

COLUSA UNIFIED SCHOOL DISTRICT

745 Tenth Street
Colusa, CA 95932

Citizens' Bond Oversight Committee Meeting

Official Minutes

October 28, 2015 – 5:00 PM

CALL TO ORDER

The meeting was called to order at 5:00 p.m. in the CUSD Conference Room by Mr. Larry Yeghoian. Attending Citizens' Oversight Committee (CBOC) members were Larry Yeghoian, Jon James, Marta Stegall, Debby Beymer, Chris Fantl and Tiffany Sines. Attending CUSD staff members were Dwayne Newman, Terry Biladeau, Jody Johnston and Sheryl Parker. Consulting members were Wally Browe and Tim Doane of Capital Program Management (CPM).

Absent member: Cyndi Simmons

INFORMATION/DISCUSSION

Mr. Newman presented an update to the committee members on the bond progress. The following summary also includes information presented at the October 27, 2015 Board of Trustees meeting.

District – wide fire alarm, computer network cable plant and intercom / safety systems plans have been submitted to DSA. This includes plans for installation of security cameras at each school site.

The Proposition 39 Energy Efficiency Plan has been approved by the State. That plan calls for; installation of programmable thermostats; installation of new, high efficiency lightbulbs and room occupancy sensors; replacement of the oldest HVAC units with new high efficiency models, also with occupancy sensors; implementation of new software to shut down computers which have been left running after hours, and other minor policy and equipment changes. Projected yearly energy savings for the district is \$65,000.

Mr. Biladeau reported that the used/reconditioned modular classrooms available for purchase currently do not meet district specifications. After discussion, the board agreed that the only feasible option is to purchase new units instead. Mr. Biladeau will personally inspect all three new portables before they are placed on district property to insure finishes meet district expectations.

The safety window tinting is scheduled for upcoming instructional breaks. This work to be overseen and managed by the District MOT Department. Projected savings for the district is \$35,000.

At Burchfield Primary School:

The additional security fencing is complete on the north side of the Ford Wing.

Construction Plan documents are nearly complete for: the addition of one portable; re-grading for improved drainage and to meet ADA path of travel requirements, and replacement of the blacktop walkways and play surfaces; required upgrades to sidewalks and handicap parking areas, required upgrades to staff restrooms adjacent to the cafeteria, and student restroom in both the Annex and the Ford Wing.

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The board agreed that including purchase and installation of two sets of flashing crosswalk signs on Fremont Street is a reasonable additional bond scope project. This work to be overseen and managed by the District MOT Department.

At Egling Middle School:

The gym floor is finished. The company has agreed to replace the logo with one which is color-matched to our floors and walls.

Construction Plan documents are nearly complete for: the replacement of one portable - Choir Room (Existing building to be removed by district or sold/removed); installation of an additional portable classroom; re-grading for improved drainage and to meet ADA path of travel requirements, and replacement of the blacktop walkways and play surfaces – with additional paving as mandated by fire codes; required upgrades to sidewalks and handicap parking areas, required upgrades to staff and student restroom in the 4th/5th grade building.

The board agreed that including replacement of a failing multi-zone HVAC unit with individual units is a reasonable additional bond scope project. This work to be overseen and managed by the District MOT Department.

The board agreed that including replacement Band Room windows is a reasonable additional bond scope project. This work to be overseen and managed by the District MOT Department.

At Colusa High School:

The board was informed that a group of local businesses have committed to installation of the gravel pad for the new Ag Barn. This donation will save the district approximately \$14,000.

The district has received the engineering/construction plans for the Ag Barn and construction will begin as soon as possible. This project is being overseen by District staff to save on General Conditions/Overhead & Profit which would normally be added costs to a project of this type. This will save the district approximately \$30,000 on this project.

Because of the change in Architects, the planning for CHS projects is at a different stage. Currently the final Design Development documents are being prepared. Nexus Architects are working to quickly finish plans for the cafeteria restroom remodels, the locker room restroom remodels, and installation of new HVAC in the gym – including air conditioning. The restrooms at the south end of the cafeteria will both get one additional stall and be expanded to allow for ADA required clearances. Some storage spaces adjacent to those restrooms will be lost. Affected staff at CHS have been consulted, and are in support of the renovation plans. The board was informed that the scope of this project does not require ADA path of travel improvements. The next step will be preparation of Construction Documents which will be submitted to DSA for approval.

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The board directed the team to look at whether additional lighting could be installed on the road leading to the Football field. As attendance at games increases, more people are parking in that area, and the board would like to have staff investigate how we could efficiently install more security lighting.

ACTION ITEM #151601

Motion was made by Chris Fantl, seconded by Tiffany Sines to approve of the July 6, 2015 meeting minutes.

Vote: Unanimous

INFORMATIONAL ITEM – NO
ACTION TAKEN

Tim Doane of CPM presented information on the Measure A financial packet. Mr. Doane provided a training on basic bond accounting. A thorough review of the program expenses that have occurred to date took place.

ACTION ITEM #151602

Motion was made by Chris Fantl, seconded by Debby Beymer to accept and approve the financial report through October 19, 2015.

Vote: Unanimous

ACTION ITEM #151603

Motion was made by Debby Beymer, seconded by Chris Fantl to approve the additions to the bond scope project that was blessed by the Colusa Unified Governing Board at their October 27, 2015 Board Meeting.

Vote: Unanimous

ADJOURNMENT

The meeting adjourned at 6:20 PM.

Respectfully submitted by Zeba Hone,
Executive Administrative Assistant



APPROVED BY:








