

Colusa Unified School District
Request for an Expression of Interest as of December 15, 2014

Colusa Unified School District (Colusa County) is looking for a firm to provide facilities planning, construction management, and owner's representative services for the District. District voters passed a bond measure in November 2014 authorizing a \$5.9 million bond to address the most critical modernization needs identified by a need assessment completed in early 2014. Additionally there are developer fee revenues and Prop 39 (energy) funds to be included in the project funds. The needs assessment identified over \$35 million in needs. The needs assessment is available as a separate cover.

The District is looking for a business partner who will accomplish the \$6 - 7 million in critical needs projects, quickly, efficiently and within the budget. District has retained Government Financial Strategies as its financial advisor, and Kronick, Moskovitz, Tiedemen, and Girard as its Bond Counsel.

The District would like to retain the services of a construction manager who will

- Create and implement a construction plan
- Create a Facilities Master plan
- Create and implement a Prop 39 spending plan based on the already completed RFP (separate item)
- Direct the process of hiring of an architect and general contractor
- Assist in the creation of a project budget and timeline
- Consult with the CBO on the bond project accounting
- Oversee the bidding process, and advise the board on bid acceptance
- Assist the MOT Director with oversight and quality control inspection
- Advise and assist the District with DSA approvals and project completion / closeout procedures
- Attend and prepare reports for Citizens Oversight Committee meetings

Please provide:

- 3 page description of your firm and what makes your approach to the services mentioned unique
- Process you would suggest for the above mentioned tasks
- Your fee structure for this type of effort
- Commitment letter signed, stating that you have the time to dedicate to this project (separate item and available by December 19)

Any questions should be directed to Stacie Frerichs at stacie@gfsi.com by December 19 at 5 PM. All responses will be posted [on the District's website](#) by December 22. Deadlines for the submittal are January 5 at 1 PM and in person interviews will be held at the District office on January 7, 2015. The interview should include the individual(s) who will be the on-site/direct contact with the District. Please allow for 1 hour for the interview.

If you wish to schedule a tour of the facilities please contact Jim LaGrone, jlagrone@colusa.k12.ca.us