall obtain no rights to retirement benefits or other benefits which accrue to COMMISSION employees, and CONTRACTOR hereby expressly waives any claim it may have to such rights.

9. **CONFLICT OF INTEREST.** CONTRACTOR covenants that CONTRACTOR presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. CONTRACTOR further covenants that in the performance of this Agreement, no person having any such interest shall perform any services under this Agreement.

10. **INDEMNITY AND LIABILITY.** The COMMISSION shall not be liable for any damages or injuries caused, nor the costs or expense incurred by CONTRACTOR or its officers, employees and agents in the performance of any of CONTRACTOR's duties under this Agreement. CONTRACTOR agrees to defend, indemnify and hold harmless the COMMISSION, its officers, agents, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all costs and expenses in connection therein) arising out of the performance of this Agreement to the extent caused by the negligent acts, errors or omissions of CONTRACTOR, except for any such claim arising out of the gross negligence or willful misconduct of the COMMISSION, its officers, agents, employees and volunteers.

11. **INSURANCE.** CONTRACTOR agrees to procure and maintain insurance in accordance with the provisions of Exhibit D attached hereto and incorporated herein by reference.

12. **NON-APPROPRIATION.** This Agreement is funded from revenue derived from a tax placed on the sale of tobacco products. COMMISSION reasonably believes that such tax revenue will be available to fully fund this Agreement for its term. In the event, however, no funds or insufficient funds are available for payments, then COMMISSION will immediately notify CONTRACTOR of such occurrence and the Agreement may be terminated by COMMISSION upon thirty (30) days notice. After this Agreement is terminated under these provisions, COMMISSION shall have no obligation to make further payments.

13. **TAXES.** The COMMISSION shall not be responsible for paying any taxes on CONTRACTOR's behalf, and should the COMMISSION be required to do so by state, federal, or

local taxing agencies, CONTRACTOR agrees to promptly reimburse COMMISSION for the full value of such paid taxes plus interest and penalty, if any. These taxes shall include, but not be limited to, the following: FICA (Social Security), unemployment insurance contributions, income tax, disability insurance, and workers' compensation insurance.

14. **BUSINESS RECORDS.**

A. **Financial Records.** CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or related to charges for services, or expenditures or disbursements charged to the COMMISSION for a minimum period of five (5) years, or any longer period required by law, following the termination of this Agreement. All accounting records shall be kept in accordance with generally accepted accounting practices.

B. **Client Records.** CONTRACTOR shall prepare and maintain accurate and complete records of children/clients served or other services rendered, and dates and type of services provided, under the terms of this Agreement in a form acceptable to COMMISSION. CONTRACTOR shall maintain such records for a minimum period of five (5) years, or any longer period required by law, following the termination of this Agreement.

C. **Other Records.** CONTRACTOR shall keep such other business records pursuant to this Agreement as would be kept by a reasonably prudent practitioner of CONTRACTOR's profession and shall maintain such records for a minimum period of five (5) years following the termination of this Agreement.

D. **Inspection of Records.** Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the COMMISSION. Copies of such documents shall be provided to the COMMISSION for inspection at the COMMISSION's office when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at the CONTRACTOR's address indicated for receipt of notices in this Agreement.

E. **Custody of Records.** Where COMMISSION has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of CONTRACTOR's operations related to the services provided under this Agreement, COMMISSION may, by written request, require that custody of the records be given to the COMMISSION and that the records and documents be maintained by the COMMISSION at its offices. Access to such records and documents shall be granted to any party authorized by CONTRACTOR, CONTRACTOR's representatives, or CONTRACTOR's successor-in-interest.

15. **CONFIDENTIALITY.** CONTRACTOR agrees to maintain the confidentiality of all records, including children or other persons receiving services under this Agreement, in accordance with the provisions of Exhibit E attached hereto and incorporated herein by reference.

16. **LICENSES.** CONTRACTOR represents and warrants to the COMMISSION that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature which are legally required of CONTRACTOR to perform the services under this Agreement. CONTRACTOR represents and warrants to COMMISSION that it shall, at its sole cost and expense, keep in effect or obtain at all

times during the term of this Agreement any licenses, permits, qualifications, insurance, and approvals which are legally required of CONTRACTOR to perform the services under this Agreement.

17. **ASSIGNMENT AND SUBCONTRACTING.** The parties recognize that a substantial inducement to COMMISSION for entering into this Agreement is the professional reputation, experience and competence of CONTRACTOR. CONTRACTOR shall not assign any of its rights nor transfer any of its obligations under this Agreement without the prior written consent of COMMISSION and any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. CONTRACTOR shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the COMMISSION. If COMMISSION consents to such subcontract, CONTRACTOR shall supervise and monitor all work performed by any and all sub-contractors, and shall be fully responsible to COMMISSION for all acts or omissions of the subcontractor(s). Nothing in this Agreement shall create any contractual relationship between COMMISSION and subcontractors nor shall it create any obligation on the part of the COMMISSION to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

18. **REVERSION OF ASSETS.**

A. **Unencumbered or Unexpended Funds.** Upon the termination or expiration of the term of this Agreement, CONTRACTOR shall transfer to COMMISSION any unexpended and unencumbered COMMISSION funds on hand at the time of such termination or expiration and any accounts receivable attributable to the use of subject funds.

B. **Real or Personal Property Assets.** Any real property or moveable or immovable personal property under CONTRACTOR'S control or ownership that was acquired or improved in whole or in part with COMMISSION funds disbursed under this Agreement, the original cost therefor exceeded five thousand dollars (\$5000.00) shall either be, at the election of COMMISSION: (1) used by CONTRACTOR for the services described in Exhibit A for a period of five (5) years after termination or expiration of this Agreement, unless a longer period is specified in Exhibit A; or (2) disposed of and proceeds paid to COMMISSION in a manner that results in COMMISSION being reimbursed in the amount of the current fair market value (assuming depreciation in accordance with customary business practices) of the real or personal property less any portion of the current value attributable to CONTRACTOR'S out of pocket expenditures using non-commission funds for acquisition of, or improvement to, such real or personal property and less any direct and reasonable costs of disposition, including a reasonable and customary broker's fee incurred in listing and completion of sale of such asset.

1) In furtherance of the foregoing, if COMMISSION selects continued use of the capital asset, then CONTRACTOR hereby agrees that it shall be subject to an ongoing operating and use covenant relating to the subject real or personal property. The foregoing covenant shall survive the termination or expiration of this Agreement and shall be actionable at law or in equity by COMMISSION against CONTRACTOR and its successors in interest.

2) In the event COMMISSION selects disposition of the subject real or personal property, then CONTRACTOR shall exercise due diligence to dispose of

such property in conformity with applicable laws and regulations and in accordance with customary business practices. The net proceeds of such disposition shall be disbursed directly to and be payable to COMMISSION upon the close of the applicable disposition transaction, such as close of escrow for the sale of real property, transfer of a motor vehicle "pink slip" in accordance with applicable California Vehicle Code requirements, or completion of sale of personal property by bill of sale in accordance with UCC requirements.

19. **NON-EXCLUSIVE AGREEMENT.** CONTRACTOR understands that this is not an exclusive Agreement and that COMMISSION shall have the right to negotiate with and enter into contracts with others providing the same or similar services as those provided by CONTRACTOR as the COMMISSION desires.

20. **TERMINATION.**

A. **By COMMISSION.** COMMISSION may, by written notice to CONTRACTOR, terminate this Agreement in whole or in part at any time upon thirty (30) days written notice, whether for COMMISSION's convenience or because of the failure of CONTRACTOR to fulfill the obligations herein. Upon receipt of notice, CONTRACTOR shall immediately discontinue all services effected (unless the notice directs otherwise), and deliver to COMMISSION all data, estimates, graphs, summaries, reports, and all other records, documents or papers as may have been accumulated or produced by CONTRACTOR in performing this Agreement, whether completed or in process.

1) **For Convenience.** COMMISSION may terminate this Agreement upon thirty (30) days written notice. Following notice of such termination, CONTRACTOR shall promptly cease work and notify the COMMISSION as to the status of its performance. Notwithstanding any other payment provision of this Agreement, COMMISSION shall pay CONTRACTOR for service performed to the date of termination to include a prorated amount of compensation due hereunder less payments, if any, previously made. In no event shall CONTRACTOR be paid an amount in excess of the full price under this Agreement nor for profit on unperformed portions of service. CONTRACTOR shall furnish to COMMISSION such financial information as in the judgment of the COMMISSION is necessary to determine the reasonable value of the services rendered by CONTRACTOR. In the event of a dispute as to the reasonable value of the services rendered by CONTRACTOR, the decision of COMMISSION shall be final. The foregoing is cumulative and shall not affect any right or remedy which COMMISSION may have in law or equity.

2) **Due to Default or Breach of Agreement.** Upon default by the CONTRACTOR in the performance of this Agreement or materially breach any of its provisions, COMMISSION may, at the COMMISSION'S sole option, terminate this Agreement by written notice which shall be effective upon receipt by CONTRACTOR.

3) **Due to Non-Appropriation.** Termination may occur according to the provision of Paragraph 12 of this Agreement.

B. **By CONTRACTOR.** Should COMMISSION fail to pay CONTRACTOR all or any part of the payment set forth in Exhibit B, CONTRACTOR may, at CONTRACTOR's option terminate this agreement if such failure is not remedied by COMMISSION within thirty (30) days of written notice to COMMISSION of such late payment.

21. **SECTION HEADINGS.** The headings of the sections of this Agreement shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

22. **SEVERABILITY.** If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

23. **REMEDIES NOT EXCLUSIVE.** No remedy herein conferred upon or reserved by COMMISSION is intended to be exclusive of any other remedy or remedies, and each and every such remedy, to the extent permitted by law, shall be cumulative and in addition to any other remedy given hereunder or now or hereafter existing at law or in equity or otherwise.

24. **WAIVER.** No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that the parties may have hereunder.

25. **SOLE RECOURSE.** CONTRACTOR'S sole remedy is against the COMMISSION and its Trust Funds and CONTRACTOR will not seek damages, specific performance, or other relief from Colusa County or its agencies or employees.

26. **TIME IS OF THE ESSENCE.** Time is of the essence in this Agreement and each covenant and term is a condition herein.

27. **ENTIRE AGREEMENT AND AMENDMENT.** In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

28. **SUCCESSORS AND ASSIGNS.** All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

29. **COMPLIANCE WITH LAW.** CONTRACTOR shall, at its sole cost and expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement. The judgment of any court of competent jurisdiction, or the admission of CONTRACTOR in any action or proceeding against CONTRACTOR, whether COMMISSION is a party thereto or not, that CONTRACTOR has violated any such ordinance or statute, shall be conclusive of that fact as between CONTRACTOR and COMMISSION.

30. **CALIFORNIA LAW.** This Agreement shall be governed by the laws of the State of California. Any litigation regarding this Agreement or its contents shall be filed in Colusa County, if in state court, or in the federal district court nearest to Colusa County, if in federal court.

31. **AUTHORITY.** All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity (ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, CONTRACTOR hereby warrants that it shall not have breached the terms or conditions of any other contract or agreement to which CONTRACTOR is obligated, which breach would have a material effect hereon.

32. **CONFLICTS IN INTERPRETATION.** In the event of conflict in interpretation by the parties of the provisions contained in the numbered sections of this Agreement and the provisions contained in the Exhibits, the provisions of the numbered sections of this Agreement shall prevail over those in Exhibits.

33. **DESIGNATED REPRESENTATIVE.** Ginger Harlow, Executive Director, at phone number (530) 458-5555 is the representative of the COMMISSION and will administer this Agreement for and on behalf of COMMISSION. Jesse Rodriguez, Principal, at phone number (530) 458-5853 is the authorized representative for the CONTRACTOR. Changes in designated representatives shall be made only after advance written notice to the other party.

34. **NOTICES.** Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by first class mail, postage prepaid, or otherwise delivered as follows:

To COMMISSION:
FIRST 5 COLUSA CHILDREN & FAMILIES COMMISSION
217 9th Street, Suite B
Colusa, CA 95932

To CONTRACTOR:
JAMES M. BURCHFIELD PRIMARY SCHOOL
400 Fremont Street
Colusa, CA 95932

or at such other address or to such other person that the parties may from time to time designate. Notices and consents under this section, which are sent by mail, shall be deemed to be received five (5) days following their deposit in the U.S. mail.

35. **ATTACHMENTS.** All attachments referred to are incorporated and made part of this agreement. Attachments include: Attachment 1- Implementation Plan; Attachment 2- Post Evaluation Narrative; Attachment 3- Pre/Post Teacher Survey; and Attachment 4- Pre/Post Parent Surveys (Kinder Camp and Kinder Backpack).

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COMMISSION.

FIRST 5 COLUSA
CHILDREN & FAMILIES COMMISSION
"COMMISSION"

By: Bonnie Davies

Name: Bonnie Davies

Title: Chairperson

Date: 5-29-19

JAMES M. BURCHFIELD
PRIMARY SCHOOL
"CONTRACTOR"

By: Jesse Rodriguez

Name: Jesse Rodriguez

Title: Principal

Date: 6-3-19

Social Security or Taxpayer ID Number

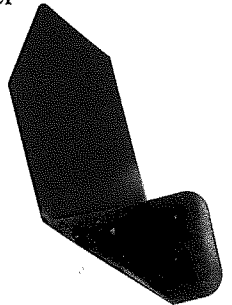


EXHIBIT A STATEMENT OF WORK

Project Description

1. Administer a Kindergarten transition program, hereafter referred to as 'Kinder Camp' with a minimum of **six (6) hours of direct program time, not less than two (2) days of student attendance.**
2. Provide physical location for the Kinder Camp.
3. Provide appropriate staffing structure following the District guidelines for a Kindergarten classroom.
4. Maintain appropriate documentation required for school events.
5. Funding for Kinder Camp is based on the number of children who preregister by the end of the scheduled preregistration dates.

Implementation Plan

See attached individual Implementation Plan, Attachment 1.

A. CONTRACTOR acknowledges that the COMMISSION is developing new structures to promote collaboration between different organizations serving children and families. CONTRACTOR will participate in the development of these collaborative structures and processes where appropriate.

B. CONTRACTOR will participate in COMMISSION sponsored in-service training when requested by the COMMISSION.

C. CONTRACTOR will include language in all brochures and promotional materials developed to describe and promote COMMISSION funded programs, services and projects that states "Funded by First 5 Colusa."

EXHIBIT B COMPENSATION

A. Payment for services and/or reimbursement of costs shall be made as follows:

Cost-based reimbursement. The District/School will pay for all services and equipment as needed and will bill the commission for a cost-based reimbursement, not to exceed the following amount:

- **Total cost reimbursement for supplies for each Preregistered Student \$6.00**
- **Total cost reimbursement for each Certificated Teacher \$350.00**
- **Total cost reimbursement for each Assistant Position \$100.00**
- **Total cost reimbursement for Administration and Coordination \$350.00**

Invoices, as well as copies of all receipts and staff timesheets, shall be received at the COMMISSION office no later than sixty (60) days after close of program. If the invoice and other required financial documentation are received after sixty (60) days, a 10% funding penalty may be enforced.

Such payments are conditioned upon CONTRACTOR's satisfactory performance as determined by COMMISSION, based upon the statement of work described in Exhibit A and performance reports provided by CONTRACTOR as described in Exhibit C. CONTRACTOR shall be required to obtain and submit parent surveys (Attachments 3 and 4) reflective of fifty-one (51%) percent of Kinder Camp attendance for reimbursement. Final payment shall not be made until all final reporting requirements have been met.

D. COMMISSION'S failure to discover or object to any unsatisfactory work or billings prior to payment will not constitute a waiver of COMMISSION'S right to require CONTRACTOR to correct such work or billings or seek any other legal remedy.

E. CONTRACTOR will submit an invoice to the COMMISSION for payment requested under this Agreement. CONTRACTOR invoice shall reference the contract name listed on the first page of this Agreement and will include a brief description of the services, activities, and completed Attachment 3, the time period to which the invoice pertains, the number of units of service delivered during the billing time period (if applicable), and the total dollar amount of payment requested. The COMMISSION will pay CONTRACTOR by the due date established in this Exhibit B or, if no due date is set, by no later than 30 days after approval of the invoice by COMMISSION staff.

EXHIBIT C
PERFORMANCE EVALUATION AND REPORTING

A. CONTRACTOR will perform the following activities to collect, maintain and report data that enables the COMMISSION to determine the progress of work performed and community results achieved by the CONTRACTOR's activities:

B. CONTRACTOR will submit timely program evaluation reports as outlined in Attachment 1, 2, and 3. If a report is not submitted on time, the COMMISSION, at its sole discretion, may withhold further payments to CONTRACTOR until the report is received by the COMMISSION and accepted by the COMMISSION as satisfactorily providing all of the information required on the COMMISSION's report format. The COMMISSION at its sole discretion may also impose a funding penalty of no more than 5% of the total grant amount for late reporting.

C. CONTRACTOR acknowledges that the COMMISSION is subject to state-level reporting requirements, which may change in the future, and will fully cooperate with the COMMISSION as necessary to enable the COMMISSION to meet its requirements under law or as defined by written policies established by the California Children and Families Commission.

EXHIBIT D INSURANCE

CONTRACTOR, at CONTRACTOR's own cost and expense unless otherwise provided for in this Agreement, shall procure and maintain, for the term of this Agreement, the following insurance policies with insurers possessing a Best's rating of no less than A:VII.

A. **Workers' Compensation Coverage.** CONTRACTOR shall maintain Workers' Compensation Insurance and Employee Liability Insurance for its employees in accordance with the laws of the State of California. In addition, CONTRACTOR shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employee Liability Insurance in accordance with the laws of the State of California for all of the subcontractors' employees. Any notice of cancellation or non-renewal of Workers' Compensation policies must be received by the COMMISSION at least thirty (30) days prior to such change.

B. **General Liability Coverage.** CONTRACTOR shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

C. **Automobile Liability Coverage.** CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount not less than one million dollars (\$1,000,000) for each accident for bodily injury or property damage.

D. **Professional Liability Coverage.** CONTRACTOR shall maintain professional errors and omissions liability for protection against claims alleging negligent acts, errors or omissions which may arise from CONTRACTOR's operations under this Agreement, whether such operations are by the CONTRACTOR or by its subcontractors. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit per occurrence basis. Said insurance shall remain in full force and effect for at least thirty-six (36) months following the month in which the term of this Agreement is completed.

E. **Policy Endorsements.** Each general liability and automobile liability insurance policy shall be endorsed with the following specific provisions:

1. The Colusa County Children and Families Commission, its appointed officers, directors, officials, employees, agents and volunteers are to be covered as insureds with respect to liability arising out of work performed by or on behalf of CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations.
2. Provide that CONTRACTOR's insurance shall be primary insurance as respect to COMMISSION, its appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the COMMISSION, including any self-insured retention the

COMMISSION may have, shall not be called upon to contribute to a loss covered by CONTRACTOR's insurance.

3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
4. The insurer waives all rights of subrogation against the COMMISSION, its appointed officers, officials, employees, agents, or volunteers.
5. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the COMMISSION, its appointed officers, officials, employees, agents, or volunteers.
6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the COMMISSION.
7. Include broad-form contractual liability coverage insuring CONTRACTOR's indemnity obligations under this Agreement.
8. Be issued on an "occurrence" basis or other basis determined by the COMMISSION's legal counsel to be substantially similar to an occurrence basis.
9. Be issued by insurers acceptable to the COMMISSION and licensed to transact business in California.
10. Provide that all liability limits shall be single limit coverages.
11. Provide products/completed operations coverage for three (3) years following completion of CONTRACTOR's work under this Agreement and acceptance by the COMMISSION.

F. **Deductibles and Self-insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the COMMISSION before work is begun. At the COMMISSION's option, CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

G. **Proof of Coverage.** Prior to beginning work, CONTRACTOR shall furnish the COMMISSION with copies of its insurance policies and endorsements effecting coverage required by this Agreement. Issuing a notice to proceed shall not waive the COMMISSION's right to strictly enforce the insurance requirements of this Agreement.

EXHIBIT E

CONFIDENTIALITY REQUIREMENTS

CONTRACTOR and COMMISSION shall maintain the confidentiality of all records, including billings, claims, and any audio and/or video recordings, in accordance with all applicable State and Federal codes and regulations, as they now exist or may hereafter be amended or changed. Each party shall inform its officers, agents and employees of the requirements of this section and the special requirements as to particular classes of records.

A. Contractor Obligations; Confidentiality of Records to Persons Provided Services.

CONTRACTOR shall not disclose any information with regard to the identity of children or other persons receiving services pursuant to this Agreement, except as expressly requested and/or approved by the COMMISSION and as permitted by law. CONTRACTOR agrees to maintain the confidentiality of its records pursuant to all applicable provisions of law and implementing regulations promulgated thereunder relating to privacy and confidentiality, as each may now exist or be hereafter amended.

1. All records and information concerning any and all persons referred to CONTRACTOR by COMMISSION or COMMISSION'S designee shall be considered and kept confidential by CONTRACTOR, CONTRACTOR'S staff, agents, employees and volunteers.
2. CONTRACTOR shall require its employees, agents and volunteers to sign an agreement which certifies that they will keep the identities and any information with respect to any and all service recipients of CONTRACTOR related to services authorized under this Agreement confidential except as may be required to provide services under this Agreement to comply with any reporting and auditing requirements specified in this Agreement, and any other information required by COMMISSION in the administration of this Agreement, and as otherwise permitted by law.
3. CONTRACTOR agrees that any and all approved subcontracts entered into shall be subject to the confidentiality requirements of this Agreement.
4. CONTRACTOR shall inform all of its employees, agents, subcontractors, volunteers and partners of this provision that any person knowingly and intentionally violating the provisions of federal, state or local confidentiality laws may be guilty of a crime and/or subject to civil action.

B. Commission Obligation. COMMISSION shall maintain the confidentiality of patient or service recipient records made available pursuant to this Agreement in accordance with all provisions of the law, and regulations promulgated thereunder relating to privacy and confidentiality, and the customary standards and practices of government third-party payors. CONTRACTOR acknowledges such confidentiality may be limited by public records and freedom of information laws.

C. Authorized Data Sharing. The provisions of A and B are not applicable to authorized data sharing pursuant to COMMISSION funded projects or as permitted by law.

Colusa Unified School District

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 7/22/19

Site Egling

Form Completion Instruction (In description block provide the following.)

- Textbooks: Title, publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
2007 Foss Grades 4 and 5, New adoption, 320 books	Recycle
2008 Person Prentice Hall CA Earth Science, New adoption 150 books	Recycle
2008 Pearson Prentice Hall CA Life Science, New Adoption, 150 books	Recycle
2008 Pearson Prentice Hall CA Physical Science, New Adoption, 150 books	Recycle
2007 CA Vistas Grades 4 and 5, New Adoption, 250 books	Recycle



For additional items, check here and attach list.

Site Administrator Approval

Gina Demenager
Signature

7/23/19
Date

Superintendent/Board Approval

Signature

Date

Disposition:

Colusa Unified School District

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 7/22/19

Site Egling

Form Completion Instruction (In description block provide the following.)

- **Textbooks:** Title, publisher, copyright date, quantity and reason for withdrawal.
- **Equipment:** Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
2006 Curriculum Institute History Alive 6th Gr, New Adoption, 150 Books	Recycle
2006 Curriculum Institute History Alive 7th Gr, New Adoption, 150 Books	Recycle
2006 Curriculum Institute History Alive 8th Gr, New Adoption, 150 Books	Recycle
2017 CMP3 Connected Mathematics Gr. 6, 7, 8, New Adoption, 375 books	Consign



For additional items, check here and attach list.

Site Administrator Approval

Paula Smaraga
Signature

7/23/19
Date

Superintendent/Board Approval

Signature

Date

Disposition:

Grant Award Notification

GRANTEE NAME AND ADDRESS Dwayne Newman, Superintendent Colusa Unified 745 10th Street Colusa, CA 95932-2220	CDE GRANT NUMBER			
	FY	PCA	Vendor Number	Suffix
	18	25437	61598	00
Attention Dwayne Newman	STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Office of Superintendent	Resource Code	Revenue Object Code	6	
Telephone 530-458-7791	6387	8590	INDEX	

Name of Grant Program Career Technical Education Incentive Grant	0615
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GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$344,837.00	0	\$344,837.00	0	July 1, 2018	December 31, 2020
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	
N/A	N/A	N/A			N/A	

I am pleased to inform you that you have been funded for the Career Technical Education Incentive Grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

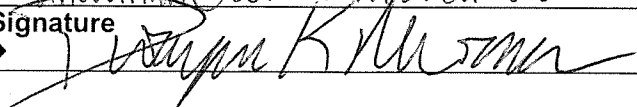
Please return the original, signed Grant Award Notification (AO-400) to:

Sarah Chambers, Associate Governmental Program Analyst
Career Technical Education Leadership Support Office
California Department of Education
1430 N Street, Room Suite 4202
Sacramento, CA 95814-5901

California Department of Education Contact R. Mary Gallet, Ph.D.	Job Title Education Programs Consultant
E-mail Address Mgallet@cde.ca.gov	Telephone 916-445-7754
Signature of the State Superintendent of Public Instruction or Designee 	Date May 13, 2019

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent Dwayne Newman	Title Superintendent
E-mail Address dnewman@colusa.k12.ca.us	Telephone 530-458-7791 ext. 4001
Signature 	Date 6/24/19

Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00404821	05/03/2019	Amazon Capital Services	01-4300	132.86	
			95-4300	463.20	
			Unpaid Tax	29.65-	566.41
00404822	05/03/2019	American Fidelity Assurance	01-9518		426.73
00404823	05/03/2019	Bishop's Pumpkin Farm	Cancelled		1,425.00 *
Cancelled on 07/12/2019, Cancel Register # 56390					
00404824	05/03/2019	CA Department of Tax & Fee Administration	01-4300	274.66	
			01-5800	181.33	
			95-4300	1,986.01	2,442.00
00404825	05/03/2019	Carolina Biological Supply Co.	01-6200		1,923.17
00404826	05/03/2019	Cascade Athletic Supply Co.	95-4300		397.68
00404827	05/03/2019	CDW-Government	01-4300	1,572.18	
			01-4400	4,300.53	5,872.71
00404828	05/03/2019	Continental Press	01-4300		99.70
00404829	05/03/2019	CUSD - Emergency Fund	01-9536		1,687.32
00404830	05/03/2019	CUSD General Fund	01-9515		276.00
00404831	05/03/2019	Data Works	01-4200		1,254.58
00404832	05/03/2019	Dick Blick	01-4300		690.11
00404833	05/03/2019	Discovery Education	01-4300		1,300.00
00404834	05/03/2019	Fletcher's Plumbing	01-5800		550.00
00404835	05/03/2019	Follett Library Resources	01-4200		554.95
00404836	05/03/2019	Franz Family Bakeries	13-4700		633.67
00404837	05/03/2019	Gold Star Foods	13-5800		651.80
00404838	05/03/2019	Groth Music Company	01-4300		62.55
00404839	05/03/2019	Inland	01-5800		736.31
00404840	05/03/2019	Jostens	01-4300		563.30
00404841	05/03/2019	Kelleher, Lara	01-5200		90.48
00404842	05/03/2019	Las Plumas High School	01-5800		100.00
00404843	05/03/2019	Nail, Mitchell	01-4300		216.16
00404844	05/03/2019	Nu Generation Lanes, Inc.	01-4300		1,596.00
00404845	05/03/2019	Olson, Kimberly	01-5200		1,151.88
00404846	05/03/2019	Pacific Gas & Electric Co.	01-5500		17,257.78
00404847	05/03/2019	Quill Corporation	01-4300		305.00
00404848	05/03/2019	Recology Butte Colusa Counties	01-5500		3,019.60
00404849	05/03/2019	Recology Butte Colusa Counties	01-4300		232.23
00404850	05/03/2019	Robert A. Hoffman	01-4300		1,308.00
00404851	05/03/2019	Sam's Club Direct	95-4300		139.52
00404852	05/03/2019	School Specialty	01-4300		37.15
00404853	05/03/2019	Shadd Janitorial Supply	01-4300		831.19
00404854	05/03/2019	Sorenson Pest Control Inc.	01-5800		220.00
00404855	05/03/2019	Standard Insurance Company	01-9518		2,035.39
00404856	05/03/2019	Superior Tire Service	01-4300		37.70
00404857	05/03/2019	Sweet Beans Bakery	01-4300		84.45
00404858	05/03/2019	US Bank Equipment Finance	01-5600		2,208.28
00404859	05/03/2019	US Bank-Cal Card	01-4300	6,005.29	
			01-5200	700.00	6,705.29

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00404860	05/03/2019	Zamora Sod Farm	01-4300		566.28
00404988	05/10/2019	Alhambra & Sierra Springs	01-4300		60.99
00404989	05/10/2019	Alves, Mallory	01-4300		100.00
00404990	05/10/2019	Amazon Capital Services	01-4300	877.49	
			01-6200	121.44	
			Unpaid Tax	13.13-	985.80
00404991	05/10/2019	Anthem Sports	01-4400	3,527.81	
			Unpaid Tax	238.48-	3,289.33
00404992	05/10/2019	APISource, Inc.	01-4300	360.52	
			Unpaid Tax	24.37-	336.15
00404993	05/10/2019	Athletics Unlimited	01-4300		619.84
00404994	05/10/2019	Benning, Karen	01-4300		216.49
00404995	05/10/2019	Bishop's Pumpkin Farm	01-4300		1,350.00
00404996	05/10/2019	Boeger, Jill	01-4300		76.09
00404997	05/10/2019	Cal Custom Enterprises, Inc.	01-6200		25,800.00
00404998	05/10/2019	City of Colusa	01-5500		4,545.32
00404999	05/10/2019	Colligan, Mary	01-4300		250.00
00405000	05/10/2019	Colusa Dairy	01-4300		273.96
00405001	05/10/2019	Davies Oil Co.	01-4300		1,874.16
00405002	05/10/2019	Frontier	01-5900		7,784.00
00405003	05/10/2019	Fulcher Paint & Supply	01-4300		446.50
00405004	05/10/2019	General Binding Corp.	01-4300		311.70
00405005	05/10/2019	General Produce	13-4700		2,776.75
00405006	05/10/2019	Hicks, Rosemary	01-4300		18.75
00405007	05/10/2019	Hoblitt Motors	01-5600		318.23
00405008	05/10/2019	Hughes, Maribel	01-4300		160.44
00405009	05/10/2019	Hust Brothers	01-4300		486.08
00405010	05/10/2019	Imhoff, James	01-4300		204.94
00405011	05/10/2019	John Lambirth Trucking, Inc.	01-4300		561.72
00405012	05/10/2019	Johnston, Jodell	01-4300		119.85
00405013	05/10/2019	JW Wood Company, Inc.	01-4300	443.19	
			01-5600	443.23	886.42
00405014	05/10/2019	Laux, Shannon	01-4300		149.64
00405015	05/10/2019	Lay, Jennifer	01-4300		96.43
00405016	05/10/2019	Lemenager, Erika	01-4300		172.00
00405017	05/10/2019	Les Schwab Tire Center	01-5600		76.08
00405018	05/10/2019	Math Learning Center	01-4300		144.61
00405019	05/10/2019	Northern California Feed & Mineral Solutions	01-4300		15.00
00405020	05/10/2019	Peripole Inc.	01-4300		319.96
00405021	05/10/2019	Pierce Joint Unified School District	01-5800		380.00
00405022	05/10/2019	Quill Corporation	01-4300		4,987.28
00405023	05/10/2019	Reading Oil	01-4300		2,945.73
00405024	05/10/2019	Riso Products	01-4300		427.25
00405025	05/10/2019	Russell & Boals Painting, Inc.	01-6200		600.00
00405026	05/10/2019	Shadd Janitorial Supply	01-4300		5,993.19

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405027	05/10/2019	Sutter County Superintendent of Schools	01-4300		1,685.00
00405028	05/10/2019	Sysco Sacramento	13-4300	551.40	
			13-4700	796.26	1,347.66
00405029	05/10/2019	The Writing Company	01-4200		108.08
00405030	05/10/2019	Twin Cities Equipment Rental	01-5600		138.00
00405031	05/10/2019	US Bank-Cal Card	01-4300	2,709.29	
			01-5200	862.02	
			01-5800	3,616.00	
			95-4300	9,162.27	16,349.58
00405254	05/17/2019	Alaniz, Jennifer	95-4300		119.48
00405255	05/17/2019	Alves, Mallory	01-4300		283.97
00405256	05/17/2019	Amalia Morales	01-4300		238.56
00405257	05/17/2019	Amazon Capital Services	01-4300	586.16	
			95-4300	31.68	
			Unpaid Tax	26.81-	591.03
00405258	05/17/2019	Appeal-Democrat	01-5300		67.79
00405259	05/17/2019	Araneli Andrade	13-4700		25.00
00405260	05/17/2019	Badaluco, Vernon	95-4300		209.81
00405261	05/17/2019	Bailey, Christina	01-4300		93.45
00405262	05/17/2019	Beeler Tractor Company	01-4300		87.03
00405263	05/17/2019	Burg, Nikole	95-4300		150.00
00405264	05/17/2019	CA Department of Justice	01-5800		143.00
00405265	05/17/2019	Carolina Biological Supply Co.	01-4300		1,989.73
00405266	05/17/2019	CDW-Government	01-4400		260.00
00405267	05/17/2019	Climate Control, Inc.	01-5600		1,381.95
00405268	05/17/2019	Colusa County Farm Supply	01-4300		1,598.26
00405269	05/17/2019	Colusa Meat Market	01-4300		220.15
00405270	05/17/2019	Conservation Ambassadors	01-4300		750.00
00405271	05/17/2019	Creative Bus Sales	01-4300		162.04
00405272	05/17/2019	Cross Electric	01-6200		10,013.34
00405273	05/17/2019	Crystal Creamery, Dept. 33369	13-4700		4,489.58
00405274	05/17/2019	CUSD - Emergency Fund	01-9515		1,224.02
00405275	05/17/2019	Danielsen Company	13-4300	507.11	
			13-4700	5,973.00	
			13-4710	887.19	7,367.30
00405276	05/17/2019	Fredrickson, Catherine	01-4300		12.50
00405277	05/17/2019	Giffin, Matthew	01-4300		597.23
00405278	05/17/2019	Gold Star Foods	13-4700	4,040.17	
			13-5800	610.55	4,650.72
00405279	05/17/2019	Granzella's	01-4300		967.50
00405280	05/17/2019	Griff's Feed & Seed	01-4300		19.53
00405281	05/17/2019	Hardwick, Jennifer	01-4300		37.40
00405282	05/17/2019	Harmon, Sheraya	01-4300		90.58
00405283	05/17/2019	Haugh, Trisha	01-4300		100.00
00405284	05/17/2019	Herff Jones	95-4300		3,662.16
00405285	05/17/2019	Hoblitt Motors	01-5600		195.00

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405286	05/17/2019	Johnston, Jodell	01-4300		55.00
00405287	05/17/2019	Kamehameha Schools	95-4300		300.00
00405288	05/17/2019	Lia Kate Photography	95-4300		390.00
00405289	05/17/2019	Lowe's	01-4300		721.10
00405290	05/17/2019	Lyons, Tina	01-4300		85.00
00405291	05/17/2019	Messick Ace Hardware	01-4300		1,323.78
00405292	05/17/2019	Michael Phenicie	01-5200		176.52
00405293	05/17/2019	MJB Welding Supply, Inc.	01-4300		95.00
00405294	05/17/2019	Olson, Kimberly	01-4300		115.44
00405295	05/17/2019	Quill Corporation	01-4400		368.15
00405296	05/17/2019	Recology Butte Colusa Counties	01-5600		307.17
00405297	05/17/2019	Rideout Medical Association /Occupational Health	01-4300		250.00
00405298	05/17/2019	Rough Ryderz	95-4300		424.63
00405299	05/17/2019	Scholastic	95-4300		2,253.82
00405300	05/17/2019	Shadd Janitorial Supply	01-4300		911.79
00405301	05/17/2019	Smith, Melissa	01-4300		73.84
00405302	05/17/2019	SYTECH Solutions	01-5800		300.00
00405303	05/17/2019	Tamco Capital Corporation	01-5600		1,122.91
00405304	05/17/2019	Tietz, Ryan	01-4300		132.23
00405305	05/17/2019	Valley Truck & Tractor Company	01-4300		191.13
00405306	05/17/2019	Zee Medical	01-4300		119.29
00405477	05/24/2019	ABS Builders, Inc.	01-4300		4,175.00
00405478	05/24/2019	Advanced Document Concepts	01-4300	96.53	
			01-5600	1,669.04	1,765.57
00405479	05/24/2019	Ag-Seeds Unlimited	01-4300		361.50
00405480	05/24/2019	Amazon Capital Services	01-4300	444.27	
			01-4400	242.90	
			95-4300	109.56	
			Unpaid Tax	13.79-	782.94
00405481	05/24/2019	American Fidelity Assurance	01-9518		426.73
00405482	05/24/2019	AP Exams College Entrance Exam Board	01-4300		3,079.00
00405483	05/24/2019	ARC Alternatives	01-5800		2,560.50
00405484	05/24/2019	Badaluco, Vernon	95-4300		167.31
00405485	05/24/2019	Brooks, Samantha	95-4300		57.89
00405486	05/24/2019	CALIFORNIA'S VALUED TRUST	01-3701	14,746.49	
			01-9514	159,161.60	173,908.09
00405487	05/24/2019	Carolina Biological Supply Co.	01-4300		233.81
00405488	05/24/2019	Climate Control, Inc.	01-5600		3,194.67
00405489	05/24/2019	Colusa Dairy	01-4300		14.88
00405490	05/24/2019	Colusa High School	01-4300		125.00
00405491	05/24/2019	Continental Athletic Supply Company	01-5800		2,348.28
00405492	05/24/2019	CUSD - Emergency Fund	01-4300	200.00	
			01-5600	2,094.00	
			01-9515	374.75	
			01-9536	2,992.60	5,661.35

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405493	05/24/2019	Dick Blick	01-4300		113.94
00405494	05/24/2019	Double Good, LLC	95-4300		928.50
00405495	05/24/2019	Franz Family Bakeries	13-4700		928.92
00405496	05/24/2019	Frontier	01-5900		761.02
00405497	05/24/2019	General Produce	13-4700		3,051.80
00405498	05/24/2019	Harvey & Songer, Inc.	01-5600		769.95
00405499	05/24/2019	Highway 20 Signworks	95-4300		321.75
00405500	05/24/2019	Huff, Sandra	01-4300		100.00
00405501	05/24/2019	Hughes, Maribel	01-4300		239.62
00405502	05/24/2019	Infinite Campus	01-5800		150.00
00405503	05/24/2019	Interquest Detection Canines	01-5800		350.00
00405504	05/24/2019	Jeff Savage Plumbing	01-5600		4,025.00
00405505	05/24/2019	Johnson Printing & Design	01-4300		293.55
00405506	05/24/2019	Johnston, Jodell	01-4300		118.35
00405507	05/24/2019	LCMS Awards	01-4300		179.64
00405508	05/24/2019	Lemenager, Erika	01-5200		134.56
00405509	05/24/2019	Midwest Motor Supply Co., Inc. dba Kimball Midwest	01-4300		222.19
00405510	05/24/2019	NSCIF	01-4300	390.00	
			01-5800	150.00	540.00
00405511	05/24/2019	Oregon Shakespeare Festival	01-4300		360.00
00405512	05/24/2019	Printfly Corporation dba RushOrderTees.com	95-4300		189.21
00405513	05/24/2019	Quill Corporation	01-4300		659.56
00405514	05/24/2019	Renaissance Learning Inc.	01-4200		5.10
00405515	05/24/2019	Sandra K. Boyes-Freethy	01-4300		8,274.95
00405516	05/24/2019	Sargent Welch	01-6200		905.60
00405517	05/24/2019	School Specialty	01-4300		1,268.61
00405518	05/24/2019	Spurr	01-5500		3,445.83
00405519	05/24/2019	Three B's Toliet Rentals	01-4300		150.00
00405520	05/24/2019	Three Rivers Truck & Equipment Repair, Inc.	01-5600		2,290.00
00405521	05/24/2019	Verizon	01-5900		152.04
00405522	05/24/2019	Virco Manufacturing Corporation	01-4400		4,091.57
00405523	05/24/2019	Wheatland Union High School	01-5800		100.00
00405524	05/24/2019	Yearbooks at the Beach	95-4300		1,670.00
00405640	05/31/2019	Alesha Rush	01-4300		118.09
00405641	05/31/2019	Amazon Capital Services	01-4300	446.48	
			95-4300	159.41	
			Unpaid Tax	29.53-	576.36
00405642	05/31/2019	Athletics Unlimited	95-4300		922.52
00405643	05/31/2019	Bailey, Christina	01-4300		18.99
00405644	05/31/2019	Barbara Hankins dba Community Prepare	01-4300		750.00
00405645	05/31/2019	Boeger, Jill	01-4300		71.63
00405646	05/31/2019	Burg, Nikole	01-4300		75.40

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405647	05/31/2019	CA Department of Tax & Fee Administration	01-5800		295.99
00405648	05/31/2019	Carolina Biological Supply Co.	01-4300		2,525.40
00405649	05/31/2019	Chico Screen Printing	01-4300		2,032.39
00405650	05/31/2019	Crabtree, Timothy	01-5200		511.00
00405651	05/31/2019	Double Good, LLC	95-4300		99.00
00405652	05/31/2019	Formal Fashions	01-4300		1,684.80
00405653	05/31/2019	Franz Family Bakeries	13-4700		416.45
00405654	05/31/2019	Hardwick, Jennifer	01-4300		100.00
00405655	05/31/2019	Inland	01-5800		790.38
00405656	05/31/2019	K-LOG	01-4400		3,629.91
00405657	05/31/2019	LCMS Awards	01-4300		448.84
00405658	05/31/2019	MJB Welding Supply, Inc.	01-4300		313.44
00405659	05/31/2019	Nail, Mitchell	01-4300		192.34
00405660	05/31/2019	Northern California Feed & Mineral Solutions	01-4300		79.00
00405661	05/31/2019	Pacific Gas & Electric Co.	01-5500		19,998.07
00405662	05/31/2019	PASCO	01-4300		1,993.78
00405663	05/31/2019	Pearson	01-4100		11,312.60
00405664	05/31/2019	Reading Oil	01-4300		2,132.07
00405665	05/31/2019	Rebecca Randolph	95-4300		69.67
00405666	05/31/2019	Rodriguez-Dully, Cristina	01-4300		100.00
00405667	05/31/2019	Sargent Welch	01-6200		2,431.12
00405668	05/31/2019	Sweet Bean's Bakery	01-4300		18.30
00405669	05/31/2019	Tietz, Ryan	01-4300		100.00
00405670	05/31/2019	TNT School Supplies, Inc.	01-4300		511.26
00405671	05/31/2019	US Bank-Cal Card	01-4300	2,414.50	
			01-4400	1,758.05	
			01-5200	263.50	
			13-4700	138.67	4,574.72
00405672	05/31/2019	Valley Truck & Tractor Company	01-6400		31,650.78
00405810	06/07/2019	Alhambra & Sierra Springs	01-4300		50.53
00405811	06/07/2019	Andrea Bernardo	95-4300		98.31
00405812	06/07/2019	Armor Zone Athletic	01-4300		8,720.00
00405813	06/07/2019	Barbee, Jennifer	01-4300		197.03
00405814	06/07/2019	Barmann Landscape & Irrigation	01-6200		4,880.00
00405815	06/07/2019	Benning, Karen	01-4300		49.29
00405816	06/07/2019	Big Jim's Cattle Service	01-4300		1,229.46
00405817	06/07/2019	Brooks, Samantha	95-4300		160.47
00405818	06/07/2019	Burg, Nikole	01-4300	15.85	
			01-5800	25.00	40.85
00405819	06/07/2019	Cindy Cerney	95-4300		40.00
00405820	06/07/2019	City of Colusa	01-5500		6,383.87
00405821	06/07/2019	Colusa County Elections Department	01-5800		1,910.16
00405822	06/07/2019	Cremona, Tina	01-4300		117.78
00405823	06/07/2019	CUSD - Emergency Fund	01-9536		1,672.16
00405824	06/07/2019	Davison Drug & Stationary	01-4300		2.47

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405825	06/07/2019	Follett Library Resources	01-4200		448.19
00405826	06/07/2019	Franz Family Bakeries	13-4700		305.29
00405827	06/07/2019	Herff Jones	95-4300		3,543.56
00405828	06/07/2019	Hughes, Maribel	01-4300		96.62
00405829	06/07/2019	Imhoff, James	01-4300		189.18
00405830	06/07/2019	Imhoff, Lucille	01-5200		229.68
00405831	06/07/2019	Johnson Printing & Design	01-4300		234.88
00405832	06/07/2019	Jostens	01-4300		13.88
00405833	06/07/2019	Laux, Shannon	01-5200		105.40
00405834	06/07/2019	Lay, Eric	01-5800		25.00
00405835	06/07/2019	Lay, Jennifer	01-4300		292.39
00405836	06/07/2019	LCMS Awards	95-4300		540.00
00405837	06/07/2019	Lemenager, Erika	01-4300		73.30
00405838	06/07/2019	Lyons, Tina	01-5800		30.00
00405839	06/07/2019	Macmillan Holdings, LLC dba Holtzbrinck Pub. LLC	01-4100		4,064.44
00405840	06/07/2019	Meridian Diesel	01-5600		616.11
00405841	06/07/2019	MJB Welding Supply, Inc.	01-4300		2,131.67
00405842	06/07/2019	Nail, Mitchell	95-4300		40.00
00405843	06/07/2019	NSCIF	01-5800		45.00
00405844	06/07/2019	PT Hospitality dba Peach Tree Inn	01-5200		673.48
00405845	06/07/2019	Recology Butte Colusa Counties	01-5500		3,019.60
00405846	06/07/2019	Recology Butte Colusa Counties	01-4300		136.54
00405847	06/07/2019	Renaissance Learning Inc.	01-4200		5.10
00405848	06/07/2019	Richard's Tree Service	01-5600		1,900.00
00405849	06/07/2019	Rodriguez-Dully, Cristina	01-4300		22.45
00405850	06/07/2019	Sargent Welch	01-6200		2,488.70
00405851	06/07/2019	Shadd Janitorial Supply	01-4300		48.26
00405852	06/07/2019	Shannon Scofield	01-4300		290.07
00405853	06/07/2019	Standard Insurance Company	01-9518		2,038.71
00405854	06/07/2019	Stever, Stephanie	01-4300	33.07	
			01-5800	15.00	48.07
00405855	06/07/2019	Superior Tire Service	01-4300		37.70
00405856	06/07/2019	Tanner, Lori	01-4300		43.84
00405857	06/07/2019	Top Tier Data Com	01-5800	142.50	
			01-6200	285.00	427.50
00405858	06/07/2019	US Bank Equipment Finance	01-5600		2,208.28
00405859	06/07/2019	US Bank-Cal Card	01-4200	975.98	
			01-4300	2,279.91	
			01-5200	1,210.00	
			01-5800	7,026.29	
			95-4300	3,110.28	14,602.46
00405860	06/07/2019	Vargas, Socorro	01-4300		9.00
00405861	06/07/2019	Weiglein, Roberta	01-4300		100.00
00405862	06/07/2019	Wirt, John	01-4300	42.47	
			01-5800	769.67	812.14

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405863	06/07/2019	Yearbooks at the Beach	95-4300		405.00
00405963	06/14/2019	All Metals Supply, Inc.	01-4300		1,275.11
00405964	06/14/2019	Amazon Capital Services	01-4300	2,230.95	
			95-4300	44.00	
			Unpaid Tax	3.82-	2,271.13
00405965	06/14/2019	Apple Inc.	95-4300		1,958.04
00405966	06/14/2019	Beeler Tractor Company	01-4300		245.84
00405967	06/14/2019	Burg, Nikole	01-5200		237.50
00405968	06/14/2019	Butte Sand & Gravel	01-4300		2,154.91
00405969	06/14/2019	CA Department of Justice	01-5800		179.00
00405970	06/14/2019	CA FBLA	01-4300	5,395.00	
			01-5800	3,672.00	
			95-5800	765.00	9,832.00
00405971	06/14/2019	CDW-Government	01-4400		138.00
00405972	06/14/2019	Colusa Co Environmental Health	01-5800	217.00	
			13-5800	1,176.00	1,393.00
00405973	06/14/2019	Colusa County Farm Supply	01-4300		760.95
00405974	06/14/2019	Cross Electric	01-6200		6,372.83
00405975	06/14/2019	Crystal Creamery, Dept. 33369	13-4700		4,692.40
00405976	06/14/2019	Danielsen Company	13-4700		6,540.17
00405977	06/14/2019	Davies Oil Co.	01-4300		3,216.77
00405978	06/14/2019	Emily Pingrey	95-4300		58.93
00405979	06/14/2019	EMPLOYMENT DEVELOPMENT DEPT.	01-6200		3,640.51
00405980	06/14/2019	Encarnacion Santana	01-4300		1,206.56
00405981	06/14/2019	Franz Family Bakeries	13-4700		237.00
00405982	06/14/2019	Frontier	01-5900		7,197.32
00405983	06/14/2019	Fulcher Paint & Supply	01-4300		315.00
00405984	06/14/2019	General Produce	13-4700		1,590.40
00405985	06/14/2019	Gold Star Foods	13-5800		568.45
00405986	06/14/2019	Green Acres	01-5800		275.00
00405987	06/14/2019	Griff's Feed & Seed	Cancelled		247.82 *
Cancelled on 07/12/2019, Cancel Register # 56390					
00405988	06/14/2019	J.M. King Consulting, Inc.	25-5800		4,372.50
00405989	06/14/2019	Lowe's	01-4300		1,710.97
00405990	06/14/2019	Macmillan Holdings, LLC dba Holtzbrinck Pub. LLC	01-4100		965.25
00405991	06/14/2019	Math Learning Center	01-4100		4,565.44
00405992	06/14/2019	MJB Welding Supply, Inc.	01-4300		104.50
00405993	06/14/2019	Nail, Mitchell	01-4300		124.70
00405994	06/14/2019	Perma-Bound	01-4300		2,055.16
00405995	06/14/2019	Pioneer Review	01-4300		55.00
00405996	06/14/2019	Quill Corporation	01-4300		531.27
00405997	06/14/2019	Recology Butte Colusa Counties	01-5600		307.17
00405998	06/14/2019	Reece, Barbara	01-4300		17.67
00405999	06/14/2019	Riverside Lanes	95-4300		860.21
00406000	06/14/2019	Rogers, Ronald	01-4300		21.29

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406001	06/14/2019	Roseville Golfand, LTD dba Golfand/Sunsplash	95-4300		2,647.50
00406002	06/14/2019	School Specialty	01-4300		32.48
00406003	06/14/2019	Shadd Janitorial Supply	01-4300		1,761.02
00406004	06/14/2019	Sorenson Pest Control Inc.	01-5800		220.00
00406005	06/14/2019	Sutter Buttes Communications	01-5800		323.40
00406006	06/14/2019	Sysco Sacramento	13-4300	588.92	
			13-4700	530.53	1,119.45
00406007	06/14/2019	Tamco Capital Corporation	01-5600		1,122.91
00406008	06/14/2019	Taymark dba Anderson's	01-4300	152.43	
			Unpaid Tax	10.30-	142.13
00406009	06/14/2019	TCSIG	01-5400		250.00
00406010	06/14/2019	The Writing Company	01-4200		518.31
00406011	06/14/2019	Three B's Toliet Rentals	01-4300		150.00
00406012	06/14/2019	Universal Cheerleaders Assoc.	95-4300		3,076.00
00406013	06/14/2019	Yuba Safe & Lock	01-4300		116.79
00406185	06/21/2019	Advanced Document Concepts	01-5600		2,095.69
00406186	06/21/2019	Alda Turgieva	01-4300		1,054.49
00406187	06/21/2019	Amazon Capital Services	01-4300		123.34
00406188	06/21/2019	Basketball Products International	01-4400		2,438.00
00406189	06/21/2019	CDW-Government	01-4300	744.33	
			01-4400	1,335.48	2,079.81
00406190	06/21/2019	CICC Wellness Center	01-5800		400.00
00406191	06/21/2019	Custom Ink	95-4300		709.17
00406192	06/21/2019	Generations	01-4300		270.14
00406193	06/21/2019	Gold Star Foods	13-4700		468.00
00406194	06/21/2019	Griff's Feed & Seed	01-4300		227.82
00406195	06/21/2019	Hughes, Maribel	01-4300		25.21
00406196	06/21/2019	JW Pepper	01-4200	449.77	
			01-4300	469.69	919.46
00406197	06/21/2019	Messick Ace Hardware	01-4300		1,645.89
00406198	06/21/2019	Meyers, Lorie	01-4300		390.77
00406199	06/21/2019	Pacific Gas & Electric Co.	01-5500		24,588.18
00406200	06/21/2019	Quill Corporation	01-4300		485.12
00406201	06/21/2019	Riverside Lanes	01-4300		820.29
00406202	06/21/2019	Rodriguez, Jose	01-5200		82.00
00406203	06/21/2019	Round Table Pizza	01-4300		225.10
00406204	06/21/2019	Ruiz, Brandon	01-5200	90.00	
			01-5800	150.00	240.00
00406205	06/21/2019	Scholastic	01-4300		3,537.54
00406206	06/21/2019	School Specialty	01-4300		679.08
00406207	06/21/2019	Shadd Janitorial Supply	01-4300		70.62
00406208	06/21/2019	Spurr	01-5500		1,252.54
00406209	06/21/2019	Taylor, Perry	01-4300		90.25
00406210	06/21/2019	Valley Truck & Tractor Company	01-4300		77.35
00406211	06/21/2019	Verizon	01-5900		152.04

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Checks Dated 05/01/2019 through 06/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406212	06/21/2019	Weiglein, Roberta	01-4300		107.37
00406213	06/21/2019	Woodwind Brasswind	95-4300		1,138.22
00406214	06/21/2019	Zions Bank Corporation Trust Division	01-5800		350.00
			Total Number of Checks	353	726,171.48

	Count	Amount
Cancel	2	1,672.82
Net Issue		724,498.66

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund/County Sch.srv.fd	298	633,760.79
13	Cafeteria Fund	21	43,175.48
25	Capital Facilities Fund	1	4,372.50
95	Student Body Fund	42	43,579.77
Total Number of Checks		351	724,888.54
Less Unpaid Tax Liability			389.88-
Net (Check Amount)			724,498.66

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Vendor Checks				Pay Date 05/01/2019 through 06/30/2019	
Check Date	Check #	Check Amount	Vendor Id	Vendor Name	
05/10/19	000752544	5.12	991216/1	CSEA	
	Total for 05/10/19	5.12		Count	1
05/31/19	000752792	3,009.33	991204/1	AMERICAN FIDELITY CANCER/ACCD/LIFE	
05/31/19	000752793	4,361.64	991204/2	AMERICAN FIDELITY DEPEND CARE AND FLEX	
05/31/19	000752794	2,365.00	991204/4	AMERICAN FIDELITY HSA ACCOUNT	
05/31/19	000752795	108.00	991205/1	ASSN OF CA SCHOOL ADMIN	
05/31/19	000752796	1,981.68	991216/1	CSEA	
05/31/19	000752797	195.00	991219/1	CSEA CHAPTER 574	
05/31/19	000752798	25.00	991217/1	CSEA VICTORY CLUB	
05/31/19	000752799	6,290.75	991206/1	CTA	
05/31/19	000752800	360.00	991206/2	CTA Local Dues	
05/31/19	000752801	81.00	991291/1	ENVOY ADMIN FEE	
05/31/19	000752802	9,147.13	991221/1	ENVOY PLAN SERVICES	
05/31/19	000752803	2,645.00	991230/1	SCHOOLS FINANCIAL CREDIT UNION	
05/31/19	000752804	74.53	991236/1	THE STANDARD	
05/31/19	000752805	247.14	991284/1	US DEPT OF EDUCATION AWG	
05/31/19	000752806	403.92	991239/1	WASHINGTON NATIONAL INS CO	
	Total for 05/31/19	31,295.12		Count	15
06/10/19	000752940	10.24	991216/1	CSEA	
	Total for 06/10/19	10.24		Count	1
06/28/19	000753073	1,037.12	991204/1	AMERICAN FIDELITY CANCER/ACCD/LIFE	
06/28/19	000753074	1,521.64	991204/2	AMERICAN FIDELITY DEPEND CARE AND FLEX	
06/28/19	000753075	925.00	991204/4	AMERICAN FIDELITY HSA ACCOUNT	
06/28/19	000753076	108.00	991205/1	ASSN OF CA SCHOOL ADMIN	
06/28/19	000753077	986.17	991216/1	CSEA	
06/28/19	000753078	66.00	991219/1	CSEA CHAPTER 574	
06/28/19	000753079	13.00	991217/1	CSEA VICTORY CLUB	
06/28/19	000753080	1,061.36	991221/1	ENVOY PLAN SERVICES	
06/28/19	000753081	1,600.00	991230/1	SCHOOLS FINANCIAL CREDIT UNION	
06/28/19	000753082	130.86	991239/1	WASHINGTON NATIONAL INS CO	
	Total for 06/28/19	7,449.15		Count	10
Total Vendor Checks		38,759.63	Vendor Checks Count		27

Employee Checks				Pay Date 05/01/2019 through 06/30/2019		
Check Date	Check #	Check Amount	(ID) SSN4	Employee Name		
05/10/19	000752488	26.87	(000456) 8540	Angela Hammock		
05/10/19	000752489	28.35	(000713) 1429	Eric Lang		
05/10/19	000752490	15.73	(000627) 1305	Katherine Mobley		
05/10/19	000752491	28.35	(000354) 3967	Natalie Sandidge		
05/10/19	000752492	101.87	(000768) 1202	Haidee Solis		
05/10/19	000752493	229.86	(000824) 3063	William Brenton		
05/10/19	000752494	247.24	(000294) 6137	Russell Gardner		
05/10/19	000752495	247.37	(000790) 5077	John Hahn		
05/10/19	000752496	515.07	(000791) 8697	Christine Huffman		
05/10/19	000752497	205.95	(000587) 1398	J. Eliot Hunter		
05/10/19	000752498	371.05	(000798) 0370	Rachanee Jackson		
05/10/19	000752499	224.91	(000823) 6709	Silvia Sanchez		
05/10/19	000752500	603.34	(000229) 7563	Elizabeth Yerxa		
	Total for 05/10/19	2,845.96		Count	13	
05/31/19	000752612	1,953.41	(000003) 8920	Carmen Altamirano		
05/31/19	000752613	950.02	(000450) 2069	Ann Amsden		
05/31/19	000752614	920.62	(000818) 0222	Brea A. Cates		
05/31/19	000752615	1,806.32	(000044) 9073	Betty Coronado		
05/31/19	000752616	1,291.72	(000469) 9431	Micheal Cox		
05/31/19	000752617	2,942.43	(000048) 6349	Tina Cremo		
05/31/19	000752618	1,098.64	(000068) 8071	Linda Fisher		
05/31/19	000752619	1,003.56	(000084) 5656	Leslie Hall		
05/31/19	000752620	1,292.23	(000456) 8540	Angela Hammock		
05/31/19	000752621	3,388.47	(000452) 4196	Sheraya Harmon		
05/31/19	000752622	902.49	(000713) 1429	Eric Lang		
05/31/19	000752623	805.94	(000627) 1305	Katherine Mobley		
05/31/19	000752624	427.27	(000546) 3738	Cynthia O'brien		
05/31/19	000752625	833.72	(000354) 3967	Natalie Sandidge		
05/31/19	000752626	336.00	(000768) 1202	Haidee Solis		
05/31/19	000752627	993.52	(000548) 7142	Jessica Bedolla		
05/31/19	000752628	267.89	(000811) 7688	Kristena Adkinson		
05/31/19	000752629	64.64	(000825) 7763	Emily Barrow		
05/31/19	000752630	160.95	(000824) 3063	William Brenton		
05/31/19	000752631	123.62	(000827) 6560	Pauline Byrd		
05/31/19	000752632	126.00	(000805) 2205	Abigael Galvez		
05/31/19	000752633	638.69	(000294) 6137	Russell Gardner		
05/31/19	000752634	123.68	(000789) 0013	Leobardo Garnica Jr.		
05/31/19	000752635	383.51	(000790) 5077	John Hahn		
05/31/19	000752636	68.98	(000365) 0179	Nancy Hull		
05/31/19	000752637	144.28	(000798) 0370	Rachanee Jackson		
05/31/19	000752638	61.84	(000831) 7382	Beau Mathews		
05/31/19	000752639	132.00	(000741) 2358	Jordan Mullins		
05/31/19	000752640	2,410.18	(000829) 8028	Nicholas Reading		
Selection	Grouped by Pay Date, Sorted by Type, Check Number, (Organization = 12)				ESCAPE	ONLINE
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Employee Checks				Pay Date 05/01/2019 through 06/30/2019	
Check Date	Check #	Check Amount	(ID) SSN4	Employee Name	
05/31/19	000752641	91.97	(000665) 3923	Nancy Salm	
05/31/19	000752642	674.46	(000828) 1081	Danielle Sanchez	
05/31/19	000752643	387.87	(000826) 3099	Nataly Solis Reyes	
05/31/19	000752644	123.68	(000830) 9545	Jeanette Torok	
05/31/19	000752645	64.64	(000217) 6255	Harold Ward	
05/31/19	000752646	370.86	(000822) 0573	James Whiteaker	
05/31/19	000752647	842.52	(000762) 3673	Araneli Andrade	
05/31/19	000752648	1,525.60	(000574) 2457	Blanca Avina	
05/31/19	000752649	1,007.16	(000284) 3036	Susan Correa	
05/31/19	000752650	982.27	(000637) 3493	Jennifer Goodman	
05/31/19	000752651	4,077.59	(000105) 6117	Jeff Isaksen	
05/31/19	000752652	4,016.60	(000127) 5892	Courtney Lemenager	
05/31/19	000752653	868.01	(000781) 5245	Sally Loeza	
05/31/19	000752654	1,385.09	(000685) 7292	Andrea Manor	
05/31/19	000752655	1,219.60	(000459) 1948	Nancy Montejano	
05/31/19	000752656	1,269.52	(000550) 2374	Tiessa Santana	
05/31/19	000752657	819.17	(000704) 3073	Ricky Zaragoza	
05/31/19	000752658	2,486.68	(000778) 2276	Brandon Ruiz	
05/31/19	000752659	2,514.35	(000751) 6229	Daniel Ruiz	
05/31/19	000752660	2,662.52	(000186) 7772	Nick Schantz	
Total for 05/31/19		53,042.78		Count	49
06/10/19	000752868	100.26	(000044) 9073	Betty Coronado	
06/10/19	000752869	66.93	(000469) 9431	Micheal Cox	
06/10/19	000752870	115.55	(000811) 7688	Kristena Adkinson	
06/10/19	000752871	61.80	(000827) 6560	Pauline Byrd	
06/10/19	000752872	123.68	(000801) 2418	Gavin Cheema	
06/10/19	000752873	137.97	(000794) 6952	Lori Foster	
06/10/19	000752874	126.00	(000805) 2205	Abigael Galvez	
06/10/19	000752875	123.62	(000294) 6137	Russell Gardner	
06/10/19	000752876	762.31	(000791) 8697	Christine Huffman	
06/10/19	000752877	123.68	(000802) 2095	Shannon R. Ibbotson	
06/10/19	000752878	123.68	(000798) 0370	Rachanee Jackson	
06/10/19	000752879	40.67	(000800) 0625	Julissa Morales	
06/10/19	000752880	180.00	(000741) 2358	Jordan Mullins	
06/10/19	000752881	129.29	(000217) 6255	Harold Ward	
06/10/19	000752882	123.62	(000822) 0573	James Whiteaker	
06/10/19	000752883	1,659.18	(000229) 7563	Elizabeth Yerxa	
06/10/19	000752884	326.63	(000704) 3073	Ricky Zaragoza	
06/10/19	000752885	1,038.34	(000751) 6229	Daniel Ruiz	
Total for 06/10/19		5,363.21		Count	18
06/28/19	000753001	46.13	(000450) 2069	Ann Amsden	
06/28/19	000753002	236.78	(000048) 6349	Tina Cremo	

Employee Checks				Pay Date 05/01/2019 through 06/30/2019
Check Date	Check #	Check Amount	(ID) SSN4	Employee Name
06/28/19	000753003	1,606.22	(000048) 6349	Tina Cremo
06/28/19	000753004	236.90	(000452) 4196	Sheraya Harmon
06/28/19	000753005	951.58	(000452) 4196	Sheraya Harmon
06/28/19	000753006	3.55	(000713) 1429	Eric Lang
06/28/19	000753007	565.19	(000832) 1461	Alex Hinely
06/28/19	000753008	124.67	(000833) 0465	Alondra Padilla Martin
06/28/19	000753009	1,000.37	(000785) 9341	Nicholas Schantz
06/28/19	000753010	759.40	(000835) 2363	Noah A. Gomez
06/28/19	000753011	1,399.84	(000105) 6117	Jeff Isaksen
06/28/19	000753012	1,262.13	(000127) 5892	Courtney Lemenager
06/28/19	000753013	267.88	(000834) 2059	Yecenia Polanco
06/28/19	000753014	2,486.68	(000778) 2276	Brandon Ruiz
06/28/19	000753015	2,514.35	(000751) 6229	Daniel Ruiz
06/28/19	000753016	2,662.52	(000186) 7772	Nick Schantz
06/28/19	000753122	1,962.47	(000003) 8920	Carmen Altamirano
06/28/19	000753123	982.62	(000450) 2069	Ann Amsden
06/28/19	000753124	250.04	(000818) 0222	Brea A. Cates
06/28/19	000753125	1,814.94	(000044) 9073	Betty Coronado
06/28/19	000753126	1,317.02	(000469) 9431	Micheal Cox
06/28/19	000753127	2,981.44	(000048) 6349	Tina Cremo
06/28/19	000753128	1,172.24	(000068) 8071	Linda Fisher
06/28/19	000753129	1,107.09	(000084) 5656	Leslie Hall
06/28/19	000753130	1,290.96	(000456) 8540	Angela Hammock
06/28/19	000753131	3,408.74	(000452) 4196	Sheraya Harmon
06/28/19	000753132	889.75	(000713) 1429	Eric Lang
06/28/19	000753133	812.49	(000627) 1305	Katherine Mobley
06/28/19	000753134	567.82	(000546) 3738	Cynthia O'brien
06/28/19	000753135	862.95	(000354) 3967	Natalie Sandidge
06/28/19	000753136	1,006.40	(000548) 7142	Jessica Bedolla
06/28/19	000753137	842.50	(000762) 3673	Araneli Andrade
06/28/19	000753138	1,525.60	(000574) 2457	Blanca Avina
06/28/19	000753139	1,006.08	(000284) 3036	Susan Correa
06/28/19	000753140	982.25	(000637) 3493	Jennifer Goodman
06/28/19	000753141	4,082.62	(000105) 6117	Jeff Isaksen
06/28/19	000753142	4,012.48	(000127) 5892	Courtney Lemenager
06/28/19	000753143	1,579.58	(000781) 5245	Sally Loeza
06/28/19	000753144	1,385.05	(000685) 7292	Andrea Manor
06/28/19	000753145	1,053.90	(000459) 1948	Nancy Montejano
06/28/19	000753146	1,389.51	(000550) 2374	Tiessa Santana
06/28/19	000753147	718.79	(000704) 3073	Ricky Zaragoza
06/28/19	000753190	1,962.47	(000003) 8920	Carmen Altamirano
06/28/19	000753191	982.61	(000450) 2069	Ann Amsden
06/28/19	000753192	250.03	(000818) 0222	Brea A. Cates

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Employee Checks				Pay Date 05/01/2019 through 06/30/2019
Check Date	Check #	Check Amount	(ID) SSN4	Employee Name
06/28/19	000753193	1,814.94	(000044) 9073	Betty Coronado
06/28/19	000753194	1,317.02	(000469) 9431	Micheal Cox
06/28/19	000753195	2,981.43	(000048) 6349	Tina Cremo
06/28/19	000753196	1,172.24	(000068) 8071	Linda Fisher
06/28/19	000753197	1,107.09	(000084) 5656	Leslie Hall
06/28/19	000753198	1,294.99	(000456) 8540	Angela Hammock
06/28/19	000753199	3,408.73	(000452) 4196	Sheraya Harmon
06/28/19	000753200	889.74	(000713) 1429	Eric Lang
06/28/19	000753201	812.49	(000627) 1305	Katherine Mobley
06/28/19	000753202	567.81	(000546) 3738	Cynthia O'brien
06/28/19	000753203	920.68	(000354) 3967	Natalie Sandidge
06/28/19	000753204	210.00	(000768) 1202	Haidee Solis
06/28/19	000753205	1,006.40	(000548) 7142	Jessica Bedolla
06/28/19	000753206	842.50	(000762) 3673	Araneli Andrade
06/28/19	000753207	1,525.60	(000574) 2457	Blanca Avina
06/28/19	000753208	1,006.07	(000284) 3036	Susan Correa
06/28/19	000753209	982.25	(000637) 3493	Jennifer Goodman
06/28/19	000753210	4,082.61	(000105) 6117	Jeff Isaksen
06/28/19	000753211	4,012.48	(000127) 5892	Courtney Lemenager
06/28/19	000753212	1,579.57	(000781) 5245	Sally Loeza
06/28/19	000753213	1,385.05	(000685) 7292	Andrea Manor
06/28/19	000753214	1,053.89	(000459) 1948	Nancy Montejano
06/28/19	000753215	1,389.51	(000550) 2374	Tiessa Santana
06/28/19	000753216	718.79	(000704) 3073	Ricky Zaragoza
Total for 06/28/19		94,406.51		Count 69
Total Employee Checks		155,658.46	Employee Checks Count	149

Employee Advices				Pay Date 05/01/2019 through 06/30/2019	
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name	
05/10/19	ACH-91200698	145.37	(000767) 5220	Daphne Garcia	
05/10/19	ACH-91200699	361.74	(000097) 0473	Sandra Huff	
05/10/19	ACH-91200700	23.91	(000710) 4391	Luis Sanchez	
05/10/19	ACH-91200701	128.63	(000654) 8708	Abel Sandoval	
05/10/19	ACH-91200702	88.18	(000613) 1919	Samantha Brooks	
05/10/19	ACH-91200703	108.92	(000500) 8861	Melissa Michalk	
05/10/19	ACH-91200704	151.57	(000402) 0191	Mitchell Nail	
05/10/19	ACH-91200705	175.06	(000206) 8033	Darren Townzen	
05/10/19	ACH-91200706	604.87	(000737) 0016	Christina Avera	
05/10/19	ACH-91200707	543.75	(000787) 1508	Maria Garcia	
05/10/19	ACH-91200708	209.74	(000820) 2181	Giovany Guzman	
05/10/19	ACH-91200709	633.67	(000124) 0734	Shannon Laux	
05/10/19	ACH-91200710	543.75	(000806) 4093	Evangelina Martinez Hernandez	
05/10/19	ACH-91200711	611.80	(000777) 7286	Grant Mayberry	
05/10/19	ACH-91200712	298.92	(000786) 6951	Salli Wallace	
05/10/19	ACH-91200713	737.10	(000260) 9376	Victor Gomez	
05/10/19	ACH-91200714	280.09	(000755) 5612	Ellen Hester	
05/10/19	ACH-91200715	179.02	(000279) 5040	Ronald Rogers	
05/10/19	ACH-91200716	459.17	(000199) 4875	Perry Taylor	
Total for 05/10/19		6,285.26		Count	19
05/31/19	ACH-91200717	3,273.00	(000547) 3846	Mallory Alves	
05/31/19	ACH-91200718	1,309.95	(000005) 0806	Toni Apaseo	
05/31/19	ACH-91200719	2,317.32	(000014) 7837	Christina Bailey	
05/31/19	ACH-91200720	3,821.52	(000016) 3111	Tiffany Bailey	
05/31/19	ACH-91200721	3,575.11	(000400) 9166	Jennifer Barbee	
05/31/19	ACH-91200722	2,408.47	(000019) 6758	Agustin Bautista	
05/31/19	ACH-91200723	4,147.11	(000151) 1442	Karen Benning	
05/31/19	ACH-91200724	886.27	(000438) 6716	Lizzette Berry	
05/31/19	ACH-91200725	4,777.17	(000025) 0595	Jill Boeger	
05/31/19	ACH-91200726	597.57	(000559) 8578	Natalii Chavez	
05/31/19	ACH-91200727	449.37	(000757) 2956	Michelle Collins	
05/31/19	ACH-91200728	2,224.37	(000749) 2065	Moses Espino	
05/31/19	ACH-91200729	3,102.87	(000653) 2264	Catherine Fredrickson	
05/31/19	ACH-91200730	333.00	(000767) 5220	Daphne Garcia	
05/31/19	ACH-91200731	970.85	(000758) 6263	Marjorie Gonzales	
05/31/19	ACH-91200732	3,965.89	(000353) 9236	Jennifer Hardwick	
05/31/19	ACH-91200733	5,123.29	(000088) 6030	Trisha Haugh	
05/31/19	ACH-91200734	2,344.61	(000091) 6710	Rosemary Hicks	
05/31/19	ACH-91200735	3,737.35	(000097) 0473	Sandra Huff	
05/31/19	ACH-91200736	2,212.48	(000099) 7004	Maribel Hughes	
05/31/19	ACH-91200737	5,232.38	(000101) 0515	James Imhoff	
05/31/19	ACH-91200738	5,194.07	(000107) 6605	Deanna Jarrett	
05/31/19	ACH-91200739	813.16	(000668) 4847	Jennifer Jelavich	
Selection Grouped by Pay Date, Sorted by Type, Check Number, (Organization = 12)				ESCAPE	ONLINE
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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
05/31/19	ACH-91200740	3,637.44	(000753) 8391	Victoria Kachan
05/31/19	ACH-91200741	1,053.59	(000119) 3122	April Kraft
05/31/19	ACH-91200742	5,377.40	(000125) 1733	Jennifer Lay
05/31/19	ACH-91200743	3,393.08	(000618) 4614	Chloe Maccullough
05/31/19	ACH-91200744	3,226.21	(000401) 7819	Ashley Martinez
05/31/19	ACH-91200745	4,869.17	(000148) 4711	Jamie Myers
05/31/19	ACH-91200746	1,443.26	(000538) 0908	Alyssa Penhall
05/31/19	ACH-91200747	701.54	(000763) 7977	Stephanie Ponciano
05/31/19	ACH-91200748	593.92	(000759) 0891	Anthony Ramirez
05/31/19	ACH-91200749	770.19	(000171) 9060	Luisana Rangel
05/31/19	ACH-91200750	5,880.75	(000701) 6744	Jose Rodriguez
05/31/19	ACH-91200751	5,604.54	(000180) 9402	Cristina Rodriguez-Dully
05/31/19	ACH-91200752	2,787.96	(000184) 2251	Aurora Salazar
05/31/19	ACH-91200753	898.82	(000710) 4391	Luis Sanchez
05/31/19	ACH-91200754	1,312.30	(000654) 8708	Abel Sandoval
05/31/19	ACH-91200755	4,903.80	(000191) 6567	Melissa Slocum
05/31/19	ACH-91200756	2,395.71	(000404) 9842	Melissa Smith
05/31/19	ACH-91200757	5,086.36	(000204) 0639	Ryan Tietz
05/31/19	ACH-91200758	1,924.79	(000621) 0719	Andrea Uhlenkott
05/31/19	ACH-91200759	673.77	(000254) 3730	Christina Vargas
05/31/19	ACH-91200760	3,161.90	(000208) 4527	Socorro Vargas
05/31/19	ACH-91200761	4,022.17	(000220) 7332	Roberta Weiglein
05/31/19	ACH-91200762	736.05	(000555) 3048	Jennifer Bacon
05/31/19	ACH-91200763	3,210.58	(000425) 2949	Vernon Badaluco
05/31/19	ACH-91200764	3,361.90	(000613) 1919	Samantha Brooks
05/31/19	ACH-91200765	3,062.04	(000695) 1949	Nikole Burg
05/31/19	ACH-91200766	5,531.54	(000035) 3924	Rebecca Changus
05/31/19	ACH-91200767	3,690.31	(000046) 4487	Jennifer Corriea
05/31/19	ACH-91200768	6,016.09	(000047) 9239	Timothy Crabtree
05/31/19	ACH-91200769	1,413.59	(000058) 6096	Lesha Duron
05/31/19	ACH-91200770	5,392.39	(000074) 3530	Matthew Giffin
05/31/19	ACH-91200771	1,395.69	(000729) 5496	Allison Hernandez
05/31/19	ACH-91200772	3,230.98	(000616) 8880	Matthew Jessee
05/31/19	ACH-91200773	5,864.64	(000756) 7818	Casey Johnson
05/31/19	ACH-91200774	6,434.09	(000296) 6093	Eric Lay
05/31/19	ACH-91200775	5,322.31	(000493) 1267	Tina Lyons
05/31/19	ACH-91200776	1,792.23	(000133) 9466	Donna Mahorney
05/31/19	ACH-91200777	2,159.82	(000140) 3758	Lorie Meyers
05/31/19	ACH-91200778	3,750.67	(000500) 8861	Melissa Michalk
05/31/19	ACH-91200779	4,708.63	(000402) 0191	Mitchell Nail
05/31/19	ACH-91200780	4,774.51	(000153) 7683	Kimberly Olson
05/31/19	ACH-91200781	4,141.11	(000167) 9297	David Ramirez
05/31/19	ACH-91200782	3,897.02	(000551) 8619	Rebecca Ramirez

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
05/31/19	ACH-91200783	4,159.08	(000552) 7532	Rebecca Robertson
05/31/19	ACH-91200784	2,051.98	(000622) 0977	Cecilia Ruiz
05/31/19	ACH-91200785	1,651.16	(000189) 3879	Gay Seaver
05/31/19	ACH-91200786	3,689.64	(000494) 4062	Stephanie Stever
05/31/19	ACH-91200787	3,130.82	(000694) 5941	Jean Summerville
05/31/19	ACH-91200788	5,438.26	(000116) 1738	Lori Tanner
05/31/19	ACH-91200789	5,350.48	(000201) 7151	Heather Thomas
05/31/19	ACH-91200790	5,131.82	(000206) 8033	Darren Townzen
05/31/19	ACH-91200791	4,842.41	(000225) 1090	Joseph Williamson
05/31/19	ACH-91200792	3,499.36	(000608) 1887	John Wirt
05/31/19	ACH-91200793	3,782.47	(000517) 1617	Megan Zwald
05/31/19	ACH-91200794	2,975.43	(000737) 0016	Christina Avera
05/31/19	ACH-91200795	4,065.65	(000773) 6935	Callie Barber
05/31/19	ACH-91200796	3,099.42	(000788) 2901	Susan Barrett
05/31/19	ACH-91200797	2,761.40	(000614) 8050	Gayle Bradbury
05/31/19	ACH-91200798	2,815.89	(000760) 0002	Adam Dragoo
05/31/19	ACH-91200799	2,016.90	(000350) 3607	Maria Espindola
05/31/19	ACH-91200800	783.32	(000787) 1508	Maria Garcia
05/31/19	ACH-91200801	319.87	(000820) 2181	Giovany Guzman
05/31/19	ACH-91200802	3,276.30	(000096) 7021	Zeba Hone
05/31/19	ACH-91200803	5,336.39	(000102) 1842	Lucille Imhoff
05/31/19	ACH-91200804	2,934.87	(000106) 0512	Roberta James
05/31/19	ACH-91200805	8,137.15	(000784) 8753	Scott Lantsberger
05/31/19	ACH-91200806	180.00	(000766) 1367	Chaena Laux
05/31/19	ACH-91200807	3,573.12	(000124) 0734	Shannon Laux
05/31/19	ACH-91200808	224.35	(000806) 4093	Evangelina Martinez Hernandez
05/31/19	ACH-91200809	968.85	(000777) 7286	Grant Mayberry
05/31/19	ACH-91200810	9,824.73	(000340) 9469	Dwayne Newman
05/31/19	ACH-91200811	3,224.07	(000700) 6724	Lisa Nilsen Raymond
05/31/19	ACH-91200812	700.50	(000783) 3974	Ann Ryan
05/31/19	ACH-91200813	435.77	(000823) 6709	Silvia Sanchez
05/31/19	ACH-91200814	816.80	(000793) 8201	Donald Schroeder
05/31/19	ACH-91200815	4,269.27	(000002) 1263	Jennifer Alaniz
05/31/19	ACH-91200816	3,692.63	(000499) 6125	Stephanie Archibald
05/31/19	ACH-91200817	2,043.19	(000023) 6143	Maria Benitez
05/31/19	ACH-91200818	3,637.12	(000405) 8195	Ashley Bolstad
05/31/19	ACH-91200819	935.00	(000028) 2490	Nelda Britt
05/31/19	ACH-91200820	3,170.21	(000691) 5806	Lacey Brown
05/31/19	ACH-91200821	671.81	(000764) 1231	Kristin Cain
05/31/19	ACH-91200822	2,673.14	(000534) 8322	Kaylee Cano
05/31/19	ACH-91200823	1,156.78	(000036) 9578	Stephanie Coffman
05/31/19	ACH-91200824	3,508.44	(000620) 2579	Mary Colligan
05/31/19	ACH-91200825	964.96	(000061) 1881	Raymond Echavarria

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
05/31/19	ACH-91200826	995.61	(000063) 7864	Margaret Elguez
05/31/19	ACH-91200827	1,162.35	(000065) 3520	Paige Erisey
05/31/19	ACH-91200828	2,990.55	(000696) 9712	Patricia Farrell
05/31/19	ACH-91200829	1,045.87	(000067) 1381	Cuca Ferreira
05/31/19	ACH-91200830	3,919.76	(000752) 2332	Krystyna Frank
05/31/19	ACH-91200831	1,695.27	(000394) 3176	Lora Fusaro
05/31/19	ACH-91200832	727.04	(000776) 5529	Jada Garcia
05/31/19	ACH-91200833	3,341.17	(000754) 6167	Myra Garza
05/31/19	ACH-91200834	2,819.62	(000260) 9376	Victor Gomez
05/31/19	ACH-91200835	3,233.86	(000085) 4253	Heather Hamilton
05/31/19	ACH-91200836	4,010.75	(000755) 5612	Ellen Hester
05/31/19	ACH-91200837	929.91	(000810) 5723	Natalie Howard
05/31/19	ACH-91200838	5,929.69	(000109) 7405	Jodell Johnston
05/31/19	ACH-91200839	5,101.21	(000110) 0676	Daniel Kalisuch
05/31/19	ACH-91200840	3,074.56	(000111) 7261	Pamela Kalisuch
05/31/19	ACH-91200841	5,189.73	(000112) 1145	Lara Kelleher
05/31/19	ACH-91200842	3,817.62	(000118) 7596	Rasan Knox
05/31/19	ACH-91200843	3,525.07	(000615) 2864	Carly Kolpin
05/31/19	ACH-91200844	4,857.64	(000128) 5611	Erika Lemenager
05/31/19	ACH-91200845	668.18	(000674) 2475	Emily Mayberry
05/31/19	ACH-91200846	1,995.52	(000504) 9409	Juanita Morgan
05/31/19	ACH-91200847	1,419.10	(000554) 5876	Elia Ocampo
05/31/19	ACH-91200848	4,996.44	(000152) 8222	Kirsty Ochs
05/31/19	ACH-91200849	3,050.79	(000750) 5088	Rachael Pastorino
05/31/19	ACH-91200850	3,356.24	(000693) 7963	Jennifer Porter
05/31/19	ACH-91200851	1,793.77	(000172) 9814	Barbara Reece
05/31/19	ACH-91200852	4,045.60	(000175) 3196	Sarah Richter
05/31/19	ACH-91200853	4,335.97	(000177) 3291	Lilia Robles
05/31/19	ACH-91200854	4,481.45	(000223) 0285	Jennifer Rogowski
05/31/19	ACH-91200855	782.69	(000761) 4742	Alexander Roque
05/31/19	ACH-91200856	1,344.39	(000183) 1774	Sally Ryan
05/31/19	ACH-91200857	4,717.97	(000200) 3397	Maite Testerman
05/31/19	ACH-91200858	3,992.34	(000702) 1122	Kimberly Turner
05/31/19	ACH-91200859	1,369.26	(000209) 0885	Cristina Vazquez
05/31/19	ACH-91200860	3,526.33	(000765) 8593	Matthew Vedo
05/31/19	ACH-91200861	725.99	(000213) 2022	Wendy Villegas
05/31/19	ACH-91200862	3,670.01	(000553) 6565	Kari Vlahos
05/31/19	ACH-91200863	1,749.85	(000408) 2039	Angela Amador
05/31/19	ACH-91200864	1,675.33	(000384) 6901	Jessica Casillas
05/31/19	ACH-91200865	2,769.78	(000718) 0472	Raphael Delgado
05/31/19	ACH-91200866	2,285.20	(000056) 6461	Martha Deniz
05/31/19	ACH-91200867	6,164.56	(000502) 8547	Jamie Lay
05/31/19	ACH-91200868	2,482.48	(000336) 0479	Brandon Rader

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019	
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name	
05/31/19	ACH-91200869	2,559.98	(000279) 5040	Ronald Rogers	
05/31/19	ACH-91200870	3,855.04	(000199) 4875	Perry Taylor	
05/31/19	ACH-91200871	1,626.52	(000212) 4082	Armando Villanueva	
05/31/19	ACH-91200872	1,295.67	(000460) 2337	Maria Villanueva	
Total for 05/31/19		469,446.58		Count	156
06/10/19	ACH-91200873	348.63	(000019) 6758	Agustin Bautista	
06/10/19	ACH-91200874	20.47	(000438) 6716	Lizzette Berry	
06/10/19	ACH-91200875	427.52	(000097) 0473	Sandra Huff	
06/10/19	ACH-91200876	90.04	(000654) 8708	Abel Sandoval	
06/10/19	ACH-91200877	495.46	(000208) 4527	Socorro Vargas	
06/10/19	ACH-91200878	24.92	(000555) 3048	Jennifer Bacon	
06/10/19	ACH-91200879	59.17	(000729) 5496	Allison Hernandez	
06/10/19	ACH-91200880	152.73	(000493) 1267	Tina Lyons	
06/10/19	ACH-91200881	226.64	(000133) 9466	Donna Mahorney	
06/10/19	ACH-91200882	342.32	(000500) 8861	Melissa Michalk	
06/10/19	ACH-91200883	587.37	(000737) 0016	Christina Avera	
06/10/19	ACH-91200884	236.18	(000788) 2901	Susan Barrett	
06/10/19	ACH-91200885	349.83	(000787) 1508	Maria Garcia	
06/10/19	ACH-91200886	230.58	(000820) 2181	Giovany Guzman	
06/10/19	ACH-91200887	192.00	(000766) 1367	Chaena Laux	
06/10/19	ACH-91200888	993.54	(000124) 0734	Shannon Laux	
06/10/19	ACH-91200889	603.27	(000131) 9381	Angel Lutz	
06/10/19	ACH-91200890	418.28	(000806) 4093	Evangeline Martinez Hernandez	
06/10/19	ACH-91200891	374.95	(000777) 7286	Grant Mayberry	
06/10/19	ACH-91200892	556.29	(000783) 3974	Ann Ryan	
06/10/19	ACH-91200893	168.69	(000823) 6709	Silvia Sanchez	
06/10/19	ACH-91200894	275.94	(000786) 6951	Salli Wallace	
06/10/19	ACH-91200895	83.00	(000394) 3176	Lora Fusaro	
06/10/19	ACH-91200896	372.46	(000755) 5612	Ellen Hester	
06/10/19	ACH-91200897	538.38	(000702) 1122	Kimberly Turner	
06/10/19	ACH-91200898	268.65	(000279) 5040	Ronald Rogers	
06/10/19	ACH-91200899	227.96	(000199) 4875	Perry Taylor	
Total for 06/10/19		8,665.27		Count	27
06/28/19	ACH-91200900	118.46	(000547) 3846	Mallory Alves	
06/28/19	ACH-91200901	924.63	(000547) 3846	Mallory Alves	
06/28/19	ACH-91200902	118.40	(000014) 7837	Christina Bailey	
06/28/19	ACH-91200903	850.90	(000014) 7837	Christina Bailey	
06/28/19	ACH-91200904	236.78	(000016) 3111	Tiffany Bailey	
06/28/19	ACH-91200905	1,248.16	(000016) 3111	Tiffany Bailey	
06/28/19	ACH-91200906	118.40	(000400) 9166	Jennifer Barbee	
06/28/19	ACH-91200907	1,006.64	(000400) 9166	Jennifer Barbee	
06/28/19	ACH-91200908	2,408.47	(000019) 6758	Agustin Bautista	

Employee Advices				Pay Date 05/01/2019 through 06/30/2019	
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06/28/19	ACH-91200909	118.40	(000151) 1442	Karen Benning	
06/28/19	ACH-91200910	1,439.56	(000151) 1442	Karen Benning	
06/28/19	ACH-91200911	118.40	(000025) 0595	Jill Boeger	
06/28/19	ACH-91200912	1,418.11	(000025) 0595	Jill Boeger	
06/28/19	ACH-91200913	2,285.08	(000749) 2065	Moses Espino	
06/28/19	ACH-91200914	236.90	(000653) 2264	Catherine Fredrickson	
06/28/19	ACH-91200915	899.17	(000653) 2264	Catherine Fredrickson	
06/28/19	ACH-91200916	334.07	(000767) 5220	Daphne Garcia	
06/28/19	ACH-91200917	118.40	(000353) 9236	Jennifer Hardwick	
06/28/19	ACH-91200918	1,014.54	(000353) 9236	Jennifer Hardwick	
06/28/19	ACH-91200919	118.40	(000088) 6030	Trisha Haugh	
06/28/19	ACH-91200920	1,606.22	(000088) 6030	Trisha Haugh	
06/28/19	ACH-91200921	2,347.38	(000091) 6710	Rosemary Hicks	
06/28/19	ACH-91200922	1,527.37	(000097) 0473	Sandra Huff	
06/28/19	ACH-91200923	2,653.11	(000099) 7004	Maribel Hughes	
06/28/19	ACH-91200924	1,506.47	(000101) 0515	James Imhoff	
06/28/19	ACH-91200925	1,606.22	(000107) 6605	Deanna Jarrett	
06/28/19	ACH-91200926	201.39	(000668) 4847	Jennifer Jelavich	
06/28/19	ACH-91200927	955.03	(000753) 8391	Victoria Kachan	
06/28/19	ACH-91200928	118.40	(000125) 1733	Jennifer Lay	
06/28/19	ACH-91200929	1,462.29	(000125) 1733	Jennifer Lay	
06/28/19	ACH-91200930	544.75	(000618) 4614	Chloe Maccullough	
06/28/19	ACH-91200931	1,097.07	(000401) 7819	Ashley Martinez	
06/28/19	ACH-91200932	1,506.47	(000148) 4711	Jamie Myers	
06/28/19	ACH-91200933	127.58	(000171) 9060	Luisana Rangel	
06/28/19	ACH-91200934	7,289.24	(000701) 6744	Jose Rodriguez	
06/28/19	ACH-91200935	1,709.37	(000180) 9402	Cristina Rodriguez-Dully	
06/28/19	ACH-91200936	2,787.96	(000184) 2251	Aurora Salazar	
06/28/19	ACH-91200937	7.69	(000710) 4391	Luis Sanchez	
06/28/19	ACH-91200938	61.21	(000654) 8708	Abel Sandoval	
06/28/19	ACH-91200939	473.57	(000191) 6567	Melissa Slocum	
06/28/19	ACH-91200940	1,294.44	(000191) 6567	Melissa Slocum	
06/28/19	ACH-91200941	236.78	(000404) 9842	Melissa Smith	
06/28/19	ACH-91200942	951.13	(000404) 9842	Melissa Smith	
06/28/19	ACH-91200943	1,462.29	(000204) 0639	Ryan Tietz	
06/28/19	ACH-91200944	548.60	(000621) 0719	Andrea Uhlenkott	
06/28/19	ACH-91200945	513.03	(000208) 4527	Socorro Vargas	
06/28/19	ACH-91200946	1,009.75	(000208) 4527	Socorro Vargas	
06/28/19	ACH-91200947	118.40	(000220) 7332	Roberta Weiglein	
06/28/19	ACH-91200948	1,406.30	(000220) 7332	Roberta Weiglein	
06/28/19	ACH-91200949	1,013.44	(000425) 2949	Vernon Badaluco	
06/28/19	ACH-91200950	888.12	(000425) 2949	Vernon Badaluco	
06/28/19	ACH-91200951	577.63	(000613) 1919	Samantha Brooks	

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Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
06/28/19	ACH-91200952	924.63	(000613) 1919	Samantha Brooks
06/28/19	ACH-91200953	243.85	(000695) 1949	Nikole Burg
06/28/19	ACH-91200954	846.76	(000695) 1949	Nikole Burg
06/28/19	ACH-91200955	6,927.97	(000035) 3924	Rebecca Changus
06/28/19	ACH-91200956	1,399.84	(000046) 4487	Jennifer Corriea
06/28/19	ACH-91200957	6,473.93	(000047) 9239	Timothy Crabtree
06/28/19	ACH-91200958	1,245.69	(000047) 9239	Timothy Crabtree
06/28/19	ACH-91200959	1,606.22	(000074) 3530	Matthew Giffin
06/28/19	ACH-91200960	1,338.71	(000729) 5496	Allison Hernandez
06/28/19	ACH-91200961	85.47	(000729) 5496	Allison Hernandez
06/28/19	ACH-91200962	926.29	(000616) 8880	Matthew Jessee
06/28/19	ACH-91200963	6,978.46	(000756) 7818	Casey Johnson
06/28/19	ACH-91200964	1,411.99	(000296) 6093	Eric Lay
06/28/19	ACH-91200965	1,334.19	(000493) 1267	Tina Lyons
06/28/19	ACH-91200966	2,159.85	(000140) 3758	Lorie Meyers
06/28/19	ACH-91200967	54.28	(000140) 3758	Lorie Meyers
06/28/19	ACH-91200968	1,046.32	(000500) 8861	Melissa Michalk
06/28/19	ACH-91200969	1,714.69	(000402) 0191	Mitchell Nail
06/28/19	ACH-91200970	1,255.58	(000402) 0191	Mitchell Nail
06/28/19	ACH-91200971	1,406.30	(000153) 7683	Kimberly Olson
06/28/19	ACH-91200972	1,226.29	(000167) 9297	David Ramirez
06/28/19	ACH-91200973	1,038.30	(000551) 8619	Rebecca Ramirez
06/28/19	ACH-91200974	1,078.70	(000552) 7532	Rebecca Robertson
06/28/19	ACH-91200975	2,051.98	(000622) 0977	Cecilia Ruiz
06/28/19	ACH-91200976	46.91	(000622) 0977	Cecilia Ruiz
06/28/19	ACH-91200977	1,651.17	(000189) 3879	Gay Seaver
06/28/19	ACH-91200978	55.19	(000189) 3879	Gay Seaver
06/28/19	ACH-91200979	39.47	(000494) 4062	Stephanie Stever
06/28/19	ACH-91200980	985.03	(000494) 4062	Stephanie Stever
06/28/19	ACH-91200981	899.17	(000694) 5941	Jean Summerville
06/28/19	ACH-91200982	6,716.40	(000116) 1738	Lori Tanner
06/28/19	ACH-91200983	1,152.89	(000116) 1738	Lori Tanner
06/28/19	ACH-91200984	5,433.93	(000201) 7151	Heather Thomas
06/28/19	ACH-91200985	1,155.66	(000201) 7151	Heather Thomas
06/28/19	ACH-91200986	503.65	(000206) 8033	Darren Townzen
06/28/19	ACH-91200987	1,527.37	(000206) 8033	Darren Townzen
06/28/19	ACH-91200988	1,554.08	(000225) 1090	Joseph Williamson
06/28/19	ACH-91200989	955.03	(000608) 1887	John Wirt
06/28/19	ACH-91200990	985.03	(000517) 1617	Megan Zwald
06/28/19	ACH-91200991	3,878.57	(000737) 0016	Christina Avera
06/28/19	ACH-91200992	4,682.14	(000773) 6935	Callie Barber
06/28/19	ACH-91200993	2,764.40	(000614) 8050	Gayle Bradbury
06/28/19	ACH-91200994	2,815.89	(000760) 0002	Adam Dragoo

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Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
06/28/19	ACH-91200995	2,016.92	(000350) 3607	Maria Espindola
06/28/19	ACH-91200996	1,072.31	(000787) 1508	Maria Garcia
06/28/19	ACH-91200997	129.29	(000820) 2181	Giovany Guzman
06/28/19	ACH-91200998	4,132.06	(000096) 7021	Zeba Hone
06/28/19	ACH-91200999	1,586.48	(000102) 1842	Lucille Imhoff
06/28/19	ACH-91201000	830.34	(000106) 0512	Roberta James
06/28/19	ACH-91201001	8,137.15	(000784) 8753	Scott Lantsberger
06/28/19	ACH-91201002	4,371.75	(000124) 0734	Shannon Laux
06/28/19	ACH-91201003	905.00	(000806) 4093	Evangelina Martinez Hernandez
06/28/19	ACH-91201004	1,168.53	(000777) 7286	Grant Mayberry
06/28/19	ACH-91201005	9,824.73	(000340) 9469	Dwayne Newman
06/28/19	ACH-91201006	3,703.88	(000700) 6724	Lisa Nilsen Raymond
06/28/19	ACH-91201007	366.04	(000828) 1081	Danielle Sanchez
06/28/19	ACH-91201008	535.26	(000823) 6709	Silvia Sanchez
06/28/19	ACH-91201009	1,294.44	(000002) 1263	Jennifer Alaniz
06/28/19	ACH-91201010	1,353.44	(000499) 6125	Stephanie Archibald
06/28/19	ACH-91201011	1,092.89	(000499) 6125	Stephanie Archibald
06/28/19	ACH-91201012	2,043.19	(000023) 6143	Maria Benitez
06/28/19	ACH-91201013	1,046.92	(000405) 8195	Ashley Bolstad
06/28/19	ACH-91201014	881.73	(000691) 5806	Lacey Brown
06/28/19	ACH-91201015	920.59	(000534) 8322	Kaylee Cano
06/28/19	ACH-91201016	985.13	(000620) 2579	Mary Colligan
06/28/19	ACH-91201017	920.59	(000696) 9712	Patricia Farrell
06/28/19	ACH-91201018	1,181.50	(000752) 2332	Krystyna Frank
06/28/19	ACH-91201019	914.39	(000754) 6167	Myra Garza
06/28/19	ACH-91201020	2,137.04	(000260) 9376	Victor Gomez
06/28/19	ACH-91201021	982.79	(000085) 4253	Heather Hamilton
06/28/19	ACH-91201022	1,181.50	(000755) 5612	Ellen Hester
06/28/19	ACH-91201023	559.07	(000810) 5723	Natalie Howard
06/28/19	ACH-91201024	8,135.10	(000109) 7405	Jodell Johnston
06/28/19	ACH-91201025	1,481.11	(000110) 0676	Daniel Kalisuch
06/28/19	ACH-91201026	823.78	(000111) 7261	Pamela Kalisuch
06/28/19	ACH-91201027	167.72	(000112) 1145	Lara Kelleher
06/28/19	ACH-91201028	1,597.02	(000112) 1145	Lara Kelleher
06/28/19	ACH-91201029	1,360.48	(000118) 7596	Rasan Knox
06/28/19	ACH-91201030	985.03	(000615) 2864	Carly Kolpin
06/28/19	ACH-91201031	6,047.72	(000128) 5611	Erika Lemenager
06/28/19	ACH-91201032	2,295.41	(000504) 9409	Juanita Morgan
06/28/19	ACH-91201033	208.82	(000152) 8222	Kirsty Ochs
06/28/19	ACH-91201034	1,526.92	(000152) 8222	Kirsty Ochs
06/28/19	ACH-91201035	853.12	(000750) 5088	Rachael Pastorino
06/28/19	ACH-91201036	984.53	(000693) 7963	Jennifer Porter
06/28/19	ACH-91201037	1,793.78	(000172) 9814	Barbara Reece

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
06/28/19	ACH-91201038	1,177.68	(000175) 3196	Sarah Richter
06/28/19	ACH-91201039	1,321.30	(000177) 3291	Lilia Robles
06/28/19	ACH-91201040	1,262.13	(000223) 0285	Jennifer Rogowski
06/28/19	ACH-91201041	1,507.25	(000200) 3397	Maite Testerman
06/28/19	ACH-91201042	1,180.93	(000702) 1122	Kimberly Turner
06/28/19	ACH-91201043	842.10	(000765) 8593	Matthew Vedo
06/28/19	ACH-91201044	1,014.54	(000553) 6565	Kari Vlahos
06/28/19	ACH-91201045	1,749.85	(000408) 2039	Angela Amador
06/28/19	ACH-91201046	1,675.33	(000384) 6901	Jessica Casillas
06/28/19	ACH-91201047	2,466.47	(000718) 0472	Raphael Delgado
06/28/19	ACH-91201048	2,285.20	(000056) 6461	Martha Deniz
06/28/19	ACH-91201049	4,369.44	(000502) 8547	Jamie Lay
06/28/19	ACH-91201050	2,482.48	(000336) 0479	Brandon Rader
06/28/19	ACH-91201051	2,871.17	(000279) 5040	Ronald Rogers
06/28/19	ACH-91201052	2,111.04	(000199) 4875	Perry Taylor
06/28/19	ACH-91201053	1,805.56	(000212) 4082	Armando Villanueva
06/28/19	ACH-91201054	1,900.36	(000460) 2337	Maria Villanueva
06/28/19	ACH-91201055	3,242.66	(000547) 3846	Mallory Alves
06/28/19	ACH-91201056	1,309.95	(000005) 0806	Toni Apaseo
06/28/19	ACH-91201057	2,408.38	(000014) 7837	Christina Bailey
06/28/19	ACH-91201058	3,820.10	(000016) 3111	Tiffany Bailey
06/28/19	ACH-91201059	3,536.35	(000400) 9166	Jennifer Barbee
06/28/19	ACH-91201060	4,207.43	(000151) 1442	Karen Benning
06/28/19	ACH-91201061	893.20	(000438) 6716	Lizzette Berry
06/28/19	ACH-91201062	4,786.39	(000025) 0595	Jill Boeger
06/28/19	ACH-91201063	643.79	(000559) 8578	Natalii Chavez
06/28/19	ACH-91201064	834.81	(000757) 2956	Michelle Collins
06/28/19	ACH-91201065	3,145.66	(000653) 2264	Catherine Fredrickson
06/28/19	ACH-91201066	872.95	(000758) 6263	Marjorie Gonzales
06/28/19	ACH-91201067	3,779.07	(000353) 9236	Jennifer Hardwick
06/28/19	ACH-91201068	5,102.82	(000088) 6030	Trisha Haugh
06/28/19	ACH-91201069	2,350.96	(000091) 6710	Rosemary Hicks
06/28/19	ACH-91201070	3,793.22	(000097) 0473	Sandra Huff
06/28/19	ACH-91201071	3,268.89	(000099) 7004	Maribel Hughes
06/28/19	ACH-91201072	5,341.21	(000101) 0515	James Imhoff
06/28/19	ACH-91201073	5,226.07	(000107) 6605	Deanna Jarrett
06/28/19	ACH-91201074	829.27	(000668) 4847	Jennifer Jelavich
06/28/19	ACH-91201075	3,639.81	(000753) 8391	Victoria Kachan
06/28/19	ACH-91201076	1,053.55	(000119) 3122	April Kraft
06/28/19	ACH-91201077	5,586.53	(000125) 1733	Jennifer Lay
06/28/19	ACH-91201078	3,324.46	(000618) 4614	Chloe Maccullough
06/28/19	ACH-91201079	3,219.08	(000401) 7819	Ashley Martinez
06/28/19	ACH-91201080	4,893.42	(000148) 4711	Jamie Myers

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06/28/19	ACH-91201081	1,443.35	(000538) 0908	Alyssa Penhall
06/28/19	ACH-91201082	688.53	(000763) 7977	Stephanie Ponciano
06/28/19	ACH-91201083	534.56	(000759) 0891	Anthony Ramirez
06/28/19	ACH-91201084	895.06	(000171) 9060	Luisana Rangel
06/28/19	ACH-91201085	5,617.28	(000180) 9402	Cristina Rodriguez-Dully
06/28/19	ACH-91201086	898.05	(000710) 4391	Luis Sanchez
06/28/19	ACH-91201087	994.48	(000654) 8708	Abel Sandoval
06/28/19	ACH-91201088	4,855.84	(000191) 6567	Melissa Slocum
06/28/19	ACH-91201089	2,500.76	(000404) 9842	Melissa Smith
06/28/19	ACH-91201090	5,114.17	(000204) 0639	Ryan Tietz
06/28/19	ACH-91201091	1,928.27	(000621) 0719	Andrea Uhlenkott
06/28/19	ACH-91201092	673.73	(000254) 3730	Christina Vargas
06/28/19	ACH-91201093	3,189.04	(000208) 4527	Socorro Vargas
06/28/19	ACH-91201094	4,045.20	(000220) 7332	Roberta Weiglein
06/28/19	ACH-91201095	751.14	(000555) 3048	Jennifer Bacon
06/28/19	ACH-91201096	3,226.24	(000425) 2949	Vernon Badaluco
06/28/19	ACH-91201097	3,372.78	(000613) 1919	Samantha Brooks
06/28/19	ACH-91201098	2,957.97	(000695) 1949	Nikole Burg
06/28/19	ACH-91201099	3,745.13	(000046) 4487	Jennifer Corriea
06/28/19	ACH-91201100	1,414.07	(000058) 6096	Lesha Duron
06/28/19	ACH-91201101	5,495.19	(000074) 3530	Matthew Giffin
06/28/19	ACH-91201102	1,634.76	(000729) 5496	Allison Hernandez
06/28/19	ACH-91201103	3,432.50	(000616) 8880	Matthew Jessee
06/28/19	ACH-91201104	5,965.40	(000756) 7818	Casey Johnson
06/28/19	ACH-91201105	5,991.69	(000296) 6093	Eric Lay
06/28/19	ACH-91201106	5,006.41	(000493) 1267	Tina Lyons
06/28/19	ACH-91201107	1,822.97	(000133) 9466	Donna Mahorney
06/28/19	ACH-91201108	2,173.83	(000140) 3758	Lorie Meyers
06/28/19	ACH-91201109	3,258.44	(000500) 8861	Melissa Michalk
06/28/19	ACH-91201110	4,756.39	(000402) 0191	Mitchell Nail
06/28/19	ACH-91201111	4,778.32	(000153) 7683	Kimberly Olson
06/28/19	ACH-91201112	3,940.52	(000167) 9297	David Ramirez
06/28/19	ACH-91201113	3,861.55	(000551) 8619	Rebecca Ramirez
06/28/19	ACH-91201114	4,173.87	(000552) 7532	Rebecca Robertson
06/28/19	ACH-91201115	1,949.38	(000622) 0977	Cecilia Ruiz
06/28/19	ACH-91201116	1,690.29	(000189) 3879	Gay Seaver
06/28/19	ACH-91201117	3,694.33	(000494) 4062	Stephanie Stever
06/28/19	ACH-91201118	3,171.10	(000694) 5941	Jean Summerville
06/28/19	ACH-91201119	5,510.90	(000116) 1738	Lori Tanner
06/28/19	ACH-91201120	5,419.91	(000206) 8033	Darren Townzen
06/28/19	ACH-91201121	4,833.07	(000225) 1090	Joseph Williamson
06/28/19	ACH-91201122	3,499.62	(000608) 1887	John Wirt
06/28/19	ACH-91201123	3,477.86	(000517) 1617	Megan Zwald

Selection Grouped by Pay Date, Sorted by Type, Check Number, (Organization = 12)

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
06/28/19	ACH-91201124	2,029.73	(000350) 3607	Maria Espindola
06/28/19	ACH-91201125	5,247.04	(000102) 1842	Lucille Imhoff
06/28/19	ACH-91201126	2,937.30	(000106) 0512	Roberta James
06/28/19	ACH-91201127	4,283.72	(000002) 1263	Jennifer Alaniz
06/28/19	ACH-91201128	3,879.24	(000499) 6125	Stephanie Archibald
06/28/19	ACH-91201129	3,644.44	(000405) 8195	Ashley Bolstad
06/28/19	ACH-91201130	935.00	(000028) 2490	Nelda Britt
06/28/19	ACH-91201131	2,986.97	(000691) 5806	Lacey Brown
06/28/19	ACH-91201132	630.00	(000764) 1231	Kristin Cain
06/28/19	ACH-91201133	2,968.52	(000534) 8322	Kaylee Cano
06/28/19	ACH-91201134	1,128.53	(000036) 9578	Stephanie Coffman
06/28/19	ACH-91201135	3,498.99	(000620) 2579	Mary Colligan
06/28/19	ACH-91201136	950.58	(000061) 1881	Raymond Echavarria
06/28/19	ACH-91201137	995.60	(000063) 7864	Margaret Elguez
06/28/19	ACH-91201138	1,149.93	(000065) 3520	Paige Erisey
06/28/19	ACH-91201139	3,038.53	(000696) 9712	Patricia Farrell
06/28/19	ACH-91201140	1,044.78	(000067) 1381	Cuca Ferreira
06/28/19	ACH-91201141	3,929.73	(000752) 2332	Krystyna Frank
06/28/19	ACH-91201142	1,703.06	(000394) 3176	Lora Fusaro
06/28/19	ACH-91201143	509.15	(000776) 5529	Jada Garcia
06/28/19	ACH-91201144	3,367.52	(000754) 6167	Myra Garza
06/28/19	ACH-91201145	3,293.24	(000085) 4253	Heather Hamilton
06/28/19	ACH-91201146	4,065.27	(000755) 5612	Ellen Hester
06/28/19	ACH-91201147	342.71	(000810) 5723	Natalie Howard
06/28/19	ACH-91201148	5,290.44	(000110) 0676	Daniel Kalisuch
06/28/19	ACH-91201149	3,051.34	(000111) 7261	Pamela Kalisuch
06/28/19	ACH-91201150	5,192.34	(000112) 1145	Lara Kelleher
06/28/19	ACH-91201151	3,850.81	(000118) 7596	Rasan Knox
06/28/19	ACH-91201152	3,521.35	(000615) 2864	Carly Kolpin
06/28/19	ACH-91201153	2,757.79	(000128) 5611	Erika Lemenager
06/28/19	ACH-91201154	668.20	(000674) 2475	Emily Mayberry
06/28/19	ACH-91201155	2,514.84	(000504) 9409	Juanita Morgan
06/28/19	ACH-91201156	1,450.64	(000554) 5876	Elia Ocampo
06/28/19	ACH-91201157	5,007.09	(000152) 8222	Kirsty Ochs
06/28/19	ACH-91201158	3,048.61	(000750) 5088	Rachael Pastorino
06/28/19	ACH-91201159	3,253.89	(000693) 7963	Jennifer Porter
06/28/19	ACH-91201160	1,805.34	(000172) 9814	Barbara Reece
06/28/19	ACH-91201161	4,067.59	(000175) 3196	Sarah Richter
06/28/19	ACH-91201162	4,359.95	(000177) 3291	Lilia Robles
06/28/19	ACH-91201163	4,443.21	(000223) 0285	Jennifer Rogowski
06/28/19	ACH-91201164	872.71	(000761) 4742	Alexander Roque
06/28/19	ACH-91201165	1,343.45	(000183) 1774	Sally Ryan
06/28/19	ACH-91201166	4,728.92	(000200) 3397	Maite Testerman

Selection Grouped by Pay Date, Sorted by Type, Check Number, (Organization = 12)

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
06/28/19	ACH-91201167	4,023.02	(000702) 1122	Kimberly Turner
06/28/19	ACH-91201168	1,422.94	(000209) 0885	Cristina Vazquez
06/28/19	ACH-91201169	3,232.29	(000765) 8593	Matthew Vedo
06/28/19	ACH-91201170	725.38	(000213) 2022	Wendy Villegas
06/28/19	ACH-91201171	3,708.52	(000553) 6565	Kari Vlahos
06/28/19	ACH-91201172	3,242.65	(000547) 3846	Mallory Alves
06/28/19	ACH-91201173	1,309.95	(000005) 0806	Toni Apaseo
06/28/19	ACH-91201174	2,408.37	(000014) 7837	Christina Bailey
06/28/19	ACH-91201175	3,820.09	(000016) 3111	Tiffany Bailey
06/28/19	ACH-91201176	3,536.34	(000400) 9166	Jennifer Barbee
06/28/19	ACH-91201177	4,207.42	(000151) 1442	Karen Benning
06/28/19	ACH-91201178	893.19	(000438) 6716	Lizzette Berry
06/28/19	ACH-91201179	4,786.39	(000025) 0595	Jill Boeger
06/28/19	ACH-91201180	643.79	(000559) 8578	Natalii Chavez
06/28/19	ACH-91201181	834.81	(000757) 2956	Michelle Collins
06/28/19	ACH-91201182	3,145.65	(000653) 2264	Catherine Fredrickson
06/28/19	ACH-91201183	872.94	(000758) 6263	Marjorie Gonzales
06/28/19	ACH-91201184	3,779.07	(000353) 9236	Jennifer Hardwick
06/28/19	ACH-91201185	5,102.81	(000088) 6030	Trisha Haugh
06/28/19	ACH-91201186	3,793.22	(000097) 0473	Sandra Huff
06/28/19	ACH-91201187	5,341.21	(000101) 0515	James Imhoff
06/28/19	ACH-91201188	5,226.06	(000107) 6605	Deanna Jarrett
06/28/19	ACH-91201189	829.27	(000668) 4847	Jennifer Jelavich
06/28/19	ACH-91201190	3,639.80	(000753) 8391	Victoria Kachan
06/28/19	ACH-91201191	1,053.55	(000119) 3122	April Kraft
06/28/19	ACH-91201192	5,586.53	(000125) 1733	Jennifer Lay
06/28/19	ACH-91201193	3,324.45	(000618) 4614	Chloe Maccullough
06/28/19	ACH-91201194	3,219.08	(000401) 7819	Ashley Martinez
06/28/19	ACH-91201195	4,893.42	(000148) 4711	Jamie Myers
06/28/19	ACH-91201196	1,443.34	(000538) 0908	Alyssa Penhall
06/28/19	ACH-91201197	688.52	(000763) 7977	Stephanie Ponciano
06/28/19	ACH-91201198	534.55	(000759) 0891	Anthony Ramirez
06/28/19	ACH-91201199	895.06	(000171) 9060	Luisana Rangel
06/28/19	ACH-91201200	5,617.27	(000180) 9402	Cristina Rodriguez-Dully
06/28/19	ACH-91201201	898.05	(000710) 4391	Luis Sanchez
06/28/19	ACH-91201202	994.47	(000654) 8708	Abel Sandoval
06/28/19	ACH-91201203	4,855.83	(000191) 6567	Melissa Slocum
06/28/19	ACH-91201204	2,500.76	(000404) 9842	Melissa Smith
06/28/19	ACH-91201205	5,114.16	(000204) 0639	Ryan Tietz
06/28/19	ACH-91201206	1,928.27	(000621) 0719	Andrea Uhlenkott
06/28/19	ACH-91201207	673.72	(000254) 3730	Christina Vargas
06/28/19	ACH-91201208	3,189.04	(000208) 4527	Socorro Vargas
06/28/19	ACH-91201209	4,045.20	(000220) 7332	Roberta Weiglein

Selection Grouped by Pay Date, Sorted by Type, Check Number, (Organization = 12)

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name
06/28/19	ACH-91201210	751.14	(000555) 3048	Jennifer Bacon
06/28/19	ACH-91201211	3,226.23	(000425) 2949	Vernon Badaluco
06/28/19	ACH-91201212	3,372.78	(000613) 1919	Samantha Brooks
06/28/19	ACH-91201213	2,957.97	(000695) 1949	Nikole Burg
06/28/19	ACH-91201214	3,745.13	(000046) 4487	Jennifer Corriea
06/28/19	ACH-91201215	1,414.07	(000058) 6096	Lesha Duron
06/28/19	ACH-91201216	5,495.18	(000074) 3530	Matthew Giffin
06/28/19	ACH-91201217	3,432.50	(000616) 8880	Matthew Jessee
06/28/19	ACH-91201218	5,991.69	(000296) 6093	Eric Lay
06/28/19	ACH-91201219	5,006.40	(000493) 1267	Tina Lyons
06/28/19	ACH-91201220	1,822.96	(000133) 9466	Donna Mahorney
06/28/19	ACH-91201221	3,258.43	(000500) 8861	Melissa Michalk
06/28/19	ACH-91201222	4,756.38	(000402) 0191	Mitchell Nail
06/28/19	ACH-91201223	4,778.32	(000153) 7683	Kimberly Olson
06/28/19	ACH-91201224	3,940.51	(000167) 9297	David Ramirez
06/28/19	ACH-91201225	3,861.55	(000551) 8619	Rebecca Ramirez
06/28/19	ACH-91201226	4,173.86	(000552) 7532	Rebecca Robertson
06/28/19	ACH-91201227	3,694.33	(000494) 4062	Stephanie Stever
06/28/19	ACH-91201228	3,171.09	(000694) 5941	Jean Summerville
06/28/19	ACH-91201229	5,419.90	(000206) 8033	Darren Townzen
06/28/19	ACH-91201230	4,833.06	(000225) 1090	Joseph Williamson
06/28/19	ACH-91201231	3,499.61	(000608) 1887	John Wirt
06/28/19	ACH-91201232	3,477.85	(000517) 1617	Megan Zwald
06/28/19	ACH-91201233	5,247.04	(000102) 1842	Lucille Imhoff
06/28/19	ACH-91201234	2,937.30	(000106) 0512	Roberta James
06/28/19	ACH-91201235	4,283.72	(000002) 1263	Jennifer Alaniz
06/28/19	ACH-91201236	3,879.23	(000499) 6125	Stephanie Archibald
06/28/19	ACH-91201237	3,644.43	(000405) 8195	Ashley Bolstad
06/28/19	ACH-91201238	935.00	(000028) 2490	Nelda Britt
06/28/19	ACH-91201239	2,986.96	(000691) 5806	Lacey Brown
06/28/19	ACH-91201240	630.00	(000764) 1231	Kristin Cain
06/28/19	ACH-91201241	2,968.51	(000534) 8322	Kaylee Cano
06/28/19	ACH-91201242	1,128.52	(000036) 9578	Stephanie Coffman
06/28/19	ACH-91201243	3,498.99	(000620) 2579	Mary Colligan
06/28/19	ACH-91201244	950.58	(000061) 1881	Raymond Echavarria
06/28/19	ACH-91201245	995.60	(000063) 7864	Margaret Elguez
06/28/19	ACH-91201246	1,149.92	(000065) 3520	Paige Erisey
06/28/19	ACH-91201247	3,038.53	(000696) 9712	Patricia Farrell
06/28/19	ACH-91201248	1,044.77	(000067) 1381	Cuca Ferreira
06/28/19	ACH-91201249	3,929.72	(000752) 2332	Krystyna Frank
06/28/19	ACH-91201250	1,703.05	(000394) 3176	Lora Fusaro
06/28/19	ACH-91201251	509.14	(000776) 5529	Jada Garcia
06/28/19	ACH-91201252	3,367.51	(000754) 6167	Myra Garza

Selection Grouped by Pay Date, Sorted by Type, Check Number, (Organization = 12)

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Employee Advices				Pay Date 05/01/2019 through 06/30/2019	
Advice Date	Advice #	Deposit Amount	(ID) SSN4	Employee Name	
06/28/19	ACH-91201253	3,293.23	(000085) 4253	Heather Hamilton	
06/28/19	ACH-91201254	4,065.26	(000755) 5612	Ellen Hester	
06/28/19	ACH-91201255	342.70	(000810) 5723	Natalie Howard	
06/28/19	ACH-91201256	5,290.44	(000110) 0676	Daniel Kalisuch	
06/28/19	ACH-91201257	3,051.33	(000111) 7261	Pamela Kalisuch	
06/28/19	ACH-91201258	5,192.34	(000112) 1145	Lara Kelleher	
06/28/19	ACH-91201259	3,850.81	(000118) 7596	Rasan Knox	
06/28/19	ACH-91201260	3,521.34	(000615) 2864	Carly Kolpin	
06/28/19	ACH-91201261	668.20	(000674) 2475	Emily Mayberry	
06/28/19	ACH-91201262	1,450.63	(000554) 5876	Elia Ocampo	
06/28/19	ACH-91201263	5,007.09	(000152) 8222	Kirsty Ochs	
06/28/19	ACH-91201264	3,048.61	(000750) 5088	Rachael Pastorino	
06/28/19	ACH-91201265	3,253.89	(000693) 7963	Jennifer Porter	
06/28/19	ACH-91201266	4,067.58	(000175) 3196	Sarah Richter	
06/28/19	ACH-91201267	4,359.94	(000177) 3291	Lilia Robles	
06/28/19	ACH-91201268	4,443.20	(000223) 0285	Jennifer Rogowski	
06/28/19	ACH-91201269	872.70	(000761) 4742	Alexander Roque	
06/28/19	ACH-91201270	1,343.45	(000183) 1774	Sally Ryan	
06/28/19	ACH-91201271	4,728.92	(000200) 3397	Maite Testerman	
06/28/19	ACH-91201272	4,023.02	(000702) 1122	Kimberly Turner	
06/28/19	ACH-91201273	1,422.93	(000209) 0885	Cristina Vazquez	
06/28/19	ACH-91201274	3,232.28	(000765) 8593	Matthew Vedo	
06/28/19	ACH-91201275	725.37	(000213) 2022	Wendy Villegas	
06/28/19	ACH-91201276	3,708.51	(000553) 6565	Kari Vlahos	
Total for 06/28/19		925,012.91	Count		377
Total Employee ACH		1,409,410.02	Employee Advices Count		579
Total for Colusa Unified School District		1,603,828.11	Total Count		755

Pay Date 05/01/2019 through 06/30/2019

Recap by Check Fund

	Employee				Vendor			
	#Chks	Total Chks \$	#ACH	Total ACH \$	#Chks	Total Chks \$	#ACH	Total ACH \$
Fund 01	134	142,558.99	554	1,381,429.58	27	38,759.63		
Fund 13	15	13,099.47	25	27,980.44				
Grand Totals		155,658.46		1,409,410.02		38,759.63		0.00
	149		579		27		0	

The Fund in this Fund Recap is the one associated with the individual items. For Employee Checks and Advices, it reflects the Fund with the highest amount, if the employee were actually charged to multiple Funds. The Fund for Vendor Checks and Payments is the Clearing Fund, if applicable. If a Clearing Fund is not used, it reflects the Fund with the highest liability amount.

Includes Purchase Orders dated 05/01/2019 - 06/30/2019

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
BPO19-90088	CUSD Cafeteria Fund	EMS	End of the Year BBQ for ASES Program	01-4300	350.00
BPO19-90089	Jostens	EMS	Graduation Gowns	01-4300	300.00
BPO19-90090	Carolina Biological Supply Co.	CHS	Supplies	01-4300	3,500.00
BPO20-00001	School Specialty	BPS	Summer School Supplies (K-8th)	01-4300	1,500.00
BPO20-00002	JW Pepper	EMS	Music	01-4100	6,100.00
BPO20-00003	Amazon Capital Services	EMS	Supplies, Books	01-4300	2,000.00
				01-4400	2,000.00
BPO20-00004	School Specialty	EMS	Class/Office Supplies	01-4300	14,000.00
				01-4400	1,400.00
BPO20-00005	Amazon Capital Services	MOT	MOT Supplies	01-4300	5,000.00
BPO20-00006	Climate Control, Inc.	MOT	HVAC Maintenance/Repairs	01-5600	28,000.00
BPO20-00007	Close Lumber, Inc.	MOT	MOT Supplies	01-4300	1,000.00
BPO20-00008	Colusa County Farm Supply	MOT	MOT Supplies	01-4300	9,000.00
BPO20-00009	Davies Oil Co.	MOT	Fuel	01-4300	21,000.00
BPO20-00010	Entek, Inc.	MOT	Entek Services	01-5800	3,000.00
BPO20-00011	Fulcher Paint & Supply	MOT	MOT Paint/Supplies	01-4300	1,500.00
BPO20-00012	Hoblitt Motors	MOT	MOT Vehicles - Maintenance/Repairs	01-4300	1,000.00
BPO20-00013	Jeff Savage Plumbing	MOT	MOT Plumbing - Maintenance/Repairs	01-5600	2,000.00
BPO20-00014	JW Wood Company, Inc.	MOT	MOT Supplies	01-4300	1,000.00
BPO20-00015	Lowe's	MOT	MOT Supplies	01-4300	10,000.00
BPO20-00016	Meridian Diesel	MOT	MOT Vehicles - Maintenance/Repairs	01-5600	5,500.00
BPO20-00017	Messick Ace Hardware	MOT	MOT Supplies	01-4300	17,000.00
BPO20-00018	Platt	MOT	MOT Supplies	01-4300	500.00
BPO20-00019	Reading Oil	MOT	Fuel	01-4300	21,000.00
BPO20-00020	Shadd Janitorial Supply	MOT	MOT Supplies	01-4300	35,000.00
BPO20-00021	Sutter Buttes Fire Extinguisher	MOT	MOT Supplies	01-5800	3,500.00
BPO20-00022	Three B's Toilet Rentals	MOT	Portable Toilet Rental Fees	01-5600	900.00
BPO20-00023	Twin Cities Equipment Rental	MOT	MOT Equipment Rental Fees	01-5600	1,000.00
BPO20-00024	Voltage Specialists	MOT	MOT Operating Expenses	01-5800	3,000.00
PO19-00600	Advanced Document Concepts	EMS	Staple Cartridges for Copier Machines	01-4300	96.53
PO19-00601	Amazon Capital Services	BPS	Supplies	01-4300	274.00
PO19-00602	Perma-Bound	CHS	Supplies	01-4300	746.46
PO19-00603	Top Promotional Products	CHS	Supplies - Portfolios	01-4300	527.30
PO20-00001	AMS.Net, Inc. c/o Fremont Bank	DO	Cameras	01-6400	7,419.25
PO20-00002	AMS.Net, Inc. c/o Fremont Bank	DO	Flex Support Hours	01-6400	12,847.31
PO20-00003	AMS.Net, Inc. c/o Fremont Bank	DO	Milestone IPVS Software Platform Renewal (2YR)	01-6400	354.22
PO20-00004	AMS.Net, Inc. c/o Fremont Bank	DO	IPVS Expansion (EMS)	01-6400	9,327.37
PO20-00005	Top Tier Data Com	DO	DO Auditorium Sound System	01-6400	6,900.35
PO20-00006	CDW-Government	DO	Go Guardian Admin. Teacher Bundle	01-5800	11,250.00
PO20-00007	CDW-Government	DO	Chromebooks	01-4400	14,397.80
				01-6400	120,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes Purchase Orders dated 05/01/2019 - 06/30/2019

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
PO20-00008	Escape Technology	DO	Escape 2019 Users Conference	01-5200	1,400.00
PO20-00009	CDW-Government	DO	Microsoft License	01-5800	5,965.55
PO20-00010	CDW-Government	DO	Chromebooks (Nutrition Department)	13-5800	3,553.10
PO20-00011	Benchmark Education Co., LLC	BPS	TK Consumables	01-4200	321.75
PO20-00012	Institute for Multi-Sensory Education	BPS	Confrence	01-5200	1,175.00
PO20-00013	School Specialty	BPS	SUPPLIES	01-4300	299.27
PO20-00014	Office Depot	BPS	SUPPLIES	01-4300	59.95
PO20-00015	Picture Me Reading, Inc.	BPS	Supplies	01-4300	275.01
PO20-00016	Jolly Learning	BPS	SUPPLIES	01-4300	102.59
PO20-00017	Quill Corporation	BPS	Supplies copy paper	01-4300	1,448.52
PO20-00018	Curriculum Associates, LLC	EMS	Quickword Books	01-4200	82.15
PO20-00019	Academic Therapy Publications High Noon Books	EMS	History Books	01-4300	306.50
PO20-00020	Voyager Sopris Learning	EMS	Everyday English Materials	01-4300	101.36
PO20-00021	Lakeshore Learning	EMS	Bookbins	01-4400	152.78
PO20-00022	Curriculum Associates, LLC	EMS	Phonics for Reading	01-4300	149.88
PO20-00023	First Book Marketplace	EMS	Reading Books	01-4300	180.50
PO20-00024	School Specialty	EMS	Student Planners	01-4200	3,452.59
PO20-00025	Gopher	EMS	PE Supplies	01-4300	233.40
PO20-00026	Quill Corporation	EMS	Folders	01-4300	64.30
PO20-00027	Maps of the Month	EMS	Maps	01-4300	34.81
PO20-00028	EAI Education	EMS	Algebra Tiles	01-4300	125.11
PO20-00029	Follett Library Resources	EMS	Book Labels	01-4300	111.45
PO20-00030	The Library Store, Inc.	EMS	Book Repair	01-4300	206.93
PO20-00031	K-LOG	EMS	Panels	01-4400	1,498.07
PO20-00032	Fred Pryor Seminars	CHS	Conference	01-5800	128.00
PO20-00033	CDW-Government	DO	Computers & Keyboard/Mouse Sets	01-6400	34,419.13
Total Number of POs			64	Total	441,038.29

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund/County Sch.srv.fd	7	5,794.29
Total Fiscal Year 2019			5,794.29
01	General Fund/County Sch.srv.fd	56	431,690.90
13	Cafeteria Fund	1	3,553.10
Total Fiscal Year 2020			435,244.00
Total			441,038.29

PO Changes

New PO Amount	Fund/ Object	Description	Change Amount
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The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes Purchase Orders dated 05/01/2019 - 06/30/2019

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
BPO19-90082	194.25	01-4300	General Fund/County Sch.srv.fd/MATERIALS & SUPPLIES	50.00
Total PO Changes				<u>50.00</u>

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