



**Colusa Unified School District  
Bid # 16-107**

**E-Rate Funding Year 2016 Cabling Infrastructure Upgrade Projects at  
Burchfield Primary School - 400 Fremont Street, Colusa, CA 95932  
Egling Middle School - 813 Webster Street, Colusa, CA 95932  
Colusa High School - 901 Colus Ave., Colusa, CA 95932**

**PRE-BID CONFERENCE AGENDA**

**Date:** Wednesday March 30, 2016

**Time:** 3:00 pm

**Project:** Bid Package: #16-107 E-Rate Year 2016 Cabling Infrastructure Upgrade at BPS, EMS, CHS  
Bid Date: **Tuesday, April 5, 2016 at 2:00 p.m.**

- I. Meeting Called to Order**
- II. Introduction of Project Team members:**
  - A. Owner's Representative(s)
  - B. Capital Program Management
- III. Bidding Documents:** Available at CUSD website and USAC Website
- IV. Contracting Format:** Prime Contract
- V. Scope of Work Descriptions:**
- VI. Project Budget:**
- VII. Bidding and Contract Award Requirements:**
  - A. License requirement(s): C7 or C10
  - B. Prevailing Wages, certified payrolls, payroll records and other documents shall be required along with your progress billings. [www.dir.ca.gov/dlsr/DPreWageDetermination.htm](http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm).
  - C. DIR Registration of Contractor and Subcontractor.
  - D. Proposal Form:
    - 1. Completed Forms
    - 2. No exclusions
    - 3. No faxes or phone bids
    - 4. Proposals must be valid for 30 days
- X. Project Schedule:** Will be issued in addendum #1
- XI. Department of Justice (DOJ) Clearance and Security:**
- XII. Site Information:**
  - A. School contacts: BPS Principal, Clair Toth, Office Contact 530-458-5853  
EMS Principal, Jody Johnston, Office Contact 530-458-7631  
CHS Principal, Darren Brown, Office Contact (530) 458-2156
  - B. Site access, temporary facilities, staging areas and parking
  - C. Conduct on school premises
  - D. Contractor's working hours
  - E. Contractor's supervision
- XIII. Site Walk**
- XIV. Questions**
- XV. Adjournment**

**Important note:** Responses to inquiries and discussions occurring at this pre-bid walk-through shall in no way change or modify the bid documents. The bid documents will be affected only by addenda issued prior to the bid date.

**Send inquiries to:** [michaelv@capitalpm.com](mailto:michaelv@capitalpm.com)  
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