

# COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street  
Colusa, CA 95932  
(530) 458-7791 FAX (530) 458-4030

## AGENDA

### Board of Trustees Regular Meeting DISTRICT OFFICE CONFERENCE ROOM

April 15, 2014

4:00 p.m. Open Session with Closed Session to follow

**PUBLIC COPY OF BOARD PACKET IS AVAILABLE FOR INSPECTION  
AT THE CUSD DISTRICT OFFICE LOCATED AT 745 TENTH ST., COLUSA**

*All meetings of the Governing Board are open to the general public, with the exception of the Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the Superintendent's Office, 458-7791, at least 3 days in advance to make special arrangements.*

*Spanish translation is available at Regular Session Board Meetings. To arrange for translation services, please call the Superintendent's Office, 458-7791, at least 3 days in advance. [Se ofrece traducción en Español para la junta regular de la mesa directiva. Para solicitar servicios de traducción al español, por favor llame a la Oficina del Superintendente, al 458-7791, con 3 días de anticipación por lo menos.]*

#### 4:00 P.M. OPEN SESSION

A. Call to Order

B. Pledge of Allegiance

C. Hearing of Public

The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is voted upon. To assure your right to address any action item, please notify the Superintendent's Office of your desire to speak by noon of the day prior to the Board Meeting. Those requesting to address the Board in advance will be granted up to five minutes to speak. Others will be limited to a total of three minutes.

D. Action Item:

1. Action to Grant Permanent Status at the beginning of the 2014-2015 school year to Eric Lay and Paul Theriault, Colusa High School teachers

E. Reception for Newly Tenured Teachers

F. Reports:

1. Student's Report

2. Recognitions

3. President's Report

- a. Board of Trustee Time – (This is a time for the Board of Trustees to bring up points of discussion, committee reports and/or items for future agendas.)

4. Superintendent's Report

a. Improving Achievement – standing item

- 1) Update on Current Improvement Plan progress
- 2) Update on LCAP progress

b. Management – standing item

- 1) Update on SELPA Plan Revision, Community Day School, Opportunity School

- 2) District Homework Policy Update
- 3) Progress of CAASPP Testing Progress
- c. Budget – standing item
  - 1) Public Discussion of Proposed Budget for 2014-2015
- d. Enrollment Report
- 5. Principal’s Report
  - a. Colusa High/CAHS Report
- G. CEA (Colusa Educators Association) Representative's Report
- H. CSEA (California School Employees Assn.) Rep’s Report
- I. Information/Discussion/Possible Action:
  - 1. Possible Action to send a letter to the Governor regarding the need for a State School Bond on the November 2014 ballot
  - 2. Determine date and time for June Board Meeting for Budget Adoption
  - 3. Possible Action on changes to Board Policy BP6146.1 High School Graduation Requirements
  - 4. LCAP / LCFF Staffing Changes
- J. Motion to Consider Approval of Items on the Consent Action Agenda
  - 1. Consent Agenda: Regular and Customary Business Items:
    - a. Minutes of March 18, 2014 Regular Board Meeting
    - b. Minutes of April 9, 2014 Special Board Meeting – Supt./Board Workshop
    - c. April Payroll
    - d. April Warrants: Batch #34 - 37
    - e. April Financial Statements
    - f. Personnel Assignment Order #2013/14.09
    - g. 2013-2014 Budget Revision
    - h. Williams Uniform Complaint Quarterly Report for January 1, 2014 through March 31, 2014
- K. Hearing of Public for Matters on Closed Session Agenda

**CLOSED SESSION**

- L. Adjourn to Closed Session to consider and/or take action upon any of the following items:
  - 1. Student Matters:
    - a. Interdistrict Transfer Agreements
    - b. Out-of-School Suspensions
    - c. Consider approval of Administrative Hearing Panel’s recommendation for Expulsion Case EH#2013-14.08
  - 2. Personnel Matters:
    - a. Public Employment – New Hires 2013-2014
    - b. Public Employee Discipline/Dismissal/Release
    - c. Public Employee - Superintendent Evaluation

3. Negotiations:

- a. Instructions to District Negotiators (Executive Session of School Board and its designated representatives for the purpose of discussing its position regarding matters within the scope of representation and instructing its designated representatives)

M. Reconvene and Announce Action taken during Closed Session

1. Possible action taken regarding Interdistrict Transfer Agreements
2. Possible action taken regarding AHP recommendation for Expulsion Case EH#2013-14.08

N. Adjournment of the Meeting

Posted: 4/10/14 11:33 AM

## CUSD Homework Philosophy

Homework is an integral part of student learning. The district supports a reasonable, balanced approach to homework. The amount of homework and the type of homework should logically progress toward independent, high level thinking tasks. The principal and staff at each school have developed, and regularly review, a school-site homework plan which includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. In general:

For each grade level, the amount of time that students will be expected to spend on homework is approximately 6 – 10 minutes per year in school. For example: a student in grade 2 might expect to have 12 – 20 minutes of independent homework nightly. Students in grades 7 & 8 should expect to spend 42 - 80 minutes on independent homework. Students in high school should expect to spend anywhere from 30 – 90 minutes an evening on independent homework. Generally, secondary students will average no more than 90 minutes of homework nightly.

In addition to the independent homework, teachers from each grade level from K – 8 may suggest parental involvement with their student's homework. For example: in Kindergarten, parents may be asked to read to their child for up to thirty minutes nightly. In most cases, the amount of necessary parental involvement will decrease as the student develops learning independence. However, parents are encouraged to adopt attitudes and habits which support student academic learning. A student who has no school-assigned homework will still benefit by reading, reviewing content, or practicing skills.

At the primary levels, student grades comprise \_\_\_\_ portion of the student's overall grade.

At the secondary level, homework comprises varying proportions of the class grade depending upon the content of the course and whether that content lends itself to extensive independent practice.

Parents should be aware that teachers plan homework based on the average student's capabilities. Some students may take much longer to complete the assignment. Other students with the same assignment may complete it in a very short amount of time. If your child reports that they have no homework, you are encouraged to direct them to reading quality books, reviewing class notes, or practicing academic skills. If your child is frequently taking much longer than expected to complete the homework, please contact the teacher. Accommodations and modifications can be made to assignments at the teacher's discretion.

Teachers at every level instruct students on how to allocate their time wisely, the importance of meeting deadlines, and developing good personal study habits.

Generally, students will have all the resources they need available at home. In some cases, as when they are learning research skills, students may be directed to certain web sites or print resources contained either in the school library, or available for access in the Public Library. A number of on-line homework assistance programs are available over the internet. Depending on the need and resources, the school or teacher may offer tutoring or other after-school assistance.

Elementary teachers will design homework assignments so that students do not receive an overload of homework one day and very little the next. Secondary teachers will make every effort to communicate with one another to avoid this situation. However, parents should understand that, occasionally, heavy loads of homework may result despite the teachers' best efforts to avoid this situation. Should your student experience frequent excessive homework, please contact the teacher.

Parents are encouraged to help their student organize and segment large homework assignments. A project due in two weeks may take 20 minutes per school night. But this could become 200 minutes of work in a single night if the student does not plan and complete the work in smaller segments.

Also, parents of students taking the most rigorous courses should be prepared to expect significantly higher homework loads. Advanced Placement courses are basically college classes taught in a high school setting. As such, the expectations for additional time commitment by the student are greatly increased.

## DISTRICT ENROLLMENT

The following chart represents the current enrollments in the district.

<b>Program</b>	<b>5/12/13 Enrollment</b>	<b>4/4/14 Enrollment</b>	<b>Year-to-Date</b>
Burchfield	468	473	5
Egling	505	527	22
CHS	346	338	-8
CAHS	29	32	3
Home School	78	73	-5
District Totals	1426	1443	17

SCHOOL DISTRICT SAMPLE  
LETTER TO THE GOVERNOR AND YOUR LEGISLATOR:

[SCHOOL DISTRICT LETTER HEAD],

The Honorable Edmund G. Brown, Jr.  
Governor, State of California  
State Capitol Building  
Sacramento, CA 95814

RE: NEED FOR A STATE SCHOOL BOND ON THE NOVEMBER 2014 BALLOT

Dear Governor Brown:

The purpose of this letter is to urge you to place a school bond on the November 2014 ballot. The [SCHOOL DISTRICT NAME] has the following facility needs that cannot be met with local school bonds because our small district has limited bonding capacity:

[If possible list school names and anticipated dollars needed for each or simply list dollar amounts in each category]

Modernization

New Construction

Career Technical Education

Other

Additionally, CHOOSE ONE POINT FROM THE LIST BELOW TO INCLUDE:

- Between your local funding sources and state matching funds, jobs will be created in your community and region – identify specifics about unemployment if you have it.
- A school bond would put real dollars on the street much faster than other infrastructure projects, such as high-speed rail. Under the State Allocation Board’s Priorities in Funding Program, construction must begin within 90 days of a project funding approval.
- Construction jobs would be immediately available upon passage of a bond due to ongoing facility needs.
- Californians recognize that schools are old, outdated, and require upgrades to meet health and safety standards, including seismic and other important mitigation measures. Funding these needs continues to be a top priority to voters, despite the state’s fiscal challenges.

We urge you to place a bond on the November 2014 ballot.

Sincerely,

NAME  
TITLE AND SCHOOL DISTRICT

## School Bond Talking Points

### **A state bond program can provide school facility equity.**

- If only local bonds are used for school facilities, then school districts with the highest property wealth per student can provide the best facilities at the lowest tax rate.
- The Local Control Funding Formula (LCFF) addresses education instructional program equality using state funds. The Local Control Accountability Plan (LCAP) addresses educational program outcome equity and school facilities being in good repair. Neither addresses school facility educational adequacy or efficiency.
- Just as state funds are used for instructional equity, state bond funds should be used for school facility equity and be corrected for local property wealth.
- Just as state funds for instructional equity are adjusted for the school districts' ability to pay for increased services to students from low-income areas, state bond funds can be allocated to reflect the communities' ability to pay and their local effort to pay for school facilities.
- Due to the variance in community property wealth, some districts will always be unable to access sufficient local funds to meet all their basic facilities needs. In such cases, the state serves as a safety net.

### **A State School Bond can leverage local school bonds to create more high paying construction jobs.**

- The current state/local matching program could be adjusted to increase the local match to increase the state bond fund leverage. A state/local match percentage of \$1 state being matched by \$2 local would significantly increase the state bond leverage. Currently it is generally a \$1 to \$1 match.
- Each \$1.0 billion in bond funds creates 13,000 jobs. A four-year, \$8 billion state bond allocated at \$2 billion per year and matched by a local \$4 billion per year would generate 78,000 jobs per year. Those jobs and the sales tax on materials would increase state revenues that would help offset bond principle and redemption costs during the first 6 to 8 years.
- School projects typically can be under contract within 90 days. This means that state school bonds will not sit unused.

### **New and enhanced state funding sources do not meet all growing school facility needs.**

- The combination of a residential construction market recovery and statewide average daily attendance growth means the new facility construction need is increasing in growing school districts.
- While LCFF is intended to "raise all boats," a system built on flexibility and subsidiarity means that facilities issues are subject to local prioritization; there is no dedicated funding stream. LCFF/LCAP create new *unfunded* facilities pressures, such as:
  - Increased school reconstruction and renovation needs. This need is not related to the good repair requirements, but to the research documenting the



relationship between natural lighting, indoor air quality and sound deadening, and academic achievement, which is valued in the outcomes-driven LCFF framework.

- Additional classrooms to accommodate smaller class sizes. The class size research indicates that a 15:1 student-to-teacher ratio is more effective for low-income students' academic achievement than a 24:1 ratio. The LCFF can fund the teacher for a more successful class size, but it does not provide the money for a new classroom.
- Proposition 39 energy efficiency funds will help districts pursue important projects that have been on the back burner due to local priorities or lack of resources. These funds may be used for a relatively narrow range of energy projects and will not meet larger construction or renovation needs. Many of these projects will trigger further capital needs, such as ADA upgrades, which will depend upon other funding sources.

~~Strikethrough~~ indicates wording to be dropped.  
**Bold** indicates wording to be added.

Instruction

BP 6146.1

## HIGH SCHOOL GRADUATION REQUIREMENTS

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

### Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Three courses in English (Education Code 51225.3)  
 (cf. 6142.91 - Reading/Language Arts Instruction)

**2. ~~Two~~ Three courses in mathematics (Education Code 51225.3) (This policy will be a requirement for graduation in 2017 and beyond.)**

At least one mathematics course, or a combination of the two mathematic's courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. (Education Code 51224.5)

**At least one mathematics course will be Personal Finance / Financial Literacy. (This policy will be a requirement for graduation in 2017 and beyond.)**

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12.

(Education Code 51224.5)

(cf. 6011 - Academic Standards)

(cf. 6142.92 - Mathematics Instruction)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)

(cf. 6142.93 - Science Instruction)

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

(cf. 6142.3 - Civic Education)

(cf. 6142.93 - History-Social Science Instruction)

5. One course in visual or performing arts, foreign language, including American Sign Language, or career technical education (Education Code 51225.3)

To be counted towards meeting graduation requirements, a course in career technical education shall be aligned to the career technical model curriculum standards and framework adopted by the State Board of Education.

- (cf. 6142.2 - World/Foreign Language Instruction)
- (cf. 6142.6 - Visual and Performing Arts Education)
- (cf. 6178 - Career Technical Education)
- (cf. 6178.2 - Regional Occupational Center/Program)

**6. ~~Two~~ Three courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3) (This policy will be a requirement for graduation in 2017 and beyond.)**

(cf. 6142.7 - Physical Education and Activity)

7. One course in vocational education.

- (cf. 6178 - Career Technical Education)
- (cf. 6178.1 - Work Experience Education)
- (cf. 6178.2 - Regional Occupational Center/Program)

8. One course in computer literacy.

**9. ~~One course in academic literacy.~~ One course in Personal Finance (starting for the class of 2017)**

**10. ~~Senior project portfolio.~~ Successful completion of Senior Project (passing all elements)**

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

- (cf. 6146.11 - Alternative Credits Toward Graduation)
- (cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

- (cf. 6173.1 - Education for Foster Youth)
- (cf. 6173.2 - Education for Children of Military Families)

#### High School Exit Examination

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)  
(cf. 6159 - Individualized Education Program)  
(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress," as defined in BP 6179 - Supplemental Instruction, toward passing the exit exam. (Education Code 37252, 60851)

(cf. 5148.2 - Before/After School Programs)  
(cf. 6176 - Weekend/Saturday Classes)  
(cf. 6177 - Summer School)  
(cf. 6179 - Supplemental Instruction)

Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)

(cf. 1312.4 - Williams Uniform Complaint Procedures)  
(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

#### Certificates of Completion

Students who have passed all the district's course requirements by the end of their senior year but are unable to pass the high school exit exam shall receive a certificate of completion.

The Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.

#### Retroactive Diplomas

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

The district also may retroactively grant a diploma to a deceased former student who satisfies the above conditions. The diploma shall be received by the deceased student's next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

Legal Reference:

EDUCATION CODE

35186 Williams Uniform Complaint Procedures  
37252 Supplemental instructional programs  
37254 Supplemental instruction based on failure to pass exit exam by end of grade 12  
37254.1 Required student participation in supplemental instruction  
47612 Enrollment in charter school  
48200 Compulsory attendance  
48412 Certificate of proficiency  
48430 Continuation education schools and classes  
48645.5 Acceptance of coursework  
48980 Required notification at beginning of term  
49701 Interstate Compact on Educational Opportunity for Military Children  
51224 Skills and knowledge required for adult life  
51224.5 Algebra instruction  
51225.3 Requirements for graduation  
51225.5 Honorary diplomas; foreign exchange students  
51228 Graduation requirements  
51240-51246 Exemptions from requirements  
51250-51251 Assistance to military dependents  
51410-51412 Diplomas  
51420-51427 High school equivalency certificates  
51450-51455 Golden State Seal Merit Diploma  
51745 Independent study restrictions  
52378 Supplemental school counseling program  
56390-56392 Recognition for educational achievement, special education  
60850-60859 High school exit examination  
66204 Certification of high school courses as meeting university admissions criteria  
CODE OF REGULATIONS, TITLE 5  
1600-1651 Graduation of students from grade 12 and credit toward graduation  
COURT DECISIONS  
O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>  
California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>  
University of California, List of Approved a-g Courses:  
<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Policy  
approved:

COLUSA UNIFIED SCHOOL DISTRICT  
Colusa, California

**COLUSA UNIFIED SCHOOL DISTRICT**

745 Tenth Street

Colusa, CA 95932

**UNOFFICIAL MINUTES**

**Board of Trustees Regular Meeting**

March 18, 2014, 6:00 p.m.

OPEN SESSION  
CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Colusa Unified School District Conference Room by Board President Charles Yerxa, and established a quorum was present. Attending were Charles Yerxa, Lincoln Forry, Don Bransford and Terry Bressler. Kelli Griffith-Garcia was absent. Also in attendance were Superintendent Dwayne Newman, and Business Manager Sheryl Bailey; Principals Tarr, Johnston and Brown, students, staff, and parents. Lori Raineri and Stacie Frerichs from Government Financial Strategies, Inc. and Gene Bregman from Gene Bregman & Associates were also present.

PLEDGE OF ALLEGIANCE

Taylor Davies led the Pledge of Allegiance.

HEARING OF PUBLIC

None

STUDENT'S REPORT

Taylor Davies reported on activities taking place at Colusa High School which included senior projects, FBLA section conference results, Sport team results and upcoming tournaments, CRAF Golf Tournament on April 18, and Graduation on May 30.

RECOGNITIONS AND CELEBRATIONS

This month Dave Tarr acknowledged his entire Kindergarten staff, along with Ellen Cenami, Reading Specialist, for their interest and enthusiasm in starting the kindergarten extended day program at Burchfield. After which Trisha Haugh and Cristina Rodriguez praised Dave Tarr for his leadership at Burchfield Primary School. Darren Brown recognized Matt Giffin for his work being an ESA advisor, and also for taking the English students to Ashland, Oregon each year.

PRESIDENT'S REPORT

Mr. Yerxa echoed Taylor Davies' report of the upcoming CRAF golf tournament on April 18, 2014.

BOARD OF TRUSTEE TIME

None

It was decided to change the start time for the April Board Meeting to 4 p.m. to have a reception for the newly tenured teachers.

PUBLIC OPINION SURVEY RESULTS

Gene Bregman from Gene Bregman & Associates showed the Board summary charts of the results from a phone survey of likely voters in the Colusa Unified School District. He stated that the majority of the people polled were in favor of an election and of voting YES in that election. A discussion was held and it was suggested that professional consultants should be brought in to help get the word out to the voters about the reasons for the bond.

Lori Raineri and Stacie Frerichs from Government Financial Strategies, Inc. reiterated what had been accomplished since they were hired to advise CUSD on a bond measure. They stated a facilities needs assessment had been done and it showed we have more than \$35 million in needs. A public opinion survey had been conducted which showed that those people surveyed agreed the schools needed more money to



repair, rehabilitate and modernize the local schools. A discussion was held. A concern was brought up regarding the current water situation and that not only farmers but other entities in the county would be affected because of the lack of water this summer. Money will be tight and whether or not a bond measure would pass is a big concern.

After the discussion, Mr. Newman said we would put an action item on the June board agenda to adopt a resolution regarding a bond election.

SUPERINTENDENT'S REPORT

Improving Achievement:

- Update on Current Improvement Plan Progress: Mr. Newman stated we were doing what we said we would do. He will be having a data meeting with the principals next month to look at student achievement data. The focus is on planning for next year and making sure our LCAP is being done well. There are many groups that Mr. Newman is mandated to meet with. He met with Bobby Kirkman who is doing a phenomenal job with his Leadership group at the high school with regards to LCAP. Mr. Newman will be meeting with the union groups and will have a discussion with them also. After meeting with all the groups, he will put all the ideas together and figure out what plans to make for next year.

Management –

- Update on SELPA Plan Revision, Community Day School, Opportunity School: Mr. Newman recommends housing the Community School in the old kindergarten building on 6<sup>th</sup> St. at least for a year or so. He feels that by doing this we will save ourselves, and other districts in the county, a lot of money. Currently the ASES program is in that building, but that is after school is out and the Community School students would be gone by the time ASES starts. Sheryl Bailey brought up that Community School has to be at least 6 hours long. A discussion was held with regards to safety of Burchfield and Head Start students because they are in close proximity to the Community School students who *could* have dangerous tendencies. Mr. Bransford suggested that he would like the Community School housed away from the schools, possibly in another building in town. Mr. Newman expressed that he didn't think they would be a threat to any of the students who are in close proximity. Mr. Newman will talk to the other Superintendents in the County tomorrow on this topic and will report back their thoughts.

Mr. Newman will be meeting with the county Superintendents tomorrow regarding the SELPA program. They will focus on coming up with wording that will allow us to keep the SELPA here, but allow districts to have sufficient controls so that the county can't make a unilateral decision and incur additional costs if the districts don't agree with it. Also, the plan will include wording to get control on the County's salary schedule for SELPA personnel.

- Update on Grounds Committee Meeting: Mr. Newman reported the grounds committee met and saw that the athletic fields were in good shape.
- CHS Ag Program Tractor Purchase: Donors are needed for the Ag. Dept. to purchase a tractor. Mr. Crabtree was present and said he would like to keep the purchase local. Mr. Bransford asked what type of tractor he needed and Tim replied a 60 hp, with 4-wheel drive. Mr. Bransford asked how often the Friends

of Ag. committee meets and Tim said they meet once a year. Mr. Bransford suggested the FoA Committee meet at least 3 or 4 times each year to be able to get them on board with the needs of the Ag. Dept. by having fund raising projects, and/or soliciting donations for the department. Mr. Crabtree stated there is also a strong alumni fund that donates money to FoA. Mr. Crabtree has solicited bids from all tractor companies in Colusa, as well as Chico just to be able to compare prices. A discussion was held on whether or not to use Perkins money or LCFF for the tractor purchase. No decision was made.

Budget:

- Update on progress of ZBB – Mr. Newman said to remember that the budget is built from the bottom up and that typically the budget numbers will come back very high, then we'll need to go back and make it all fit district wide. (He doesn't want people to panic when they see the original numbers that will be submitted.)
- Mr. Newman said the state's revenue budget is 1.6% higher than what was projected. Also, there is overwhelming support for additional funding for the Common Core Implementation Grant which will help us in technology and curriculum.
- MS Settlement Grant: We have moved some of our billing from what was the Common Core Grant into the MS Settlement Grant so that we can continue to use the Common Core Grant for tech. and curriculum writing.

Enrollment: Mr. Newman stated our enrollment is down 1 student, but our a.d.a. is significantly up overall.

PRINCIPAL'S REPORT

For his school report Mr. Tarr talked about the extended day kindergarten program at Burchfield Primary School. His handouts to the Board included a 10 year demographic summary stating that in 2003 there were 50% Hispanic students at BPS and now there are 72%, which is a 22% increase. He stated the 2003 CELDT scores of 1/2 were 38%, and in 2012 they were 82%, a significant change. This means that we have more ELL coming to school at a lower level of English Proficiency than we have seen in the past. The first grade assessment results summary in the fall of 2013 showed student scores decline over the summer. However, students are now leaving Kindergarten with a higher level of skills and will come into first grade at a higher level than previously observed. This is a normal occurrence which happens at all grade levels. The BPS teachers are working to minimize this problem by creating a packet of practice materials the students will receive at the end of the school year. Each child will then have a chance to practice academic skills over the summer to maintain the levels they've achieved during the school year.

Mr. Tarr also reported there were 79 students who signed up at kindergarten pre-registration. There are 18 TK and 14 known incoming students who have not made appointments totaling 111 so far for the 2014-15 school year. He wants to continue to keep the class ratio of 20 to 1.

Don Bransford asked questions of Mr. Tarr regarding whether or not there was enough resources in the classroom for students to get the individual help they needed. Mr. Tarr explained the scheduling of the para-educators and said in his ZBB he would like to double the amount of para-educators who would help in student learning.

CEA REPORT

Pam Giuliano reported that the 6<sup>th</sup> graders just got back from Shady Creek and had a really good time. The kids showed excellent behavior throughout the week.



She also reported she had gone to a CEA dinner meeting where she normally hears negative comments from other educators in other school districts. She was glad that the relationship between the teachers and the administration in our school district was very good. Pam stated there are many great things here at CUSD.

CSEA REPORT

None

INFORMATION/ DISCUSSION/  
POSSIBLE ACTION:  
#131460 CONTRACTS

Motion was made by Don Bransford, seconded by Terry Bressler to approve the contract that was signed with Frontier for the MetroEthernet Data Lines.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (K. Griffith-Garcia)

DISCUSSION/INFORMATION:  
SUPERINTENDENT/BOARD RETREAT

The date and time that was agreed upon for the Superintendent/Board Retreat to work on the Improvement Plan will be April 9, 2014 from 5:30 p.m. – 7:30 p.m.

ACTION ITEM #131461

Motion was made by Don Bransford, seconded by Lincoln Forry to direct the Superintendent to work out a plan with the other district Superintendents in the county to have CUSD administer and house the Community Day School within the city of Colusa, and bring back the plan for approval.  
If the Community School were to be housed on District property the Board expressed concerns that the Community School students be a “legal” and safe distance away from our regular ed. students.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (K. Griffith-Garcia)

CONSIDER APPROVAL TO PAY OFF  
2012-2013 STRS GOLDEN  
HANDSHAKE

Mr. Newman suggested we wait to consider approval to pay off the 2012-2013 STRS Golden Handshake until after the Improvement Plan is discussed at the Board/Superintendent retreat on April 9, 2014. The board agreed. Don Bransford would like this to be included in the budget process later in June.

No action was taken.

ACTION ITEM #131462

Motion was made by Terry Bressler, seconded by Don Bransford to waive the reduced price meal charges for those students who qualify for reduced price meals and also waive the outstanding charges those students have incurred. The district will cover the cost for reduced price meals. Those students will now receive free meals starting tomorrow.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (K. Griffith-Garcia)

ACTION ITEM #131463

Motion was made by Terry Bressler, seconded by Don Bransford to approve Resolution #2013-14.09 Board Support for Agricultural Education Incentive Grant.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (K. Griffith-Garcia)

CONSENT AGENDA  
ACTION ITEM #131464

Consider Approval of Consent Agenda: Regular and Customary Business Items:

Consent Agenda: Regular and Customary Business Items:

- a. Minutes of February 25, 2014 Regular Board Meeting
- b. March Payroll
- c. February Warrants: Batch #31 - 33
- d. March Financial Statements
- e. Personnel Assignment Order #2013/14.08

Motion was made by Lincoln Forry, seconded by Terry Bressler to approve the Consent Agenda without exception.

Vote: Ayes – 4  
Noes – 0  
Absent – 1 (K. Griffith-Garcia)

HEARING OF PUBLIC FOR MATTERS  
ON CLOSED SESSION AGENDA

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 9:20 p.m. to consider and/or take action upon any of the following items:

1. Student Matters:
  - a. Out of School Suspensions
  - b. Inter-district Transfer Agreements
  - c. Consider approval of AHP's recommendation for Expulsion Case EH #2013-14.07
2. Personnel Matters:
  - a. Public Employment – New Hires 2013-2014
  - b. Public Employee Discipline/Dismissal/Release
  - c. Public Employee – Resignations
  - d. Public Employee Leave of Absence Request
  - e. Public Employee Evaluation - Superintendent
3. Negotiations:
  - a. Review the 2014-15 through 2016-17 Tentative Agreement Between CUSD & CSEA

RECONVENE FROM CLOSED SESSION

The Board reconvened from Closed Session at 9:05 P.M. Board President Charles Yerxa reported out the Board reviewed the Out of School Suspension Report, the Inter-district Transfer Requests, the recommendation for Expulsion Case EH#2013-14.07, Resignations, Leave of Absence Request by Julie Peterson and the Superintendent's evaluation. They also reviewed the Tentative Agreement between CUSD and CSEA.

ACTION ITEM # 131465

Motion was made by Don Bransford, seconded by Terry Bressler to approve the Inter-district Transfer Agreement requests.

Vote: Ayes – 4

Noes – 0  
Absent – 1 (K. Griffith-Garcia)

ACTION ITEM #131466                      Motion was made by Don Bransford, seconded by Terry Bressler to approve the AHP recommendation for Expulsion Case EH #2013-14.07.

Vote: Ayes – 4  
      Noes – 0  
      Absent – 1 (K. Griffith-Garcia)

ACTION ITEM #131467                      Motion was made by Don Bransford, seconded by Terry Bressler to ratify the 2014-15 through 2016-17 Tentative Agreement between CSEA Chapter #574 and CUSD.

Vote: Ayes – 4  
      Noes – 0  
      Absent – 1 (K. Griffith-Garcia)

ACTION ITEM #131468                      Motion was made by Don Bransford, seconded by Lincoln Forry to approve the Leave of Absence request made by Julie Peterson contingent upon Superintendent Newman contacting legal counsel and insuring all parties involved are aware of implications for their future employment.

Vote: Ayes – 4  
      Noes – 0  
      Absent – 1 (K. Griffith-Garcia)

ADJOURNMENT                              The meeting adjourned at 10:50 p.m.

Submitted by Mary Lyttle, Executive Administrative Assistant

\_\_\_\_\_  
APPROVED BY:  
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\_\_\_\_\_  
\_\_\_\_\_

J.l.b.

COLUSA UNIFIED SCHOOL DISTRICT  
745 Tenth Street  
Colusa, CA 95932

UNOFFICIAL MINUTES  
Special Meeting of the Board of Trustees  
District Conference Room  
745 Tenth St., Colusa

April 9, 2014, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:40 p.m. by Board President Terry Bressler and established that a quorum was present. Attending were Board Members Terry Bressler, Charles Yerxa, Don Bransford, Lincoln Forry, Kelli Griffith-Garcia, Principals Brown, Johnston and Tarr, Assistant Principal Erika Lemenager and Superintendent Dwayne Newman.

HEARING OF THE PUBLIC

None

DISCUSSION OF DISTRICT  
IMPROVEMENT PLAN

The board reviewed the State LCAP priorities, District improvement priorities from last year, and discussed our ongoing philosophy of aligning our budget with our improvement priorities.

District priorities currently stand as:

1. Safety.
2. Improving student achievement.
3. Closing achievement gaps.
4. Improving the atmosphere in our schools.
5. Improving communication with our families and community.
6. Improving technology.

The Board reviewed data discussed at previous meetings, and some data from the HS Leadership Class and the DLAC which had not previously been presented. As the discussion progressed each person jotted down possible improvement action steps to add to the LCAP for next year. A brief discussion was held about staffing and the budget, but time did not permit this topic to be fully explored. The board will continue improvement discussion at the regular meeting, and decide at that time if there is need for another planning session.

ADJOURNMENT

Board President Yerxa adjourned the meeting at 8:00 p.m.

Submitted by Dwayne Newman, Superintendent

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APPROVED BY:

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J.l.d.

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED MARCH 21, 2014			BATCH 34
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
908	ALHAMBRA	\$ 167.55	01	DO/MOT	WATER
905	KATHY APLANALP	\$ 30.77	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
911	CHRISTINA BAILEY	\$ 86.70	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
914	TIFFANY BAILEY	\$ 89.98	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
928	CASCADE ATHLETIC	\$ 325.91	01	SPORTS	TENNIS BALLS
918	CHUNG SUN MARKET	\$ 42.84	01	CHS	SUPPLIES
903	COLUSA COUNTY OFFICE OF EDUCATION	\$ 1,485.00	01	ALL	SOFTWARE LICENSES
909	COLUSA COUNTY PUBLIC WORKS	\$ 444.87	01	MOT	DUMP FEES
927	CONTINENTAL ATHLETIC SUPPLY	\$ 201.06	01	SPORTS	FOOTBALL SUPPLIES
917	DAVIES CHEVRON	\$ 30.00	01	MOT	CAR WASHES
924	FGL ENVIRONMENTAL	\$ 100.00	01	MOT	TESTING OF BUS OIL
916	HARPER'S AUTO REPAIR	\$ 512.31	01	MOT	VEHICLE REPAIR
912	MARIBEL HUGHES	\$ 46.50	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
904	JACK'S GLASS	\$ 244.60	01	BPS	GLASS REPAIR/REPLACE
906	LCMS AWARDS	\$ 69.77	01	EMS	AWARDS
922	MERIDIAN DIESEL	\$ 795.56	01	MOT	BUS REPAIR/SERVICE
915	KIM OLSON	\$ 650.30	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
929	PLATT	\$ 407.17	01	MOT	TECHNOLOGY INSTALL
907	RIDEOUT HOSPITAL	\$ 125.00	01	DO	TBTEST/HEP B VAC
925	RUSSELL SISTRUNK	\$ 15.00	01	MOT	REPAIR
921	SOUNDS BY DAVE	\$ 846.49	01	SPORTS	REPAIR OF SOUND SYSTEM
902	SPURR	\$ 6,807.28	01	ALL	NATURAL GAS BILLING
910	US BANK EQUIPMENT FINANCE	\$ 2,101.63	01	ALL	COPIER LEASES
RC78	US BANK CAL CARD VISA	\$ 31,984.58	01	ALL	SEE ATTACHED
913	SALLI WALLACE	\$ 52.66	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
	GENERAL FUND TOTAL 01	\$ 47,692.84			
RC76	US BANK CAL CARD VISA	\$ 478.37	13	CAFÉ	SUPPLIES
	CAFETERIA FUND 13	\$ 27,014.20			
	CAPITAL FACILITIES FUND 25	\$ -			
923	BAREFOOT	\$ 1,076.50	95	CHS	FFA SUPPLIES
920	BARBARA HANKINS	\$ 37.25	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
919	KING CLOTHING	\$ 134.60	95	CHS	SHIRTS
RC77	US BANK CAL CARD VISA	\$ 13,475.33	95	CHS	SEE ATTACHED
	STUDENT BODY FUND 95	\$ 14,723.68			
	TOTAL ACCOUNTS PAYABLE	\$ 62,894.89			

# US BANK CALCARD VISA

FD01-RC78    FD13-RC76    FD95-RC77

17-Mar	SILVERADO STAGES	\$4,514.96			\$ 4,514.96	CHS BUS SENIOR TRIP FINAL PAYMENT
13-Mar	SCHOOL SERVICES OF CALIFO	\$135.00	\$135.00			DO WORKSHOP REGISTRATION
13-Mar	RECOLOGY BUTTE COLUSA	\$276.51	\$276.51			MOT EXTRA DUMPSTER AT CHS
13-Mar	ADVANCED DOCUMENT CONC	\$1,402.36	\$1,402.36			ALL COPIER MAINTENANCE
13-Mar	SMILEMAKERS 01079508	\$34.00	\$34.00			NURSE SUPPLIES
13-Mar	SUTTER BUTTERS COMMUNI	\$374.25	\$374.25			MOT RADIO SERVICE BUSES
12-Mar	CLIMATE CONTROL, INC.	\$3,600.82	\$3,600.82			MOT CHS BOILER REPAIR
10-Mar	QUILL CORPORATION	\$690.26	\$690.26			DO/HMS SUPPLIES
10-Mar	MJB WELDING SUPPLY, INC.	\$159.02	\$159.02			CHS SUPPLIES
7-Mar	EARTHGRAINS A/R	\$173.85		\$173.85		CAFET FOOD
7-Mar	EARTHGRAINS A/R	\$58.52		\$58.52		CAFET FOOD
7-Mar	EARTHGRAINS A/R	\$74.80		\$74.80		CAFET FOOD
7-Mar	MESSICK ACE HARDWARE	\$1,428.03	\$1,428.03			MOT MAINTENANCE SUPPLIES
7-Mar	SUPERIOR TIRE SERVICE	\$457.87	\$457.87			MOT TIRE REPAIR/SUPPLIES
6-Mar	CDW GOVERNMENT	\$8,497.75	\$8,497.75			TECHNOLOGY CHROME BOOKS/HEADPHONES
7-Mar	RECOLOGY BUTTE COLUSA	\$276.51	\$276.51			MOT EXTRA DUMPSTER AT CHS
6-Mar	RECOLOGY BUTTE COLUSA	\$2,567.37	\$2,567.37			ALL GARBAGE SERVICE
6-Mar	FLORA FRESH	\$104.44	\$104.44			CHS FLORAL DESIGN SUPPLIES

Jim LaGrone

11-Mar	UCD EXTENSION WEB	\$190.00	\$190.00			MOT WORKSHOP REGISTRATION
6-Mar	HD SUPPLY FACILITIES MTNC	\$206.34	\$206.34			MOT MAINTENANCE SUPPLIES
6-Mar	HILLYARD INC SACRAMENTO	\$2,119.19	\$2,119.19			MOT CUSTODIAL SUPPLIES

Dave Tarr

10-Mar	DS WATERS STANDARD COFFEE	\$113.77	\$113.77			BPS WATER
7-Mar	QUILL CORPORATION	\$14.99	\$14.99			BPS SUPPLIES
7-Mar	QUILL CORPORATION	\$79.99	\$79.99			BPS SUPPLIES

Leasa Hill

17-Mar	STAPLES 00102863	\$145.11		\$145.11		CAFET SUPPLIES
14-Mar	LOWES #01933*	\$26.09		\$26.09		CAFET SUPPLIES

Darren Brown

14-Mar	QUILL CORPORATION	\$14.02	\$14.02			CHS SUPPLIES
14-Mar	QUILL CORPORATION	\$108.11	\$108.11			CHS SUPPLIES
12-Mar	PTM DOCUMENT SYSTEMS INC	\$207.20	\$207.20			CHS COUNSELING OFFICE SUPPLIES
10-Mar	PROMAXIMA MFG LTD	\$5,503.00	\$5,503.00			CHS CRAF TO REIMBURSE FOR WEIGHT ROOM EQUIP.
10-Mar	SPORTDECALS	\$16.40		\$16.40		CHS ASB SHIRTS
10-Mar	SPORTDECALS	\$208.62		\$208.62		CHS ASB SHIRTS
7-Mar	HERFF JONES SCHOL 9000	\$7,508.76		\$7,508.76		CHS PAYMENT ON YEARBOOK
7-Mar	CARTRIDGE WORLD #453	\$167.69	\$167.69			CHS SUPPLIES
7-Mar	BIO RAD*	\$130.43	\$130.43			CHS SCIENCE SUPPLIES
7-Mar	DEMCO INC	\$49.13	\$49.13			CHS LIBRARY SUPPLIES
7-Mar	UBERPRINTS INC	\$915.75		\$915.75		CHS ASB SUPPLIES
6-Mar	SPORTDECALS	\$310.84		\$310.84		CHS ASB SHIRTS
5-Mar	VWR INTERNATIONAL INC	\$416.58	\$416.58			CHS SUPPLIES

Jeremy Miller

7-Mar	AMAZON.COM	\$37.63	\$37.63			TECH SUPPLIES
6-Mar	CDW GOVERNMENT	\$1,935.00	\$1,935.00			TECH CHROMEBOOKS

Nick Schantz

10-Mar	SMALLEGINESPRODEALER	\$60.47	\$60.47			MOT SMALL ENGINE PART
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Jody Johnston

12-Mar	CALLOWAY HOUSE	\$439.78	\$439.78			EMS SUPPLIES
10-Mar	AMAZON.COM	\$152.07	\$152.07			EMS LIBRARY BOOKS

Dwayne Newman

6-Mar	RIVERBANK PIZZA COMPANY	\$35.00	\$35.00			DO PIZZA FOR NEGOTIATIONS
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\$ 45,938.28    \$ 31,984.58    \$ 478.37    \$ 13,475.33

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED MARCH 28, 2014			BATCH 35
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
951	BOOKS ARE FUN	\$ 36.00	01	EMS	BOOKS
949	BUTTE SAND TRUCKING	\$ 364.97	01	MOT	SUPPLIES
941	CA ASSN FFA	\$ 8.50	01	CHS	SUPPLIES
930	CVT	\$ 99,978.70	01	DO	APRIL PREMIUMS
953	CASCADE ATHLETIC SUPPLY	\$ 3,253.00	01	CRAF	CRAF TO REIMBURSE UNIFORMS
955	CHEVRON & TEXACO	\$ 128.17	01	MOT	GAS
931	CHUNG SUN MARKET	\$ 10.50	01	BPS	SUPPLIES
938	COLUSA DAIRY	\$ 77.64	01	BPS	POPSICLES FOR FUNDRAISER
954	CUSD CAFETERIA FUND	\$ 204.00	01	CHS	MEALS FOR STUDENTS - EVERY 15 MINUTES
RC80	CUSD EMER FD-CSRMF	\$ 450.00	01	EMS	FIELD TRIP FEE
RC80	CUSD EMER FD-WHEATLAND HS	\$ 200.00	01	SPORTS	TRACK ENTRY FEE
RC80	CUSD EMER FD-TOM DODD	\$ 900.00	01	CHS	AG DEPT SUPPLIES
RC80	CUSD EMER FD-KIM STEIDLMEYER	\$ 227.78	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC80	CUSD EMER FD-MARIE CRITCHFIELD	\$ 1,198.36	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
RC81	CUSD EMER FD-US BANK CALCARD VISA	\$ 9,500.00	01	DO	SOFTWARE PURCHASE FOR TECH DEPT.
956	BARBARA HANKINS	\$ 197.42	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
939	INTERQUEST CANINE	\$ 350.00	01	CHS	DRUG DOG VISIT
934	JACK'S GLASS	\$ 137.35	01	MOT	GLASS REPAIR/REPLACE
944	ERIKA LEMENAGER	\$ 24.60	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
948	MERIDIAN DIESEL	\$ 1,305.38	01	MOT	BUS REPAIR
932	MILL CREEK RESORT	\$ 2,206.05	01	CHS	ESA TRIP
947	PG&E	\$ 12,844.65	01	ALL	ELECTRIC BILLING
942	BARBARA REECE	\$ 61.20	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
935	SELOVER'S PAINT & BODY	\$ 135.00	01	MOT	REPAIR
943	SUTTER COE	\$ 10,677.50	01	EMS	SHADY CREEK
937	DARREN TOWNZEN	\$ 21.00	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
933	VOLTAGE SPECIALISTS	\$ 2,200.00	01	MOT	ELECTRIC REPAIR
957	MELISSA WILLIAMSON	\$ 230.10	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
	GENERAL FUND TOTAL 01	\$ 146,927.87			
	CAFETERIA FUND 13	\$ 27,014.20			
950	GENE BREGMAN & ASSOCIATES	\$ 319.40	25	DEVFEE	TRAVEL EXPENSE REIMBURSEMENT
	CAPITAL FACILITIES FUND 25	\$ -			
936	JENNIFER ALANIZ	\$ 58.32	95	EMS	REIMBURSE FOR SUPPLIES PURCHASED
951	BOOKS ARE FUN	\$ 24.00	95	EMS	BOOKS
RC70	CUSD EMER FD-CA FBLA	\$ 4,670.00	95	CHS	FBLA REGISTRATION AND HOTEL
946	D3 SPORTS	\$ 448.20	95	CHS	SUPPLIES
945	LCMS AWARDS	\$ 77.40	95	CHS	SUPPLIES
940	ERIKA LEMENAGER	\$ 36.10	95	EMS	REIMBURSE FOR SUPPLIES PURCHASED
952	WILLIAMS FBLA	\$ 2,100.00	95	CHS	CHARTER BUS SHARE OF COSTS
	STUDENT BODY FUND 95	\$ 7,414.03			
	TOTAL ACCOUNTS PAYABLE	\$ 154,661.30			

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED APRIL 4, 2014			BATCH 36
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
959	ALHAMBRA	\$ 62.03	01	BPS	WATER
964	BAXTER AUTO PARTS	\$ 579.00	01	MOT	AUTO SERVICE/REPAIR SUPPLIES
968	BUTTE SAND TRUCKING	\$ 373.90	01	MOT	SPORTS FIELDS
970	REBECCA CHANGUS	\$ 9.97	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
963	COLUSA MOTOR SALES	\$ 17.24	01	MOT	AUTO SERVICE/REPAIR SUPPLIES
RC82	CUSD EMER FD- US BANK CALCARD VISA	\$ 8,964.49	01	ALL	SEE ATTACHED
972	DAVISON DRUGS	\$ 132.80	01	BPS/MOT	SUPPLIES
973	FORCE 4 DIGITAL	\$ 4,635.00	01	CHS	FILMING OF EVERY 15 MINUTES
966	HERFF JONES	\$ 641.07	01	CHS	DIPLOMAS
976	ROBERT HOFFMAN	\$ 1,383.00	01	ALL	VISION SCREENING
961	HORIZON OFFICIALS	\$ 5,046.00	01	SPORTS	BASEBALL/SOFTBALL OFFICIALS
974	KELLEHER PAINT	\$ 327.70	01	MOT	MAINTENANCE SUPPLIES
979	RASAN KNOX	\$ 80.59	01	EMS	REIMBURSE FOR SUPPLIES PURCHASED
977	OUR LADY OF LOURDES	\$ 627.46	01	OLL	REIMBURSE PAYROLL FOR TUTORING
962	PLATT	\$ 164.95	01	MOT	MAINTENANCE SUPPLIES
971	SANKEY AUTO	\$ 157.66	01	MOT	AUTO SERVICE/REPAIR SUPPLIES
967	STANDARD INSURANCE	\$ 1,608.69	01	DO	INCOME PROTECTION PREMIUMS
969	SUPERIOR TIRE	\$ 204.40	01	MOT	AUTO SERVICE/REPAIR SUPPLIES
975	TEACHER'S BOOK CONNECTION	\$ 520.71	01	EMS	BOOKS
965	HEATHER THOMAS	\$ 243.57	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
	GENERAL FUND TOTAL 01	\$ 25,780.23			
RC83	CUSD EMER FD- US BANK CALCARD VISA	\$ 60.68	13	CAFÉ	FOOD
	CAFETERIA FUND 13	\$ 27,014.20			
	CAPITAL FACILITIES FUND 25	\$ -			
960	BUTTE COUNTY	\$ 100.00	95	EMS	REGISTRATION FOR WORKSHOP
RC84	CUSD EMER FD- US BANK CALCARD VISA	\$ 375.16	95	CHS	SEE ATTACHED
961	HORIZON OFFICIALS	\$ 3,024.00	95	CHS	BASEBALL/SOFTBALL OFFICIALS
958	US AWARDS	\$ 675.66	95	CHS	SUPPLIES
	STUDENT BODY FUND 95	\$ 4,174.82			
	TOTAL ACCOUNTS PAYABLE	\$ 30,015.73			



CUSD EMERGENCY FUND - US BANK CALCARD VISA - CK4688 - BATCH 36

Sheryl Bailey

FD01-RC82 FD13-RC83 FD95-RC84

20-Mar	CDW GOVERNMENT	800-800-4239, IL	\$271.31	\$271.31			TECH ADDITIONAL CHROMEBOOK
19-Mar	ACT*ACTIVE.COM	877-228-4881, CA	\$795.00	\$795.00			EMS/BPS/CHS RECEIPTING SOFTWARE
19-Mar	VZWRLSS*MY VZ VB P	800-9220204, GA	\$102.16	\$102.16			ALL CELL PHONE BILLING
18-Mar	WWW.LATCAREERS.COM	WWW.LATCAREER, WA	\$299.00	\$299.00			DO HELP WANTED DIST. ADMIN. ASST.
18-Mar	FLORA FRESH	916-927-9767, CA	\$91.81	\$91.81			HS FLORAL DESIGN SUPPLIES

Mike Phenicie

24-Mar	CASHNCARRY572 51705721	YUBA CITY, CA	\$113.95	\$113.95			FOM SUPPLIES FOR CARNITAS DINNER
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Dave Tarr

24-Mar	SQ *THE WOOD SHOP	YUBA CITY, CA	\$163.00	\$163.00			BPS LIBRARY BOOKS
24-Mar	SAV-MOR FOODS	COLUSA, CA	\$85.33	\$85.33			BPS SUPPLIES
18-Mar	CA DEPT OF ED CONFERENCES	916-3229231, CA	\$425.00	\$425.00			BPS CONFERENCE REGISTRATOIN
18-Mar	REI*GREENWOODHEINEMANN		\$229.13	\$229.13			BPS CONFERENCE REGISTRATOIN

Leasa Hill

20-Mar	WAL-MART #2053	WILLOWS, CA	\$60.68		\$60.68		CAFET SUPPLIES
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Darren Brown

21-Mar	SPORTDECALS	800-435-6110, IL	\$221.35			\$221.35	HS ASB SHIRTS
20-Mar	SOUTHWES 5262400615246	800-435-9792, TX	\$1,086.00	\$1,086.00			HS AIRFARE TO NEW ORLEANS CONFERENCE
20-Mar	SOUTHWES 5262400615247	800-435-9792, TX	\$1,086.00	\$1,086.00			HS AIRFARE TO NEW ORLEANS CONFERENCE
20-Mar	UBERPRINTS INC	866-4408237, GA	\$153.81			\$153.81	HS ASB SUPPLIES
17-Mar	N C T M	703-6209840, VA	\$429.00	\$429.00			HS MATH CONFERENCE REGISTRATION
17-Mar	N C T M	703-6209840, VA	\$345.00	\$345.00			HS MATH CONFERENCE REGISTRATION
17-Mar	CAROLINA BIOLOGIC SUPPLY	336-586-6301, NC	\$105.45	\$105.45			CHS SCIENCE SUPPLIES
17-Mar	TRACTOR SUPPLY #726	YUBA CITY, CA	\$365.48	\$365.48			CHS AG SUPPLIES

Dwayne Newman

24-Mar	THE MASTER TEACHER	800-669-9000, KS	\$131.48	\$131.48			DO SUPPLIES
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Jody Johnston

21-Mar	UCD CEVS-TN	530-752-5787, CA	\$275.00	\$275.00			EMS CONFERENCE REGISTRATION
21-Mar	SADDLEBACK EDUCATIONAL I	714-640-5200, CA	\$714.55	\$714.55			EMS SUPPLIES
18-Mar	SSI*SCHOOL SPECIALTY	888-388-3224, WI	\$518.94	\$518.94			EMS SUPPLIES
17-Mar	TPC*GOPHER	800-533-0446, MN	\$601.20	\$601.20			EMS PE SUPPLIES
17-Mar	PUMPKIN BOOKS INC.	718-225-4245, NY	\$212.93	\$212.93			EMS LIBRARY BOOKS
17-Mar	THE PENWORTHY COMPANY	414-2874600, WI	\$517.77	\$517.77			EMS SUPPLIES

\$9,400.33 \$8,964.49 \$60.68 \$375.16

COLUSA UNIFIED SCHOOL DISTRICT		WARRANTS TO BE RELEASED APRIL 11, 2014			BATCH 37
REF #	VENDOR	AMOUNT	FUND	LOC	DESCRIPTION
993	AZ BUS SALES	\$ 1,122.51	01	MOT	BUS REPLACEMENT SUPPLIES
1005	AMERICAN FIDELITY	\$ 351.64	01	DO	DISABILITY PREMIUMS
984	APPEAL DEMOCRAT	\$ 411.17	01	DO	HELP WANTED AD
986	CHRISTINA BAILEY	\$ 191.49	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
1013	JENNIFER BARBEE	\$ 192.20	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
980	BUTTE SAND TRUCKING	\$ 746.44	01	MOT	BASEBALL FIELD/OTHER SPORTS FIELDS
1001	CA ASSN FFA	\$ 40.50	01	CHS	SUPPLIES
1011	CA STATE BOARD OF EQUALIZATION	\$ 493.00	01	CHS	QUARTERLY SALES TAX
1034	REBECCA CHANGUS	\$ 133.47	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
981	CHUNG SUN MARKET	\$ 45.58	01	BPS	SUPPLIES
1009	CITY OF COLUSA	\$ 6,258.96	01	ALL	WATER/SEWER BILLING
1032	COLUSA COUNTY FARM SUPPLY	\$ 371.25	01	MOT	GROUNDS SUPPLIES
1000	COLUSA DAIRY	\$ 54.32	01	BPS	FUNDRAISER SUPPLIES
994	COLUSA REGIONAL MEDICAL CENTER	\$ 90.00	01	MOT	BUS DRIVER PHYSICAL
1012	DAVIES OIL	\$ 4,805.19	01	MOT	FUEL FOR VEHICLES
1003	EDD	\$ 1,128.86	01	DO	UNEMPLOYMENT PREMIUMS
1026	FGL ENVIRONMENTAL	\$ 100.00	01	MOT	OIL TESTING
996	GOLDEN BEAR ALARMS	\$ 157.50	01	MOT	ALARM MONITORING
1024	GRIFF'S FEED AND SEED	\$ 902.75	01	MOT	GROUNDS SUPPLIES
1019	MARIBEL HUGHES	\$ 24.02	01	BPS	BUS REPAIR
988	LUCILLE IMHOFF	\$ 210.56	01	HMS	REIMBURSE MILEAGE
1014	JOHNSON PRINTING	\$ 186.24	01	BPS	FORMS
1025	JWPEPPER	\$ 187.32	01	CHS	MUSIC SUPPLIES
1004	SHANNON LAUX	\$ 315.73	01	DO	REIMBURSE MILEAGE
1014	COURTNEY LEMENAGER	\$ 132.81	01	BPS	REIMBURSE FOR SUPPLIES PURCHASED
989	LEUKEMIA & LYMPHOMA SOCIETY	\$ 3,101.12	01	ALL	PENNIES FOR PATIENTS FUNDRAISER
985	MERIDIAN DIESEL	\$ 1,031.19	01	MOT	BUS REPAIR
1002	NSCIF	\$ 779.67	01	SPORTS	MILEAGE FOR BASKETBALL OFFICIALS
1006	KIM OLSON	\$ 134.49	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
995	RON RADER	\$ 28.00	01	MOT	BUS DRIVER MEALS
987	CRAIG RICHARDS	\$ 1,345.73	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
1029	SHASTA LAKE BASS BASEBALL	\$ 475.00	01	SPORTS	TOURNEY FEE
998	SORENSEN PEST CONTROL	\$ 258.00	01	ALL	PEST CONTROL SERVICES
1030	HEATHER THOMAS	\$ 268.74	01	CHS	REIMBURSE FOR SUPPLIES PURCHASED
997	VALLEY TRUCK AND TRACTOR	\$ 46.42	01	MOT	SUPPLIES
1033	VOLTAGE SPECIALISTS	\$ 736.80	01	MOT	ELECTRIC REPAIR
1007	YUBA SAFE * LOCK	\$ 329.54	01	MOT	LOCK REPAIR/REPLACE
	GENERAL FUND TOTAL 01	\$ 27,188.21			
1023	CRYSTAL CREAMERY	\$ 4,572.13	13	CAFÉ	FOOD
983	DANIELSEN CO	\$ 6,185.27	13	CAFÉ	FOOD
1020	GAGER DISTRIBUTING	\$ 94.74	13	CAFÉ	SUPPLIES
1022	GENERAL PRODUCE	\$ 6,001.85	13	CAFÉ	FOODS
1008	LEASA HILL	\$ 117.04	13	CAFÉ	REIMBURSE MILEAGE
1021	STAFFORD MEAT	\$ 480.00	13	CAFÉ	FOOD
1010	SYSCO	\$ 1,048.37	13	CAFÉ	FOOD
	CAFETERIA FUND 13	\$ 18,499.40			
	CAPITAL FACILITIES FUND 25	\$ -			
991	CASCADE ATHLETIC	\$ 2,937.50	95	CHS	ASB BASEBALL BATTING CAGE
982	CHUNG SUN MARKET	\$ 102.41	95	CHS	SUPPLIES
999	CUSD CAFETERIA FUND	\$ 84.00	95	EMS	SUPPLIES
992	CUSD GENERAL FUND	\$ 83.44	95	CHS	TRANSPORTATION FEE
1027	DAVID HOLMES	\$ 150.00	95	CHS	TRACK STARTER FEE
990	BOBBY KIRKMAN	\$ 192.83	95	CHS	REIMBURSE FOR SUPPLIES PURCHASED
1031	LCMS AWARDS	\$ 328.95	95	CHS	SUPPLIES
1028	MIKE JOHNSON ACADEMY	\$ 300.00	95	CHS	TRAINING FEE
	STUDENT BODY FUND 95	\$ 4,179.13			
	TOTAL ACCOUNTS PAYABLE	\$ 49,866.74			

J.l.e.

# Associated Student Body Fund

Egling Middle School and Colusa High School  
as of April 6, 2014

## Colusa High School

Account	Name of Club	Balance
800	Colusa HS ASB	\$ 1,677.32
801	ASB Football Concessions	\$ -
802	ASB Student Store	\$ 6,438.75
811	Art Club	\$ 715.78
812	Ashland Shakespeare Trip	\$ 237.64
820	Block C - Other	\$ -
821	Block C - Baseball	\$ 7,264.16
822	Block C - Boys Basketball	\$ 4,638.16
823	Block C - Boys Soccer	\$ 103.52
825	Block C - Cross Country	\$ 40.79
826	Block C - Football	\$ 3,224.20
827	Block C - Girls Basketball	\$ 1,476.64
828	Block C - Girls Soccer	\$ 396.99
829	Block C - Girls Tennis	\$ (32.37)
830	Block C - Golf	\$ -
832	Block C - Softball	\$ 386.85
833	Block C - Track and Field	\$ 765.35
834	Block C - Volleyball	\$ 2,787.05
835	Block C - Wrestling	\$ 25.00
835	Block C - Weight Room	\$ (277.16)
845	Class of 2014	\$ 1,387.87
846	Class of 2015	\$ 1,744.55
847	Class of 2016	\$ 1,136.87
848	Class of 2017	\$ -
860	COLUS Yearbook	\$ 11,178.21
863	CSF	\$ 1,153.54
865	FBLA	\$ 2,510.88
870	FFA	\$ 1,970.85
876	Drama Club	\$ 26.07
885	Friday Night Live	\$ 1,764.96
887	Spanish Club	\$ 144.81
888	Spirit Club	\$ 1,315.24
890	Cooking Club	\$ 972.68
892	Science Club	\$ 91.52
<b>TOTAL CHS</b>		<b>\$ 55,266.72</b>

## Egling Middle School

950	Egling MS ASB	\$ 210.69
955	Club Live	\$ 214.62
960	Kids Can Save	\$ 100.73
965	Library	\$ 458.04
985	Sweatshirts	\$ 251.12
990	Yearbook	\$ 1,780.09
995	8th Grade	\$ 105.60
<b>TOTAL EMS</b>		<b>\$ 3,120.89</b>
<b>TOTAL FUND 95 ASB</b>		<b>\$ 58,387.61</b>

Colusa Unified School District  
Personnel Assignment Order  
2013-2014 #8

EMPLOYMENT, RESIGNATIONS, AND OTHER

CERTIFICATED

<u>Name</u>	<u>Position</u>	<u>Status</u>	<u>Salary</u>	<u>Date</u>
Employment / Appointments:				
Resignation:				
Retirement:				
Leaves:				
Terminated:				
Non-Reelection:				
Transfers:				
(Requests approved by Superintendent)				

CLASSIFIED

<u>Name</u>	<u>Position</u>	<u>Date</u>
Employment / Appointments:		
Calvin Goodman	MOT Sub	3/18/2014
Molly Critchfield	Paraeducator EMS	4/7/2014
Leaves: Medical		
Leshia Duron	CHS Café Assistant II	4/21/2014
Retirement:		
Resignation:		
Increase of Hours:		
Job transfer:		
Termination:		

COLUSA UNIFIED SCHOOL DISTRICT

2013-14 BUDGET REVISION

April 15, 2014

*J.l.g.*

2013-14 BEGINNING BALANCE		1,335,339
ESTIMATED INCOME		<u>11,493,505</u>
TOTAL INCOME/BEGINNING BALANCE		12,828,844

*Resource Code and Program*

3185 ADD Title I PI Grant		150,000
0000 Add Microsoft K12Voucher EdTech		53,000
REVISED TOTAL INCOME		11,696,505
REVISED TOTAL INCOME + BEGINNING BALANCE		13,031,844

EXPENDITURES

Current Expenditure Budget		11,919,966	
Reserve for Revolving Cash	20,350		
Undistributed Reserve	<u>888,528</u>	<u>908,878</u>	12,828,844
6500 Decrease SELPA deficit			(4,375)
3185 ADD Title I PI Grant			150,000
3550 Increase Perkins			
Revised Expenditure Budget		12,065,591	
Reserve for Revolving Cash	20,350		
Undistributed Reserve	<u>945,903</u>	<u>966,253</u>	13,031,844

PASSED AND ADOPTED this 15th Day of April, 2014 at a meeting of the Board of Trustees of Colusa Unified School District.

AYES:

NOES:

ABSENT:

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Dwayne Newman, Superintendent

## Multi-Year Projection Summary - April 15, 2014

	10/11 ACTUALS	11/12 ACTUALS	12/13 BUDGET	13/14 BUDGET	14/15 BUDGET	15/16 BUDGET	16/17 BUDGET
TOTAL REVENUES	10,970,119	10,691,259	10,608,377	11,696,505	12,019,457	12,232,582	12,469,082
TOTAL EXPENSES & TRANSFERS OUT	10,807,002	11,312,210	10,709,787	12,065,591	11,573,299	11,683,911	11,786,469
<b>TOTAL REVENUES LESS EXPENDITURES</b>	<b>163,117</b>	<b>-620,951</b>	<b>-101,409</b>	<b>-369,086</b>	<b>446,158</b>	<b>548,671</b>	<b>682,613</b>
GENERAL FUND BEGINNING BALANCE	1,894,582	2,057,699	1,436,748	1,335,339	966,253	1,412,411	1,961,081
LESS AMOUNT ABOVE REVENUES LESS EXP	163,117	-620,951	-101,409	-369,086	446,158	548,671	682,613
LESS SCHOOL CARRYOVER (In Ending Bal not Def Rev)	-37,835						
UNDISTRIBUTED GENERAL FUND RESERVE	2,019,864	1,436,748	1,335,339	966,253	1,412,411	1,961,081	2,643,695
<b>% UNDISTRIBUTED RESERVE</b>	<b>18.69%</b>	<b>12.70%</b>	<b>12.47%</b>	<b>8.01%</b>	<b>12.20%</b>	<b>16.78%</b>	<b>22.43%</b>
3% UNDISTRIBUTED RESERVE IS	324,210	339,366	321,294	361,968	347,199	350,517	353,594
<b>AMOUNT ABOVE (-BELOW) 3%</b>	<b>1,695,654</b>	<b>1,097,382</b>	<b>1,014,045</b>	<b>604,285</b>	<b>1,065,212</b>	<b>1,610,564</b>	<b>2,290,100</b>
5% UNDISTRIBUTED RESERVE IS	540,350	565,611	535,489	603,280	578,665	584,196	589,323
<b>AMOUNT ABOVE (-BELOW) 5%</b>	<b>1,479,514</b>	<b>871,138</b>	<b>799,849</b>	<b>362,973</b>	<b>833,746</b>	<b>1,376,886</b>	<b>2,054,371</b>

<i>RECOMMENDED RESERVE 3% Plus one Year LCFF Growth</i>						
LCFF Growth Amount over Prior Year			\$ 483,946	\$ 957,278	\$ 213,125	\$ 236,500
Plus 3% Reserve			\$ 361,968	\$ 347,199	\$ 350,517	\$ 353,594
Total Recommended Reserve			\$ 845,914	\$ 1,304,477	\$ 563,642	\$ 590,094
<b>AMOUNT ABOVE (-BELOW) RECOMMENDED RESERVE</b>			<b>\$ 120,339</b>	<b>\$ 107,934</b>	<b>\$ 1,397,439</b>	<b>\$ 2,053,600</b>

### LCFF FUNDING ESTIMATE:

TOTAL ADA			1375.00	1375.00	1375.00	1375.00
multiply x SSC Calculated recommended amount per ADA			\$ 7,094	\$ 7,775	\$ 7,930	\$ 8,102.00
Total LCFF Funding Budgeted			\$ 9,754,250	\$10,690,625	\$ 10,903,750	\$ 11,140,250
% Increase over Prior Year			4.60%	9.60%	1.99%	2.17%

WILLIAMS UNIFORM COMPLAINT PROCEDURE

QUARTERLY REPORT

COLUSA UNIFIED SCHOOL DISTRICT

January 1, 2014 TO March 31, 2014

Education Code 35186(d) requires that a district report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

X No complaints have been received this quarter.

The following complaints have been received this quarter.

Education Code 35186(e)(1) requires that districts investigate and resolve complaints when a complainant alleges that (a) students do not have standards-aligned instructional materials to use in class; or (b) for use at home or after school in order to complete required homework assignments; or (c) are in poor or unusable condition.

Complaints have been received regarding insufficient instructional materials.

District Resolutions:

[Empty box for District Resolutions]

Education Code 36186(e)(1) requires that districts investigate and resolve complaints when a complainant alleges that (a) students do not have standards-aligned textbooks or state- or district-adopted textbooks required for use in class; or (b) for use at home or after school in order to complete required homework assignments; or (c) are in poor or unusable condition.

Complaints have been received regarding insufficient textbooks.

District Resolutions:

[Empty box for District Resolutions]

Education Code 35186(e)(3) requires that districts investigate and resolve complaints when a complainant alleges that facilities have conditions that pose an emergency or urgent threat to the health or safety of students or staff.

Complaints have been received that facilities have emergency/urgent threat conditions.

District Resolutions:

[Empty box for District Resolutions]

Education Code 35186(e)(2) requires that districts investigate and resolve complaints when a complainant alleges that (a) a qualified certificated teacher has not been assigned to a vacant position to a class for an entire year; (b) a teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class; or (c) a teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Complaints have been received regarding unqualified teachers.

District Resolutions:

The district investigated and remedied any valid complaint within a reasonable time period not exceeding 30 working days from the date the complaint was received. EC 35186 (b)

  
\_\_\_\_\_  
Superintendent

March 31, 2014  
\_\_\_\_\_  
Date